



INGLEWOOD, CALIFORNIA  
Website: [www.cityofinglewood.org](http://www.cityofinglewood.org)

**Citizen Police Oversight Commission  
Meeting  
August 12, 2009  
City Council Chambers, Ninth Floor, City Hall  
Minutes**

**Members Present:**

Chairperson Adrienne Sears  
Commissioner David P. Stewart  
Commissioner Kofi N. Nartey  
Commissioner Wayne Spencer  
Commissioner Judy Bowles  
Commissioner Alan Kaplan  
Commissioner Gilbert Mathieu

**Members Absent:**

Vice Chairperson Joy Brown-Price (excused)  
Commissioner Cleveland Brown (excused)  
Commissioner Donald Nicholson (excused)  
Commissioner Rita Hall (excused)

**Staff Present:**

Mr. Michael D. Falkow, Deputy City Administrator/CIO  
Ms. Kathy Ares, Recording Secretary

**CALL TO ORDER**

The meeting was called to order by Chairperson Sears at 6:48 p.m. A quorum was present.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Spencer.

**INVOCATION**

The invocation was given by Commissioner Nartey.

*Commissioner Stewart arrived at 6:50 p.m.*

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF THE MINUTES**

It was moved by Commissioner Mathieu and seconded by Commissioner Bowles that the minutes of the July 9, 2009, meeting be approved. The motion was carried.

**COMMISSION ADVISOR REPORTS**

Mr. Falkow announced that National Night Out was a success. He stated that at the last meeting the Commission requested that a memo be prepared to the City Administrator requesting a copy of the Los Angeles County Office of Independent Review's report and a request to hire a part-time Executive Director.

Mr. Falkow reported that he was advised by the City Administrator that the request must come directly from the Commission. Mr. Falkow distributed to the Commission a memo requesting the release of the Office of Independent Review Report and request to hire a part-time Executive Director, along with a position description for Executive Director from the City of Long Beach. He advised the Commission that the item was not on the agenda for discussion and in order to be in compliance with the Brown Act, comments would have to be placed in writing and submitted to the Chairperson and that the memo would be finalized and forwarded to the Mayor and Council.

Commissioner Nartey reminded staff to request that complaint forms be made available in public venues.

**ACTION ITEM**

**Appoint an Ad Hoc Committee not to exceed five commission members to search for candidates that would serve as the Commission's Executive Director.**

Chairperson Sears advised the Commission that the ad hoc committee would serve as a search committee for the Executive Director position. Chairperson Sears requested that she, Commissioners Nartey, Kaplan, and Nicholson serve on the ad hoc committee. Chairperson Sears asked if there were any commissioners who desired to serve on the ad hoc Committee. There were no Commissioners that were present that expressed interest.

Mr. Falkow stated that the ad hoc committee would not be able to engage in any search activities until after the approval of the request by Council to hire an Executive Director.

**Review and approve job description for Executive Director.**

Commissioner Mathieu asked if a salary has been set for the Executive Director position.

Chairperson Sears responded that a salary has not been set.

Mr. Falkow stated that the budget is being allocated pending adoption by the Mayor and City Council and that the budget is \$40,000 the same as last year. He also stated that if the request was granted to hire an Executive Director and the cost was in excess of \$40,000, a request would have to be made to City Council requesting the allocation of additional funds to the budget only if the budget has already been adopted. If the request was submitted prior to adoption, the City Council could make modifications to the budget.

It was moved by Commissioner Spencer and seconded by Commissioner Bowles that the Executive Director Job description as presented be accepted. The motion carried.

Mr. Falkow advised the Commission that staff would make the appropriate modifications so that the job description would be in compliance with the City of Inglewood.

**CLOSED SESSION**

The Citizen Police Oversight Commission recessed for closed session at 7:15 p.m. and reconvened at 8:06 p.m.

**CLOSED SESSION REPORT OUT**

Mr. Falkow stated that closed session was held and no action was taken.

**STAFF REMARKS**

There were no staff remarks.

**COMMISSION MEMBERS REMARKS**

Commissioner Bowles thanked the Commission and staff for their diligence. Commissioner Bowles requested that staff send a get well card to Commissioner Nicholson.

Commissioner Spencer thanked Chairperson Sears for her leadership and the Commission for their diligence. Commissioner Spencer requested a sympathy card be sent to Council Member Tabor.

Commissioner Nartey reminded staff to submit a request regarding complaint forms being placed in the lobby area of the police department. He also requested in-house training for Commissioners.

Chairperson Sears thanked the City Council for the allocation of funds and not cutting the Commission's funding. Chairperson Sears requested 2½ days of in-house training for the Commissioners and recommended training for use of force, internal affairs, racial profiling, and officer-involved shootings. She also requested that staff follow up on training from N.A.C.O.L.E. Chairperson Sears thanked the Commission for their dedication and diligence. Chairperson Sears requested that staff send a sympathy card to Vice Chairperson Brown-Price.

**ADJOURNMENT**

The meeting adjourned at 8:10 p.m.