

INGLEWOOD, CALIFORNIA

Website: www.cityofinglewood.org



Citizen Police Oversight Commission (CPOC) Meeting October 9, 2013 City Council Chambers, Ninth Floor, City Hall Minutes

Members Present:

Chairperson Adrianne Sears
Commissioner Manuel Tigerino
Commissioner Lee A. Denmon
Commissioner Carol Willis
Commissioner David P. Stewart
Commissioner Jim Vaughan
Commissioner Rita Hall

Members Absent:

Commissioner Daniel Segura (unexcused) Commissioner Linda Smith (excused) Commissioner Linda Soto (unexcused)

Staff Present:

Mr. Michael Falkow, Assistant City Manager Ms. Tunisia Johnson, Staff

CALL TO ORDER

The meeting was called to order by Mr. Michael Falkow at 6:47 p.m. A quorum was present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Stewart.

INVOCATION

The invocation was given by Commissioner Hall.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE MINUTES

It was moved by Commissioner Vaughan and seconded by Commissioner Stewart that the minutes of the January 9, 2013, meeting be approved. The motion carried.

DISCUSSION ITEM

Commission's Roles and Responsibilities

Mr. Falkow advised the commissioners that the CPOC was formed by an ordinance. The CPOC's primary goal is to deal with personnel complaints from non-city employees about the Inglewood Police Department. Mr. Falkow stated that the CPOC's role is to review cases. The commissioners will have the ability to hear confidential matters in closed session and to review personnel complaints of various members of the Inglewood Police Department.

Citizen Police Oversight Commission Minutes of October 9, 2013 Page 2 of 4

Mr. Falkow further stated that the CPOC has the ability to ask questions of the department however, the handing out of discipline rests in the City's Charter and is left with the Chief of Police. The CPOC can provide feedback to the Chief of Police, but it is not necessarily input that the Chief of Police would use in the exercising of potential discipline or not.

Mr. Falkow stated that at some point it will likely be important for the CPOC as a body to request that the City Council meet with the CPOC to hear their desires and perspectives on moving forward.

Mr. Falkow stated that it is important that the commissioners know their role. The most important thing to know is that you are a representative of the City. Commissioners can ask questions of staff, but commissioners cannot disclose confidential information.

The CPOC's role is as an advisory board to serve the community but also to respect and serve your appointing members. If a commissioner has issues and wants to take a position on something, you always should clear it with your appointing member. Mr. Falkow stated that he highly recommend that you remember always your position on the CPOC. Your goal is to be fair, consistent, and effective.

Mr. Falkow stated that in order to hold a meeting the CPOC has to have a quorum. Mr. Falkow further stated that commissioners cannot discuss anything that potentially could be business and discussed in an open meeting when not in open session. Mr. Falkow advised the commissioners that commissioners should not hold serial meetings. A serial meeting happens when several members discuss a topic with multiple members sequentially without having a quorum. Mr. Falkow stated that six members constitute a quorum. Once a quorum is established, it is a formal meeting and it has to be agendized.

Mr. Falkow stated that the commissioners are bound by the City's policies and procedures as it relates to Human Resources. The CPOC follows Robert's Rules and Order. There are two types of items on the CPOC's agenda: a "discussion" item and an "action" item. The discussion item is to only discuss a matter. The action item is to take a vote to create some type of action. Mr. Falkow advised the commissioners that in closed session a vote is taken by consensus.

Mr. Falkow stated that it is important to understand the civic mindedness and perspective that you have and always avoid potential conflicts of interest. He further stated that whenever one is in doubt please contact him.

Mr. Falkow stated that within the purview of the CPOC, you are viewing police personnel complaints, reports, and other information associated with it.

Chairperson Sears gave a brief history of the CPOC. Chairperson Sears suggested that the National Association of Civilian Oversight of Law Enforcement training be provided contingent on the CPOC's budget. She also suggested that the CPOC take a tour of the police department, schedule ride-alongs, and invite the Chief of Police to attend a CPOC meeting.

Citizen Police Oversight Commission Minutes of October 9, 2013 Page 3 of 4

Chairperson Sears requested that staff invite the City Attorney to attend a CPOC meeting. She also requested that staff invite the City Council to attend a CPOC Special Workshop.

Commissioner Hall expressed her concern regarding the CPOC not holding its regularly scheduled meetings.

Mr. Falkow stated that the reason the CPOC was unable to hold its meetings was due to a majority of the commissioners were in the process of being replaced.

Chairperson Sears requested that at the next CPOC meeting staff provide an Inglewood Police Department fact sheet, organization chart, and roles and responsibilities.

COMMISSION ADVISOR REPORTS

Mr. Falkow stated that the City Council adopted its annual budget on September 10, 2013, with a general fund of \$79,267,270. Mr. Falkow stated that the expenditures were \$7 million more than the general fund. There is a shortfall deficit of \$7,080,000. Mr. Falkow stated that there was a strategy proposed for balancing the budget that included using the one-time use of reserves, a workforce reduction plan, freezing vacant police department positions, and freezing all merit increases.

Mr. Falkow stated that the City Council approved the workforce reduction plan at last night's City Council meeting.

CLOSED SESSION

There was no closed session.

CLOSED SESSION REPORT OUT

There was no closed session report out.

STAFF REMARKS

Ms. Johnson commented that she was excited to see the commissioners and feel that the CPOC will move forward in a positive manner.

Mr. Falkow advised the CPOC that Kathy Givens will be the point of contact for the CPOC.

COMMISSION MEMBERS REMARKS

Commissioner Vaughan stated that he hope to see everyone at the next CPOC meeting.

Commissioner Hall stated that she is unable to attend the next CPOC meeting. She will be attending a conference.

Citizen Police Oversight Commission Minutes of October 9, 2013 Page 4 of 4

Chairperson Sears welcomed all the new and seasoned commissioners. She thanked staff for their time. Chairperson Sears thanked Mr. Falkow for his dedication and leadership. She stated that she looks forward to getting back on track.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.