

An Executive Summary of October and November Departmental Activity and Upcoming Events from the Administrative Office...

11th Issue

Printed December 17

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... from the City Administrator

Happy Holidays! As the community celebrates, I want to take this opportunity to remind everyone, that while it is the time to rejoice and enjoy loved ones, residents and shoppers must be extra careful, as thefts increase during the holiday season.

In October, the City's 06-07 Budget passed. As we enter into a new fiscal year with the largest budget in the history of the city, vast opportunities are being consummated as more are ever becoming available. We look forward to exercising focus and efficiency in further developing our city. Along the same lines, Measure IT passed, which will augment safety and other vital services throughout the city.

The City welcomes our new Personnel Director, MaryBeth Allen, who comes to us from Portland, Oregon, where she held the position of Human Resources Director for the Exposition and Recreation Division of a regional government in Portland. Ms. Allen looks forward to benefiting the community through leadership of the city's human resources team.

I would also like to congratulate Officer Robert Cavazos, as he was recognized at the city's first annual Police and Fire Appreciation Day, sponsored by local non-profits, in November, for his hard work and service to the City of Inglewood.

The close of this year serves as at excellent time to remind the community that Inglewood is approaching it's Centennial. Incorporated as a city in 1908, Inglewood will celebrate 100 years in February 2008. The community can look forward to a year of celebration, and numerous celebratory events planned by the city's Centennial Committee.

I would also like to share that this will be my last message to you as your City Administrator, as my contract year comes to a close in December. It has been an honor to serve this community and to see the positive changes taking place in the Big I. Inglewood is increasingly becoming a place of destination, and I am proud of the economic development and community beautification taking place.

I wish you a safe and joyous holiday season, and have been proud and pleased to serve Inglewood again and take part in the positive direction in which Inglewood is heading.

Thank you, and please contact the Administrative Office at 310-412-5301 for suggestions or information on this publication.

Joseph T. Rouzan Jr. City Administrator

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...upcoming events

Dec. 16 Santa's Workshop @Darby Park. 1-5p.m.

Dec. 20,21 Judging for Holiday Decorating Contest

Dec. 20 Red Cross Blood Drive @City Hall Community Room A. 8a.m.- 2p.m.

Jan. 13 City's Dr. Martin Luther King Day Celebration @The Tabernacle at Faithful Central (321 N. Eucalyptus)

Contact Library for a schedule of introductory computer, internet, and office software classes in English and Spanish.

Contact the Administrative Office at 412-5301 for more calendar info.

...special reports



The Santa Sleigh Visits Inglewood



The "Santa Sleigh" is a yearly event that takes place in Inglewood. The Santa Sleigh visits every December to bring Santa Clause to the children of Inglewood. The sleigh is a 30' trailer, with eight reindeer, a working chimney, Christmas lights, and holiday music. It is accomplished with many volunteered hours from off duty Inglewood Police Officers and members of the

L.A County Fire Department. On average they hand out 25,000 candy canes to Inglewood children and spread Holiday Cheer!



...special reports continued

Red Lobster Sneak Preview

On October 12, Red Lobster gave city officials and community leaders a sneak preview of the new Red Lobster Restaurant opening in Inglewood in February 2007. The restaurant is located on Century Boulevard, in the new Village at Century. Red Lobster has over 680 restaurants in North America and more than 63,000 employees. The company enjoyed total sales of \$2.58 billion in

fiscal year 2006, and looks forward to serving our community in February of 2007.



Community Development Department

Our mission is to provide a variety of programs and projects to facilitate economic prosperity and a safe, attractive community environment for the benefit of both residents and the business community.



<u>Activities and Accomplishments</u>

Redevelopment Division:

Infill Program:

This program is designed to target vacant, underutilized and dilapidated sites in an effort to create opportunities for developing affordable housing. Staff has identified several sites, and is currently negotiating with property owners for projects to be considered by the Agency.

