

# City of Inglewood California Annual Budget 2014-2015



**City of Inglewood  
Veteran's Memorial Obelisk**

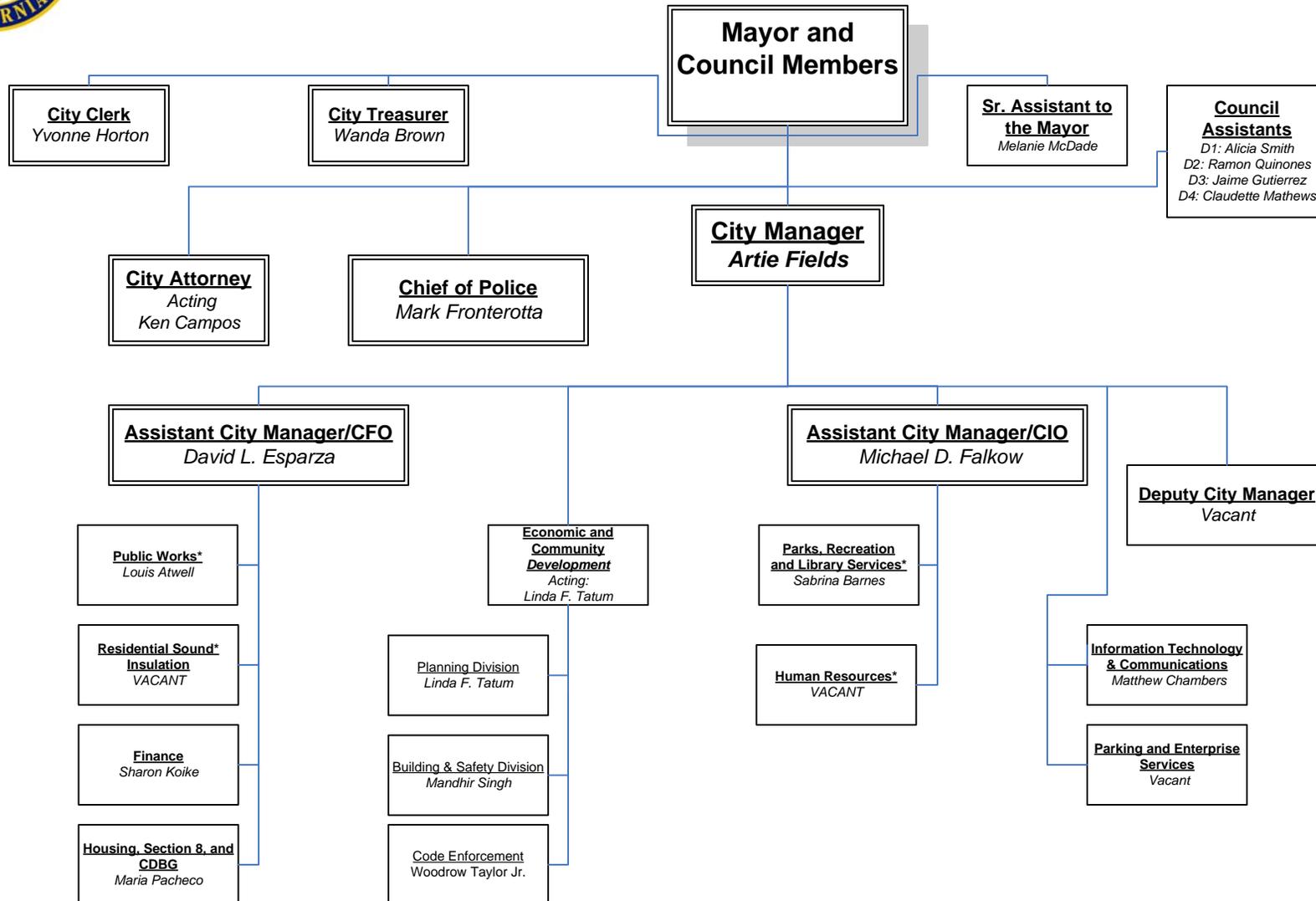


FISCAL YEAR 2014-2015  
ANNUAL BUDGET



# City of Inglewood

October 1, 2014

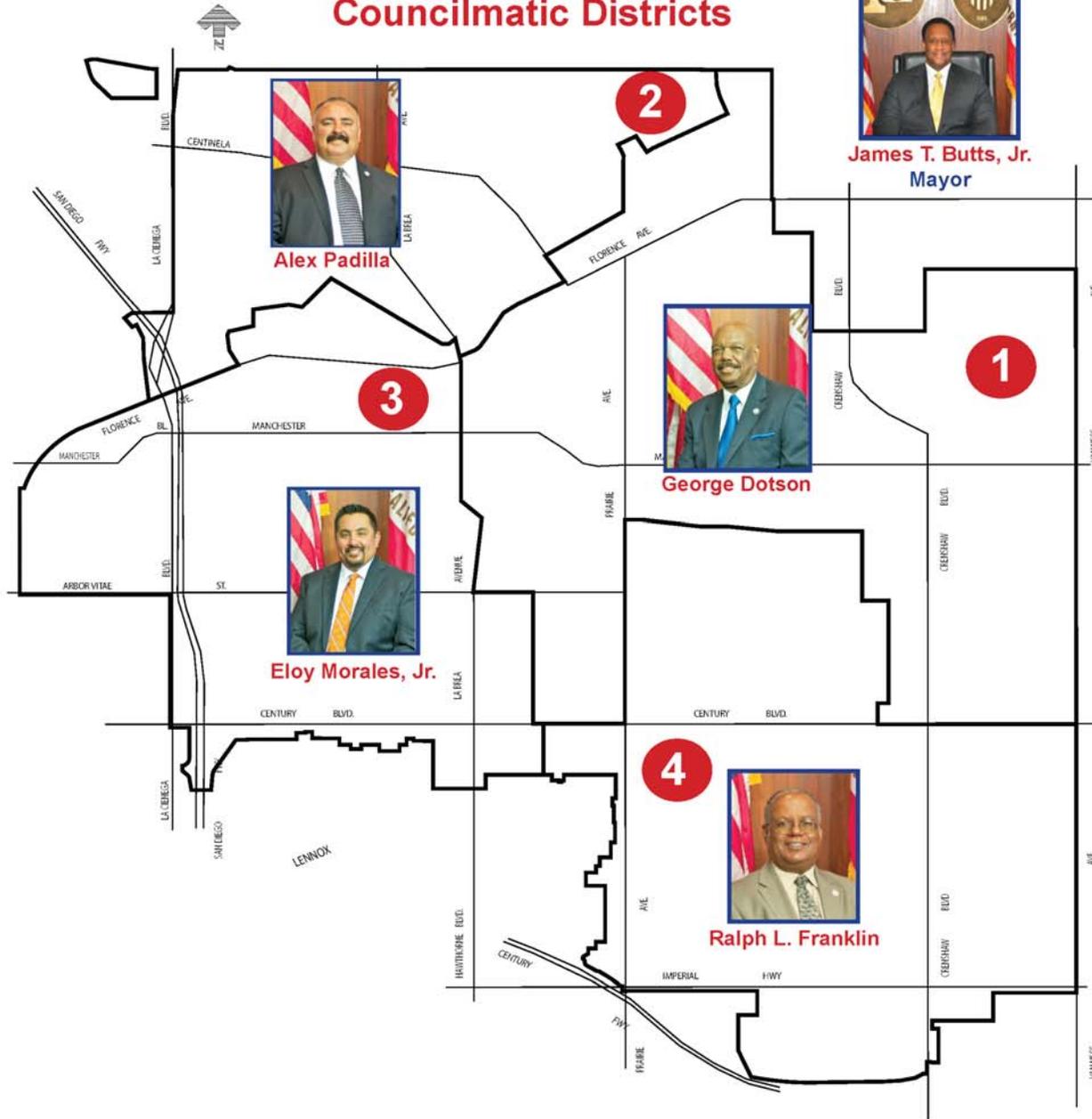


\* Represents Department Director.

# City of Inglewood Councilmatic Districts



**James T. Butts, Jr.**  
Mayor





## **ADOPTED OPERATING BUDGET**

Fiscal Year

October 1, 2014 to September 30, 2015

### **ELECTED OFFICIALS**

James T. Butts, Jr. – Mayor

George W. Dotson – Councilmember, District 1

Alex Padilla – Councilmember, District 2

Eloy Morales, Jr. – Councilmember, District 3

Ralph L. Franklin – Councilmember, District 4

Yvonne Horton - City Clerk

Wanda Brown City Treasurer

Submitted by

### **CITY MANAGER**

Artie Fields

### **EXECUTIVE MANAGEMENT TEAM**

David L. Esparza, Assistant City Manager, CFO

Michael D. Falkow, Assistant City Manager

Ken Campos, City Attorney (Acting)

Deputy City Manager, Vacant

Mark Fronterotta, Police Chief

Residential Sound Insulation Director, Vacant

Louis Atwell, Public Works Director

Sabrina Barnes, Parks, Recreation and Library Services Director

Sharon Koike, Assistant Finance Director

Linda Tatum, Economic and Community Development Director (Acting)

Mandhir Singh, Building Manager

Angie Pacheco, Housing Manager

Matthew Chambers, Information Technology & Communications Manager

Fran Tract, Library Manager

Parking and Enterprise Services Manager, Vacant

Yakema Decatur, Senior Administrative Analyst



## ***MISSION STATEMENT***

**“Our mission is to deliver outstanding services to enhance the residential quality of life within our community, economic vitality of our businesses, and entertainment of our visitors”.**

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# CITY OF INGLEWOOD

OFFICE OF THE CITY MANAGER



**October 21, 2014**

**Honorable Mayor and City Council Members of the City of Inglewood:**

I am honored to present the FY2014-2015 Approved Annual Operating Budget for the City Council's consideration. The City's fiscal condition has improved consistently over the last three years, due to a recovering economic climate, and the willingness of the City Council to make tough decisions.

This Annual Budget represents the fourth budget that I have recommended to the City Council for approval. During my first year as City Manager, the City was faced with a FY2011-12 \$3.3 million General Fund Operating shortfall. However, as a result of "Gap Closure" recommendations, a balanced budget was approved by the City Council. While the use of \$860,000 in General Fund Reserves was approved to balance the FY2011-12 General Fund budget, conservative and prudent spending decisions by the City Council and staff resulted in the City not having to use any General Fund reserves to close the projected FY2011-12 General Fund budget gap.

The FY2012-13 General Fund Operating Budget required that a \$4,334,087 budget gap be closed. Again, creative budget balancing tools were approved by the City Council to close the shortfall. Fortunately, the improving economy, coupled with prudent and focused spending practices resulted in the City not having to use General Fund reserves to balance the budget.

The FY2013-14 General Fund Operating Budget required that a \$7,894,071 budget gap be closed. Once more, creative budget balancing tools, as well as, the use of \$3,291,071 in General Fund reserves were approved by the City Council to close the shortfall. It is anticipated that with the improving economy, coupled with prudent and focused spending practices, the General Fund Reserves will not be utilized to balance the FY2013-14 General Fund Budget.

Avoiding the use of reserves over the last three years has resulted in the City rebuilding the General Fund Reserves from \$20,000,000 in FY2011-12 to \$23,700,000 in FY2013-14. While this can be seen as a major accomplishment, one must be reminded that General Fund Reserves have not returned to the \$48,548,706 level that the City had prior to the beginning of the recession in 2007-08. The FY2014-15 General Fund Reserve exceeds the City's financial reserve policy of 25% of the total General Fund Budget. Currently, the General Fund Reserve is 27% of the General Fund.

The FY2014-15 General Fund Budget reflects revenues of \$79,844,310, which is a .73% increase from the previous fiscal year. This change is consistent with a slight improvement in the overall economy. The balance of Estimated Revenue includes: Special Revenue Funds (\$18,891,993), Proprietary Funds (\$20,414,701), Water Enterprise Fund (\$20,942,500), Assessment and Maintenance Districts (\$2,912,333), HUD (CDBG) Fund (\$10,170,647), Grant Funds (\$5,172,161), Civic Center and Pension Bond Debt Service Funds (\$6,538,269), Housing Fund (\$15,100,400), Noise Mitigation Fund (\$5,766,661), Measure IT Fund (\$6,546,000), plus a carry-over amount of \$34,544,894. The total City Estimated Revenues and use of estimated carry-over funds is \$226,844,869.

While the FY2014-15 budget reflects a modest increase in General Fund revenues, this slight increase is, by itself, insufficient to offset a continuing shortfall between budgeted revenues and budgeted expenditures. Developing a comprehensive plan to “close the gap” is imperative if the City is to maintain the current level of services that residents have come to expect.

The FY2014-15 General Fund reflects expenditures of \$89,199,232, which is an approximately 2% increase from last year’s budgeted expenditures. This includes additional positions, funds advanced for planned development and capital improvement projects approved as budget amendments. While staff and the City Council are taking significant measures to reduce this overall increase in expenditures, there are certain uncontrollable costs that continue to increase, in spite of the City’s efforts control costs. As a result, the FY2014-15 shortfall is \$9,354,922. A plan to address the shortfall will be presented later in this message.

The balance of the FY2014-15 Total Operating Budget includes Special Fund Expenditures (\$22,362,953), Proprietary Funds (\$18,653,529), Water Enterprise Fund (\$25,350,183), Assessment and Maintenance Districts (\$2,920,083), HUD (CDBG) Fund (\$9,684,443), Grant Funds (\$5,871,901), Civic Center and Pension Bond Debt Service (\$11,369,840), Parking and Enterprise fund (\$4,069,103), Air Quality Management District Fund (\$500,000), Housing Fund (\$15,330,711), Affordable Housing (\$100,553), Noise Mitigation Fund (\$5,786,664), and Measure IT Fund (\$6,546,000). The Total City Budget expenditures are \$217,745,196, which includes a total of \$30,148,454 allocated for capital improvement projects.

In FY2013-14, the City Council took a number of actions that created cost savings for the current fiscal year and FY2014-15. These cost-saving measures were critical to establishing long-term fiscal stability. The City Council actions are detailed below:

## **1. Labor Negotiations**

The City’s Negotiating Team, taking direction from City Council, focused on three (3) goals during negotiations, which were as follows:

### **I. Unfunded Retiree Medical Costs**

The first goal was to address the massively growing unfunded liability associated with retiree medical benefits, which involved the City paying for the medical benefits of retired employees and possibly a dependent/spouse for the retiree and his/her spouse’s lifetime with no caps or limitations.

After many months of negotiations (e.g., over a hundred [100] sessions in total), the City reached an agreement with all six (6) labor groups effectively eliminating the uncapped retiree medical benefit for future retirees and replacing it with a series of benefits that require a sharing of the costs with employees associated with providing post-employment health benefits when they retire. The end-result amounts to a reduction in the overall unfunded liability from \$316 million (\$117 million is attributable to current retirees and their dependents and \$199 million is for existing employees who will become future retirees) to under \$155 million for existing and future retirees. Therefore, the \$199 million unfunded liability associated with existing employees that would become future retirees (not any future hires) was reduced to \$38 million over 30 years.

## II. Public Employee Reform Act (PEPRA)

The second goal during the negotiations was to address the new rules associated with the Public Employee Pension Reform Act of 2013 (PEPRA). PEPRA, which went into effect on January 1, 2013, states among other things that all existing municipal employees hired prior to its enactment begin paying fifty percent (50%) of the “Normal” cost of CalPERS by January 1, 2018. For miscellaneous, non-sworn employees (e.g., SEIU, IMEO, IPCMA, and IEO), salaries were raised of all employees by ten (10) range points (e.g., approximately 10.4622%) on our salary scale and with each employee to begin paying ten percent (10%) toward the cost of their pension (e.g., the eight percent [8%] employee portion and two [2] percentage points of the employer’s portion). For sworn personnel, salaries were raised by twelve (12) range points (e.g., approximately 12.6825% on our salary schedule over three (3) years with each employee to begin paying twelve percent (12%) toward the cost of their pension (e.g., the nine percent [9%] employee portion and three [3] percentage points of the employer’s portion). While this creates an almost breakeven exchange with a slight favor toward the City, the employee’s base pay rate goes up, meaning that: 1) their pensionable compensation is higher as well as possible overtime rates for those employees who are eligible for overtime, 2) the cash-out value of their accrued sick leave and vacation leave is higher, as it is based upon the higher base hourly rate, and 3) it brings the employees more in line with other jurisdictions in terms of base pay because while most other jurisdictions have higher salaries, those jurisdictions require their employees to shoulder some or most of cost burden associated with their benefits where CalPERS is the primary one.

## III. Sick and Vacation Leave Unfunded Liability

The third goal during the negotiations was to address the unfunded liability associated with employee sick and vacation leave accrual, which is currently uncapped and stands close to \$14 million. While every employee isn’t going to leave the City’s employment at the same time causing a proverbial *run on the bank*, the unfunded liability associated with the unlimited accrual of sick and vacation leave is growing by over a half million dollars a year. The IEO group directly addressed this issue by freezing their sick and vacation accounts and capping the number of hours they can accrue by converting to a Paid Time Off (PTO) plan. This coupled with the conversion of sick leave to a Retiree Health Savings (RHS) Plan by IEO, IPMA, IPOA, and SEIU, will help reduce this unfunded liability going forward.

IV. Workforce Reduction – On October 8, 2013, the City Council approved a Workforce Reduction Plan that eliminated forty-four 44 fulltime positions, one permanent part-time position, and five (f) part-time positions with a projected savings to the FY2013-14 General Fund of \$2,943,097. Outsourcing of Parking Enforcement Outsourcing of Parking Enforcement and Parking Meters – The decision to outsource the Parking and Enforcement Division was made by City Council on May 19, 2014. This action will result in a net savings to the City of approximately \$1.2 million through a combination of reduced expenditures and enhanced revenues.

V. Discontinuance of Red Light Camera Program – The contract for the Red Light Camera program ended in February, 2014. The decision by the City Council to not renew the contract will result in a \$500,000 annual savings to the General Fund.

Keeping the aforementioned in mind, it is important to also understand that Inglewood continues to be impacted by outside factors for which it has no ability to control. These “uncontrollable costs” persist and have a profound effect on the ability to restore the City’s fiscal health. This year’s major uncontrollable costs are listed as follows:

- 1. Los Angeles County Fire Department Contract** –The City of Inglewood contracts with the County of Los Angeles for fire protection services. In FY2013-14, \$11,287,500 was budgeted to pay for this vital public safety service. The City has been advised by the County that they approved a cost of living adjustment (COLA) during their Fiscal Year 2014-15. These related increased costs for salary and benefits are being passed directly to contracting cities. **The COLA increase and an accompanying increase in employee benefits are the primary factors resulting in a \$338,700 increase in the City’s FY2014-15 budgeted expense of \$11,626,200.**
- 2. Active/Retiree Healthcare Costs** – As with all California cities, Inglewood continues to be impacted by the uncontrollable rise in healthcare costs. In 2014, medical premiums for active and retired employees increased by an average of 9.4% (e.g., approximately \$1.2 million). With this substantial increase, the City’s total medical-related cost is \$14 million in FY2014-15. Prior to the new collective bargaining agreements that were approved in June and July of this year, Inglewood was one of the few cities that provided medical benefits to its employees after they retired. \$5.2 million of the FY2014-15 budget, or almost 37% of the projected medical-related cost, was attributable to retiree medical premiums alone **Additionally, Medicare costs of approximately \$686,000 are also listed in that section.**
- 3. The California Public Employees’ Retirement System (CalPERS)** –The State of California implemented pension reform legislation in the form of the Public Employee Pension Reform Act of 2013. Under the terms of the Act, employees hired after January 1, 2013, are governed by lower retirement formulas and have a limit on income used to calculate pensions. This will, in the long-run, reduce the City’s overall pension costs. However, in the near term, the City’s budget will continue to be impacted by CalPERS actions that effectively increase retirement costs for member cities. CalPERS has provided the City with its annual charge for employee retirement costs. **The City’s FY2014-15 budget contains an increase in CalPERS costs of \$1,320,982.**
- 4. Civic Center Bond** –In July 2012, the City completed a refinancing of bonds issued for the benefit of the Civic Center. The transaction was structured in a fashion to eliminate the August 2012 debt payment, thereby reducing the total debt service expenditures for fiscal years 2011-12 and 2012-13. In Fiscal Year 2013-14, the City resumed making regular annual debt service payments. **As a result, General Fund expenditures will increase by \$543,000.**
- 5. Workers’ Compensation Insurance / General Liability Insurance** – The City is a participant in the Independent Cities Risk Management Authority (ICRMA), which provides a consortium of cities with excess liability coverage. The City is self-ensured for the first \$1 million for any workers’ compensation claims. Inglewood typically experiences annual increases in insurance premiums. This year’s increases are projected as being \$185,000 Workers Compensation. **As a result, the FY2014-15 General Fund budget reflects an increase of \$215,000 for increased costs associated with workers’ compensation claims and general liability reinsurance expenditures.**

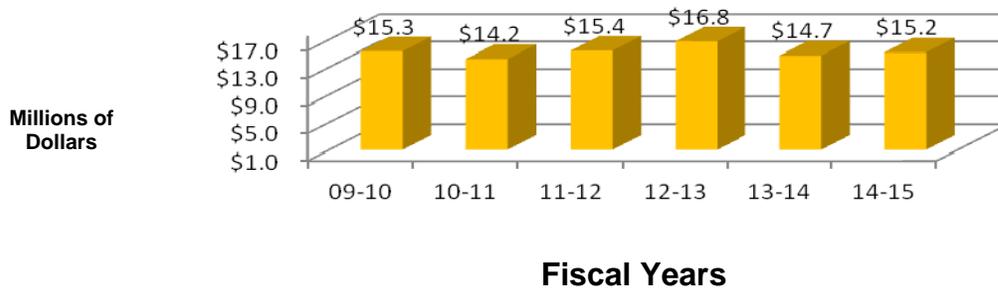
## Major General Fund Revenues

The FY2014-15 reflects General Fund revenues budgeted at \$79,844,310. Although there were a number of positive increases in individual General Fund revenue indicators, the overall increase of .73% from the FY2013-14 Adopted Budget assumed that the State of California will restore the \$2.7 million in property tax revenues that reverted back to the State of California as a result of the statewide abolishment of Redevelopment Agencies.

