WATER METER REPAIR WORKER

DEFINITION
Under close supervision, maintains, repairs and services water breaks and leaks, reads and repairs water meters and installs new water services for the City.

ESSENTIAL FUNCTIONS
(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class). Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS
Maintains, repairs and services water meters; diagnoses and repairs water meter leaks and breaks; evaluates meter performance and verifies proper working order; removes, repairs and installs water meters and related parts and components; installs water lines and meter boxes; cleans and maintains work areas and equipment; notifies customers of water service outages; assists in reading and recording meter and water usage; responds to or refers customer concerns or complaints to appropriate staff.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS
Knowledgeable of water meter maintenance, repair and operation methods and techniques
Knowledgeable of occupational hazards and safety guidelines
Knowledgeable of electrical wiring concepts and techniques
Skilled in working within deadlines to complete projects and assignments
Skilled in following oral and written instructions
Skilled in establishing and maintaining productive working relationships
Ability to perform essential duties with little supervision
Ability to effectively communicate verbally and in writing in English

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS
Work is performed in an outdoor environment. Work may require frequent standing, walking, bending and lifting up to 50 pounds. Incumbents may be exposed to repetitive motion, extreme temperatures and weather, areas under construction, standing or stagnant water, loose or unstable surfaces, high pressure water and sewer lines, sewer fumes and gases and high voltage.

QUALIFICATIONS
A high school diploma or equivalent, **AND** two years experience in water meter repair and maintenance. Must possess at the time of application and maintain a valid California Driver's License.