Noise Mitigation/Land Recycling Program:

Property negotiations are underway for 10 parcels approved for acquisition. Follow-up offer letters have been transmitted to the property owners, and several property owners have agreed to sell their properties.

Staff met with acquisition and relocation consultants regarding the *land recycling program*. A tenant/resident community meeting was held November 6, for the properties targeted for acquisition under the and Recycling Program. Over 100 residents attended and received information regarding the relocation process and benefits.

PATH Villas:

People Assisting the Homeless (PATH) have requested a loan to develop 20 new affordable rental units to house low-income individuals and families. The Agency authorized negotiations with PATH at the December 12 meeting.



U.S. Vets:

Legal counsel is working with U.S Vets and the Redevelopment Agency to begin the proposed development.

Imperial/Prairie Development:

On November 14, the Agency selected KP Properties as the developer for a commercial development on the 3.5 acre site located on the northwest corner of Imperial Hwy. and Prairie Ave.

Century Prairie Development:

On November 14, the Agency selected the Haagen Company as the developer for a commercial development on the 1.1 acre site on Century Blvd. and the 3.1 acre site on Prairie Ave. An exclusive negotiation agreement is currently being drafted for execution by the Agency.

Planning Division Activities

In October and November, Planning Division Staff processed:

- 17 new Site Plan Review projects
- 3 zone adjustment
- 7 zone variances
- 1 large family child day care use

Planning Commission Meeting (October 4, 2006)

SP-1010 (APPROVED)- Special use permit (SUP) request to allow 4, 2-story, detached, residential condominium units on a 16,683 sq. ft. R-3 zoned property at 729 W. Cory Dr.

SP-1032 (APPROVED)- SUP request to allow a wireless telecommunication facility that includes 1 microwave antenna, 1 Global Positioning Satellite (GPS) antenna, 6 panel antennas and 4 equipment cabinets on the roof of an existing 5-story office building on a 41,600 sq. ft. C-1 zoned property at 110 S. La Brea Ave.

FTM-61431 (APPROVED)- A request for approval of a final tract map (FTM) to allow 8 residential condominium units on a 19,972 sq. ft. R-4 zoned property at 415-419 W. Regent St.

FTM-62352 (APPROVED) - A request for approval of a FTM to allow 5 residential condominium units on an 11,165 sq. ft., R-3 zoned property at 530-534 E. Queen St.

The Planning Commission received the proposed amendments to the Redevelopment Plan for the Merged Inglewood Redevelopment Project to ultimately make a finding of conformance to the Inglewood General Plan. (Receive and file)

Planning Commission Meeting (November 4, 2006) SP-1033 (APPROVED)—SUP request to allow 3, 2-story, detached, residential condominium units on an 8,970 sq. ft. R-2 zoned property at 922 S. Ash Ave.

Proposed amendments to Chapter 12 of the IMC to require a SUP for certain types of small and group counseling/tutoring uses and to require SUP approval for counseling tutoring uses with 16 or more people. The Planning Commission recommended that the City Council adopt the proposed amendments.

(CONT'D to Dec. 6 Mtg) Amendments to the Redevelopment Plan for the Merged Inglewood Redevelopment Project. Request for the Planning Commission to receive the proposed amendments to the Redevelopment Plan for the Merged Inglewood Redevelopment Project and make a determination that the proposed amendments conform to the General Plan of the City of Inglewood.

(APPROVED)-Time Extension for SUP No. 1003. Request for a six-month extension for SUP No. 1003, initially approved by the Planning Commission on Oct. 5, 2005, to allow for the addition of 196 transitional housing units to an existing independent living/vocational training facility with 315 transitional housing units on a 156,502 sq. ft. M-1 zoned property at 725-733 S. Hindry Ave.

Residential Sound Insulation Program (RSIP)



<u>Activities and Accomplishments</u>

The construction staff continues to provide assistance and information to property owners regarding sound insulation products and procedures.

Staff reviewed and responded to Requests for Information submitted by the contractors for projects 6:10 and 6.11. Weekly pre-construction meetings have been held including the contractors, architects, and construction management staff.