On September 30, 2014, Governor Brown vetoed the reinstatement of previously diverted revenues from the Redevelopment Property Tax Trust Fund. The adjusted general fund revenues reflect a reduction of \$2.7 million in property tax revenues resulting from this veto.

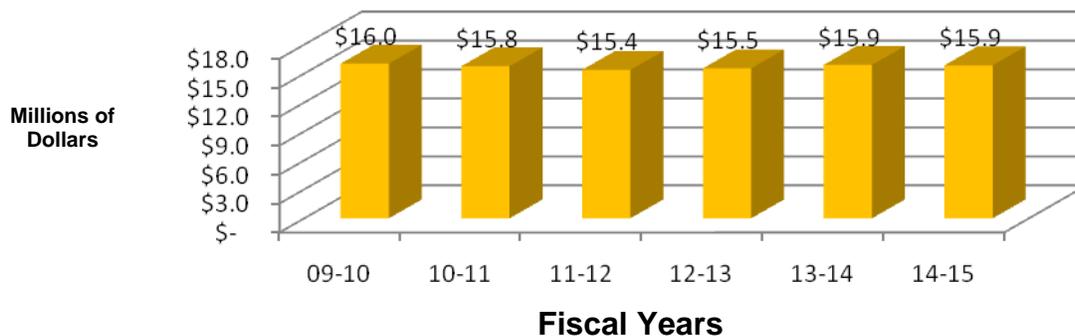
This year's revenue projection is based upon an analysis of historical revenue data as well as information obtained from the State of California Controller's Office, the State Board of Equalization, the Los Angeles County Assessor's Office, and HDL Coren & Cone (e.g., the City's retained consultant who provides property and sales tax information and analysis). The majority of General Fund revenues (70%) come from four (4) sources: 1) Property Taxes, 2) Utility Users Taxes, 3) Sales and Use Taxes, and 4) Motor Vehicle In-Lieu Taxes. The historical trending of these revenue sources for the last five (5) fiscal years as compared with the budgeted FY2014-15, as reflect in this document, are listed below:

### Property Taxes



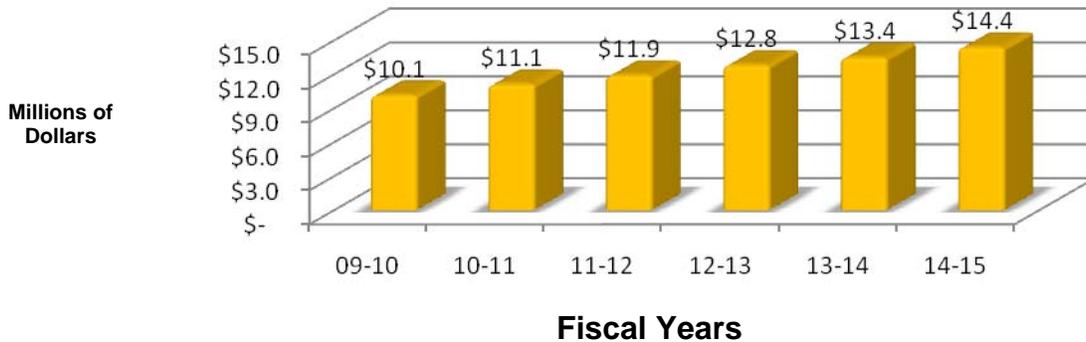
- Percentage change in Property Tax revenue (FY2009-10 vs. FY2014-15): Decrease .01%.
- Property Tax revenue for FY2014-15 is budgeted at \$15,160,000, which is a \$460,000 (3%) increase from FY2013-2014 budgeted amount of \$14,700,000.

### Utility Users Taxes



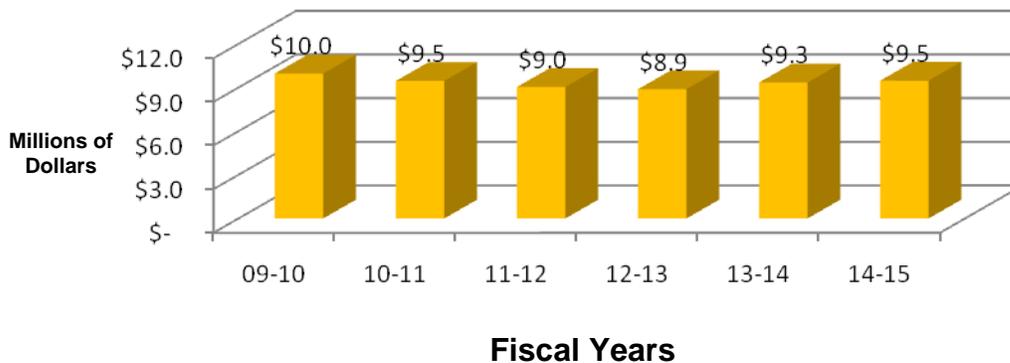
- Percentage change in Utility Users Tax revenue (FY2009-10 vs. FY2014-15): Decrease 1.1%.
- Utility Users Tax revenue for FY2014-15 is budgeted at \$15,850,000, which represents a \$40,000 or 0.3% decrease from FY2013-14 budgeted amount of \$15,890,000

### Sales and Use Tax



- Percentage change in Sales and Use Tax revenue (FY2009-10 vs. FY2014-15): Increase 42.0%.
- Sales and Use Tax revenue for FY2014-15 is budgeted at \$14,353,000, which is a \$910,000 or a 6.8% increase from the FY2013-14 budgeted amount of \$13,443,000. Sectors that reported significant sales growth include general consumer goods and the auto and transportation industries.

### Motor Vehicle In-Lieu Taxes



- Percentage change in Motor Vehicle In-Lieu Tax revenue (FY2009-10 vs. FY2014-15): Decrease 4.9%.
- Motor Vehicle In-Lieu Tax revenue for FY2014-15 is budgeted at \$9,474,000, which is a \$126,600 or 1.4% increase from FY2013-14 budgeted amount of \$9,347,400.

## **General Fund Expenditures (by Department)**

The total FY2014-15 approved General Fund operating budget amount is \$89,199,232. The following chart lists expenditures by department/service area. Public safety-related expenditures account for 61% of the General Fund's operating budget.

<b>General Fund City Departments</b>	<b>FY2014-15 Budget</b>
Police	\$44,323,439
Public Works	9,456,649
Parks, Recreation, and Library Services	8,238,058
Finance	5,050,401
Economic and Community Development	3,886,341
City Attorney	2,736,663
City Manager's Office	1,659,864
Mayor and City Council	1,261,060
Human Resources	1,227,334
City Clerk	938,139
City Treasurer	202,808
Other (Non-Departmental)	10,173,476
<b>TOTAL</b>	<b>\$89,199,232</b>

\* While \$11,626,200 is included in this line item for the Los Angeles County Fire Contract, the dollar figure for the total expenditures in this account have been reduced, due to inter fund transfers or credits to the account.

## **GENERAL FUND STABILITY - (Closing the Gap)**

The following Budget Balancing Strategies are recommended to close the \$9,354,922 shortfall in FY2014-15:

### **1. Use of Reserves**

Since FY2010-11, the City has taken prudent steps to rebuild its reserve funds. Critical reserves are constantly being replenished, as is illustrated in the following chart:

<b><u>Unassigned Fund Balance</u></b>	<b>FY 2010/11</b>	<b>FY 2011/12</b>	<b>FY 2012/13</b>	<b>FY 2013/14</b>
Prior Year Balance	\$14,000,000	\$14,000,000	\$20,000,000	\$22,000,000
Waste Hauler Fee Payment		\$5,000,000	\$1,250,000	
Year-End Savings (FY2010-11)		\$1,000,000	\$750,000	
Hollywood Park Reserves				\$1,700,000
<b>Total</b>	<b>\$14,000,000</b>	<b>\$20,000,000</b>	<b>\$22,000,000</b>	<b>\$23,700,000</b>

Of the \$23,700,000 balance, \$8,441,722 will be used to "close the gap" of the FY2014-15 budget shortfall.

In addition to utilizing General Fund Reserves to close the budget shortfall, reserves will be designated to fund a \$3 million Police Department Computer Aided Dispatch (CAD) system.

The new CAD system will allow the Police Department to increase its efficiency and effectiveness by centralizing all functions into one computer system.

In FY 13-14, the City Council approved \$1 million for street, curb and sidewalk improvements. Although improvements were made Citywide, the majority of the work was completed in the District 1 and District 4 residential neighborhoods. For FY2014-15, Mayor and City Council subsequently approved use of the general fund reserves for street resurfacing and sidewalk improvements in District 2 and District 3.

**Freezing Vacant Positions** – The City will not fill a total of seven (7) vacant positions in the City Manager, Finance, Public Works, and Parks, Recreation, and Library Services Departments. These positions will remain vacant during FY2014-15 until new revenue sources can be identified to fully fund the positions. This strategy reduces General Fund expenditures by approximately \$713,800.

2. **Election Reimbursement** – The City anticipates to be reimbursed for election expenses. This will reduce General Fund expenditures by approximately \$200,000.

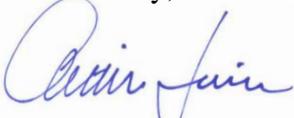
## CONCLUSION

There are a number of new developments that commenced construction and others that have been completed in FY2013-14. In addition, there are future projects that are anticipated to begin and/or make significant progress in FY2014-15. In total, these development projects have created an economic resurgence in the City, unlike ever before. The resurgence started in 2014 with the opening of the Forum by Madison Square Garden. This project served as a catalyst for other investors to rediscover Inglewood as one of the most desirable locations in the State to do business. One such project is the Hollywood Park Tomorrow Project. Although the vision for the \$2 billion Hollywood Park Tomorrow project first began in 2004, the project received a healthy dose of energy after the economy began to improve and the Forum reopened in January 2014. Site improvements, such as the demolishing buildings, have already started on the Hollywood Park Tomorrow site and grading of the site is expected to begin in the first quarter of 2015. In addition, construction of the new Hollywood Park Casino will start in February of 2015.

Lastly, the City recently issued a Request for Qualifications (RFQ) for the redevelopment of the downtown area. The project includes a number of properties owned by the Successor Agency (formerly the Redevelopment Agency) and creates a perfect opportunity for a development team to create a vibrant business district with boutique uses and open space for the community to gather. It is expected the City Council will select a developer by February 3, 2015.

These are just a few of high-profile projects coming into the City in the near future. The City is also experiencing a record number of new small businesses that are opening in the City as reflected by the increase in business licenses and building permits. All of this development activity will allow the City of Inglewood to regain its place as the centerpiece of the South Bay.

Sincerely,



Artie Fields  
City Manager



1 SECTION 1. The original of the said Proposed Budget for the City of  
2 Inglewood, California, for Fiscal Year 2014-15 as submitted, amended, modified,  
3 and revised by the City Council be placed on file in the office of the City Clerk of  
4 the City of Inglewood, California, open to public inspection, and it is hereby  
5 referred to and shall be referenced as the Budget for Fiscal Year 2014-2015.

6 SECTION 2. The said Proposed Budget of the City of Inglewood, California,  
7 for Fiscal Year 2014-2015 as amended, modified, and revised is hereby approved  
8 and adopted, and said Budget as amended, modified and revised shall be the  
9 Budget for the City of Inglewood, California, for the said Fiscal Year 2014-2015  
10 pursuant to Section 34 of Article XXXVI of the Charter of said City.

11 SECTION 3. The City Manager is hereby authorized and instructed to take  
12 all steps necessary to implement this resolution and establish the salary of each  
13 designated officer and employee in accordance with the class code and salary step  
14 number denotation included within the provisions of the annual pay ordinance and  
15 ordinances and resolutions of the Council enacted prior, pursuant or relating  
16 thereto, effective September 30, 2014, or such other date as may be provided by  
17 such ordinances or resolutions or amendments thereto, and to provide for each  
18 such person in accordance therewith until an ordinance or resolution providing  
19 otherwise has been duly adopted by the City Council. The City Manager is further  
20 authorized and directed to transfer such monies as may be necessary to implement  
21 this section from accounts designated for such purposes, as he deems appropriate.

22 SECTION 4. The City Manager is hereby directed, in accordance with  
23 applicable law, to make such other transfers and minor amendments as are  
24 necessary to carry out City policy; including the following:

- 25 A. Changes in class code assignments required to implement  
26 necessary changes in the position classification plan; and  
27  
28

1 B. Such transfers between salary and contract services accounts,  
2 including the abolishment or creation of positions, as might be  
3 necessary to achieve optimum utilization of City resources.

4 SECTION 5. The City Manager is hereby directed and authorized to  
5 establish and administer a system of oversight and control for Police Department  
6 administration of informant fees and drug buy funds budgeted in an appropriate  
7 account.

8 SECTION 6. The provisions of all resolutions and adopted salary plans  
9 granting salary and benefits to officers and employees of the City shall continue in  
10 full force and effect except only insofar as any such provisions are in conflict with  
11 later resolutions of the City Council or the aforementioned pay ordinance. In the  
12 event of such conflict, the provisions of the later resolutions or the said pay  
13 ordinance shall govern.

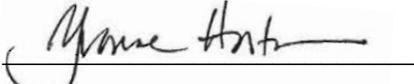
14 Section 7. By approval and adoption of this Budget, the City Council hereby  
15 authorizes the City Manager to take all steps necessary to facilitate the purchase  
16 of equipment, materials and services which are contained within this Budget.

17 SECTION 8. The City Clerk shall certify to the adoption of this resolution  
18 and the same shall be in full force and effect immediately and operative upon the  
19 dates herein above designated.

20 \\\

21 Passed, approved and adopted this 23<sup>rd</sup> day of September, 2014.

22  
23   
24 ATTEST: MAYOR, JAMES T. BUTTS, JR.

25  
26   
27 CITY CLERK

28 (SEAL)



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# FISCAL YEAR 2014-2015 BUDGET SUMMARY



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Inglewood  
California**

For the Fiscal Year Beginning

**October 1, 2013**

Executive Director

## **CITY OF INGLEWOOD BUDGET GUIDE**

The budget document represents more than a listing of revenues and expenditures for the forthcoming fiscal year; it characterizes a comprehensive and operational financial plan for the City of Inglewood.

The budget document is divided into the following sections:

**BUDGET SUMMARY  
REVENUE SUMMARY  
AGENCY/ORGANIZATION EXPENDITURE BUDGET  
CAPITAL IMPROVEMENT PLAN (CIP) BUDGET  
GENERAL AND STATISTICAL INFORMATION**

The budget summary contains the City Manager's transmittal letter, which emphasizes the more prominent revenue and expenditure programs approved by the City Council. The letter also enumerates the state of the City along with a mission statement for the upcoming fiscal year. In addition, the budget summary section contains an organizational chart, and other illustrations that summarize expenditure histories by fund, type and agency. There are additional charts that summarize projected revenues and expenditures for the upcoming fiscal year, a high level five year projection of revenues and expenditures, and a debt summary in brief.

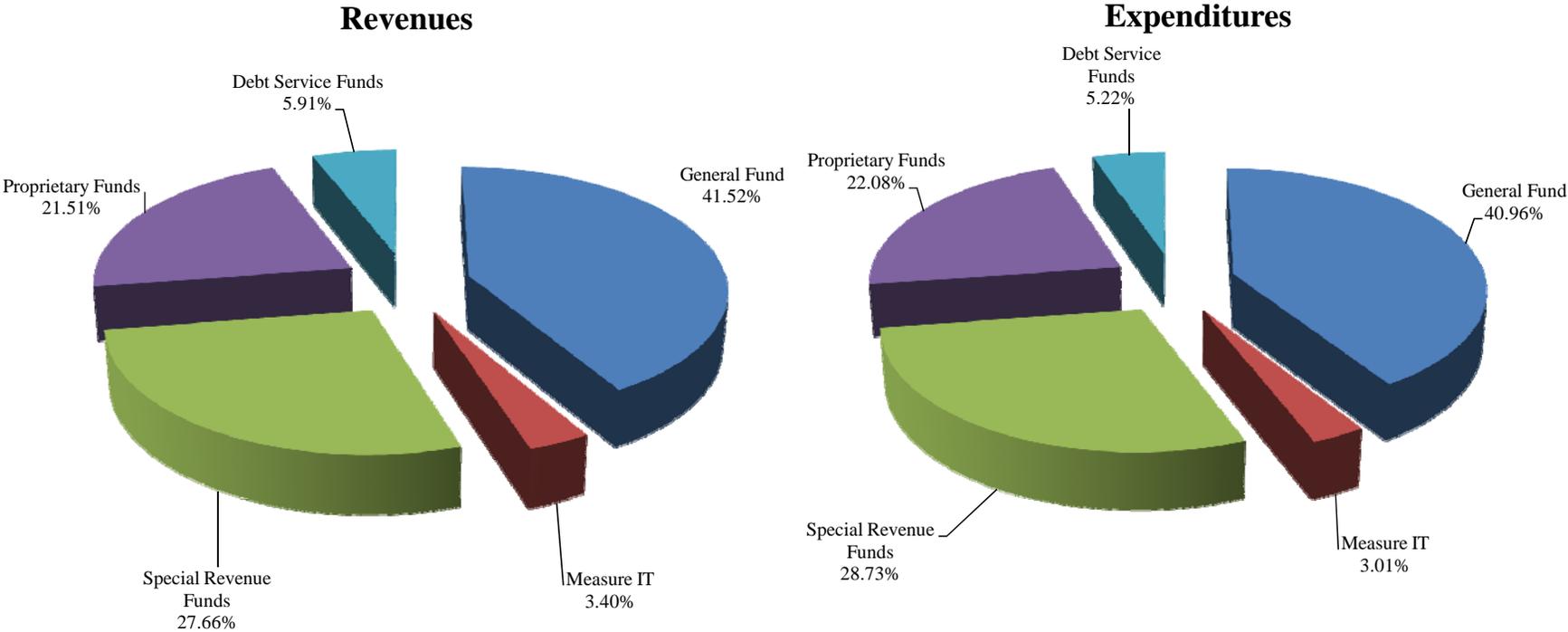
The revenue section of the budget provides detailed explanations of the trends of major revenue sources in the City. Also included are historical and projected data for each revenue line item, organized by fund.

The expenditure budget section describes the budgetary goals and objectives (program descriptions) of each agency/organization, along with historical and projected expenditure line item totals for each agency. Also included in this section is a detailed position summary report and descriptions of major changes, if any, for each agency/organization.

The Capital Improvement Project (CIP) Budget details the current year's capital improvement projects, appropriation amounts, a brief description of all the capital projects and the funding source(s) that support these projects are included in the summary.

The general and statistical section contains such information as the historical summary of Inglewood, the Inglewood governmental facts, basis of budgeting and classification of funds, the City's Financial Policies, a glossary, a recap of authorized positions/hours by agency, and miscellaneous statistical data.

