INGLEWOOD, CALIFORNIA
Website: www.cityofinglewood.org

CITIZEN POLICE OVERSIGHT COMMISSION MEETING
April 4, 2007
Community Room, First Floor, City Hall
Minutes

Members Present:
Chairperson Adrianne Sears
Vice Chairperson David P. Stewart
Commissioner Joy Brown-Price
Commissioner Curlee Ross
Commissioner Wayne Spencer
Commissioner Judy A. Bowles
Commissioner Ozell Butler

Members Absent:
Commissioner Nannette Marchand
Commissioner Donald Nicholson
Commissioner Gerald Thompson
Commissioner Rita Hall

Staff Present
Mr. Jeff Muir, Assistant City Administrator
Mr. Cal Saunders, Acting City Attorney
Ms. Faith Mitchell, Senior Assistant City Attorney
Ms. Katie Howe, Administrative Analyst
Ms. Kathy Ares, Recording Secretary

CALL TO ORDER
Chairperson Sears called the meeting to order at 6:34 p.m. A quorum was present.

PLEDGE OF ALLEGIANCE
Commissioner Spencer led the Pledge of Allegiance.

INVOCATION
Commissioner Butler gave the invocation.

PUBLIC COMMENTS
There were no public comments.

APPROVAL OF THE MINUTES
Chairperson Sears requested an edit to the February 21st CPOC meeting minutes: on page 1, in paragraph 3, the motion was seconded by Commissioner Bowles.

It was moved by Commissioner Brown-Price and seconded by Commissioner Butler that the minutes of the meeting of February 21, 2007 be approved with corrections. The motion was carried by the following vote:

Ayes: Chairperson Sears, Vice Chairperson Stewart, Commissioners Brown-Price, Ross, Spencer, Bowles and Butler.

Noes: None.

COMMISSION ADVISOR REPORTS

Assistant City Administrator, Jeff Muir announced that the deadline to submit edits to commissioners' biographies is April 6, 2007, as the website will be live April 9, 2007.

ACTION ITEMS

Discussion took place regarding the administrative manual.

Vice Chairperson Stewart arrived at 6:44 p.m.

It was moved by Commissioner Brown-Price and seconded by Vice Chairperson Stewart that on page 4, 1(A), under "AUTHORITY, POWERS, DUTIES," the language include "A copy of any complaints filed with the Police Department, shall be conveyed to the Commission ***through its administrative staff*** within forty-eight hours."

Ayes: Chairperson Sears, Vice Chairperson Stewart, Commissioners Brown-Price, Ross, Spencer, Bowles and Butler.

Noes: None.

It was moved by Commissioner Brown-Price and seconded by Vice Chairperson Stewart that on page 7, the last sentence, under "INVESTIGATION REVIEW AND RECOMMENDATION" the word "***in***" be replaced with "***within***." The motion was carried by the following vote:

Ayes: Chairperson Sears, Vice Chairperson Stewart, Commissioners Brown-Price, Ross, Spencer, Bowles and Butler.

Noes: None.

It was moved by Vice Chairperson Stewart and seconded by Commissioner Ross that the administrative manual be approved. The motion was carried by the following vote:

Ayes: Chairperson Sears, Vice Chairperson Stewart, Commissioners Brown-Price, Ross, Spencer, Bowles and Butler.

Noes: None.

CLOSED SESSION

There were no closed session items.

CLOSED SESSION REPORT OUT

There was no closed session report out.

COMMISSION MEMBERS REMARKS

Commissioner Bowles *commended* ~~commented~~ ~~on~~ the ad hoc committee for their work on the administrative manual. She also commented that the manual includes a lot of great things and thanked staff for their assistance.

Commissioner Ross requested that the commissioners have a copy of the Brown Act with them at all times.

Commissioner Brown-Price commented on the administrative manual being a good and well written document.

Commissioner Butler thanked the ad hoc committee and staff for the guidelines set forth in the administrative manual.

Commissioner Spencer commented that he was pleased with the progress and was happy to be in attendance.

Vice Chairperson Stewart thanked staff for working with the ad hoc committee in producing the administrative manual. He commented that as Vice Chairperson, he is always available.

Chairperson Sears agreed with Vice Chairperson Stewart on his comments. She advised the commission that as Chairperson, she too is always available. Chairperson Sears thanked staff for their assistance.

Chairperson Sears suggested that a brief overview/training of the Brown Act and Robert's Rules of Order be conducted on a voluntarily basis for the Citizen Police Oversight Commissioners, and perhaps offered to other city commissioners. Chairperson Sears encouraged commissioners to complete their ride-alongs.

STAFF REMARKS

Mr. Muir communicated staff's commitment to assisting the commission with the administrative manual, and his desire to continue moving forward.

Acting City Attorney Saunders commented on Chairperson Sears' suggestion to have training for commissioners. He advised the Commission that he will have the training items placed on their agenda.

ADJOURNMENT

The meeting adjourned at 7:17 p.m.

(Corrections and additions are italicized; deletions are strikeouts)