During the months, staff provided orientation sessions for over 70 new applicants for the Sound Insulation Program. Additional outreach efforts are underway to reach more residents in the eligibility areas.

The Residential Sound Insulation Program is in the process of selecting the next architectural and engineering consultants.



Personnel Issues

Staff members attended two LAX Community Workshops held during the month of October, as well as three meetings at Briarwood.



Community Activities

Weekly professional development meetings were held for the construction management staff to enhance their knowledge and skills. This past month's meetings included Construction Quality Control, Vision Screens, and Contract close-out procedures.

Office of Economic Development (OEBD)



<u>Activities and Accomplishments</u>

OEBD's third **Franchising Workshop** was held on Oct. 21. More than thirty participants heard presentations from franchise operators and lenders. Franchisees represented Baskin Robbins, Dry Carpet Cleaning, United Postal Service, Robeks, and It's a Grind, Coffee.

Lenders participating included Wells
Fargo Bank, Pacific Coast Regional, and
SBA. It should be noted that Edible
Arrangements, a participant in an earlier
workshop, received term and working capital
financing in the amount of \$150,000 from
Comerica Bank to open its store in the Village at
Century retail center.



UNITED STATES

Business Retention/Expansion: The Division continued work with local businesses requiring assistance with financing, expansion planning or employment related services. Staff also continued coordination of activities with the Chamber of Commerce and South Bay Workforce Investment Board.

October/November Business Retention/Expansion Highlights: RJ's received approval from Wells Fargo Bank for a (construction) line of credit in the amount of \$500,000 in October and signed loan documents on November 27. Construction will begin in Jan. '07.

- Conroy's loan, in the amount of \$670,000, was approved on October 16, 2006 by the National Development Council's Loan Committee.
- Gene Armstrong's building renovation project, in the amount of \$175,000, received a term sheet by the National Development Council Grow America Fund.
- Staff met with Marvin Engineering to review appraisal on "oil site" property and received the Los Angeles County of Public Works Environmental Programs' report and records of citations and Environmental Site Assessment (ESA) findings pertaining to the remediation history of the subject site. Staff reviewed Brownfields Initiative funding application in order to develop a methodology to facilitate the reuse of the site.
- Staff met with Redevelopment and the City Administrator's
 Office to define the City's plan for moving forward with the LA
 CycleSports project.

Staff met with California State University, Dominguez Hills Center for *Training & Development* of the College of Extended & International Education to discuss training programs available to small businesses and city staff.

Technical Assistance: Staff provided technical assistance comprised of fielding email questions, bank referrals, and hands on preparation of business plan and loan applications for a towing company that is negotiating with a major gasoline provider to establish a gas station and mini-market.

Hollywood Park Land Development (Bay Meadows): Staff attended three Bay Meadows meetings throughout October and November. Topics discussed were planned developments, residential and commercial space uses, and utilities planning for the area.





City DBE & Local Business Contracting Project: Staff has begun a comprehensive review of all documentation sent to the State of California DOT regarding the new "race neutral" contracting program guidelines. Currently, ED coordinator and additional staff members are shadowing current DBELO, to completely understand contracting process vis a vis Sound Insulation and other city contracting programs.

Police Department

The Inglewood Police Department's mission is to reduce fear of crime and victimization in a manner that elicits public support and approval. We conform to the highest standards of law enforcement and instill a strong sense of organizational esprit de corps.





Activities and Accomplishments

In his continuing effort to reduce crime, the Chief of Police is saturating "hot spot" areas within the city with police presence from several divisions within the Department including Patrol, ACT, Gangs, Senior Lead Officers, etc., and will continue to do so until the areas are no longer considered "hot spots."

On November 15, the Chief of Police and his staff participated in the first annual Rotary-Chamber of Commerce Police/Fire Appreciation Day luncheon, where Senior Lead Officer Robert Cavazos received special recognition for his outstanding community policing efforts.