# REVENUE AND EXPENDITURES COMPARISON BY FUND TYPE CATEGORY FY2014-15

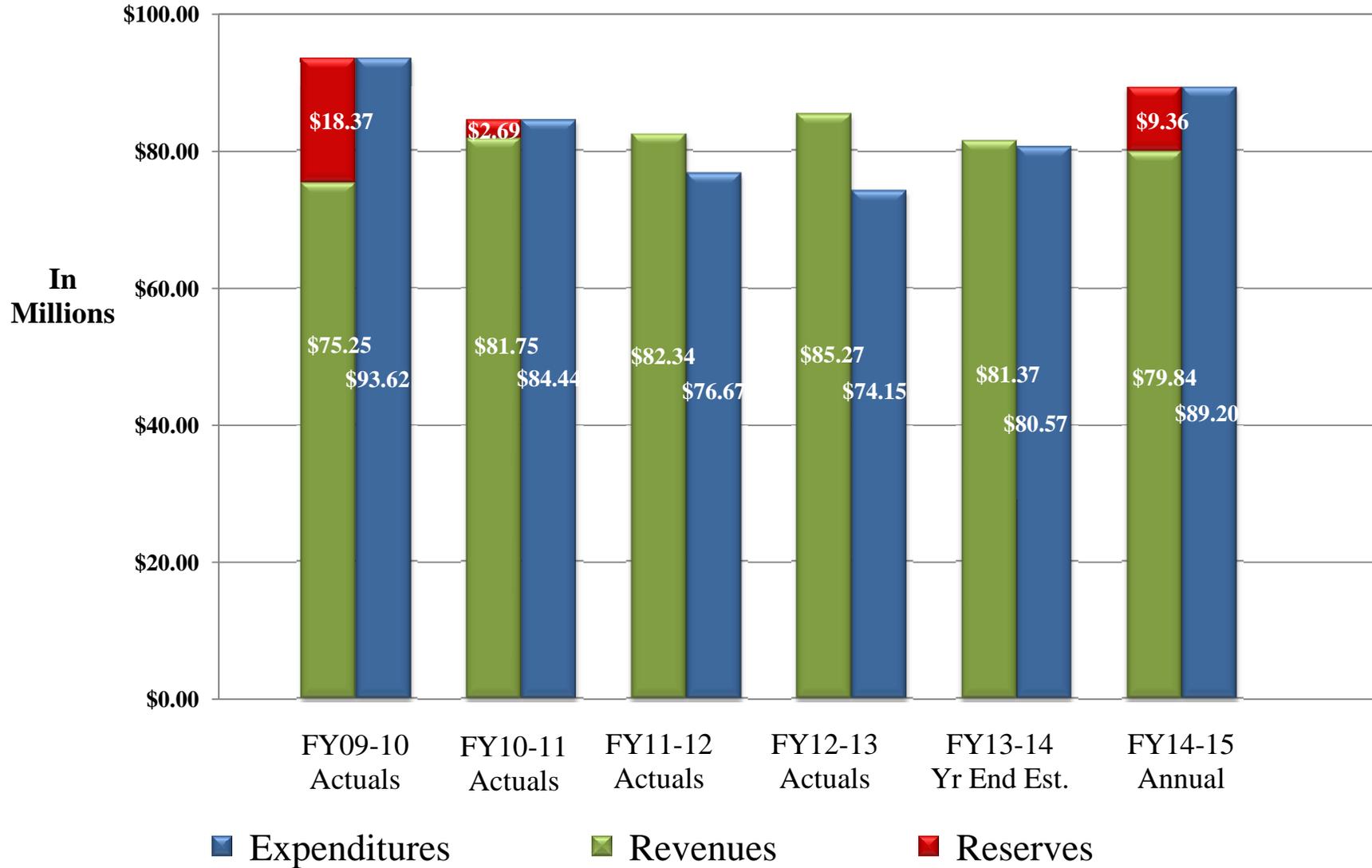


Fund Type	Revenues	Expenditures
General Fund	\$79,844,310	\$89,199,232
Measure IT	\$6,546,000	\$6,546,000
Special Revenue Funds	\$53,182,624	\$62,557,309
Proprietary Funds	\$41,357,201	\$48,072,816
Debt Service Funds	\$11,369,840	\$11,369,840
<b>Totals</b>	<b>\$192,299,975</b>	<b>\$217,745,196</b>

**CITY OF INGLEWOOD  
FY2014-15**

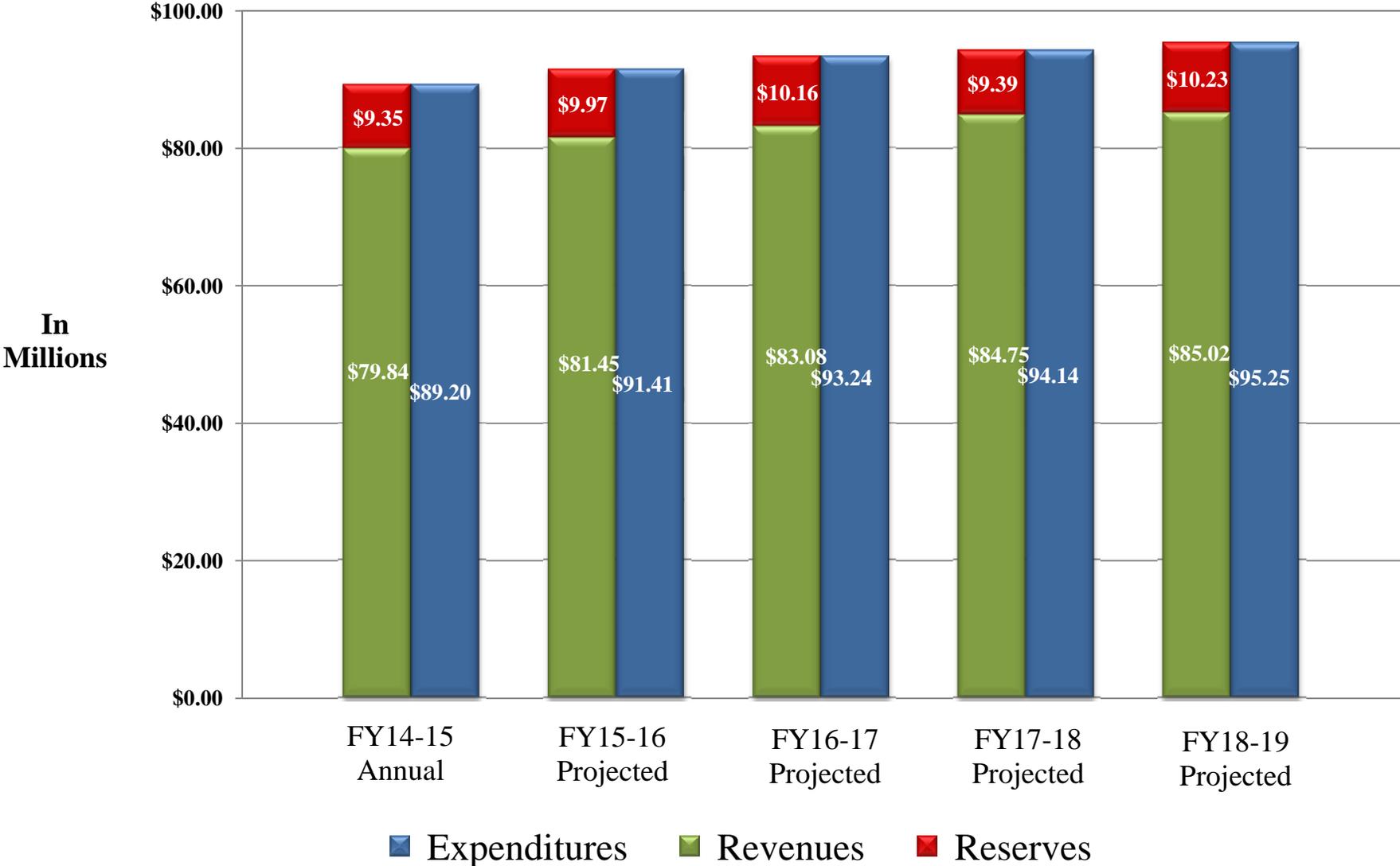
	<b>OCT. 1,2014 BEGINNING BALANCE</b>	<b>REVENUES</b>	<b>TRANSFERS IN</b>	<b>TOTAL AVAILABLE</b>	<b>EXPENDITURES</b>	<b>TRANSFERS OUT</b>	<b>REVISED ENDING BALANCE</b>
<b>001 GENERAL FUND</b>	\$ -	\$ 79,844,310	\$ -	\$ 79,844,310	\$ 82,660,963	\$ 6,538,269	\$ (9,354,922)
<b>010 MEASURE IT</b>	1,005,745	6,546,000	-	7,551,745	6,546,000	-	1,005,745
<b>TOTAL - GENERAL FUND AND SUPPORT</b>	<b>\$ 1,005,745</b>	<b>\$ 86,390,310</b>	<b>\$ -</b>	<b>\$ 87,396,055</b>	<b>\$ 89,206,963</b>	<b>\$ 6,538,269</b>	<b>\$ (8,349,176)</b>
<b><u>SPECIAL REVENUE FUNDS</u></b>							
<b>050 TRAFFIC OFFENDER FUND</b>	(133,982)	125,500	-	(8,482)	183,807	-	(192,289)
<b>055 PUBLIC ART FUND</b>	389,408	-	-	389,408	199,376	-	190,032
<b>060 GAS TAX FUND</b>	2,727,240	2,964,103	-	5,691,343	4,039,065	-	1,652,278
<b>061 PROPOSITION A FUND</b>	3,368,295	1,946,675	-	5,314,970	1,572,794	-	3,742,176
<b>062 PROPOSITION C, FED, STATE TRANS FUND</b>	5,593,821	2,210,571	-	7,804,392	3,472,033	-	4,332,360
<b>063 TDA ARTICLE 3 FUND</b>	81,303	73,362	-	154,665	120,000	-	34,665
<b>064 AB2766 (AQMD) FUND</b>	380,892	130,000	-	510,892	500,000	-	10,892
<b>065 MEASURE R LOCAL RETURN</b>	3,558,714	1,211,051	-	4,769,765	772,901	-	3,996,864
<b>066 ARRA FUND</b>	(83,952)	952,235	-	868,283	952,235	-	(83,952)
<b>068 PROP 1B</b>	1,823,329	-	-	1,823,329	1,772,246	-	51,083
<b>069 CALLS FOR PROJECT</b>	(1,052,586)	2,607,876	-	1,555,290	2,607,876	-	(1,052,586)
<b>071 MEASURE R STREET &amp; HIGHWAY FUND</b>	(171)	350,000	-	349,829	350,000	-	(171)
<b>080 SPECIAL ASSESSMENT FUND</b>	1,665,229	2,912,333	-	4,577,562	2,920,083	-	1,657,479
<b>157 CIVIC CENTER PROJECTS FUND</b>	(0)	-	4,831,571	4,831,571	4,831,571	-	(0)
<b>170 HOUSING FUND</b>	2,315,825	15,100,400	-	17,416,225	15,330,711	-	2,085,514
<b>179 AFFORDABLE HOUSING FUND</b>	-	-	-	-	100,553	-	(100,553)
<b>220 GRANTS FUND</b>	925,101	5,172,161	-	6,097,262	5,871,901	-	225,361
<b>221 HUD (CDBG) FUND</b>	7,896,351	10,170,647	-	18,066,998	9,684,443	-	8,382,554
<b>222 NOISE MITIGATION FUND</b>	(4,246,585)	5,766,661	-	1,520,076	5,786,664	-	(4,266,589)
<b>223 STATE TRANSPORTATION REIMB FUND</b>	(1,957,755)	1,489,049	-	(468,706)	1,489,049	-	(1,957,755)
<b>TOTAL - SPECIAL REVENUE FUNDS</b>	<b>\$ 23,250,477</b>	<b>\$ 53,182,624</b>	<b>\$ 4,831,571</b>	<b>\$ 81,264,672</b>	<b>\$ 62,557,309</b>	<b>\$ -</b>	<b>\$ 18,707,363</b>
<b>125 ITC - INTERNAL SERVICE FUND</b>	201,556	-	-	201,556	-	-	201,556
<b>SUB TOTAL- INTERNAL SERVICE FUND</b>	<b>201,556</b>	<b>-</b>	<b>-</b>	<b>201,556</b>	<b>-</b>	<b>-</b>	<b>201,556</b>
<b><u>PROPRIETARY FUNDS</u></b>							
<b>070 SANITATION FUND</b>	440,071	12,635,001	-	13,075,072	14,244,214	-	(1,169,142)
<b>090 SEWER FUND</b>	6,558,318	3,324,000	-	9,882,318	4,409,315	-	5,473,003
<b>100 PARKING FUND</b>	12,753	4,455,700	-	4,468,453	4,069,103	-	399,350
<b>110 WATER - ENTERPRISE FUND</b>	3,075,973	20,942,500	-	24,018,473	25,350,183	-	(1,331,710)
<b>TOTAL - PROPRIETARY FUNDS</b>	<b>\$ 10,087,116</b>	<b>\$ 41,357,201</b>	<b>\$ -</b>	<b>\$ 51,444,317</b>	<b>\$ 48,072,816</b>	<b>\$ -</b>	<b>\$ 3,371,501</b>
<b>SUB-TOTAL-CITY</b>	<b>\$ 34,544,894</b>	<b>\$ 180,930,135</b>	<b>\$ 4,831,571</b>	<b>\$ 220,306,600</b>	<b>\$ 199,837,087</b>	<b>\$ 6,538,269</b>	<b>\$ 13,931,244</b>
<b>257 DEBT SERVICE-CIVIC CENTER</b>	13,479,862	-	2,679,488	16,159,350	2,679,488	4,831,571	8,648,291
<b>259 DEBT SERVICE-PENISON OBLIGATION</b>	211,378	-	3,858,781	4,070,159	3,858,781	-	211,378
<b>TOTAL- ALL FUNDS</b>	<b>\$ 48,236,134</b>	<b>\$ 180,930,135</b>	<b>\$ 11,369,840</b>	<b>\$ 240,536,109</b>	<b>\$ 206,375,356</b>	<b>\$ 11,369,840</b>	<b>\$ 22,790,913</b>

## General Fund Revenue and Expenditure Comparison



**\*NOTE: FY2014-15 anticipates using Budget Reductions measures to balance the deficit as outlined in City Managers's Budget**

# General Fund 5-Year Forecast



**\*NOTE: FY2014-15 anticipates using Budget Reductions measures to balance the deficit as outlined in City Managers's Budget**

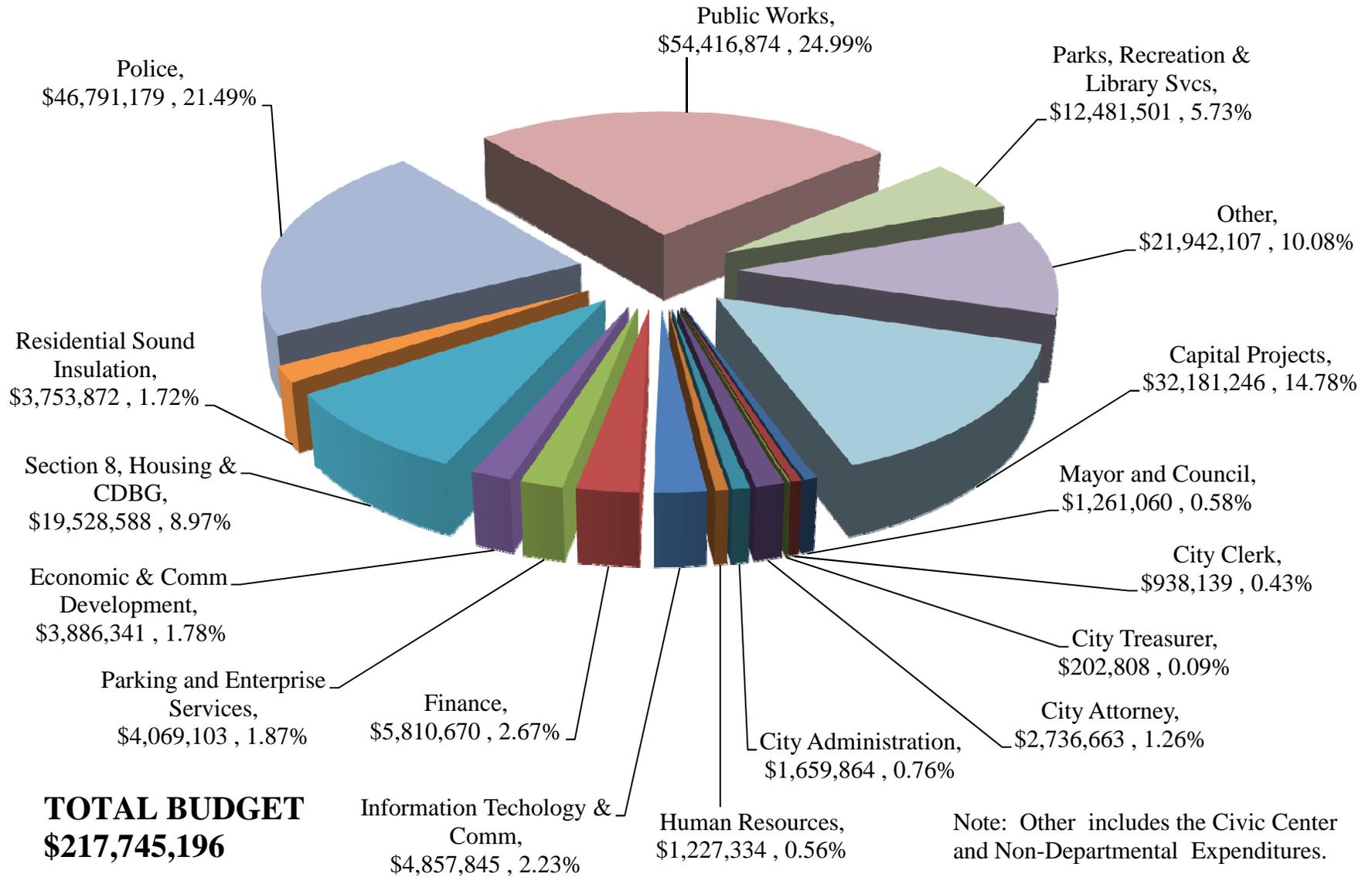
**CITY OF INGLEWOOD  
FISCAL YEAR 2014-2015 EXPENDITURES  
BY FUND**

FUND NAME	FUND NO.	ACTUAL EXPENDITURES FY 2011-12	ACTUAL EXPENDITURES FY 2012-13	CURRENT MODIFIED FY 2013-14	FINAL ANNUAL FY 2014-15
<b>CITY</b>					
GENERAL FUND	001	76,082,481	\$74,145,830	\$89,234,974	\$89,199,232
MEASURE IT	010	5,464,000	\$5,713,000	\$5,975,000	\$6,546,000
TRAFFIC OFFENDER FUND	050	88,748	\$189,191	\$173,358	\$183,807
ARTS FUND	055	4,123	\$77,639	\$278,776	\$199,376
GAS TAX	060	2,620,167	\$2,678,543	\$5,758,845	\$4,039,065
PROPOSITION A	061	1,432,611	\$1,284,753	\$1,400,000	\$1,572,794
PROP C, FEDERAL, STATE TRANSPORTATION	062	2,366,254	\$2,146,264	\$2,929,606	\$3,472,033
TDA, ARTICLE 3	063	0	\$116,738	\$1,966	\$120,000
AB 2766 (AQMD)	064	0	\$274,517	\$72,274	\$500,000
MEASURE R LOCAL RETURN	065	522,350	\$632,645	\$1,258,156	\$772,901
ARRA FUND	066	46,632	\$49,408	\$91,462	\$952,235
PROP 1B	068	411	\$1,909,348	\$531,674	\$1,772,246
CALLS FOR PROJECTS FUNDS	069	0	\$10,623	\$1,327,608	\$2,607,876
MEASURE R STREET & HWY FUND	071	0	\$3,411	\$55,000	\$350,000
SPECIAL ASSESSMENT	080	2,380,664	\$2,381,690	\$2,788,789	\$2,920,083
HOLLYWOOD PARK PROJECT	151	106,674	\$39,454	\$161,691	\$0
CIVIC CENTER PROJECTS FUND	157	0	\$170,239	\$3,652,220	\$4,831,571
HOUSING	170	9,820,059	\$14,729,401	\$15,424,451	\$15,330,711
AFFORDABLE HOUSING	179	0	\$0	\$0	\$100,553
GRANTS	220	7,297,621	\$4,168,558	\$7,632,226	\$5,871,901
HUD (CDBG)	221	7,864,982	\$4,733,545	\$13,105,972	\$9,684,443
NOISE MITIGATION	222	13,559,482	\$15,751,133	\$46,214,657	\$5,786,664
STATE TRANSPORTATION REIMBURSEMENT FUND	223	0	\$3,065,270	\$6,781,796	\$1,489,049
<i>SUB-TOTAL SPECIAL REVENUE</i>		48,110,778	\$54,412,372	\$109,640,527	\$62,557,309

