

The Inglewood Library Board held a meeting on January 18, 2012 in the Gladys Waddingham Lecture Hall. The meeting was called to order at 6:22 p.m. by Administrative Secretary Brenda Davis.

Board members present:	Richard Cavalier – District 1 Peter Holman – District 2 Kenneth Jordan – District 3
Board members absent:	Joel Vallejo – District 4 Patt Sanders – At Large
Library staff present:	Frances Tracht – Acting Library Manager Brenda Davis – Administrative Secretary

It was moved by Peter Holman to approve the minutes of the November 16, 2011 meeting. It was seconded by Richard Cavalier and the motion carried.

Acting Library Manager and Board members welcomed Kenneth Jordan to the Library Board. Mr. Jordan stated that he is looking forward to working with the Board members.

Mrs. Davis informed Board members that at their next meeting they will need to vote on who the Chairman and Co-chairman will be so they can conduct the meetings. Board members agreed they will vote on that at the next Library Board meeting.

Mr. Jordan wanted to know what would be his function as a Library Board member. Mrs. Davis informed him he will act in an advisory capacity to his City Council member in matters concerning recommendations for Library services offered in the community.

Board members were informed of the Library programs for the months of January and February; the Library will be having various programs in the Gladys Waddingham Lecture Hall. Everyone is welcome to attend.

Storyteller Ina Buckner-Barnette will be presenting “Traveling Shoes” on Wednesday, February 8 from 6:00 p.m. to 8:00 p.m.

The Library will begin a new Morning Movies Series beginning on Tuesday, February 21 at 10:00 a.m.

Filmmaker Elaina Archer will show a documentary film on Rita Hayworth on Wednesday, February 27 from 6:00 p.m. to 8:00 p.m.

Adam Miller, folk musician, storyteller and autoharp virtuoso, will perform on Wednesday, February 29 from 6:00 p.m. to 8:00 p.m.

Mr. Jordan wanted to know how the Library publicizes its programs. Ms. Tracht informed him that the Library sends out press releases to various newspapers.

Ms. Tracht attended the "Library Summit" meeting on Monday, January 17 at the California State Library in Sacramento, California.

Board members were informed that library patrons will now have access to online e-books from "Open Library." Using a library computer or a personal digital device connected to the library's WiFi network, library patrons can now download and borrow up to five e-books for two weeks.

Board members were informed that Unique Management is now the collection agency for the Library. Patron accounts with fines of \$25.00 or more will be sent to Unique Management. The agency will send them a notice to pay for outstanding fines and fees in an effort to collect monies or retrieve lost library materials.

Ms. Tracht informed Board members that the public parking level elevator has been out of service for some months and is still out of service for the public. Until further notice the facility department has placed a telephone there. If a patron picks up the telephone it will automatically ring at the Circulation desk and a staff member will bring them into the Library using the staff elevator.

Board members were informed that the City Manager will be recruiting for a Library Manager. The position will probably be posted in a few weeks or the near future.

Ms. Tracht informed Board members that one of her goals is to try to get an active Friends of the Library organization. Most libraries have a Friends organization to take care of book sales, assist with all types of children and adult programs, fund raising, etc.

Peter Holman moved to adjourn the meeting. Kenneth Jordan seconded, and the motion carried. The meeting was adjourned at 7:36 p.m.