Vice Section

In October and November, the Section made 136 arrests. Vice officers also completed an operation with members of the Department of Alcohol and Beverage Control wherein three subjects from Inglewood businesses were arrested and are having criminally charged by the DA's office. Vice officers also conducted a series of massage-related business inspections targeting the seven remaining massage parlors operating within the city and subsequently, have already made a number of arrests at these establishments.

Sex Crimes Section

Sex Crimes Detectives are making progress on a 2000 rape case as a result of a DNA match made on a recently committed crime.

The Sex Crimes Section continued to aggressively attack the list of Inglewood Sex Offender Registration violators and registered a total of **62** offenders in October and November.

Juvenile Section personnel, along with Patrol Officers, participated in Police/Youth Dialogue Sessions, with a total of **320** students throughout October and November.

Drivers License/DUI Checkpoint

On October 27 and November 10, CDL/DUI checkpoints were conducted at Manchester Blvd. and Kareem Ct., and Centinela and Florence Avenues, respectively, resulting in **309** citations and **168** impounds. **6,518** motorists passed through the checkpoints.

Car Club Task Force

The Car Club Task Force deployed on Saturdays in October and November, resulting in **182** citations and **4** impounds.

Anti-Crime Team (ACT)

The Anti-Crime Team continues to participate in the Gang Task Force operation to provide specialized enforcement in problematic gang areas, which resulted in 127 gang-related arrests and the recovery of 19 firearms in October and November.

Traffic Division

Red light cameras resulted in a total of **1,881** citations issued to motorists.

Some traffic statistics from September and October:

TOP FIVE COLLISION LOCATIONS (SEPTEMBER 2006)		TOP FIVE COLLISION LOCATIONS (OCTOBER 2006)	
LOCATION	#	LOCATION	#
CENTINELA / FIELD	3	CENTURY / CRENSHAW	7
PRAIRIE / GRACE	2	CRENSHAW / IMPERIAL	3
MANCHESTER / MARKET	2	CRENSHAW / MANCHESTER	3
PRAIRIE / LENNOX	2	FLORENCE / LA BREA	3
MANCHESTER / LA BREA	2	MANCHESTER / MARKET	2



<u>Community Activities</u>

In November, the Chief of Police and his staff attended the graduation ceremony of the South Bay Police Explorer Academy, and the Grand Opening ceremony of the new Police Department's Century Sub-Station.

Parks, Recreation & Community Services Dept.

Our department maintains the city's parks; offers programs that benefit youth, adult, and senior populations; and coordinates activities to celebrate the unique experience of our renowned cultural offerings.





<u> Activities and Accomplishments</u>

The Students Heightening Academic Performance through Education program (S.H.A.P.E.), operated by the UCLA African Student Union, received funding from the Community Development Block Grant to offer after-school tutoring and mentoring to Inglewood students Mondays and Thursdays, 4-7p.m. at Rogers Park and Morningside High School.

Parks

Oct. 18, the City hosted the Inglewood Night Out Rally on the North Plaza of City Hall.

Oct. 26, the *Stop the Violence Foundation*, dedicated to education and prevention of domestic violence, conducted a Press Conference at Centinela and Hyde Park Blvd.

Nov. 18, the Inglewood Beautification Association held their seasonal flower planting; 375 flats of Snap Dragons were planted.

Recreation Community Events:

Inglewood Celebrates the Arts Market Street Festival: on Oct. 7, the community was treated to entertainment and music.

32nd Annual Classic Car Show: over 80 car enthusiasts displayed their pre-1970 classic vehicles for over 5,000 visitors.

Annual Halloween Carnival and Haunted House: on Halloween, Darby and Rogers Park hosted events for over 550 students.

Thanksgiving Brunch: Nov. 22, Sgt. Spencer of the National Guard, in conjunction with the Rogers Park Girls & Boys Club, hosted brunch for over 75 underprivileged families. Afterwards, Paul Pierce, of The Truth Foundation, distributed 200 turkeys.