**CITY OF INGLEWOOD  
FISCAL YEAR 2014-2015 EXPENDITURES  
BY FUND**

FUND NAME	FUND NO.	ACTUAL EXPENDITURES FY 2011-12	ACTUAL EXPENDITURES FY 2012-13	CURRENT MODIFIED FY 2013-14	FINAL ANNUAL FY 2014-15
STORES & EQUIPMENT	120	-61,785	-\$53,833	\$35,862	\$0
INFO. TECH & COMMUNICATIONS	125	385,115	\$33,172	\$37,631	\$0
<i>SUB-TOTAL INTERNAL SERVICE</i>		323,330	-\$20,662	\$73,493	\$0
SANITATION	070	12,090,230	\$12,450,291	\$14,555,097	\$14,244,214
SEWER	090	2,644,902	\$2,176,037	\$5,933,343	\$4,409,315
PARKING AND OUTSOURCING	100	3,940,753	\$4,298,614	\$4,317,047	\$4,069,103
WATER	110	19,166,818	\$21,030,794	\$28,344,770	\$25,350,183
<i>SUB-TOTAL PROPRIETARY</i>		37,842,703	\$39,955,737	\$53,150,258	\$48,072,816
<b>SUB-TOTAL-CITY</b>		<b>167,823,292</b>	<b>\$174,206,278</b>	<b>\$258,074,252</b>	<b>\$206,375,356</b>
CIVIC CENTER DEBT PAYMENT	257	20,907,776	\$1,808,336	\$5,788,708	\$7,511,059
PENSION OBLIGATION DEBT PAYMENT	259	3,854,946	\$3,853,692	\$3,855,369	\$3,858,781
<b>GRAND TOTAL</b>		<b>192,586,014</b>	<b>\$179,868,306</b>	<b>\$267,718,329</b>	<b>\$217,745,196</b>

# FY2014-15 EXPENDITURES BY DEPARTMENT



**CITY OF INGLEWOOD  
FISCAL YEAR 2014-15 EXPENDITURES  
BY AGENCY**

AGENCY	CODE	ACTUAL EXPENDITURES FY 2011-12	ACTUAL EXPENDITURES FY 2012-13	CURRENT MODIFIED FY 2013-14	FINAL ANNUAL FY 2014-15
MAYOR & CITY COUNCIL	010	\$1,045,904	\$1,074,382	\$1,231,011	\$1,261,060
CITY CLERK	011	\$515,724	\$776,785	\$511,510	\$938,139
CITY TREASURER	012	\$162,140	\$169,101	\$189,493	\$202,808
LEGAL	015	\$2,185,127	\$2,300,662	\$2,554,882	\$2,736,663
ADMINISTRATION	020	\$1,364,836	\$1,725,819	\$1,773,120	\$1,659,864
HUMAN RESOURCES	021	\$878,767	\$861,618	\$1,158,487	\$1,227,334
INFORMATION TECHNOLOGY & COMMUNICATIONS	024	\$4,079,358	\$3,775,774	\$4,893,522	\$4,857,845
FINANCE	025	\$3,966,692	\$3,777,399	\$4,642,318	\$5,810,670
PARKING AND ENTERPRISE SERVICES	026	\$3,940,129	\$4,298,614	\$4,317,047	\$4,069,103
ECONOMIC AND COMMUNITY DEVELOPMENT	030	\$2,823,752	\$2,752,391	\$3,591,963	\$3,886,341
HOUSING, SECTION 8 & CDBG	031	\$14,566,487	\$18,058,444	\$21,603,433	\$19,528,588
RSI	032	\$2,730,244	\$2,513,962	\$6,952,082	\$3,753,872
FIRE	040	\$9,862,369	\$10,356,817	\$11,680,683	\$11,626,200
POLICE	045	\$43,936,160	\$43,250,960	\$48,814,489	\$46,791,179
PUBLIC WORKS	060	\$47,132,343	\$50,161,355	\$55,155,514	\$54,416,874
PARKS, RECREATION & LIBRARY SERVICES	070	\$10,199,484	\$10,400,220	\$12,314,465	\$12,481,501
CIVIC CENTER	098	\$21,704,431	\$3,610,823	\$7,925,196	\$10,190,547
NON-DEPARTMENTAL	099	\$2,794,419	-\$2,442,385	\$440,188	\$125,360
CAPITAL PROJECTS	100	\$18,697,649	\$22,445,564	\$77,968,925	\$32,181,246
<b>TOTAL</b>		<b>\$192,586,015</b>	<b>\$179,868,306</b>	<b>\$267,718,329</b>	<b>\$217,745,196</b>

**CITY OFINGLEWOOD**  
**FISCAL YEAR 2014-15 EXPENDITURES**  
**BY FUND, TYPE**

	<b>FUND NO.</b>	<b>PERSONNEL SERVICES</b>	<b>%</b>	<b>MAINTENANCE &amp; OPERATIONS</b>	<b>%</b>	<b>CAPITAL OUTLAY</b>	<b>%</b>	<b>TOTAL</b>
<b>CITY</b>								
GENERAL	001	\$62,096,579	70%	\$26,419,652	30%	\$683,000	1%	\$89,199,232
MEASURE IT	010	\$0	0%	\$6,546,000	100%	\$0	0%	\$6,546,000
TRAFFIC OFFENDER	050	\$156,763	85%	\$27,044	15%	\$0	0%	\$183,807
ARTS FUND	055	\$0	0%	\$199,376	100%	\$0	0%	\$199,376
GAS TAX	060	\$278,106	7%	\$3,560,959	88%	\$200,000	5%	\$4,039,065
PROP A	061	\$1,264,230	80%	\$308,564	20%	\$0	0%	\$1,572,794
PROP C, FEDERAL, STATE TRANSPORTATION	062	\$934,219	27%	\$2,432,114	70%	\$105,700	3%	\$3,472,033
TDA, ARTICLE 3	063	\$10,517	0%	\$109,483	0%	\$0	0%	\$120,000
AB2766 (AQMD)	064	\$0	0%	\$0	0%	\$500,000	0%	\$500,000
MEASURE R LOCAL RETURN	065	\$54,615	7%	\$718,286	93%	\$0	0%	\$772,901
ARRA FUND	066	\$0	0%	\$952,235	100%	\$0	0%	\$952,235
PROP 1 B	068	\$18,660	1%	\$1,753,586	99%	\$0	0%	\$1,772,246
CALLS FOR PROJECTS FUND	069	\$15,833	1%	\$2,592,043	99%	\$0	0%	\$2,607,876
MEASURE R STREET AND HIGHWAY FUND	071	\$24,175	7%	\$325,825	93%	\$0	0%	\$350,000
SPECIAL ASSESSMENT	080	\$1,961,035	67%	\$954,048	33%	\$5,000	0%	\$2,920,083
CIVIC CENTER PROJECTS FUND	157	\$24,492	1%	\$4,807,079	99%	\$0	0%	\$4,831,571
HOUSING	170	\$1,422,022	9%	\$13,908,689	91%	\$0	0%	\$15,330,711
AFFORDABLE HOUSING	179	\$81,950	81%	\$18,603	19%	\$0	0%	\$100,553
GRANTS	220	\$1,684,645	29%	\$4,187,256	71%	\$0	0%	\$5,871,901
HUD (CDBG)	221	\$786,603	8%	\$8,897,841	92%	\$0	0%	\$9,684,443
NOISE MITIGATION	222	\$2,966,229	51%	\$2,780,435	48%	\$40,000	1%	\$5,786,664
STATE TRANSPORTATION REIMBURSEMENT FUN	223	\$74,475	0%	\$1,414,574	95%	\$0	0%	\$1,489,049
<i>SUB-TOTAL SPECIAL REVENUE</i>		\$11,758,569	19%	\$49,948,039	80%	\$850,700	1%	\$62,557,309
INFO. TECH & COMMUNICATIONS	125	\$2,182,355	0%	-\$2,428,355	0%	\$246,000	0%	\$0
<i>SUB-TOTAL-INTERNAL SERVICE</i>		\$2,182,355	0%	-\$2,428,355	0%	\$246,000	0%	\$0

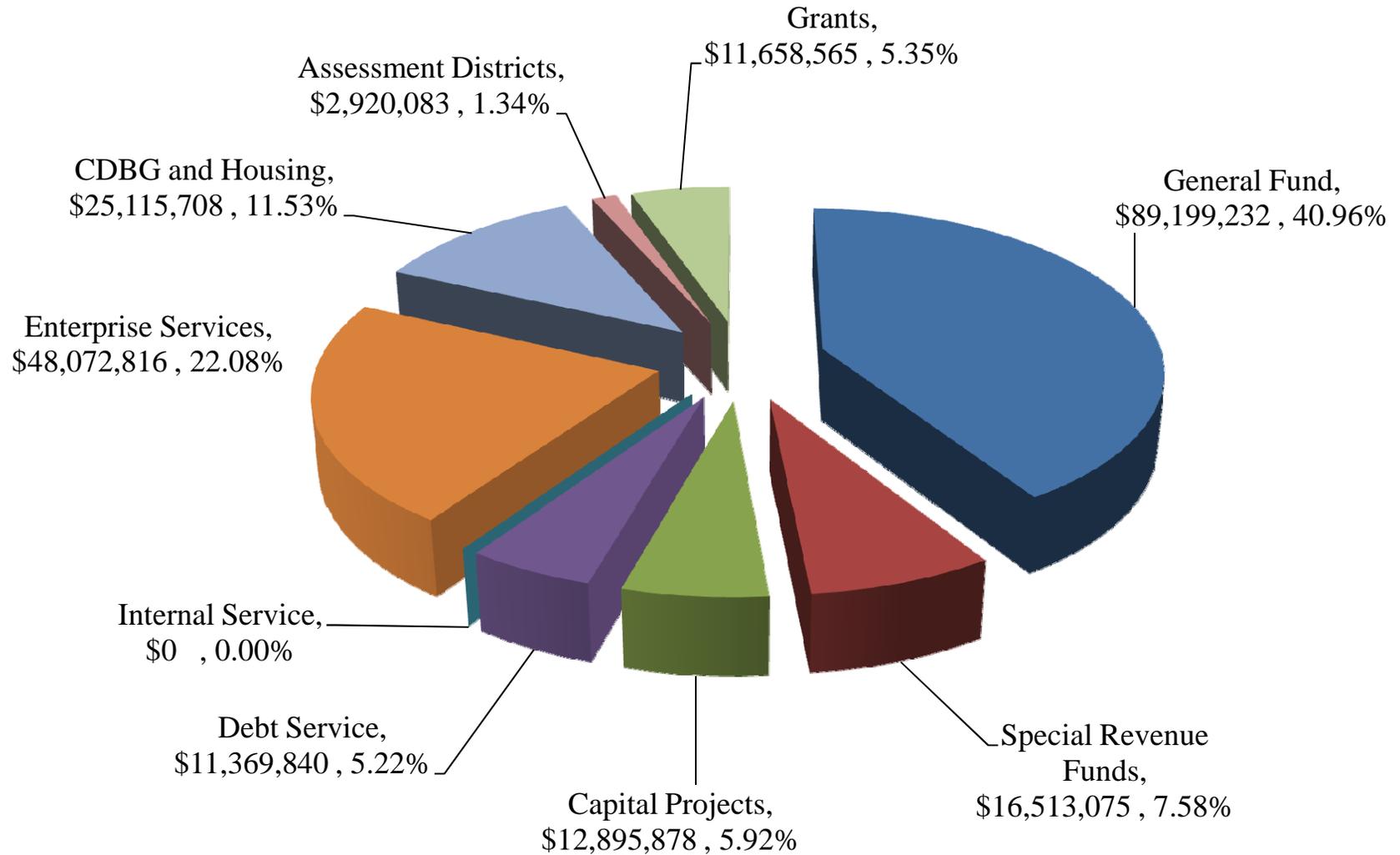
**CITY OFINGLEWOOD  
FISCAL YEAR 2014-15 EXPENDITURES  
BY FUND, TYPE**

	<b>FUND NO.</b>	<b>PERSONNEL SERVICES</b>	<b>%</b>	<b>MAINTENANCE &amp; OPERATIONS</b>	<b>%</b>	<b>CAPITAL OUTLAY</b>	<b>%</b>	<b>TOTAL</b>
SANITATION	070	\$936,760	7%	\$13,307,454	93%	\$0	0%	\$14,244,214
SEWER	090	\$1,696,618	38%	\$2,711,697	61%	\$1,000	0%	\$4,409,315
PARKING	100	\$1,000,975	25%	\$3,067,128	75%	\$1,000	0%	\$4,069,103
WATER	110	\$4,713,804	19%	\$20,636,379	81%	\$0	0%	\$25,350,183
<i>SUB-TOTAL-PROPRIETARY</i>		\$8,348,158	17%	\$39,722,658	83%	\$2,000	0%	\$48,072,816
								\$0
<b>SUB-TOTAL CITY</b>		<b>\$84,385,661</b>	<b>41%</b>	<b>\$120,207,995</b>	<b>58%</b>	<b>\$1,781,700</b>	<b>1%</b>	<b>\$206,375,356</b>
DEBT SERVICE-CIVIC CENTER	257	\$0	0%	\$7,511,059	100%	\$0	0%	\$7,511,059
DEBT SERVICE-PENSION OBLIGATION BOND	259	\$0	0%	\$3,858,781	100%	\$0	0%	\$3,858,781
<b>GRAND TOTAL</b>		<b>\$84,385,661</b>	<b>39%</b>	<b>\$131,577,835</b>	<b>60%</b>	<b>\$1,781,700</b>	<b>1%</b>	<b>\$217,745,196</b>

**CITY OF INGLEWOOD  
FISCAL YEAR 2014-15 EXPENDITURES  
BY AGENCY, TYPE**

<b>Agency</b>	<b>Agency No.</b>	<b>Personnel Services</b>	<b>%</b>	<b>Maintenance &amp; Operations</b>	<b>%</b>	<b>Capital Outlay</b>	<b>%</b>	<b>Total</b>
Mayor and Council	010	\$1,055,604	84%	\$205,456	16%	\$0	0%	<b>\$1,261,060</b>
City Clerk	011	\$468,422	50%	\$469,717	50%	\$0	0%	<b>\$938,139</b>
City Treasurer	012	\$168,995	83%	\$33,813	17%	\$0	0%	<b>\$202,808</b>
Legal	015	\$2,508,442	92%	\$228,221	8%	\$0	0%	<b>\$2,736,663</b>
Administration	020	\$1,547,192	93%	\$112,672	7%	\$0	0%	<b>\$1,659,864</b>
Human Resources	021	\$973,307	79%	\$254,027	21%	\$0	0%	<b>\$1,227,334</b>
Information Technology	024	\$2,005,989	41%	\$2,605,856	54%	\$246,000	5%	<b>\$4,857,845</b>
Finance	025	\$4,497,884	77%	\$1,312,786	23%	\$0	0%	<b>\$5,810,670</b>
Parking and Enterprise Services	026	\$1,000,975	25%	\$3,067,128	75%	\$1,000	0%	<b>\$4,069,103</b>
Economic and Community Development	030	\$3,181,029	82%	\$705,312	18%	\$0	0%	<b>\$3,886,341</b>
Section 8, Housing and CDBG	031	\$2,114,079	11%	\$17,414,509	89%	\$0	0%	<b>\$19,528,588</b>
Residential Sound Insulation	032	\$2,966,229	79%	\$747,643	20%	\$40,000	1%	<b>\$3,753,872</b>
Police	045	\$41,809,976	89%	\$4,981,203	11%	\$0	0%	<b>\$46,791,179</b>
Public Works	060	\$13,183,655	24%	\$40,127,219	74%	\$1,106,000	2%	<b>\$54,416,874</b>
Parks, Recreation and Library Services	070	\$8,426,251	68%	\$3,965,250	32%	\$90,000	1%	<b>\$12,481,501</b>
Civic Center	098	\$0	0%	\$10,190,547	100%	\$0	0%	<b>\$10,190,547</b>
Non-Departmental	099	-\$2,241,044	-19%	\$13,709,604	117%	\$283,000	2%	<b>\$11,751,560</b>
Capital Projects	100	\$0	0%	\$32,165,546	100%	\$15,700	0%	<b>\$32,181,246</b>
<b>Grand Total</b>		<b>\$83,666,987</b>	<b>38%</b>	<b>\$132,296,509</b>	<b>61%</b>	<b>\$1,781,700</b>	<b>1%</b>	<b>\$217,745,196</b>

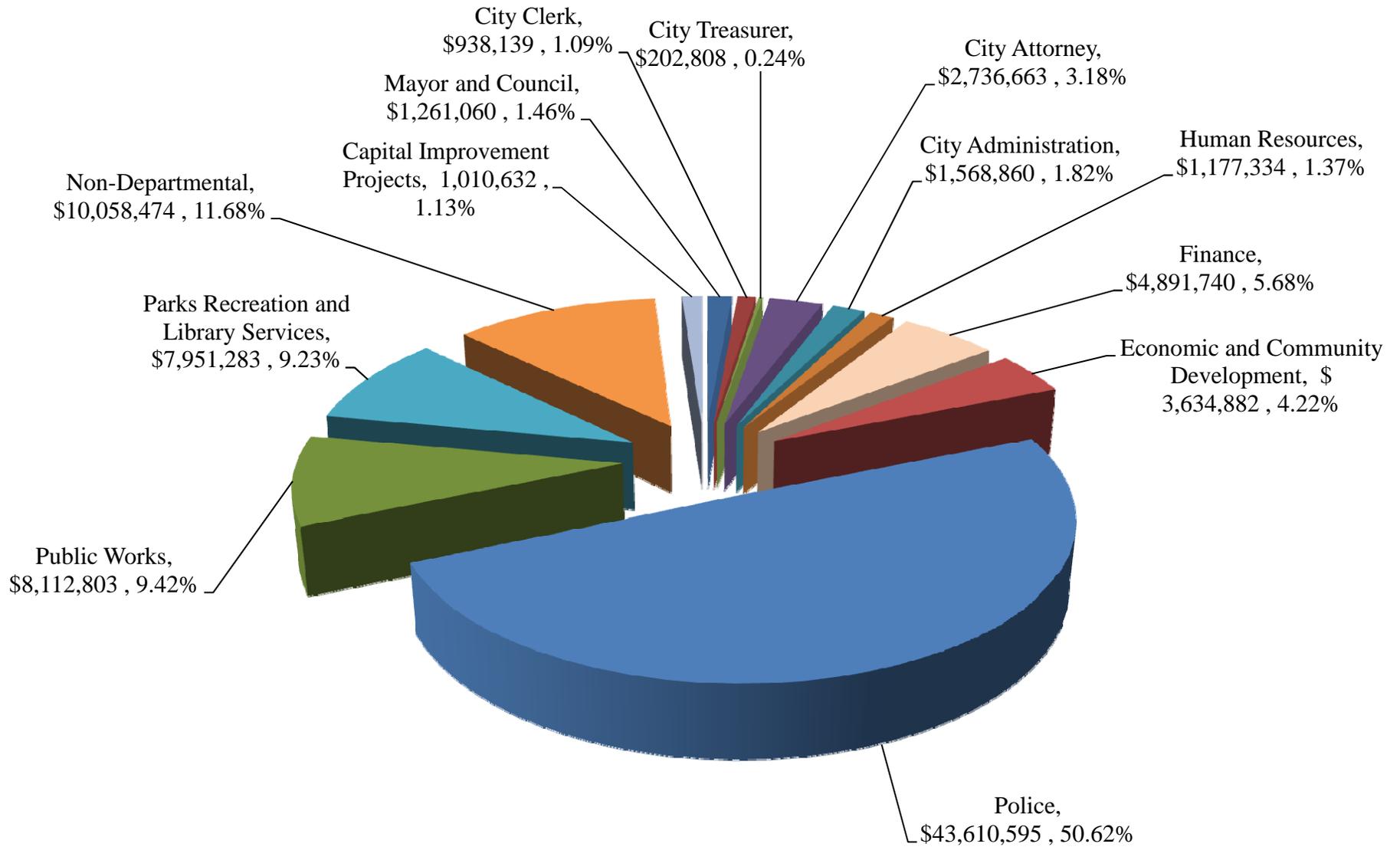
## FY2014-15 EXPENDITURES BY FUNDING TYPE



**TOTAL BUDGET**  
**\$217,745,196**

## FY2014-15 GENERAL FUND EXPENDITURE BUDGET BY DEPARTMENT

### \$89,199,232



**CITY OF INGLEWOOD  
CALCULATION OF GANN SPENDING LIMIT  
FISCAL YEAR 2014-15**

	BUDGET 2014-15
TOTAL APPROPRIATIONS LESS QUALIFIED CAPITAL OUTLAY (GENERAL AND SPECIAL REVENUE FUNDS)	<b>\$154,959,952</b>
LESS: EXEMPT REVENUES (FINES, GRANTS, OTHER RESTRICTED REVENUES) USER FEES NOT IN EXCESS OF COSTS REIMBURSEMENTS AND PRIVATE DONATIONS	<b><u>(\$79,254,614)</u></b>
<b>TOTAL APPROPRIATIONS FINANCED FROM PROCEEDS OF TAXES</b>	<b>\$75,705,338</b>

**2014-15 GROWTH FACTOR COMPUTATION**

PER CAPITA INCOME FACTOR		0.9977	
POPULATION FACTOR	X	<u>1.0095</u>	
2014-15 GROWTH FACTOR		1.0072	

**2013-14 GANN LIMIT COMPUTATION**

2013-14 APPROPRIATIONS LIMIT		\$94,821,027	
2014-15 GROWTH FACTOR	X	<u>1.0072</u>	
2014-15 APPROPRIATIONS LIMIT		\$95,503,738	

***2014-15 APPROPRIATIONS LIMIT*** **\$95,503,738**

***GANN SPENDING LIMIT SURPLUS*** **\$19,798,400**

**EXPLANATION OF GANN SPENDING LIMIT:**

THE GANN SPENDING LIMIT PLACES A CAP ON THE AMOUNT OF LOCAL GOVERNMENT SPENDING THAT MAY BE FINANCED FROM PROCEEDS OF TAXES. THE LIMIT IS ADJUSTED ANNUALLY BY A COMBINED GROWTH FACTOR, WHICH TAKES INTO ACCOUNT BOTH INFLATION AND POPULATION GROWTH. FOR FISCAL YEAR 2014-15, THE CITY'S GANN LIMIT IS \$95,503,738. THIS AMOUNT IS \$19,798,400 ABOVE THE AMOUNT THE CITY PLANS TO SPEND IN FISCAL YEAR 2014-15 THAT IS FINANCED FROM PROCEEDS OF TAXES, OR \$75,705,338.

