The meeting of the Inglewood Parks and Recreation Commission was convened on October 3, 2013 in the Council Chambers located on the 9th floor in City Hall. Commissioner Willie Agee presiding called the meeting to order at 6:00 p.m., followed by the flag salute.

Roll Call

Present:

Commissioner Willie Agee, Chair – Commissioner at Large Commissioner Halimah Ginyard – District One Commissioner Juanita Withrow – District Two Commissioner Gene Eldridge – District Four

Absent:

Commissioner Cynthia McLemore – District Three

Staff:

Sabrina Barnes, Parks, Recreation and Library Services Director Stephanie Maldonado, Administrative Aide Juan Mata, Parks Supervisor Wayne Miles, Human Services Arrick Turner, Recreation Supervisor

Approval of the Minutes

Commissioner Withrow made a motion to approve the minutes from September 2013, seconded by Commissioner Ginyard. Minutes were approved as follows:

Ayes: Commissioners Agee, Eldridge, Ginyard and Withrow

Nays: None

Public Comments

Diane Sambrano referred to a citation regarding the Historical Society's Annual Fiesta from September's minutes and publicly thanked the Park crew for doing a fabulous job at the Adobe. Ms. Sambrano also stressed the importance of including the community in all parts of future projects as it seems as though not enough residents are informed.

Director's Report

Sabrina Barnes presented a staff report recommending the Parks and Recreation Commission recommend the Mayor and Council sponsor the 2013 Inglewood Open Studio Tour in the form of providing three shuttle buses. Commissioner Withrow asked how the groups will break down this year. Ms. Barnes stated there are 7 locations.

Commissioner Eldridge made a motion to approve the staff report, Commissioner Withrow seconded. The motion was approved as follows:

Ayes: Commissioners Agee, Eldridge, Ginyard and Withrow

Nays: None

Verbal Reports

Arrick Turner gave a report on behalf of the Recreation division regarding the following items:

- Food Truck Fridays The City had another successful Food Truck Friday event. We had over 2000 in attendance, 15 food trucks, and great entertainment. Planning for the October event is already underway. A few adjustments to where the trucks are located will be made. Its anticipated promotions will begin next week. The October event will have a Halloween costume theme. With the early promotions, we anticipate a larger crowd than last week. The October event will be held on October 25, 2013, from 4 p.m. to 9 p.m. After, October, the Food Truck Friday event will be dark until after the holiday season, likely resuming in February or March 2014, depending on the weather.
- Youth Flag Football The city's youth flag football program will begin its season on Saturday, October 5. We have a total of 12 teams and are serving over 150 youth ages 4-12. All games are on Saturdays at Darby Park, from 9:00 a.m. to 4:00 p.m. Feel free to stop by and check out our youth showcase their flag football skills.
- 2014 Dr. Martin Luther King, Jr. Day Celebration Planning for the 2014 Dr. Martin Luther King, Jr. Day Celebration is underway. The 2014 event will take place on Saturday, January 18, 2014 at Crozier Middle School and will include a commemorative service and family festival. More details will be provided as planning develops.

Commissioner Withrow asked how the headcount was taken at the last Food Truck Friday. Sabrina Barnes stated spot counting takes place and we also consulted with the Police Department. Commissioner Withrow stated she sent a list of healthy food trucks. Ms. Barnes stated she did receive it and passed it on to KJLH but because they already had commitments from invited trucks as well as with the businesses that are located on the street, the city was cautious not to have multiple vendors with the same fares. Specifically, there is a vegetarian businesses located on Market St. Commissioner Eldridge stated he had a comment and was not sure if it is for Arrick or Sabrina. Commissioner Agee told Commissioner Eldridge he should make his comment to the gentleman. Commissioner Eldridge then stated he had no comment.

Juan Mata gave a report regarding the following items for the Parks division:

 North Park: Construction company has received a notice to proceed on Tuesday, October 1st to install a walking trail and exercise stations. • Park Construction crew installed 16 dog waste stations at the following parks: Ash Park (1), Center Park (1), Circle Park (1), Darby Park (2), North Park (1), Queen Park (1), Rogers Park (2), Siminski Park (1), and Vincent Park (5).

Sabrina Barnes gave an update regarding the Center Park expansion. Commissioner Withrow stated she visited the park and asked if a workshop or committee will be formed to find out what the community needs. Ms. Barnes stated we will be revisiting with the scope of work we have on paper because that is what is approved by the state, if there are any changes then we will have to seek a change of scope if that is warranted. At the very least we want to meet with residents so we can refresh their memory and have them weigh-in on what we said we were going to do. Commissioner Withrow mentioned the restrooms needed an upgrade and stated she'd like to be notified of the meetings also suggesting more outreach to the community. She also mentioned soccer usage of the park, and asked if there is any way to integrate a little bit of soccer field area for practice within the small park spaces such as Center Park. Ms. Barnes stated we have not looked at that because we have received complaints from the residents that the soccer activity is taking over the neighborhood - players block the neighboring driveways and well as prevent use of the park by parkgoers. Commissioner Withrow thanked Mr. Mata for his staff's help at the North Park picnic and asked if the dog waste stations have a key to open up the station. Mr. Mata stated yes. Commissioner Agee stated the purchase of the land and upgrade of the park is really terrific and asked if the school district will continue to use the park. Ms. Barnes stated the park is a public park and because they don't have a playground the park will remain available to them during their recess hours. Commissioner Agee informed Commissioner Withrow we will have soccer fields soon. Ms. Barnes quickly shared a brief update on the fields at Vincent Park stating one more item needs to be submitted but due to the shutdown of the government it will be submitted as soon as possible.