In November, Council approved the expansion of the City's King Day activities to include a festival. The City's Dr. Martin Luther King Day Celebration will take place on January 13, 2007 at The Tabernacle at Faithful Central. The event includes an ecumenical service, John Bryant, President of Operation Hope as the keynote

speaker and Michaela Pereira, Channel 5 newscaster as the Mistress of Ceremonies. In addition, there will be a commemorative civil rights march. The day will culminate with a King Day Festival at Hollywood Park.

Human Services

Senior Center: Demolition began Nov. 27. Shuttle pick-ups to the new Center at 330 Centinela, for the Locust Street senior residences, take place at the bus shelter in front of the senior housing complex at 151 N. Locust.

** As of Nov. 4, the Senior Center's hours of operation have been changed to 10 a.m.- 5 p.m. to best accommodate facility use **

Staff worked to assure that the *Be Well* light exercise and nutrition education program for senior citizens will continue through Kaiser Permanente from Jan.—Sept. '07. Staff is working to make *Be Well* a permanent and ongoing program for Inglewood seniors.

Community Services: October & November Graffiti Abatement removed 2,938 instances of graffiti



- *Code Enforcement* conducted **2,277** property maintenance inspections, 941 special enforcement actions, and issued 35 parking & 9 vendor citations
- *Vendor taskforces* resulted in detention of **30 illegal vendors** and confiscation of miscellaneous food items.



<u>Budget Considerations</u>

Individual and group volunteers contributed 6,004 hours to departmental operations, a contribution worth **\$60,040**.



Community Activities

Oct. 30 and Nov. 16, the City's Centennial Celebration Planning Committee met to begin planning for the City's Centennial.

Personnel Department

The Personnel Department works with city departments to produce and sustain a workforce in such a way that allows them to provide the best quality public service to Inglewood residents and business owners.



Activities and Accomplishments

The City welcomes MaryBeth Allen, our new Personnel Department Director.

Staff met with Bayside Medical Center to discuss utilizing this clinic in Hawthorne to reduce the emergency room wait time and costs for officers.



Welcome Director MaryBeth Allen!

Over 58 employees and applicants visited Employee Health Services for services ranging from blood pressure checks to discussions on medical-related issues.

Positions Opened:

- Public Works Service Worker HVAC
- Technical Support Specialist I
- Technical Support Specialist II
- Sr. Engineering Technician Promotional
- Traffic Control Worker Promotional
- Construction Inspector

Positions Closed:

- Park Maintenance Technician
- Airport Noise Mitigation Assistant
- Administrative Analyst
- Public Works Service Worker

Library Department

The Library Department operates and provides a variety of programs, services, and events at the City's three library locations: Main Library, Morningside Park Library, and Crenshaw-Imperial Library.



<u>Activities and Accomplishments</u>

Loyola Marymount University student "Belles" continued tutoring for Inglewood students. And Loyola Lion Readers began a Sunday story hour; on Nov. 18, university students provided their annual story and craft event for local children.

Nov. 29, local author, Dave Visel, presented an informative talk about his book, *Living with Cancer: A Practical Guide*, followed by distribution of free public health literature.

Also in October and November:

- The Audio Visual Division augmented the Main Library's DVD collection with approximately 100 new DVD titles
- 43 local schools visited the Library
- 17 story hours were conducted for a total of **596** children
- Charles Harper's Friday afternoon chess club met on Fridays

Total circulation for October and November was 36,859.

Material/Service	Circulation	%
Books and Print Materials	27,107	74%
Video Tapes & DVDs	4,324	11%
Audio Materials	726	2%
In-House Computer Use	4,702	13%

Major renovations continued at the Crenshaw-Imperial Branch Library. Painting and carpeting is complete, and new shelving has been installed.

Youth

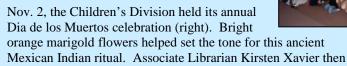
Following are highlights of October and November

Youth Service Activities.

To demonstrate the connection between art and culture, Librarian

Kirsten Xavier offered a special 2-part workshop, "The Myth and the Mask." Participants learned about the history and uses of masks and then created their own.