## CITY OF INGLEWOOD DEBT SUMMARY IN BRIEF

The City's total general governmental bonded indebtedness as of October 1, 2014 stands at \$82,988,301. This debt is serviced by general fund revenues. As of September 30, 2014, the debt limit was \$1,078,447,879, 15% of the City's 2014 assessed valuation of \$7,189,652,526. (Per the Inglewood City Charter, the legal debt limit is 15% of the City's total assessed valuation).

The most recent General Fund debt issuance was the Series 2012 Bond that was issued to provide funds to refund all of the outstanding 1999A Lease Revenue Bonds in aggregate principal amount of \$19,150,000. The Series 2012 debt issuance provided \$10.4 million in project funds to finance certain capital and seismic improvements to the Civic Center and related City facilities.

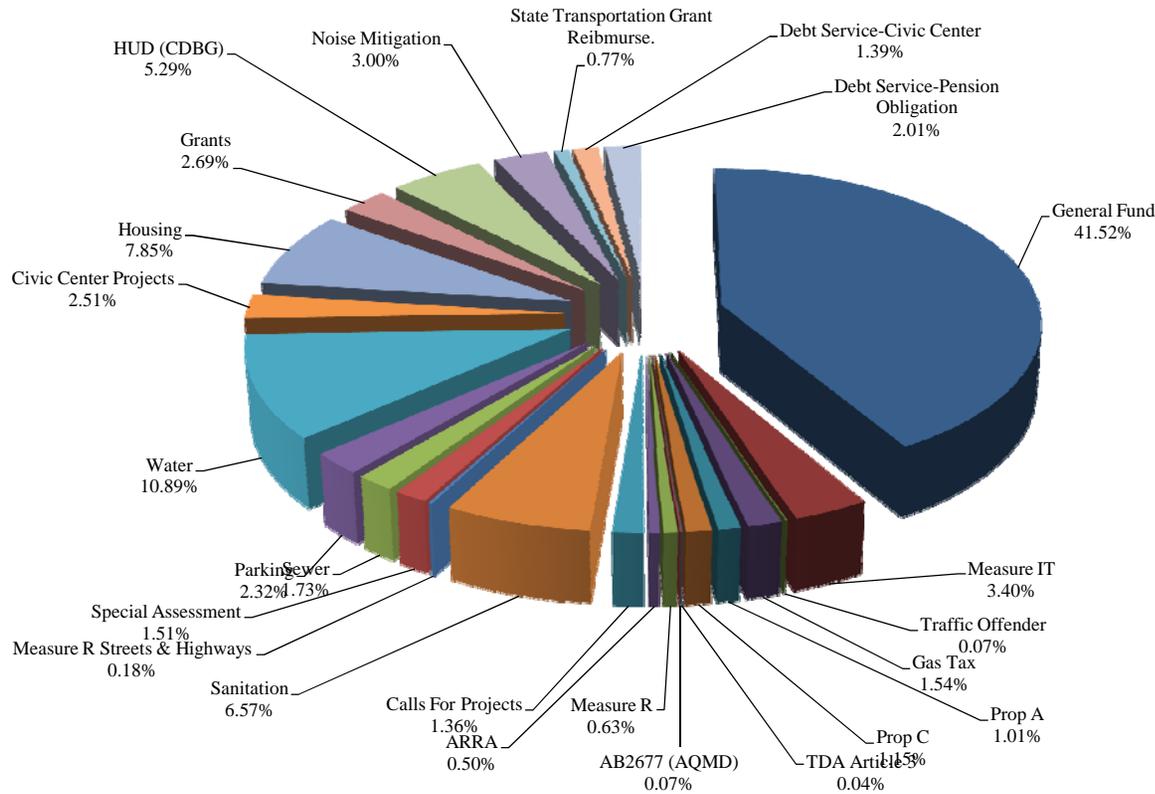
Listed below is a chart outlining this indebtedness.

<b>Bonded Indebtedness @ 10/1/14 (\$ in thousands)</b>				
<b>City Bonded Indebtedness:</b>	Date Issued	Final Maturity	Amount Issued	Out- Standing
<b>Lease/Revenue Bonds-</b>				
Civic Center Series A	6/30/1999	8/1/2021	\$ 27,075	\$ -
2012 Series A Lease Revenue Bond		8/1/2042	\$ 34,987	\$ 28,582
Total Lease/Revenue Bonds			62,062	28,582
<b>Taxable Pension Obligation Bonds-</b>				
2005 Series A	8/31/2005	9/1/2025	41,620	33,100
2005 Series B	8/31/2005	9/1/2035	17,231	17,231
2005 Series C	10/3/2005	9/1/2025	6,135	4,075
Total Taxable Pension Obligation Bonds			64,986	54,406
Total Governmental Bonded Indebtedness			\$ 127,048	\$ 82,988
<b>Debt Service Requirements-Fiscal Year 2015</b>				
General Fund	\$	6,538		



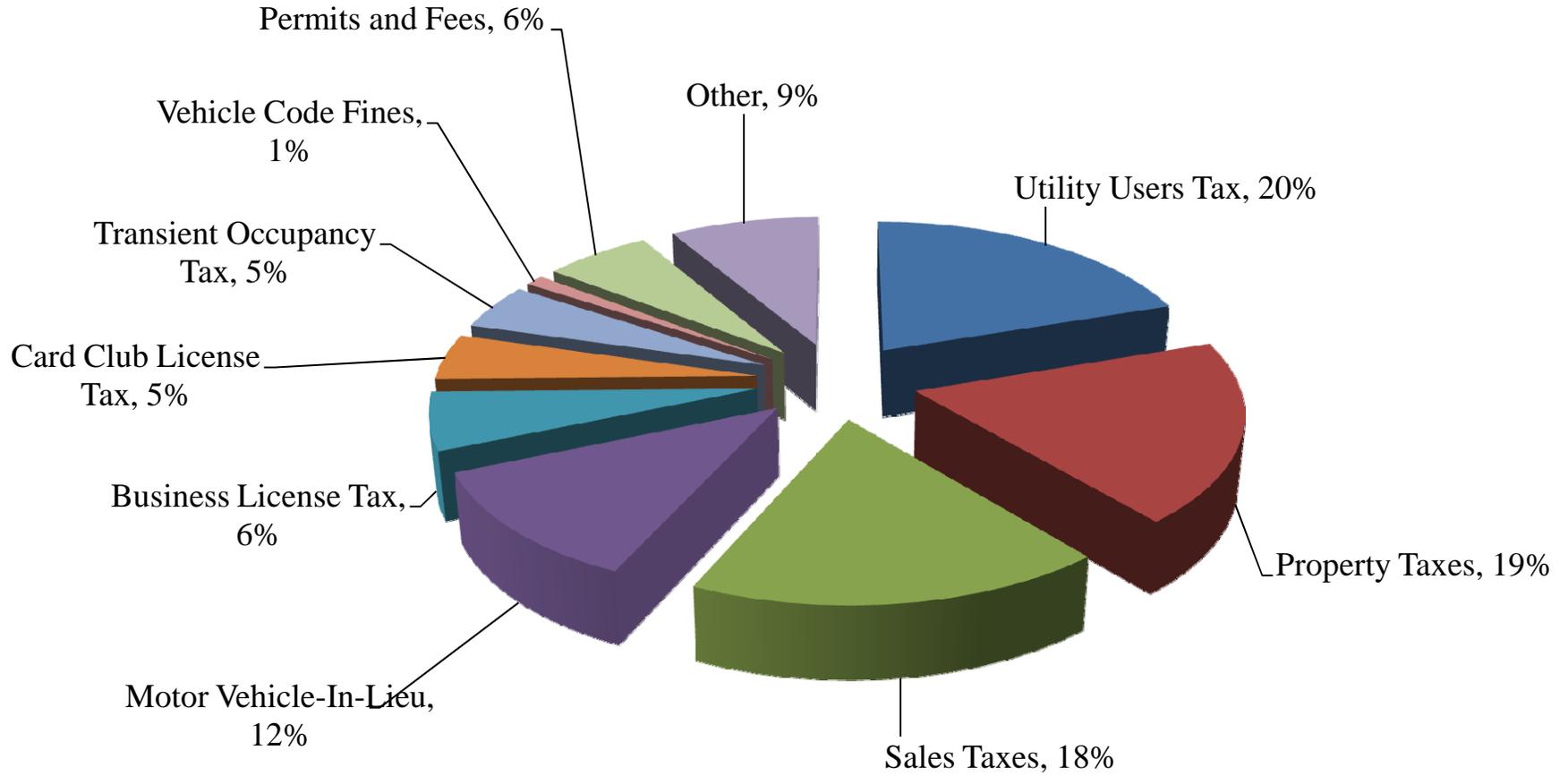
# FISCAL YEAR 2014-2015 REVENUE BUDGET BY FUND

## FY2014-15 CITYWIDE REVENUES BY FUND



Fund Title	Annual FY2014-15
General Fund	\$79,844,310
Measure IT	\$6,546,000
Traffic Offender	\$125,500
Gas Tax	\$2,964,103
Prop A	\$1,946,675
Prop C	\$2,210,571
TDA Article 3	\$73,362
AB2677 (AQMD)	\$130,000
Measure R	\$1,211,051
ARRA	\$952,235
Calls For Projects	\$2,607,876
Sanitation	\$12,635,001
Measure R Streets & Highways	\$350,000
Special Assessment	\$2,912,333
Sewer	\$3,324,000
Parking	\$4,455,700
Water	\$20,942,500
Civic Center Projects	\$4,831,571
Housing	\$15,100,400
Grants	\$5,172,161
HUD (CDBG)	\$10,170,647
Noise Mitigation	\$5,766,661
State Transportation Grant Reimburse.	\$1,489,049
Debt Service-Civic Center	\$2,679,488
Debt Service-Pension Obligation	\$3,858,781
<b>Total</b>	<b>\$192,299,975</b>

**GENERAL FUND REVENUE PIE CHART FY2014-15**  
**\$79,844,310**



**FUND 001 GENERAL FUND  
EXPLANATION OF MAJOR GENERAL FUND REVENUE ESTIMATES**

The City of Inglewood relies on several major General Fund revenue sources. The most important of these revenue sources (based on percentage of the total revenue budget) are the following: Utility User Taxes, Property Taxes, Sales Taxes, Motor Vehicle-in-Lieu Tax, Business License Tax, Vehicle Code Fines, Card Club License Fees, Transient Occupancy Tax, Permits and Licenses, and Fees for City Services. Together, these revenues account for \$73,001,290 million, or nearly 91 percent, of the total General Fund revenue budget of \$79,844,310.

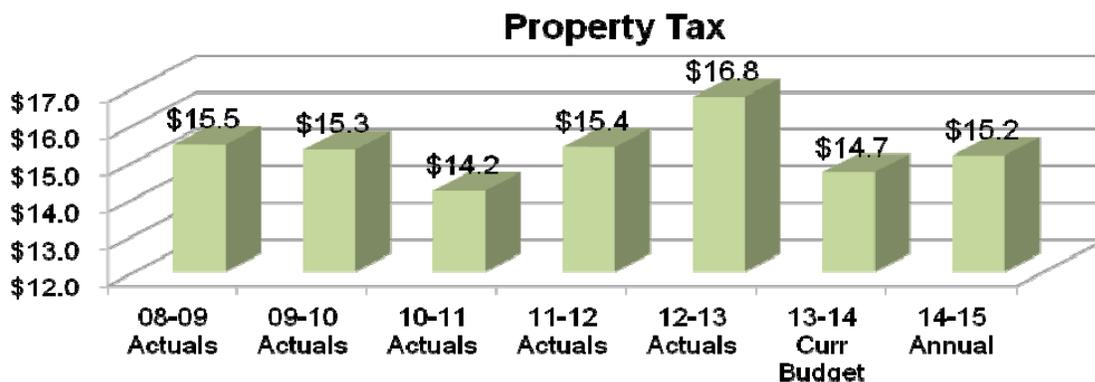
Fiscal Year 2014-15 General Fund (GF) revenues are projected to exceed FY2013-14 budgeted revenues by \$576,940, or 0.7 percent, for total projected FY2014-15 General Fund revenues of \$79,844,310. Most of the increase in FY2014-15 revenues is attributable from increases in various tax categories such as property tax, sales tax, transient occupancy tax, business licenses and permits, licenses and fees; this is offset by the transfer of parking fine revenues to the Parking Fund (100) due to the Council approved agreement.

Listed below are the assumptions behind the estimates of the major revenue sources for FY2014-15.

**PROPERTY TAXES (Revenue Source Codes: 1001-1017) REVENUE TOTAL: \$15,160,000**

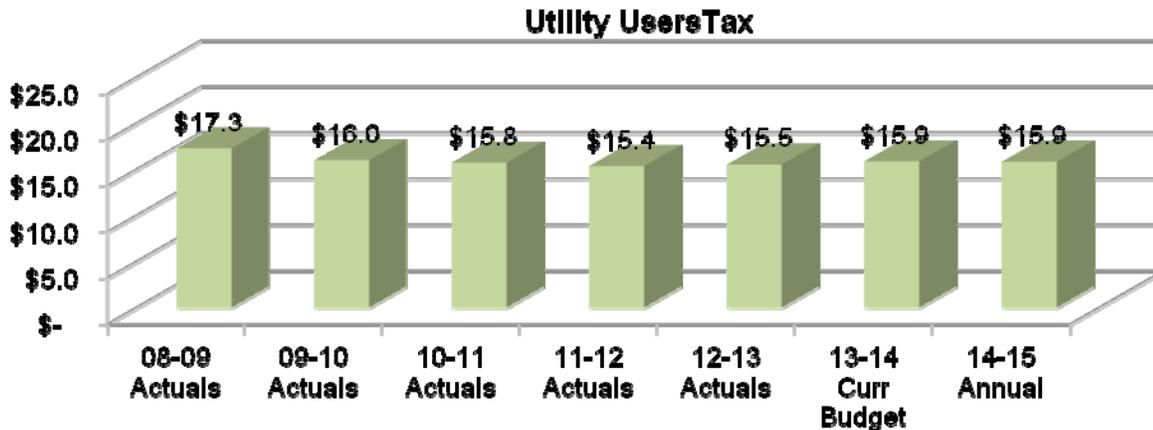
The County of Los Angeles levies a tax of 1 percent on the assessed valuation of property. The City of Inglewood receives approximately 14 percent of this 1 percent levy for properties located within the City. It is important to note that the General Fund does not benefit from rising property values in Redevelopment areas. When comparing 2014 property values with 2015, the assessed values of all taxable properties in Inglewood show a modest *average* increase of 3.8 percent. The FY2014-15 property tax revenue estimate is projected to be \$15,160,000, which is 3.1 percent higher than the \$14,700,000 projected for FY2013-14. The proposed FY2014-15 budget originally included an additional \$2.7 million in property tax revenue for diverted revenues from the Redevelopment Property Tax Trust Fund anticipated with the passage of State legislation.

On September 30, 2014, Governor Brown vetoed the reinstatement of previously diverted revenues from the Redevelopment Property Tax Trust Fund. The budget was subsequently reduced through a budget amendment to include a reduction of \$2.7 million in property tax revenues.



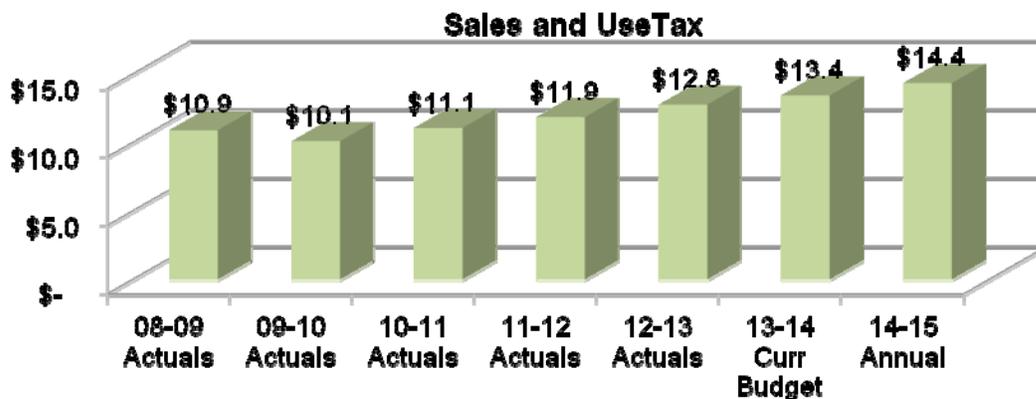
**UTILITY TAXES (Revenue Source Codes: 1051-1057) REVENUE TOTAL: \$15,850,000**

Utility Taxes of 10 percent are levied on the consumption of electricity, gas, and water. Telephone and cable television services within the City of Inglewood are taxed at 8 percent. The combined projected revenues for the Utility User Taxes are \$15,890,000 for FY2013-14 and are estimated to be \$40,000 less in FY2014-15. Although water utility user taxes receipts are on the rise, telephone and cable utility user taxes continue to decline. New wireless advances, provide current and prospective telecommunication users to choose alternative methods for telephone communication than the traditional wired (land line) and entertainment viewing (internet versus traditional cable service).



