## CITY OF INGLEWOOD LIBRARY BOARD MINUTES MAY 16, 2012

The Inglewood Library Board met on May 16, 2012 in the Gladys Waddingham Lecture Hall. The meeting was called to order at 6:29 p.m. by Administrative Secretary Brenda Davis.

Board members present: Richard Cavalier – District 1

Peter Holman – District 2 Patt Sanders – At Large

Board members absent: Kenneth Jordan – District 3

Vacant – District 4

Library staff present: Sabrina Barnes – Parks, Recreation and Library

Services Director

Frances Tracht – Acting Library Manager Brenda Davis – Administrative Secretary

Peter Holman asked Administrative Secretary Brenda Davis to make a change on the adjourned time to 7:47 p.m. for the minutes of April 18 and Patt Sanders seconded the motion. Board members approved the minutes as corrected.

Patt Sanders made a motion to elect Peter Holman as the Chairperson of the Library Board Richard Cavalier seconded. Richard Cavalier made a motion to elect Patt Sanders as Vice Chairperson and Peter Holman seconded. Both motions passed.

Acting Library Manager Frances Tracht has been contacted by her friend Connie Calderon, who has generously donated numerous Legos and supplies from Michael's craft store to the Library's Children's Division for this year's crafts and summer programs.

Peter Holman wanted to know if the Library has a wish list of supplies that the Library needs for programs for the summer. Ms. Tracht told him yes, we do; that is how the Children's Division received the Legos and other supplies from Ms. Calderon.

Parks, Recreation and Library Services Director Sabrina Barnes was introduced to the Board. She stated that she is looking forward to working with the Library Board Commissioners, Library staff, and the community.

Board members wanted to know when will there be someone representing District 4 on the Library Board. Sabrina Barnes informed the Commissioners that she will have the Administrative Secretary get in contact with Councilman Franklin's assistant, Claudette Matthews, to see what is going on with his appointee for District 4.

Board members discussed and suggested numerous changes on the Friends of Inglewood Public Library application.

Patt Sanders made a motion and Peter Holman seconded to work on a membership drive and book sale to reactivate the Friends of Inglewood Public Library on Saturday, June 16 from 10:00 a.m. to 1:30 p.m. On that same day Parks, Recreation and Library Services will be promoting the Summer Reading Program and the Summer Lunch Program.

Board members suggested speaking to the Mayor and their Council members to see if they will be available to participate in reading a story to the children during the children's story time in the summer.

Board members asked Sabrina Barnes if the Department has a Block Club List. Ms. Barnes replied no and indicated the Block Club list is maintained by the Police Department. She suggested the Board members contact their Council members to see if they have a distribution list for their respective Districts.

Peter Holman would like to have an artist display his/her art at the event on June 16. Sabrina Barnes will check with the Art Commissioners to see if someone is available that day.

Board members wanted to know if they are allowed to email each other to discuss Library business. Sabrina Barnes told them it may be considered a violation of the Brown Act, which regulates any gathering of a quorum of a legislative body to discuss or transact business under the body's jurisdiction; serial meetings are prohibited. Discussions of business or issues by email might be considered a meeting.

Patt Sanders made a motion to move the Library Board meetings to 6:30 p.m. Richard Cavalier seconded, and the Board approved.

Peter Holman moved to adjourn the meeting. Patt Sanders seconded, and the motion carried. The meeting was adjourned at 7:43 p.m.