Twenty participants celebrated Teen Read Week on Oct. 17 by attending the "Salsa...and Chips" dance class. Community volunteer Carolina Acosta, Principal Librarian Adalin Torres and Associate Librarian Angela Citizen worked with each of the dancing participants



helped the 56 parents and children decorate plaster of Paris skulls.

The Library began two reading incentive programs in October. The UCLA Athletics Department Reading Challenge Program provided free tickets to UCLA sports events for children checking out two or more books.

The In-N-Out Burgers "Food for Thought" Reading Challenge ended November 25. Seventy-three children completed the reading challenge, reading a total of 635 books. The restaurant sent reading materials and award



certificates for children checking out five or more books.



Personnel Issues

In October, the Library hired Veronica Ayansu and Chinwe Ogbonna as part-time Library Support Aides.

To promote Library use and to answer citizen questions about Library services, Library Director Richard Siminski, Librarian Kirsten Xavier, and Analyst Michael Easley staffed a Library booth at the Market Street Arts Festival on October 7.

Information Technology & Communications Department

The mission of ITC is to lead and support the City in the appropriate application of existing and emerging information technologies. We proactively identify and define opportunities in technology that will enhance and automate our operations as we provide desktop technical support, systems analysis and implementation, telecommunication services and support, data center operations and support, and print shop services.



<u>Activities and Accomplishments</u>

Administration and Enterprise Services (PTS): Staff held two bid openings, one of which was for the Public Safety System

Mainframe-Based COBOL Migration to Windows. Proposals were submitted, and are being reviewed by staff.

Systems, Operations, and Web Highlights:

- Updated IPD trespass search utility for easier maintenance
- Finalized Secure FTP settings and purchased a java client to enhance usability
- Deployed improvements to the Interactive IPD Training Calendar Web Applications
- Deployed improvements to the Fleet Maintenance Calendar Web Application

Network & PC Support Highlights:

- Held training for the new Track-it software for IT
- Transferred Eden application and Police staff network folders to a new, more powerful server, and installed two new Motorola Base Stations for IPD
- Expanded capacity of the city's backup server by installing 11 Terabytes of disk into our Storage Area Network (SAN)
- Deployed ten new workstations to Inglewood employees

Print Shop

Staff completed 85 printing requests, including newsletters, MLK Speech Contest flyers, presentation documents for Redevelopment, RFPs for Residential Sound Insulation, the Winter Bulletin for city residents, the 06-07 budget, and much more.

Telecommunications Highlights:

- Implemented the telephone System Maintenance agreement with Scottel Voice and Data
- Completed cabling at Crenshaw Library
- Completed the Senior Center move to Rogers Park
- Installed phone service at new I-Cop Center on Century Blvd.



Staff completed 182 repairs



Community Activities

The ITC Director presented Council Member Price's Initiative on Technology to the public, and City Council. This initiative instructs staff to investigate the benefits of creating a Technology Committee in Inglewood.

Housing and Grants Department



<u>Activities and Accomplishments</u>

On November 28, 2006, the Mayor and Council Members established the City of Inglewood Housing and Grants Department, comprised of divisions from the Inglewood Housing Authority (IHA) and the Community Development Block Grants. Pamela Thigpen, formerly the Executive Director of the Inglewood Housing Authority, has been appointed as the new department Director. The following highlights accomplishments from the new department to-date:

The Mayor and Council Members approved the Inglewood Housing Authority Annual Plan, which was subsequently approved by the Department of Housing and Urban Development (HUD). In addition, the Administrative Plan was approved for submission to HUD for final approval.

The IHA's Fraud Investigation Unit was highlighted in the March 2006 HUD-OIG Semi-Annual Report to the Congress of the United States as an agency taking the lead on investigating and prosecuting fraud cases in the Housing Authority (October 31, 2005 through March 31, 2006).