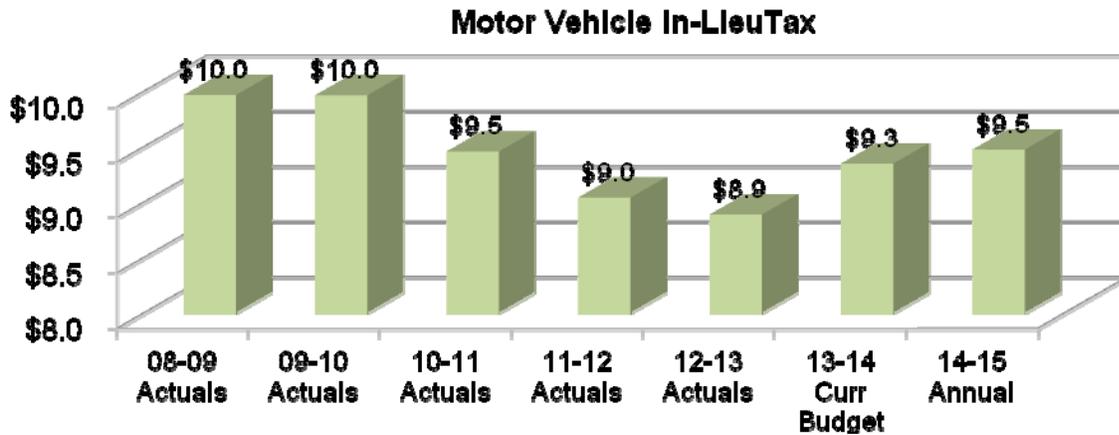
**SALES TAX (Revenue Source Codes: 1025-1026) REVENUE TOTAL: \$14,353,000**

The City of Inglewood receives a 1 percent share of all taxable sales generated within the City’s limits (line item 1025). In addition to this 1 percent share, the City receives a portion of an additional state-wide voter-approved half (½) percent sales tax amount, which is dedicated for public safety purposes (line item 1026). (Measure IT sales tax revenues are not included in the General Fund for accounting purposes; for this revenue, see Fund 010.) The sales tax estimate in FY2014-15 of \$14,353,000 (combined account code line items 1025 and 1026) is \$910,000 more than the adopted budget for FY2013-14. Sectors that reported significant sales growth are general consumer goods and auto and transportation industries.



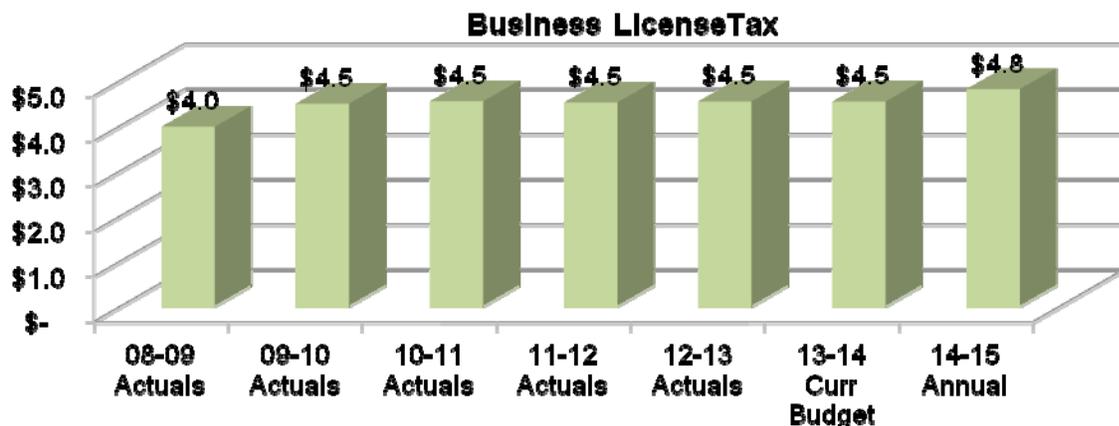
**MOTOR VEHICLE-IN-LIEU TAX (Revenue Source Code: 5005) REVENUE TOTAL: \$9,474,400**

The State Revenue and Taxation code imposes an annual license fee of 2 percent of the market value of motor vehicles in lieu of a local motor vehicle property tax. Each city's property tax in-lieu of VLF (VLF Adjustment Amount) grows at the same annual rate as the city's gross assessed property, but as with property taxes, sometimes the actual percent varies due to the county pool adjustments and other factors. The estimate of \$9,474,000 in FY2014-15 is \$126,600 higher than the adopted budget in FY2013-14.



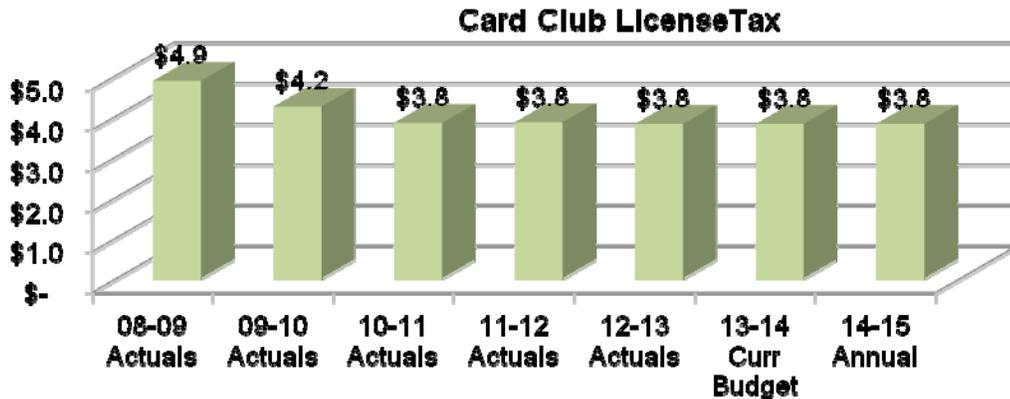
**BUSINESS LICENSE TAX (Revenue Source Code: 1041) REVENUE TOTAL: \$4,800,000**

In FY2014-15 revenues from business taxes are projected to be \$4,800,000, which is \$275,000 or 6.1 percent more than the estimate of \$4,525,000 for the adopted budget for FY2013-14. Businesses that do well pay more taxes due to the nature of the city's gross receipt tax, and when the economy is depressed business taxes decline. Business tax revenues are being sustained, and enjoying moderate growth, due to more active enforcement and collection of business license taxes owed the city.



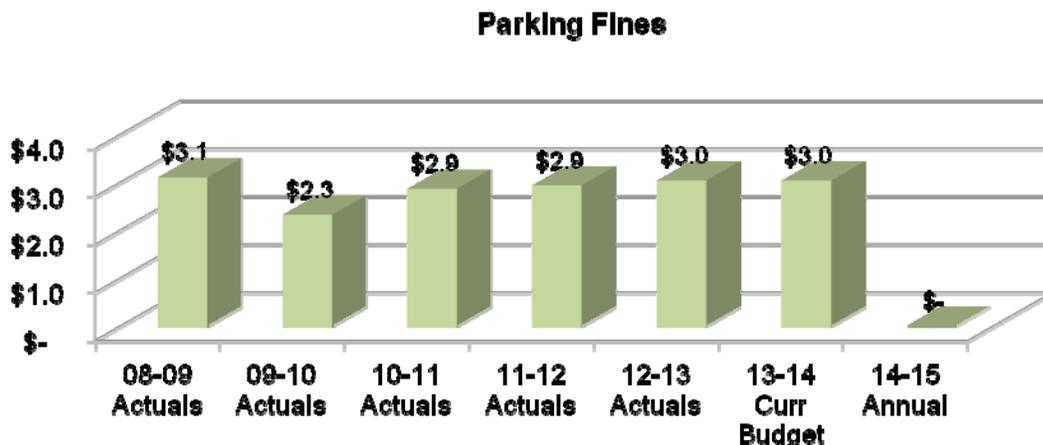
**CARD CLUB LICENSE FEES (Revenue Source Code: 2050) REVENUE TOTAL: \$3,800,000**

A voter-approved card club opened at Hollywood Park in July of 1994. The City receives a percentage of the revenues generated by the card club, on a monthly basis. The year-end estimate for FY2013-14 is projected to be \$3,800,000 which is also the estimate for FY2014-15.



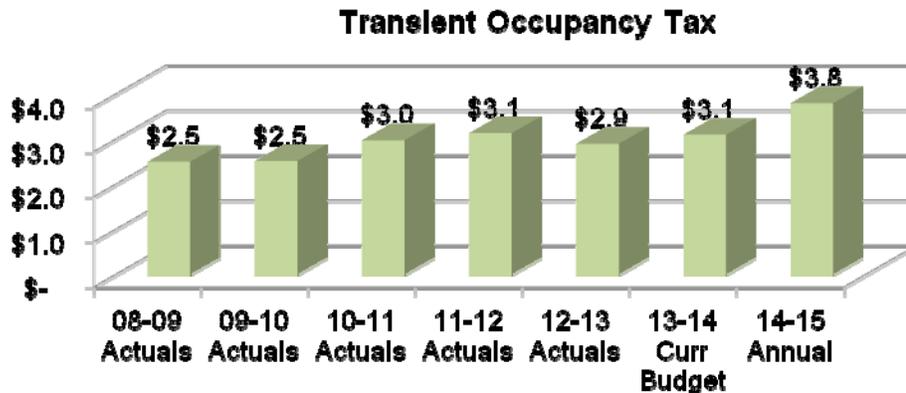
**PARKING FINES (Revenue Source Codes: 3013-3017) REVENUE TOTAL: \$0**

The City Mayor and Council approved a public-private contract for Parking Enforcement and Parking Meter Operations in FY2013-14. This action reduced the associated personnel and operational costs. The Parking and Enterprise Services Department will now oversee the contract operations for Parking Enforcement, which will continue to ensure adherence to City parking regulations. The contractor will continue to issue citations for various parking violations. These violations can be paid directly to the City, paid at the time of Department of Motor Vehicles (DMV) license renewal periods, collected through liens of state income tax refunds and received as a result of court action. FY2014-15 projected revenues will be reflected in the Parking Fund (100).



**TRANSIENT OCCUPANCY TAX (Revenue Source Code: 1028) REVENUE TOTAL: \$3,800,000**

Transient Occupancy Taxes (TOT) are assessed on hotel and motel room rentals within the City of Inglewood at a rate of 14 percent. Since the recession period, TOT tax revenues have been showing a steady increase year over year. TOT revenues of \$3.1 million were budgeted in FY2013-14 and are estimated to increase to \$3.8 million in FY2014-15, which is an increase of \$700,000 from the current FY2013-14 budget.



**VEHICLE CODE AND RELATED FINES (Revenue Codes 3001 & 3005) REVENUE TOTAL: \$870,000**

These revenue line items reflect fines received by the City from the courts in connection with issuance of vehicle code moving violations, as well as other minor criminal offenses. Revenue estimates of \$870,000 for FY2014-15 are \$105,000 less than the \$975,000 projected in FY2013-14.

**PERMITS LICENSE & FEES FOR CITY SERVICES (Revenue Codes 2001-2030; 2051 & 2053; 5002, 6001-6016; 6043-47; 6061 & 7048 and 6401-6451): \$4,893,890.**

The City of Inglewood currently issues permits and collects fees for services under the procedures stipulated in the State Constitution, and the laws enacted since Proposition 13 and Proposition 168 requiring votes of the electorate on new taxes. Fees and permits under this section are not taxes, and the amount collected cannot exceed the costs of providing those services. The fees within this category are anticipated to increase by \$743,040, or 17.9 percent, due to the increase in development related fees in FY2013-14 and the increased revenue anticipated through the new contract agreement related to Super Graphics advertising. This increase is offset by the loss of parking meter-related revenues. These revenues are now tracked within the Parking Fund.

001 - GENERAL FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
<b>TAXES</b>								
5,822,258	7,058,946	\$6,983,000	\$6,450,000	1001	PROPERTY TAX CURRENT-SECURED	\$6,560,000	\$110,000	1.7%
176,343	274,507	\$230,000	\$230,000	1002	PROPERTY TAX CURRENT-UNSECURED	\$230,000	\$0	0.0%
194,488	234,703	\$267,000	\$225,000	1003	SUP ROLL PROP TAX CRNT-SECURED	\$225,000	\$0	0.0%
8,165,573	6,820,254	\$7,244,000	\$6,850,000	1007	PUB SAFETY RET CURRENT-SECURED	\$7,200,000	\$350,000	5.1%
309,814	61,553	\$70,000	\$150,000	1008	PUB SAFETY RET CURRENT-UNSECUR	\$150,000	\$0	0.0%
27,460	4,066	\$27,000	\$0	1009	SUP ROLL PUB SAF CRNT-SECURED	\$0	\$0	0.0%
105,609	898,619	\$120,000	\$200,000	1011	PROPERTY TAX PRIOR-SECURED	\$200,000	\$0	0.0%
9,474	8,682	\$8,000	\$20,000	1012	PROPERTY TAX PRIOR-UNSECURED	\$20,000	\$0	0.0%
26,261	32,298	\$28,500	\$90,000	1013	SUP ROLL PROP TAX PRIOR-SECURE	\$90,000	\$0	0.0%
505,895	209,101	\$331,000	\$400,000	1015	PUB SAFETY RET PRIOR-SECURED	\$400,000	\$0	0.0%
12,567	4,273	\$10,000	\$10,000	1016	PUB SAFETY RET PRIOR-UNSECURED	\$10,000	\$0	0.0%
34,351	15,742	\$17,000	\$75,000	1017	SUP ROLL PUB SAF PRIOR-SECURED	\$75,000	\$0	0.0%
<b>15,390,093</b>	<b>15,622,745</b>	<b>\$15,335,500</b>	<b>\$14,700,000</b>		<b>TTL-PROPERTY TAX</b>	<b>\$15,160,000</b>	<b>\$460,000</b>	<b>3.1%</b>
1,049,898	1,035,526	\$980,000	\$1,060,000	1051	UTILITY USERS TAX-CABLE TV	\$1,000,000	(\$60,000)	-5.7%
1,649,355	1,989,151	\$2,000,000	\$1,800,000	1052	UTILITY USERS TAX-CITY WATER	\$1,950,000	\$150,000	8.3%
5,299,024	5,579,847	\$5,600,000	\$5,600,000	1053	UTILITY USERS TAX-ELECTRIC	\$5,600,000	\$0	0.0%
1,697,534	1,721,909	\$1,800,000	\$1,800,000	1054	UTILITY USERS TAX-GAS	\$1,800,000	\$0	0.0%
5,270,344	5,034,548	\$5,000,000	\$5,180,000	1055	UTILITY USERS TAX-TELEPHONE	\$5,000,000	(\$180,000)	-3.5%
454,139	482,578	\$550,000	\$450,000	1057	UTILITY USERS TAX-OTHER WATER	\$500,000	\$50,000	11.1%
<b>15,420,295</b>	<b>15,843,559</b>	<b>\$15,930,000</b>	<b>\$15,890,000</b>		<b>TTL-UTILITY USERS TAX</b>	<b>\$15,850,000</b>	<b>(\$40,000)</b>	<b>-0.3%</b>
11,077,639	12,122,516	\$12,664,000	\$12,573,000	1025	SALES AND USE TAXES	\$13,456,000	\$883,000	7.0%
788,041	833,872	\$870,000	\$870,000	1026	SALES TAX-PUBLIC SAFETY FUND	\$897,000	\$27,000	3.1%
3,135,841	3,456,276	\$3,700,000	\$3,100,000	1028	TRANSIENT OCCUPANCY TAX	\$3,800,000	\$700,000	22.6%
586,853	551,978	\$590,000	\$600,000	1031	FRANCHISE TAX	\$600,000	\$0	0.0%
366,946	407,121	\$360,000	\$350,000	1032	WATER FRANCHISE TAX	\$350,000	\$0	0.0%
5,256,726	1,441,209	\$236,000	\$300,000	1033	REFUSE FRANCHISE TAX	\$300,000	\$0	0.0%
666,290	687,559	\$630,000	\$650,000	1034	CABLE TV FRANCHISE TAX	\$650,000	\$0	0.0%
4,502,483	4,610,115	\$4,875,000	\$4,525,000	1041	BUSINESS LICENSE TAX	\$4,800,000	\$275,000	6.1%
185,401	213,501	\$220,000	\$180,000	1045	REAL PROPERTY TRANSFER TAX	\$200,000	\$20,000	11.1%
1,284,858	1,628,483	\$1,600,000	\$1,700,000	1059	WATER DEPARTMENT IN-LIEU TAX	\$1,700,000	\$0	0.0%
34,459	3,550	\$3,500	\$10,000	1061	NEW DWELLING UNIT CONSTRUCTION	\$10,000	\$0	0.0%
79,480	669,140	\$160,000	\$150,000	1063	NON-RESIDENT CONSTRUCTION TAX	\$150,000	\$0	0.0%
9,392	44,462	\$200,000	\$36,000	1065	ADMISSION TAX-FORUM	\$240,000	\$204,000	566.7%
506,074	468,961	\$350,000	\$500,000	1067	PARI-MUTUEL TAX	\$500,000	\$0	0.0%
261,411	221,457	\$515,000	\$200,000	1071	PARKING TAX	\$540,000	\$340,000	170.0%
49,049	32,168	\$25,000	\$50,000	1073	TOW SERVICES REFERRAL TAX	\$50,000	\$0	0.0%
3,839,499	2,928,976	\$2,790,000	\$3,800,000	2050	CARD CLUB MONTHLY FEES	\$3,800,000	\$0	0.0%
<b>32,630,442</b>	<b>30,321,344</b>	<b>\$29,788,500</b>	<b>\$29,594,000</b>		<b>TTL-OTHER TAXES</b>	<b>\$32,043,000</b>	<b>\$2,449,000</b>	<b>8.3%</b>
<b>63,440,830.10</b>	<b>61,787,648</b>	<b>\$61,054,000</b>	<b>\$60,184,000</b>		<b>TTL-TAXES</b>	<b>\$63,053,000</b>	<b>\$2,869,000</b>	<b>4.8%</b>
<b>INTERGOVERNMENTAL-GENERAL</b>								
154,830	146,740	\$99,000	\$160,000	5003	HOMEOWNERS PROPERTY TAX RELIEF	\$160,000	\$0	0.0%
9,038,774	9,106,405	\$9,347,400	\$9,347,400	5005	MOTOR VEHICLE LICENSE-IN-LIEU	\$9,474,000	\$126,600	1.4%
0	0	\$0	\$0	5150	PROP 69 DNA COLLECTION REIMBURSEMENT	\$5,000	\$5,000	0.0%
<b>9,193,605</b>	<b>9,253,145</b>	<b>\$9,446,400</b>	<b>\$9,507,400</b>		<b>TTL-OTHER INTERGOVERNMENTAL</b>	<b>\$9,639,000</b>	<b>\$131,600</b>	<b>0.0%</b>

