

MINUTES CITIZEN POLICE OVERSIGHT COMMISSION MEETING FEBRUARY 5, 2005

Members Present:

Chairperson Wayne Spencer
Vice Chairperson Nannette Marchand
Commissioner Judy A. Bowles
Commissioner Ozell Butler
Commissioner Rita Hall
Commissioner Adrianne Sears
Commissioner Gerald Thompson

Members Absent:

Commissioner Joy Brown-Price (excused) Commissioner Curlee Ross (excused) Commissioner David Stewart (excused)

Staff Present

Deputy City Administrator Lawrence Kirkley - Administration Kathy Ares - Administration Staff

CALL TO ORDER

The meeting was called to order at 9:25 a.m. by Chairperson Wayne Spencer. A quorum was present.

PUBLIC COMMENTS REGARDING AGENDA ITEMS

No members of the public were present.

APPROVAL OF MINUTES

The minutes of the January 19, 2005 meeting were held over until the next scheduled meeting.

ACTION ITEMS

- 1. Consideration of proposed By-Laws
- 2. Consideration of proposed Policies and Procedures

Revised copies of the proposed By-Laws and Policies and Procedures were distributed to commissioners.

Deputy City Administrator Kirkley stated that the By-Laws were prepared prior to the approval of the ordinance. He also stated that the information that was provided for the By-Laws was taken mostly from other cities and organizations.

It was the consensus of the commission that Deputy City Administrator Kirkley serve as the Executive Director under **Article I Definitions**; **Section 1C**.

Vice Chairperson Marchand commented on **Article I Definitions; Section 1D** "**Independent Investigator**." Vice Chairperson Marchand stated that an Independent Investigator does not seem independent if chosen by the Chief of Police.

Deputy City Administrator Kirkley stated that the code reads that an independent investigator is chosen from a list provided by the City Attorney's Office.

Commissioner Rita Hall stated that it would be helpful for the commission to see the proposed independent investigator list and be able to recommend or add a firm to the list prior to providing to the Chief of Police. This would enable the commission to participate in the selection process.

Chairperson Spencer requested that the commission be able to participate in the selection process for the independent investigator.

Deputy City Administrator Kirkley discussed the roles of the commission and the police chief. He stated that the City of Inglewood's Charter states that the Citizen Police Oversight Commission has the power to monitor investigations and that the Chief of Police has the authority to conduct investigations.

Commissioner Hall stated that she felt at this time it is good that the commission does not have investigation powers and maybe at a later time the commission could look into obtaining investigation powers.

Chairperson Spencer asked if the Independent Investigator is a deputy sheriff, or has a past history as a civilian investigator.

Deputy City Administrator Kirkley stated that the Independent Investigator would be part of a firm or an entity with the appropriate skills and experience in conducting investigations of this nature.

Chairperson Spencer requested that in **Article II Members; Section 3** that the word "elector" be deleted.

Deputy City Administrator Kirkley stated that the word "elector" would be deleted throughout the document.

Deputy City Administrator Kirkley stated that under **Article III-Terms of Office**; **Section 3D** that section number 2.76.060 is incorrect and would be changed to reflect the correct section number.

Commissioner Hall commented on **Article IV-Compensation**; **Section 1** regarding reimbursement for travel. She inquired about commissioners being reimbursed for travel expenses while attending police related training classes.

Deputy City Administrator Kirkley stated that approval is needed prior to attending classes.

Deputy City Administrator Kirkley requested that under **Article V-Officers**; **Section 4** that the meeting date be changed from June to July.

Deputy City Administrator Kirkley stated that under **Article VI-Authority**, **Powers**, **Duties** alphabets are listed incorrectly and will be corrected.

Deputy City Administrator Kirkley reviewed Article VI-Authority, Powers, Duties.

Deputy City Administrator Kirkley stated that if a commissioner received a complaint and the person making the complaint did not want to make a formal complaint the information needs to be documented by the commissioner.

Commissioner Hall inquired if there is a disclaimer on complaint forms.

Deputy City Administrator Kirkley stated that there is a disclaimer on the police department's complaint form. However, the City's complaint form does not have a disclaimer.

Deputy City Administrator Kirkley stated that the annual report would be presented at the end of March.

Deputy City Administrator Kirkley stated that after the proposed By-Laws are finalized a Resolution would be placed on the city council agenda requesting the adoption of the By-Laws.

Commissioner Sears commented on the City Council Meeting that was held on Tuesday, January 25, 2005. She stated that there were several irate individuals in attendance and extremely concerned about the Donovan Jackson and Jeremy Morse case and the role of the Commission. She suggested that the commission host a Town Hall Meeting to inform the community who they are and the role of the commission.

City Administrator Kirkley suggested having one session with the commission, city council members and city attorney to get a better understanding of what they believe is the role of the commission.

Deputy City Administrator Kirkley stated that Commissioner Hall had to leave early and there would not be a quorum. He also stated that he would meet with the chairperson and vice chairperson to finalize By-Laws and review the proposed By-Laws and Procedures and commissioners could vote at the next meeting.

Commissioner Bowles left for the afternoon at 12:10 p.m. Commissioner Hall left for the afternoon at 12:20 p.m.

The meeting adjourned at 12:21 p.m.