Public Works Department

The Public Works Department takes pride in maintaining and improving the City's infrastructure from streets, public buildings, vehicles, and the sewer and storm drain systems, to waste services, utilities, water treatment and provision, and traffic.





<u> Activities and Accomplishments</u>

Transportation Division

The Transportation Division operates and maintains transport-related infrastructure, such as the Intelligent Traffic System (ITS) Center, traffic signs and signals, intersection design and alignment, parking meters, crosswalks and roadway striping, and street lighting.

In October and November, bid openings were held for:

- Pedestrian Signal @ Manchester Blvd. and 3rd Ave.
- Modification of Traffic Signal @ Crenshaw Blvd. and 108th St.
- New Traffic Signal @ Crenshaw Blvd. and 109th St.
- New Traffic Signal @ Manchester Blvd. and Hindry Ave./Olive St.

Traffic Signal Construction Underway:

- New Traffic Signal @ Redondo Blvd. and West Blvd.
- Signal Modification @ Hillcrest Blvd. and Market St./Kelso St.
- Crenshaw Shopping Center's New Traffic Signal Installation
- New Traffic Signal @ Crenshaw Blvd. and 109th St.
- New Traffic Signal @Manchester Blvd. and Hindry Ave./Olive St.

Geographical Information System (GIS) Section GIS Day: The City proclaimed November 15, "GIS Day." Activities were held on the third floor of City Hall in the new GIS lab. Several stations were set up to showcase online interactive map applications, GPS equipment, and map displays.



E-911 Project: E-911 project funds were approved by the State to enhance Police Communications by utilizing GIS technology. This project involves bringing GIS functionality to the Public Safety Answering Point (PSAP) staff to enhance the efficiency of emergency response. Staff can now use this software to access real-time visual references of land line and wireless call locations. This application also allows staff to see *GIS data layers* such as, building footprints, street centerlines, and aerial photography.

GIS Data Dictionary: GIS staff continues to develop an online data dictionary that will allow users to search for all existing GIS data within the City's GIS repository using a Metadata Explorer interface.

Oct. and Nov., staff completed 26 map requests and 20 GIS requests.

Engineering Division

The Engineering Division plans, designs, inspects, and administers contracts for capital improvement construction projects, water systems, and facility projects.

Permit Division Staff:

- Inspected 26 addresses for offsite improvements (construction of sidewalks, curb & gutter, driveways, curb drains, and pavement)
- Reviewed 20 sites for offsite improvements and final/tentative track & parcel maps
- Issued 87 permits for construction, excavation, moving, filming, and parades

Engineering Projects Highlights for Fiscal Year 06-07:

- P215-Bus Center Building
- P636/P617-La Brea Avenue Reconstruction/Realignment
- P220-ADA Pedestrian Ramp Construction
- P221 Crenshaw Library ADA Improvements
- P229-Sidewalk Replacement (CDBG)
- P615-Street Geometry/P662 Intersection and Street Reconstruction
- P266-2007 Alley Reconstruction
- P232/P620-2007 Street Reconstruction

Environmental Services Division

The Environmental Services Division is responsible for the planning, developing, and implementation of citywide programs, which include solid waste management and household hazardous waste management.



<u>Activities and Accomplishments</u>

Oct. 21, Environmental Services conducted its second *City-wide Yard Sale* with 100 vendor booths manned by Inglewood

participants. In conjunction with the yard sale, Waste Management and the L.A. County Public Works/Environmental Services conducted a *Smart Gardening Composting Workshop*.

The Division received a "Keep America Beautiful" grant in the amount of \$3,000 which will be used to provide recycling containers, demonstrations and recycling information to IUSD schools.

Nov. 21, the CSI Unit worked closely with IPD to arrest an individual in the act of illegally dumping onto a vacant property on Prairie and 113th St.. Police arrested the man, and confiscated his vehicle.

Nov. 28, the CSI Unit delivered recycling containers to the Police Sub-station grand opening located at the Village at Century Shopping Center. CSI has increased patrols of the immediate area for service issues related to waste and disposal.

