City of Inglewood Job Description
Class Code: 220

CEMENT FINISHER

DEFINITION

Under close supervision, repairs, replaces and maintains sidewalks, curbs gutters, storm catch basins, wheel-chair ramps, and drive aprons.

ESSENTIAL FUNCTIONS

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics. This list of tasks is **ILLUSTRATIVE ONLY**, and is not a comprehensive listing of all functions and tasks performed by positions in this class. Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS

Repairs, replaces and maintains sidewalks, curbs, gutters, storm catch basins, wheel-chair ramps and drive aprons; removes deteriorated or broken concrete to prevent hazards on sidewalks, curbs and gutters or drive aprons; prunes roots that damage concrete; removes and replaces sprinkler systems; performs leveling of work areas prior to concrete pouring; pours cement; notifies citizens of current or future concrete improvement projects; responds to citizens complaints or inquiries related to concrete project activities.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS

Knowledgeable of equipment operation used in concrete finishing
Knowledgeable of occupational hazards and safety guidelines
Skilled in pouring concrete and cement finishing
Skilled in following oral and written communications in English
Skilled in establishing and maintaining productive working relationships
Ability to perform essential duties with minimum supervision
Ability to effectively communicate with all levels of staff and public

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

Work is performed in an outdoor environment. Work may require frequent standing, walking, bending, driving, and lifting up to 50 pounds. Incumbents may be exposed to extreme temperatures and weather, moving traffic and areas under construction.

QUALIFICATIONS

A high school diploma or equivalent, **AND** one (1) year experience performing cement finishing quality work **OR** an equivalent combination of education and experience. Must possess at the time of application and maintain a valid California Driver's License.

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