001 - GENERAL FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
9,193,604.70	9,253,145	\$9,446,400	\$9,507,400		TTL-INTERGOVERNMENTAL-GENERAL	\$9,639,000	\$131,600	1.4%
					<b>LICENSE AND PERMITS</b>			
208,600	192,168	\$210,000	\$230,000	2017	PERMIT & LIC COMMITTEE FEES	\$230,000	\$0	0.0%
25,000	60,062	\$35,000	\$25,000	2051	CARD CLUB INITIAL LICENSE FEE	\$25,000	\$0	0.0%
20,224	17,688	\$250	\$25,000	2053	CARD CLUB-BINGO	\$25,000	\$0	0.0%
0	652,583	\$750,000	\$550,000	2001	BUILDING PERMITS	\$620,000	\$70,000	12.7%
0	104,182	\$150,000	\$150,000	2003	ELECTRICAL PERMITS	\$155,000	\$5,000	3.3%
0	3,225	\$10,000	\$4,000	2007	GRADING AND EXCAVATION PERMITS	\$4,000	\$0	0.0%
0	70,808	\$100,000	\$120,000	2009	HEAT, VENT & AIR-COND PERMITS	\$125,000	\$5,000	4.2%
0	46,982	\$50,000	\$80,000	2011	PLUMBING PERMITS	\$85,000	\$5,000	6.3%
0	3,975	\$4,000	\$5,000	2013	SEWER PERMITS	\$5,000	\$0	0.0%
572,286	87,692	\$0	\$0	2001	BUILDING PERMITS	\$0	\$0	0.0%
146,881	10,982	\$0	\$0	2003	ELECTRICAL PERMITS	\$0	\$0	0.0%
1,570	720	\$0	\$0	2007	GRADING AND EXCAVATION PERMITS	\$0	\$0	0.0%
118,800	14,068	\$0	\$0	2009	HEAT, VENT & AIR-COND PERMITS	\$0	\$0	0.0%
72,082	3,310	\$0	\$0	2011	PLUMBING PERMITS	\$0	\$0	0.0%
3,040	300	\$0	\$0	2013	SEWER PERMITS	\$0	\$0	0.0%
12,810	61,075	\$21,000	\$12,000	7048	CARD CLUB BADGE FEE	\$15,000	\$3,000	25.0%
197,548	350,747	\$400,000	\$250,000	2015	STREET AND CURB PERMITS	\$400,000	\$150,000	60.0%
<b>1,378,842</b>	<b>1,680,567</b>	<b>\$1,730,250</b>	<b>\$1,451,000</b>		<b>TTL-LICENSES AND PERMITS</b>	<b>\$1,689,000</b>	<b>\$238,000</b>	<b>60.0%</b>
<b>1,378,841.92</b>	<b>1,680,567</b>	<b>\$1,730,250</b>	<b>\$1,451,000</b>		<b>TTL-LICENSE AND PERMITS</b>	<b>\$1,689,000</b>	<b>\$238,000</b>	<b>16.4%</b>
					<b>FINES AND FORFEITURES</b>			
421,150	460,787	\$370,000	\$475,000	3001	VEHICLE CODE FINES	\$370,000	(\$105,000)	-22.1%
<b>421,150</b>	<b>460,787</b>	<b>\$370,000</b>	<b>\$475,000</b>		<b>TTL-VEHICLE CODE FINES</b>	<b>\$370,000</b>	<b>(\$105,000)</b>	<b>-22.1%</b>
1,018,334	1,112,445	\$800,000	\$1,200,000	3013	PARKING FINES-DMV COLLECT	\$0	(\$1,200,000)	0.0%
248,612	195,192	\$190,000	\$425,000	3014	PARKING FINES-TAX OFFSET	\$0	(\$425,000)	0.0%
1,669,763	1,780,788	\$1,100,000	\$1,400,000	3015	PARKING FINES DIRECT COLLECT	\$0	(\$1,400,000)	0.0%
7,727	6,967	\$5,000	\$10,000	3017	PARKING FINES TO COURT	\$0	(\$10,000)	0.0%
<b>2,944,436</b>	<b>3,095,391</b>	<b>\$2,095,000</b>	<b>\$3,035,000</b>		<b>TTL-FINES OTHER THAN VEHICLE CODE</b>	<b>\$0</b>	<b>(\$3,035,000)</b>	<b>-100.0%</b>
469,775	569,756	\$495,000	\$500,000	3005	GENERAL COURT FINES	\$500,000	\$0	0.0%
22,600	24,850	\$17,500	\$23,000	6024	CRIMINAL JUSTICE ADMIN FEE (BOOKING FEE)	\$23,000	\$0	0.0%
0	85,100	\$58,300	\$58,300	3008	ADMINISTRATIVE CITATIONS	\$60,000	\$1,700	2.9%
0	11,900	\$44,400	\$44,400	6002	MISC FEES VAC/DIST PROPERTY FINES	\$20,000	(\$24,400)	-55.0%
36,875	-15,400	\$25,000	\$50,000	3009	FALSE ALARM FINES	\$50,000	\$0	0.0%
91,700	100	\$0	\$0	3008	ADMINISTRATIVE CITATIONS	\$0	\$0	0.0%
23,650	150	\$0	\$0	6002	MISC FEES VAC/DIST PROPERTY FINES	\$0	\$0	0.0%
<b>644,600</b>	<b>676,456</b>	<b>\$640,200</b>	<b>\$675,700</b>		<b>TTL-FORFEITURES</b>	<b>\$653,000</b>	<b>(\$22,700)</b>	<b>0.0%</b>
<b>4,010,185.15</b>	<b>4,232,634</b>	<b>\$3,105,200</b>	<b>\$4,185,700</b>		<b>TTL-FINES AND FORFEITURES</b>	<b>\$1,023,000</b>	<b>(\$3,162,700)</b>	<b>-75.6%</b>
					<b>FEES/CHARGES FOR SERVICES</b>			
75,466	142,177	\$125,000	\$130,000	5002	CABLE PEG FEES	\$130,000	\$0	0.0%
755	591	\$700	\$1,000	6041	SALE OF MAPS AND PUBLICATIONS	\$1,000	\$0	0.0%
310	228	\$200	\$200	7003	NSF CHECK CHARGES	\$200	\$0	0.0%
0	103,594	\$0	\$0	6611	ELECTION SERVICES	\$0	\$0	0.0%
540	300	\$200	\$300	6452	CAR WASH FEES	\$5,000	\$4,700	1,566.7%
0	0	\$0	\$0	6453	FUEL REIMBURSEMENTS	\$500	\$500	0.0%

001 - GENERAL FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
0	0	\$0	\$124,100	6006	STAFF TIME REIMBURSEMENT	\$0	(\$124,100)	0.0%
<b>77,072</b>	<b>246,890</b>	<b>\$126,100</b>	<b>\$255,600</b>		<b>TTL-GENERAL GOVERNMENT</b>	<b>\$136,700</b>	<b>(\$118,900)</b>	<b>-100.0%</b>
21,968	23,232	\$25,000	\$23,000	6032	FIRE PERMITS & INSPECTIONS	\$23,000	\$0	0.0%
6,565	8,583	\$5,700	\$3,000	7021	DONATIONS	\$3,000	\$0	0.0%
3,600	3,050	\$3,075	\$3,000	6002	MISC FEES VAC/DIST PROPERTY FINES	\$0	(\$3,000)	0.0%
41,061	56,609	\$70,000	\$70,000	6021	POLICE FEES AND CHARGES	\$70,000	\$0	0.0%
0	0	\$151,000	\$0	6023	POLICE SPECIAL SVCS-FORUM	\$115,000	\$115,000	0.0%
193,358	72,795	\$91,013	\$115,000	6027	POLICE SPECIAL SVCS-OTHERS	\$0	(\$115,000)	0.0%
4,395	7,315	\$4,000	\$4,000	6029	WITNESS FEES	\$4,000	\$0	0.0%
8,926	3,433	\$3,000	\$10,000	6628	INMATE TELEPHONE COMMISSIONS	\$7,500	(\$2,500)	-25.0%
0	0	\$256,109	\$0	6632	SO. BAY REALIGN. TASK FORCE-OT REIMB	\$130,000	\$130,000	0.0%
0	0	\$196,650	\$0	6634	IUSD POLICE SECURITY REIMBURSEMENT	\$0	\$0	0.0%
<b>279,873</b>	<b>175,018</b>	<b>\$805,547</b>	<b>\$228,000</b>		<b>TTL-PUBLIC SAFETY</b>	<b>\$352,500</b>	<b>\$124,500</b>	<b>61.6%</b>
41	-772	\$0	\$3,000	6063	STREET/SIDEWLK/CURB REPAIRS	\$3,000	\$0	0.0%
461,661	405,371	\$348,000	\$490,000	6131	PARKING METER REVENUE	\$0	(\$490,000)	0.0%
<b>461,702</b>	<b>404,599</b>	<b>\$348,000</b>	<b>\$493,000</b>		<b>TTL-TRANSPORTATION</b>	<b>\$3,000</b>	<b>(\$490,000)</b>	<b>-99.4%</b>
0	55,242	\$90,000	\$90,000	6001	ZONING AND SUBDIVISION	\$125,000	\$35,000	38.9%
0	8,640	\$10,000	\$8,000	6003	ENVIRONMENTAL IMPACT REPORT	\$16,440	\$8,440	105.5%
0	17,866	\$8,000	\$7,000	6004	STRONG MOTION INSTRUMENT FEES	\$8,500	\$1,500	21.4%
0	4,346	\$5,500	\$3,500	6005	GREEN BUILDING STANDARDS FEES	\$4,000	\$500	14.3%
0	728,116	\$0	\$0	6006	STAFF TIME REIMBURSEMENT	\$0	\$0	0.0%
0	3,100	\$0	\$0	6007	GEOTECHNICAL SVC REIMBURSEMENT	\$0	\$0	0.0%
0	0	\$1,350,000	\$1,000,000	6042	SUPERGRAPHICS	\$1,750,000	\$750,000	75.0%
0	73,835	\$80,000	\$65,000	6043	PRE-SALE INSPECTION	\$125,000	\$60,000	92.3%
0	7,497	\$9,000	\$9,000	6045	PLAN MAINTENANCE FEES	\$9,500	\$500	5.6%
0	295,783	\$500,000	\$350,000	6047	PLAN CHECK FEES	\$450,000	\$100,000	28.6%
128,008	27,275	\$0	\$0	6001	ZONING AND SUBDIVISION	\$0	\$0	0.0%
12,820	910	\$0	\$0	6003	ENVIRONMENTAL IMPACT REPORT	\$0	\$0	0.0%
7,164	599	\$0	\$0	6004	STRONG MOTION INSTRUMENT FEES	\$0	\$0	0.0%
2,968	313	\$0	\$0	6005	GREEN BUILDING STANDARDS FEES	\$0	\$0	0.0%
1,055,743	441,000	\$0	\$0	6006	STAFF TIME REIMBURSEMENT	\$0	\$0	0.0%
2,800	0	\$0	\$0	6007	GEOTECHNICAL SVC REIMBURSEMENT	\$0	\$0	0.0%
74,413	7,530	\$0	\$0	6043	PRE-SALE INSPECTION	\$0	\$0	0.0%
8,372	1,478	\$0	\$0	6045	PLAN MAINTENANCE FEES	\$0	\$0	0.0%
465,533	258,198	\$0	\$0	6047	PLAN CHECK FEES	\$0	\$0	0.0%
7,826	14,107	\$13,000	\$13,000	6002	MISC FEES VAC/DIST PROPERTY FINES	\$13,000	\$0	0.0%
100	620	\$50	\$0	6006	STAFF TIME REIMBURSEMENT	\$0	\$0	0.0%
1,200	4,640	\$2,000	\$2,000	6061	ENGINEERING PLAN CHECK	\$2,000	\$0	0.0%
<b>1,766,947</b>	<b>1,951,094</b>	<b>\$2,067,550</b>	<b>\$1,547,500</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$2,503,440</b>	<b>\$955,940</b>	<b>0.0%</b>
79,976	0	\$0	\$0	6009	WASTE MGMT.-INFRASTRUCTURE FEE	\$0	\$0	0.0%
10,665	0	\$0	\$0	6016	WASTE MGMT.-USER FEE	\$0	\$0	0.0%
<b>90,641</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-HEALTH</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
17	17	(\$73)	\$0	4028	LIBRARY FEES-MACHINE RENTALS	\$0	\$0	0.0%
2,525	6,810	\$0	\$0	6126	PASSPORT PROCESSING	\$0	\$0	0.0%
22,362	16,518	\$0	\$0	6127	LIBRARY FINES	\$0	\$0	0.0%
0	0	\$0	\$50	4028	LIBRARY FEES-MACHINE RENTALS	\$50	\$0	0.0%

001 - GENERAL FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
0	7,952	\$7,000	\$7,000	4041	FIELD RENTALS	\$5,000	(\$2,000)	-28.6%
0	0	\$1,000	\$1,000	4061	PICNIC AREA RENTALS	\$1,000	\$0	0.0%
78,684	92,792	\$70,000	\$60,000	5282	CDBG AFTER SCHOOL PROGRAM	\$60,000	\$0	0.0%
4,300	3,667	\$3,000	\$3,200	6006	STAFF TIME REIMBURSEMENT	\$3,200	\$0	0.0%
0	0	\$35,000	\$2,000	6126	PASSPORT PROCESSING	\$36,000	\$34,000	1,700.0%
0	0	\$16,000	\$35,000	6127	LIBRARY FINES	\$35,000	\$0	0.0%
10,062	0	\$0	\$9,000	6201	REC PROGRAM-CENTINELA	\$0	(\$9,000)	0.0%
11,512	63,493	\$20,000	\$20,000	6301	REC PROGRAM-DARBY	\$20,000	\$0	0.0%
19,717	535	\$120	\$0	6401	REC PROGRAM-ROGERS	\$5,000	\$5,000	0.0%
12,341	11,100	\$8,700	\$10,000	6411	REC PROG-YOUTH BASKETBALL	\$10,000	\$0	0.0%
581	16	\$231	\$0	6415	REC PROG-GIRL'S SPORT	\$0	\$0	0.0%
330	930	\$780	\$1,000	6423	REC PROG-TRACK & FIELD	\$1,000	\$0	0.0%
29,959	44,304	\$23,500	\$0	6425	REC PROG-PRE SCH ENROLLMENT	\$0	\$0	0.0%
24,438	24,831	\$27,500	\$21,000	6426	REC PROG-HEAD START PROGRAM	\$24,000	\$3,000	14.3%
2,396	4,802	\$2,500	\$2,500	6427	REC PROG-FLAG FOOTBAL	\$2,500	\$0	0.0%
3,003	3,519	\$1,500	\$3,000	6429	REC PROG-BASEBALL	\$3,000	\$0	0.0%
5,513	5,284	\$0	\$0	6430	REC PROG-DAY CAMP REGISTRATION	\$0	\$0	0.0%
2,831	0	\$0	\$0	6435	REC PROG-DAY CAMP CULTURAL	\$0	\$0	0.0%
4,031	3,071	\$3,000	\$0	6441	REC PROG-TAP & BALLET CULTURAL	\$2,500	\$2,500	0.0%
0	0	\$800	\$0	6444	REC PROG-ZUMBA	\$0	\$0	0.0%
0	2,889	\$1,000	\$1,000	6451	AMPHITHEATER FEES	\$1,000	\$0	0.0%
3,677	2,978	\$2,000	\$0	7021	DONATIONS	\$0	\$0	0.0%
<b>238,279</b>	<b>295,508</b>	<b>\$223,558</b>	<b>\$175,750</b>		<b>TTL-CULTURE AND LEISURE</b>	<b>\$209,250</b>	<b>\$33,500</b>	<b>19.1%</b>
<b>2,914,513.29</b>	<b>3,073,109</b>	<b>\$3,570,755</b>	<b>\$2,699,850</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$3,204,890</b>	<b>\$505,040</b>	<b>18.7%</b>
					<b>GRANTS-OPERATING</b>			
0	0	\$384,350	\$0	5023	ST MANDATED COST REIMBURSEMENT	\$0	\$0	0.0%
508	0	\$0	\$0	7025	DISASTER RECOVERY REIMB.	\$0	\$0	0.0%
<b>508</b>	<b>0</b>	<b>\$384,350</b>	<b>\$0</b>		<b>TTL-GENERAL GOVERNMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
41,926	70,947	\$50,000	\$125,000	5011	POST REIMBURSEMENT	\$125,000	\$0	0.0%
22,461	6,537	\$32,000	\$38,000	5088	TRAFFIC SAFETY-REIMBURSEMENT	\$38,000	\$0	0.0%
21,248	19,106	\$40,000	\$20,000	6627	L.A.-IMPACT O.T. REIMB.	\$25,000	\$5,000	25.0%
45	22	\$0	\$0	6642	HIDTA OVERTIME REIMB.	\$0	\$0	0.0%
<b>85,681</b>	<b>96,612</b>	<b>\$122,000</b>	<b>\$183,000</b>		<b>TTL-PUBLIC SAFETY</b>	<b>\$188,000</b>	<b>\$5,000</b>	<b>2.7%</b>
<b>86,188.44</b>	<b>96,612</b>	<b>\$506,350</b>	<b>\$183,000</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$188,000</b>	<b>\$5,000</b>	<b>2.7%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
302,767	-616,427	\$100,000	\$100,000	4001	INVESTMENT EARNINGS	\$100,000	\$0	0.0%
4,359	-6,400	\$0	\$0	7100	GAIN OR LOSS ON INVESTMENT	\$0	\$0	0.0%
<b>307,127</b>	<b>-622,827</b>	<b>\$100,000</b>	<b>\$100,000</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$100,000</b>	<b>\$0</b>	<b>0.0%</b>
1,329	0	(\$240)	\$10,000	4002	INTEREST	\$10,000	\$0	0.0%
<b>1,329</b>	<b>0</b>	<b>(\$240)</b>	<b>\$10,000</b>		<b>TTL-INTEREST</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.0%</b>
183,310	73,975	\$150,000	\$188,000	4025	TENANTS RENT	\$188,000	\$0	0.0%
280	640	\$200	\$200	4027	FACILITY RENTALS	\$200	\$0	0.0%
59,687	94,573	\$260,000	\$100,000	4029	PARKING LOT LEASES	\$100,000	\$0	0.0%
94,431	100,138	\$100,000	\$93,000	7010	BUS SHELTER FEES	\$93,000	\$0	0.0%
11,779	21,256	\$14,900	\$18,000	4031	RECREATION ROOM RENTALS	\$18,000	\$0	0.0%

001 - GENERAL FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
10,750	3,500	\$350	\$400	4041	FIELD RENTALS	\$400	\$0	0.0%
880	0	\$250	\$250	4061	PICNIC AREA RENTALS	\$250	\$0	0.0%
0	0	\$3,300	\$0	4080	TEEN CENTER LEASE	\$0	\$0	0.0%
<b>361,117</b>	<b>294,082</b>	<b>\$529,000</b>	<b>\$399,850</b>		<b>TTL-RENTS &amp; CONCESSIONS</b>	<b>\$399,850</b>	<b>\$0</b>	<b>0.0%</b>
<b>669,572.75</b>	<b>-328,746</b>	<b>\$628,760</b>	<b>\$509,850</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY OTHER NON FUNCTIONAL</b>	<b>\$509,850</b>	<b>\$0</b>	<b>0.0%</b>
3,314	4,335	\$10,400	\$4,800	4026	VENDING MACHINE REVENUE	\$10,800	\$6,000	125.0%
136	2	(\$170)	\$0	7037	CASH OVERAGE	\$0	\$0	0.0%
-4	0	\$0	\$0	7038	AR OVERAGE / SHORTAGE	\$0	\$0	0.0%
0	3,900,000	\$0	\$0	7050	HP MITIGATION PAYMENT	\$0	\$0	0.0%
107,329	977,910	\$1,150,000	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
13,845	0	\$0	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
32,561	20,029	\$45,000	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
0	22,713	\$0	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
2,674	7,215	\$3,000	\$6,000	5013	CORRECTIONS TRNG REIMBURSE	\$6,000	\$0	0.0%
0	0	\$0	\$0	7045	PROPERTY ROOM REIMBURSEMENT	\$2,600	\$2,600	0.0%
13,589	16,811	\$14,700	\$17,600	7201	OTHER REVENUES	\$0	(\$17,600)	0.0%
0	16,943	\$57,210	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
1,862	1,338	\$1,500	\$0	6701	POSTAGE	\$0	\$0	0.0%
921	1,519	\$1,500	\$1,500	6703	PHOTOCOPY	\$1,500	\$0	0.0%
49,933	-33,351	\$2,000	\$141,670	7032	LIABILITY EXPENSE REIMB.	\$141,670	\$0	0.0%
19,241	3,855	\$5,000	\$250,000	7033	WORKERS COMP-SUBROGATION	\$250,000	\$0	0.0%
250,419	0	\$10,000	\$100,000	7034	LIABILITY PROGRAM DIVIDEND	\$100,000	\$0	0.0%
1,095	471,945	\$200	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
<b>496,915</b>	<b>5,411,263</b>	<b>\$1,300,340</b>	<b>\$521,570</b>		<b>TTL-OTHER</b>	<b>\$512,570</b>	<b>(\$9,000)</b>	<b>0.0%</b>
<b>496,915.24</b>	<b>5,411,263</b>	<b>\$1,300,340</b>	<b>\$521,570</b>		<b>TTL-OTHER NON FUNCTIONAL</b>	<b>\$512,570</b>	<b>(\$9,000)</b>	<b>-1.7%</b>
					<b>OTHER FINANCING SOURCES</b>			
59,485	54,186	\$25,457	\$25,000	8007	PROCEEDS-SALE OF FIXED ASSETS	\$25,000	\$0	0.0%
<b>59,485</b>	<b>54,186</b>	<b>\$25,457</b>	<b>\$25,000</b>		<b>TTL-OTHER</b>	<b>\$25,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>59,484.80</b>	<b>54,186</b>	<b>\$25,457</b>	<b>\$25,000</b>		<b>TTL-OTHER FINANCING SOURCES</b>	<b>\$25,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>82,250,136</b>	<b>85,260,418</b>	<b>\$81,367,512</b>	<b>\$79,267,370</b>		<b>TTL -GENERAL FUND</b>	<b>\$79,844,310</b>	<b>\$576,940</b>	<b>0.7%</b>

**FUND 010 MEASURE IT  
EXPLANATION OF MEASURE IT FUND REVENUE ESTIMATES**

**CHARGES FOR SERVICES (Revenue Source Codes: 1027) REVENUE TOTAL \$6,546,000**

Line item 1027 represents revenues received from a 2006 City of Inglewood voter approved special one-half cent use tax from sales for vital city services. The City tracks this revenue separately from other sales taxes. In FY2014-15 an increase of \$571,000 is projected compared to FY2013-14 based on the assumption the economy will continue showing modest improvement.

