City of Inglewood Job Description
Class Code: 415

### LEAD TREE TRIMMER

#### **DEFINITION**

Under general supervision, participates and leads assigned staff in the maintenance, removal and installation of trees.

#### **ESSENTIAL FUNCTIONS**

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is **ILLUSTRATIVE ONLY**, and is not a comprehensive listing of all functions and tasks performed by positions in this class. Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

#### **TASKS**

Instructs, leads and participates in the maintenance, removal and installation of trees; leads in work activities including: removal of dead, broken and undesirable branches, planting, transplanting or spraying trees, removing weeds and sawing tree tops. Prioritizes work activities of subordinate staff; monitors and assists in the evaluation of work activities for assigned staff; communicates progress, problems and completion of work to supervisor.

Maintains records of spraying activities; assists in the application of pesticides for the removal of tree pests or diseases; notifies supervisor of materials or equipment necessary to complete work orders; assists in supervising the maintenance and use of equipment by subordinate staff. Verifies tree maintenance equipment is operational and safe for using and provides needed supplies to the staff; assists in the implementation of safety procedures and guidelines for tree maintenance; responds to injuries and complaints from public regarding tree trimming and maintenance; inspects City trees, identifies tree problems and assists in determining course of action.

## KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS

Knowledgeable of tree maintenance methods and techniques

Knowledgeable of occupational hazards and safety guidelines

Knowledgeable of maintaining files and records

Skilled in the safe use of power and hand tools used in tree maintenance

Skilled in prioritizing and monitoring tree maintenance activities

Skilled in providing and following oral and written instructions

Skilled in establishing and maintaining productive working relationships

Ability to effectively communicate verbally and in writing in English

Ability to perform essential duties with expertise and professionalism

# **WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS**

Work is performed in an outdoor environment. Work may require frequent standing, walking, climbing, bending and lifting up to 50 pounds; May be exposed to repetitive motion, extreme temperatures and weather, moving traffic, heights, hazardous chemicals and pesticides, unstable surfaces, and tree trimming tools and machinery.

#### **QUALIFICATIONS**

A high school diploma or equivalent, **AND** three (3) years experience in tree trimming, landscaping or park maintenance **OR** an equivalent combination of education and experience; Must possess at the time of application and maintain a valid California Driver's License. May be required to obtain and maintain a certified application license for the application of pesticides.

2005 1 of 1