

**MINUTES OF THE MEETING OF THE CIVIL SERVICE BOARD OF REVIEW  
CITY OF INGLEWOOD**

The Civil Service Board of Review of the City of Inglewood held a special meeting on Thursday, May 28, 2009 in the Human Resources Department Conference Room in City Hall of said City.

Call to Order - The meeting was called to order at **7:20** p.m. by Angela Reddock, Legal Counsel for the Board. She announced the presence of a quorum as follows:

Roll Call – Chairperson Walton conducted a roll call of the Board and announced the presence of a quorum of the Board as follows:

Board Members Present:

Twain Wilson, District 1  
Jim Jordan, District 2  
Robert Muñoz, District 3  
Chibuzo Walton, District 4  
Dr. Renee Dorn, District 5

Absent:           None

City Staff & Legal Counsel present:

Angela J. Reddock, Legal Counsel to the Board  
MaryBeth Allen, Human Resources Director & Board Secretary  
Jose Cortes, Sr. Human Resources Analyst City of Inglewood  
Sylvia Fernandez, Human Resources Specialist City of Inglewood

PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ONLY – None.

DISCUSSION - Ms. Allen read the items on the agenda to be discussed.

Ms. Reddock advised board members of the dates of scheduled hearings, stating that three board members (a quorum) must be present for each hearing.

Scheduling conflicts that members noted: Mr. Munoz is unavailable during July of 2009; Dr. Dorn will be absent July 7 & 9, 2009.

Angela Reddock, Legal Counsel for the Board reminded the Board of future hearing dates. The Board agreed to meet again to on June 29, 2009.

ACTION ITEMS – Selection of Board Chair – Mr. Wilson made a motion to nominate Dr. Dorn as Chair. She declined the nomination. Mr. Wilson then nominated Ms. Walton and Mr. Munoz seconded. She accepted and the motion passed.

Selection of Vice-Chair – Mr. Munoz nominated Mr. Wilson and Mr. Jordan seconded. He accepted and the motion was passed.

Ms. Reddock reviewed the draft of the Civil Service Board of Review Procedural Handbook with board members, going over the individual sections in detail and answering Board member questions. Mr. Jordan made a motion to accept the procedural handbook as presented, Dr. Dorn seconded and all board members voted in favor.

COMMISSION ADVISOR REPORTS – Ms. Reddock reviewed the Board’s purpose and authority with members. A further meeting to go over procedural matters was set for June 4<sup>th</sup> 2009 at 6:30 pm. Ms. Walton and Mr. Wilson were strongly urged to attend in their roles as chair and vice-chair.

The meeting will be noticed pursuant to applicable public meeting laws.

STAFF REMARKS – none

BOARD MEMBER REMARKS – The board agreed that all future meeting shall be held at 6:30 pm

ADJOURNMENT - The meeting adjourned at 8:41. All Board Members voted in favor of adjournment.