The CSI Unit is proud to report that the city's current diversion report shows our *diversion rate* (of solid wastes from landfills) exceeds State mandates of 50%; the city currently is diverting 58%.

Fleet Services Division

Our purpose is to ensure quality of service, efficiency, and reliability of vehicle and equipment maintenance at the most cost-effective rate to staff and the community through the implementation of full-range, in-house vehicle maintenance programs.

On Site Outfitting of City Vehicles: Fleet Management has outfitted the city's new K9 police car using 100% of in-house forces, which would have cost the City over \$12,000 to have a outside vendor complete. This car has the most up to date technology to protect both the officer, and the K-9.



In October, Inglewood was voted one of the 100 Best Fleets: The Fleet Management Division received an award for being one of the 100 Hundred Best Fleets in North America for the third-year in a row. This year the city was announced as one the top 20 fleets in America, which consist of over 36,000 municipal agencies.

Alternative Vehicle Exhibit: Fleet Management hosted the first annual Alternative Vehicle Exhibit at the City Service Center, where there were a variety of vehicles for participants to view and test drive, including electric vehicles, mini gas powered trucks, a Compressed Natural Gas powered Ford Crown Victoria, as well as the Segway, a two-wheel stand-up transporter that has gyroscopes to balance the rider (right).



Utility Division

The Utility Division supplies the city with water, and maintains contacts and sets standards for Utilities to follow within the city.

Water Consumption and Quality: In October and November, the

city purchased 1,474 acre-feet of water from Metropolitan Water District through West Basin, and pumped and treated 543 acre-feet.

Morningside Reservoir: The Notice to Proceed with the redesign of the reservoir was issued, Nov. 16; completion is expected 2-11-07.

Staff approved **110** National Pollution Discharge Elimination System Permits for construction projects.

The Storm Water Runoff Investigation unit conducted **76** illicit discharge inspections and **1,413** construction detail inspections.

Staff attended a meeting with West Basin Municipal Water District and ARUP regarding the proposed development at Hollywood Park and the use of recycled water. West Basin agreed to provide recycled water to irrigate the common landscape areas of the new development.

General Services Division

The Division maintains, preserves, and improves the integrity, function, and appearance of the city's buildings.

In October and November, General Services Staff:

- Completed the Crenshaw Library Air Conditioning system
- Installed a new security door in City Clerk's Office
- Ordered 200 additional parking meters for use in the city
- Installed lighting decorations for the City's Annual Lighting Ceremony

Public Services

The Public Services Division maintains and repairs water meters, distribution sieve and water main lines, fire hydrants, sewer and storm drains, street sweeping, residential and commercial refuse collection, streets, alleys, sidewalks, curb and gutter, drive aprons, and city-owned parking lots.

2,075 Cubic yards of street sweepings, tree trimmings, and trash were removed from city streets, alleys and parking lots in October and November. In addition, staff responded to over **150** locations for orphaned debris within the city's right of way.



Street sweeping staff participated in the West Basin Municipal Water District's Annual Water Harvest Festival by educating visitors on the city's effort to conserve potable water by using recycled water for street sweeping operations. (rgt)

Public Services staff participated in the slurry seal operation on the 400 block of W. Queen. St. Staff applied 95,000 sq. ft. of slurry seal, replaced warning and regulatory signage as needed, and refreshed all traffic markings and parking stalls. Staff also completed slurry and paint at all parking facilities at Edward Vincent Park.



Weed Abatement responded to several complaints of homeless encampments along Centinela and La Brea Avenues.



<u>Personnel Issues</u>

Congratulations to Rick Longobart, Fleet Management Superintendent, who received CCG System's Hero Award for being such an "innovative and effective fleet manager."

Fleet Management welcomes Teruh Taylor to her position in the apprenticeship program.

Stormwater Runoff Investigators, Brian P. Ball and Jose Ramirez, completed the Certified Stormwater Inspector Training (CSI) course conducted by the National Stormwater Center, on October 23-24.

