LEAD PARK MAINTENANCE WORKER

DEFINITION

Under general supervision participates in and functional guidance to assigned staff in the maintenance, repair, operation and safety of City parks, street medians and landscape irrigation systems.

ESSENTIAL FUNCTIONS

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is **ILLUSTRATIVE ONLY**, and is not a comprehensive listing of all functions and tasks performed by positions in this class. Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS

Instructs, oversees and participates in the maintenance, repair, operation and safety of City parks, street medians and landscape irrigation systems. Leads an assigned crew in work activities including pool maintenance, grading, soil preparation, planting, mowing, edging, and sprinkler and controller maintenance and repair; identifies park areas in need of repairs; prioritizes work activities of assigned staff; monitors and assists in the evaluation of work activities for assigned staff; communicates progress, problems and completion of work to supervisor.

Updates and maintains computer files and enters daily work orders completed and in progress; notifies supervisor of materials or equipment necessary to complete work orders and assists in the requisition and purchasing of materials and supplies. Verifies landscape maintenance equipment is operational and safe for using; assists in the implementation of safety procedures and guidelines for park maintenance staff; assists with responding to park maintenance and repair calls or requests from citizens and City staff.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS

Knowledgeable of park maintenance, repair, operation and safety methods and techniques Knowledgeable of occupational hazards and safety guidelines
Skilled in the safe use of power and hand tools used in park maintenance
Skilled in prioritizing and monitoring park maintenance activities
Skilled in providing and following oral and written instructions in English
Skilled in establishing and maintaining productive working relationships

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

Work is performed in an outdoor environment. Work may require frequent standing, walking, climbing, bending and lifting up to 50 pounds. Incumbents may be exposed to repetitive motion, vision to monitor, extreme temperatures and weather, areas under construction, hazardous chemicals and infectious diseases.

QUALIFICATIONS

High school diploma or equivalent, **AND** three (3) years experience in park maintenance. Must possess at the time of application and maintain a valid California Driver's License.

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