

MAINTENANCE WORKER

DEFINITION

Under close supervision, cleans and maintains streets, alleys and common areas. Collects and removes garbage, debris and weeds from throughout the community, Parks and other City facilities.

ESSENTIAL FUNCTIONS

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is **ILLUSTRATIVE ONLY**, and is not a comprehensive listing of all functions and tasks performed by positions in this class). Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS

Cleans and maintains bus stop areas, parking lots, alleys, streets, sidewalks, medians and vacant or abandoned buildings and properties; picks-up and disposes of trash or debris; performs lawn maintenance, weed removal and sprinkler maintenance; verifies City property and environmental cleanliness will meet city safety codes and standards.

Operates tractors, power hand tools and other machinery/equipment to remove trash, weeds, branches and other unsightly material; boards, fences and secures abandoned buildings to discourage illegal entry into unsafe areas; cleans and maintains tools, equipment and machinery used in community service maintenance; responds to maintenance and beautification calls or requests from citizens or staff.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS

Knowledgeable of maintenance and community beautification methods and practices

Knowledgeable of trash, debris and hazardous material disposal procedures and guidelines

Knowledgeable of occupational hazards and safety guidelines

Skilled in the safe use of power hand tools, equipment and machinery used in community maintenance

Skilled in following oral and written instructions in English

Skilled in establishing and maintaining productive working relationships

Ability to effectively communicate verbally and in writing

Ability to perform essential duties with little supervision

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

Work is performed in an outdoor environment. Work may require frequent standing, walking, climbing, bending and lifting up to 50 pounds. Incumbents may be exposed to repetitive motion, extreme temperatures and weather, moving traffic, areas under construction, toxic fumes and chemicals, infectious diseases and water and airborne pathogens.

QUALIFICATIONS

A high school diploma or equivalent, **AND** six months experience landscaping parks or in a trades maintenance **OR** an equivalent combination of education and experience. Must possess at the time of application and maintain a valid California Driver's License.