Wayne Miles gave an update for the Human Services division regarding the following items:

- After school program began September 4, 2013. The program added three schools to the program, now operating at the following nine schools: Bennett-Kew, Centinela, Highland, Hudnall, Kelso, La Tijera, Oak Street, Parent and Worthington. Program participation has increased tremendously as a result of the program expansion with 220 active participants.
- Parents Night Out was held on Friday, September 20, 2013 at Siminski Park. It offered parents the opportunity to enjoy a "night out" while their children enjoy the evening in a safe and fun environment. Children are supervised by program staff and enjoyed an evening of arts and crafts, snacks, board games, video games and other recreational activities. The event was received well and planning is underway for the next Parent Night Out. The cost is \$25.00 per child and the hours are 6:00 p.m. to 11:00 p.m.
- Summer Food Service Program served over 41,000 lunches during the program period. On August 21, 2013 the California Department of Education (CDE)

- conducted the Administrative Review. The program was found to be in compliance and look forward to another great year.
- As of July 1, 2013, the City has contracted with a new caterer for the Senior Meals Program, Tender Loving Care Catering. We are meeting regularly with Becky Cho, Manager, to review the meals. Every day each of our 4 Site Managers (Inglewood, Hawthorne, Lennox and Ladera) and the Home Delivered meal Manager fill out an evaluation form – distribute copy-- with the goal of improving the food and the service.
- We have just received a grant for Be Well from The California Wellness Foundation for fiscal year 2013-2014. That means we will have another intensive Be Well series. Additional funds were allocated for an evaluation of the program and for additional meals for seniors.
- We continue to add programs at the Inglewood Senior Center. This month we will be adding a Jewelry Making Class and a Creative Writing Workshop and there will be Blood Pressure Clinic on the first and third Wednesday of each month. This is courtesy of the Student Nurses Association at National University.

Commissioner Eldridge asked if there is anything in the works to try and improve the appearance of the facility (referring to the Senior Center) and furnishings stating he delivers food there twice a week and it is disheartening to see and would like to see it upgraded because it looks deplorable. Ms. Barnes stated we recently received a grant to redo the floors, the roof, purchase 40 chairs and while we need more those were the most dramatically impacted. Anytime an opportunity comes when we can find more money we will. A request for some new furniture was made for this year because we all agree that we need to do more but right now we don't have the finances to do that. Commissioner Withrow stated she was at the center and thought it was nice that an A/C was brought in and was wondering if that is temporary or does the building need it all the time. Mr. Miles stated the building doesn't have an air conditioner system. Commissioner Withrow asked if there is a staff person who can assist seniors in using the computers. Mr. Miles stated we do have a person that assists seniors and general questions can be asked in the reception area. Commissioner Withrow asked if that staff person would be able to sit with a senior at the computer to assist them with something (CalFresh app) online. Mr. Miles stated there is a staff person but wasn't sure how appointments go and will get that information for her. Commissioner Agee stated this is one of the oldest buildings in the city and is a historical site and cannot be changed, it is only a temporary site for the seniors and once the new building is up at Locust they will have everything new that they need. Commissioner Agee complimented the food at the center.

Sabrina Barnes informed the Commission about needing to go to the city Council regarding a budget amendment needed for the Be Well grant that was received. Commissioner Agee stated the Be Well program is the best program in the city and commended Ms. Barnes for the job she has done. Ms. Barnes thanked the Commissioner and stated she has an awesome team.

Public Comments

Diane Sambrano shared a story about being at Morningside High School talking to the young people of the community who have no clue of the wonderful people who come from our community/city's history and hopes that plaques can be installed to celebrate and acknowledge the many individuals who have granted us many things.

Commissioners' Comments

Commissioner Eldridge stated earlier he wanted to comment on the Teen Program that he is interested in being a part of and wanted to know what department is over it. Sabrina Barnes stated the One Stop program committed to bringing the Teen Center to Inglewood. We don't over see the program. We just provide the space for them. Commissioner Eldridge stated he'd like to donate pastries to the program. Ms. Barnes stated she will get the contact information for him. Commissioner Ginyard stated she attended the Movies in the Park event at Darby Park and commended the department, Mr. Turner and his staff for doing a fabulous job on the event. She also stated 750 recyclables were donated on Councilman Dotson's behalf giving 75 families free popcorn. Commissioner Withrow stated Councilman Padilla's 1st Annual picnic at North Park was very successful and Teresa Estrada, Mr. Mata and Craig's crew did a beautiful job and were there to assist that morning. She also shared that she put together a board for the community with pictures of the exercise equipment from the park on Slauson and La Brea for residents (who were very excited) to see what will be in place. She also went on and shared a little history on North Park and suggested if possible inexpensive plaques be installed at all of the parks sites as park improvements are made. Commissioner Agee thanked Ms. Barnes for doing a good job and stated he enjoyed the picnic at North Park.

With no further comments, the meeting adjourned at 6:52 p.m.