010 - SPECIAL TAX FUND - MEASURE IT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>TAXES</b>			
5,525,982	5,950,773	\$6,222,000	\$5,975,000	1027	SALES TAX - MEASURE IT	\$6,546,000	\$571,000	9.6%
<b>5,525,982</b>	<b>5,950,773</b>	<b>\$6,222,000</b>	<b>\$5,975,000</b>		<b>TTL-OTHER TAXES</b>	<b>\$6,546,000</b>	<b>\$571,000</b>	<b>9.6%</b>
<b>5,525,982.46</b>	<b>5,950,773</b>	<b>\$6,222,000</b>	<b>\$5,975,000</b>		<b>TTL-TAXES</b>	<b>\$6,546,000</b>	<b>\$571,000</b>	<b>9.6%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
1,574	-367	\$1,692	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>1,574</b>	<b>-367</b>	<b>\$1,692</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,573.71</b>	<b>-367</b>	<b>\$1,692</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>5,527,556</b>	<b>5,950,407</b>	<b>\$6,223,692</b>	<b>\$5,975,000</b>		<b>TTL -SPECIAL TAX FUND - MEASURE IT</b>	<b>\$6,546,000</b>	<b>\$571,000</b>	<b>9.6%</b>

**FUND 050**  
**EXPLANATION OF TRAFFIC OFFENDER FUND REVENUE ESTIMATES**

**CHARGES FOR SERVICES (Revenue Source Codes: 6021 and 4001) REVENUE TOTAL \$125,500**

Line item 6021 represents revenues received from administrative fees imposed for vehicles impounded for vehicle code violations. The revenues from this fund are used for traffic safety and enforcement purposes. Line item 4001 represents the expected interest earnings to be derived from investment of idle cash balances in this fund.

050 - TRAFFIC OFFENDER FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>FEEs/CHARGES FOR SERVICES</b>			
116,843	51,445	\$47,000	\$125,000	6021	POLICE FEES AND CHARGES	\$125,000	\$0	0.0%
<b>116,843</b>	<b>51,445</b>	<b>\$47,000</b>	<b>\$125,000</b>		<b>TTL-PUBLIC SAFETY</b>	<b>\$125,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>116,843.34</b>	<b>51,445</b>	<b>\$47,000</b>	<b>\$125,000</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$125,000</b>	<b>\$0</b>	<b>0.0%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
1,417	456	\$500	\$500	4001	INVESTMENT EARNINGS	\$500	\$0	0.0%
<b>1,417</b>	<b>456</b>	<b>\$500</b>	<b>\$500</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$500</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,417.44</b>	<b>456</b>	<b>\$500</b>	<b>\$500</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$500</b>	<b>\$0</b>	<b>0.0%</b>
<b>118,261</b>	<b>51,901</b>	<b>\$47,500</b>	<b>\$125,500</b>		<b>TTL -TRAFFIC OFFENDER FUND</b>	<b>\$125,500</b>	<b>\$0</b>	<b>0.0%</b>

**FUND 060**  
**EXPLANATION OF GAS TAX FUND REVENUE ESTIMATES**

**GAS TAX REVENUES (Revenue Source Codes: 5031-5039) REVENUE TOTAL \$2,964,103**

Line items 5031, 5032, 5033 and 5039 represent State estimates of the City's apportionment from the various components of the State Gas Tax Fund.

060 - GAS TAX FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
<b>GRANTS-OPERATING</b>								
361,925	363,405	\$378,263	\$373,982	5031	STATE GAS TAX-2106	\$447,644	\$73,662	19.7%
790,829	848,261	\$828,102	\$829,136	5032	STATE GAS TAX-2107	\$699,196	(\$129,940)	-15.7%
10,000	10,000	\$10,000	\$10,000	5033	STATE GAS TAX-2107.5	\$10,000	\$0	0.0%
1,516,235	1,175,040	\$1,601,152	\$1,687,332	5036	STATE GAS TAX-2103	\$1,238,224	(\$449,108)	-26.6%
538,475	516,604	\$522,152	\$556,902	5039	STATE GAS TAX-2105 (PROP 111)	\$569,039	\$12,137	2.2%
<b>3,217,464</b>	<b>2,913,310</b>	<b>\$3,339,669</b>	<b>\$3,457,352</b>		<b>TTL-TRANSPORTATION</b>	<b>\$2,964,103</b>	<b>(\$493,249)</b>	<b>-14.3%</b>
<b>3,217,464.46</b>	<b>2,913,310</b>	<b>\$3,339,669</b>	<b>\$3,457,352</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$2,964,103</b>	<b>(\$493,249)</b>	<b>-14.3%</b>
<b>REV FROM USE OF MONEY AND PROPERTY</b>								
19,630	19,592	\$19,500	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>19,630</b>	<b>19,592</b>	<b>\$19,500</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>19,630.21</b>	<b>19,592</b>	<b>\$19,500</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>OTHER NON FUNCTIONAL</b>								
0	53,991	\$19,000	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
<b>0</b>	<b>53,991</b>	<b>\$19,000</b>	<b>\$0</b>		<b>TTL-OTHER</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>0.00</b>	<b>53,991</b>	<b>\$19,000</b>	<b>\$0</b>		<b>TTL-OTHER NON FUNCTIONAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>3,237,095</b>	<b>2,986,894</b>	<b>\$3,378,169</b>	<b>\$3,457,352</b>		<b>TTL -GAS TAX FUND</b>	<b>\$2,964,103</b>	<b>(\$493,249)</b>	<b>-14.3%</b>

**FUND 061**  
**EXPLANATION OF PROP. A LOCAL RETURN FUND REVENUE ESTIMATES**

**TRANSPORTATION (Revenue Source Codes: 5121) REVENUE TOTAL \$1,946,675**

Line item 5121 represents a portion of the City's ongoing annual share of Proposition A revenues generated from voter-approved increase of ½ percent in the Los Angeles County Sales tax rate. These funds must be used to support local transportation related programs, whether for public safety related to transportation needs of citizens or special transportation needs.

061 - PROPOSITION A FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-OPERATING</b>			
1,774,566	1,859,130	\$1,878,268	\$1,878,268	5121	PROP.A-LOCAL RETURN	\$1,946,675	\$68,407	3.6%
<b>1,774,566</b>	<b>1,859,130</b>	<b>\$1,878,268</b>	<b>\$1,878,268</b>		<b>TTL-TRANSPORTATION</b>	<b>\$1,946,675</b>	<b>\$68,407</b>	<b>3.6%</b>
<b>1,774,565.98</b>	<b>1,859,130</b>	<b>\$1,878,268</b>	<b>\$1,878,268</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$1,946,675</b>	<b>\$68,407</b>	<b>3.6%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
19,118	16,280	\$19,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>19,118</b>	<b>16,280</b>	<b>\$19,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>19,117.56</b>	<b>16,280</b>	<b>\$19,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,793,684</b>	<b>1,875,410</b>	<b>\$1,897,268</b>	<b>\$1,878,268</b>		<b>TTL -PROPOSITION A FUND</b>	<b>\$1,946,675</b>	<b>\$68,407</b>	<b>3.6%</b>

**FUND 062**  
**PROP C, FEDERAL, STATE TRANSPORTATION REVENUE ESTIMATES**

**REVENUES (Revenue Source Codes: 5014, 5025, 5125, 5136, 5292, 5247-5249, and 6964) REVENUE**  
**TOTAL \$2,210,571**

Line item 5123 represents Proposition C revenues. The Proposition C sales tax, approved by voters in 1990, is an additional one-half of 1% tax on retail sales in the County. Metro returns 20% of the Proposition C tax to the cities in the County for transportation purposes. The balance of the Proposition C tax is restricted 40 percent for construction and operation of the bus transit and rail system; 5 percent to expand rail and bus security; 10 percent for commuter rail, construction of transit centers, park and ride lots and freeway bus stops; and 2 percent% for transit-related improvements to freeways and state highways.

The City will also receive funds from the Transportation Equity Act (5247) and its successor program known as SAFETEA-LU (5249) to be used for major improvements. Many of these projects will be multi-year in activity and funds not used in the this fiscal year will be re-budgeted for the following fiscal year in accordance with law and the grant requirements.

062 - PROPOSITION C, FEDERAL, STATE TRANS FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
<b>FEES/CHARGES FOR SERVICES</b>								
6,077	5,876	\$5,500	\$6,000	5109	DONATION	\$6,000	\$0	0.0%
28,480	26,695	\$25,000	\$25,000	5112	PROP A- TAXI VOUCHERS	\$25,000	\$0	0.0%
37,366	31,108	\$29,000	\$42,000	6641	SALES OF BUS PASSES	\$42,000	\$0	0.0%
1,013	0	\$0	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
<b>72,936</b>	<b>63,679</b>	<b>\$59,500</b>	<b>\$73,000</b>		<b>TTL-TRANSPORTATION</b>	<b>\$73,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>72,936.13</b>	<b>63,679</b>	<b>\$59,500</b>	<b>\$73,000</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$73,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>GRANTS-OPERATING</b>								
57,233	85,849	\$85,000	\$100,000	5111	LENNOX	\$100,000	\$0	0.0%
253,017	186,480	\$219,619	\$219,619	5113	MTA INCENTIVE PROGRAM	\$202,855	(\$16,764)	-7.6%
182,953	188,688	\$180,000	\$220,000	5116	HAWTHORNE	\$220,000	\$0	0.0%
1,474,860	1,545,545	\$1,557,974	\$1,557,974	5123	PROPOSITION C	\$1,614,716	\$56,742	3.6%
31,209	0	\$0	\$0	5136	MTA GRANT - CALL FOR PROJECTS	\$0	\$0	0.0%
<b>1,999,272</b>	<b>2,006,562</b>	<b>\$2,042,593</b>	<b>\$2,097,593</b>		<b>TTL-TRANSPORTATION</b>	<b>\$2,137,571</b>	<b>\$39,978</b>	<b>1.9%</b>
<b>1,999,272.12</b>	<b>2,006,562</b>	<b>\$2,042,593</b>	<b>\$2,097,593</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$2,137,571</b>	<b>\$39,978</b>	<b>1.9%</b>
<b>GRANTS-CAPITAL</b>								
1,045,351	552	\$0	\$0	5249	SAFETEA-LU	\$0	\$0	0.0%
<b>1,045,351</b>	<b>552</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-TRANSPORTATION</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,045,351.00</b>	<b>552</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-GRANTS-CAPITAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>REV FROM USE OF MONEY AND PROPERTY</b>								
46,550	41,411	\$40,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>46,550</b>	<b>41,411</b>	<b>\$40,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>46,549.84</b>	<b>41,411</b>	<b>\$40,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>3,164,109</b>	<b>2,112,204</b>	<b>\$2,142,093</b>	<b>\$2,170,593</b>		<b>TTL -PROPOSITION C, FEDERAL, STATE TRANS FUND</b>	<b>\$2,210,571</b>	<b>\$39,978</b>	<b>1.8%</b>

**FUND 063**  
**EXPLANATION OF TDA ARTICLE 3 BICYCLE AND PEDESTRIAN FUND REVENUE**  
**ESTIMATES**

**GAS TAX REVENUES (Revenue Source Codes: 5031-5039) REVENUE TOTAL \$73,362**

Line item 5041 is a special funding stream for bicycle and pedestrian needs received from the County of Los Angeles.

063 - TDA ARTICLE 3 FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-CAPITAL</b>			
0	109,925	\$90,082	\$90,082	5041	SB821 (BIKE & PEDESTRIAN)	\$73,362	(\$16,720)	-18.6%
<b>0</b>	<b>109,925</b>	<b>\$90,082</b>	<b>\$90,082</b>		<b>TTL-TRANSPORTATION</b>	<b>\$73,362</b>	<b>(\$16,720)</b>	<b>-18.6%</b>
<b>0.00</b>	<b>109,925</b>	<b>\$90,082</b>	<b>\$90,082</b>		<b>TTL-GRANTS-CAPITAL</b>	<b>\$73,362</b>	<b>(\$16,720)</b>	<b>-18.6%</b>
<hr/> <b>0</b> <hr/>	<hr/> <b>109,925</b> <hr/>	<hr/> <b>\$90,082</b> <hr/>	<hr/> <b>\$90,082</b> <hr/>		<b>TTL -TDA ARTICLE 3 FUND</b>	<hr/> <b>\$73,362</b> <hr/>	<hr/> <b>(\$16,720)</b> <hr/>	<hr/> <b>-18.6%</b> <hr/>

**FUND 064**  
**EXPLANATION OF AB2766, AQMD REVENUE ESTIMATES**

**AQMD REVENUES (Revenue Source Code: 5006) REVENUE TOTAL \$130,000**

Line item 5006 is a special funding stream from the Southern California Air Quality Management District (SCAQMD) for transportation related improvements that decrease air pollution.

064 - AB2766 (AQMD) FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>INTERGOVERNMENTAL-GENERAL</b>			
138,025	133,447	\$134,000	\$130,000	5006	SCAQMD - AB2766 Funds	\$130,000	\$0	0.0%
<b>138,025</b>	<b>133,447</b>	<b>\$134,000</b>	<b>\$130,000</b>		<b>TTL-OTHER INTERGOVERNMENTAL</b>	<b>\$130,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>138,025.13</b>	<b>133,447</b>	<b>\$134,000</b>	<b>\$130,000</b>		<b>TTL-INTERGOVERNMENTAL-GENERAL</b>	<b>\$130,000</b>	<b>\$0</b>	<b>0.0%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
3,613	3,387	\$3,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>3,613</b>	<b>3,387</b>	<b>\$3,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>3,613.38</b>	<b>3,387</b>	<b>\$3,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>141,639</b>	<b>136,833</b>	<b>\$137,000</b>	<b>\$130,000</b>		<b>TTL -AB2766 (AQMD) FUND</b>	<b>\$130,000</b>	<b>\$0</b>	<b>0.0%</b>

**FUND 065**  
**EXPLANATION OF MEASURE “R” LOCAL RETURN REVENUE ESTIMATES**

**REVENUES (Revenue Source Code: 5122) REVENUE TOTAL \$1,211,051**

Line item 5122 is a special funding stream for local government transportation projects eligible under Measure “R”, a special county-wide sales tax. In November 2008, Los Angeles County’s Measure R was approved by a two-thirds majority, committing a projected \$40 billion to traffic relief and transportation upgrades throughout the county over the next 30 years. These funds may be put to work by cities for projects such as pothole repairs, major street resurfacing, left-turn signals, bikeways, pedestrian improvements, streetscapes, traffic signal synchronization and local transit services.

Measure R helps fund dozens of critical transit and highway projects creates more than 210,000 new construction jobs and infuses an estimated \$32 billion into the local economy, according to estimates by the nonprofit Los Angeles County Economic Development Corporation.

065 - MEASURE R FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>INTERGOVERNMENTAL-GENERAL</b>			
1,097,486	1,154,072	\$1,168,478	\$1,168,478	5122	MEASURE R - LOCAL RETURN	\$1,211,051	\$42,573	3.6%
<b>1,097,486</b>	<b>1,154,072</b>	<b>\$1,168,478</b>	<b>\$1,168,478</b>		<b>TTL-OTHER INTERGOVERNMENTAL</b>	<b>\$1,211,051</b>	<b>\$42,573</b>	<b>3.6%</b>
<b>1,097,485.73</b>	<b>1,154,072</b>	<b>\$1,168,478</b>	<b>\$1,168,478</b>		<b>TTL-INTERGOVERNMENTAL-GENERAL</b>	<b>\$1,211,051</b>	<b>\$42,573</b>	<b>3.6%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
22,016	20,945	\$20,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>22,016</b>	<b>20,945</b>	<b>\$20,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>22,015.57</b>	<b>20,945</b>	<b>\$20,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,119,501</b>	<b>1,175,017</b>	<b>\$1,188,478</b>	<b>\$1,168,478</b>		<b>TTL -MEASURE R FUND</b>	<b>\$1,211,051</b>	<b>\$42,573</b>	<b>3.6%</b>

**FUND 066**  
**EXPLANATION OF ARRA REVENUE ESTIMATES**

**ARRA REVENUES (Revenue Source Code: 5000 and 5257) REVENUE TOTAL \$952,235**

The American Recovery and Reinvestment Act of 2009, abbreviated ARRA and commonly referred to as the Stimulus or The Recovery Act, is an economic stimulus package enacted by Congress in February 2009 and signed into law on February, 2009, by the President of the United States. The primary use of these Federal funds is for improvements to City infrastructure and savings or creating jobs.

066 - ARRA FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-CAPITAL</b>			
52,005	12,501	\$11,717	\$0	5000	ARRA LA CIENGA PROJECT	\$952,235	\$952,235	0.0%
0	0	\$0	\$0	5257	AMERICAN RECOVERY & REINVESTMENT ACT	\$0	\$0	0.0%
<b>52,005</b>	<b>12,501</b>	<b>\$11,717</b>	<b>\$0</b>		<b>TTL-TRANSPORTATION</b>	<b>\$952,235</b>	<b>\$952,235</b>	<b>0.0%</b>
<b>52,004.62</b>	<b>12,501</b>	<b>\$11,717</b>	<b>\$0</b>		<b>TTL-GRANTS-CAPITAL</b>	<b>\$952,235</b>	<b>\$952,235</b>	<b>0.0%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
1,381	0	\$0	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>1,381</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,381.37</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>53,386</b>	<b>12,501</b>	<b>\$11,717</b>	<b>\$0</b>		<b>TTL -ARRA FUND</b>	<b>\$952,235</b>	<b>\$952,235</b>	<b>0.0%</b>

**FUND 069**

**EXPLANATION OF CALLS FOR PROJECTS (METRO GRANT) REVENUE ESTIMATES**

**METRO GRANT REVENUES (Revenue Source Code: 5136) REVENUE TOTAL \$2,607,876**

MTA allocates discretionary federal, state, and local transportation funds to improve all modes of surface transportation. Every other year, MTA accepts Calls for Projects applications from local jurisdictions, transit operators, and other public agencies proposing surface transportation projects. MTA ranks and awards funds through a competitive process, that distributes discretionary capital transportation funds to regionally significant projects.

069 - CALL FOR PROJECTS FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-CAPITAL</b>			
0	498	\$63,000	\$1,263,512	5136	MTA GRANT - CALL FOR PROJECTS	\$2,607,876	\$1,344,364	106.4%
<b>0</b>	<b>498</b>	<b>\$63,000</b>	<b>\$1,263,512</b>		<b>TTL-TRANSPORTATION</b>	<b>\$2,607,876</b>	<b>\$1,344,364</b>	<b>106.4%</b>
<b>0.00</b>	<b>498</b>	<b>\$63,000</b>	<b>\$1,263,512</b>		<b>TTL-GRANTS-CAPITAL</b>	<b>\$2,607,876</b>	<b>\$1,344,364</b>	<b>106.4%</b>
<hr/> <b>0</b> <hr/>	<hr/> <b>498</b> <hr/>	<hr/> <b>\$63,000</b> <hr/>	<hr/> <b>\$1,263,512</b> <hr/>		<b>TTL -CALL FOR PROJECTS FUND</b>	<hr/> <b>\$2,607,876</b> <hr/>	<hr/> <b>\$1,344,364</b> <hr/>	<b>106.4%</b>

**FUND 070**  
**EXPLANATION OF SANITATION FUND REVENUE ESTIMATES**

**CHARGES FOR SERVICES (Revenue Source Codes: 6101-6103) REVENUE TOTAL \$12,635,001**

This is an enterprise fund that works with Finance in billing City customers, and with the vendor in provided the sanitation services to residents. Generally the fees (revenues) match the costs of the services, including City personnel.

070 - SANITATION FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
<b>FEES/CHARGES FOR SERVICES</b>								
169,612	16,931	\$0	\$0	6048	CONSTRUCT&DEMO SEC DEPOSIT	\$0	\$0	0.0%
<b>169,612</b>	<b>16,931</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
79,976	0	\$0	\$0	6011	WASTE MGMT.-PUB ED BROADCASTG	\$0	\$0	0.0%
159,953	0	\$0	\$0	6012	WASTE MGMT.-COMM CONSERV. CORP	\$0	\$0	0.0%
79,976	0	\$0	\$0	6013	WASTE MGMT.-PUB FEE/COMM NEWS	\$0	\$0	0.0%
3,999	0	\$0	\$0	6015	WASTE MGMT.-STAFF TRAINING	\$0	\$0	0.0%
250,000	0	\$0	\$0	6017	WASTE MGMT.-COMM PUBLICATIONS FEE	\$0	\$0	0.0%
8,304,725	8,178,059	\$8,223,000	\$8,331,209	6101	REFUSE COLLECTION-COMMERCIAL	\$8,497,833	\$166,624	2.0%
3,285,841	3,540,302	\$3,668,000	\$3,213,736	6102	REFUSE COLLECTION-RESIDENTIAL	\$3,213,736	\$0	0.0%
0	1,017	\$1,000	\$66,500	6103	REFUSE COLLECTION-DELINQUENT	\$66,500	\$0	0.0%
150,000	0	\$0	\$0	6104	WASTE MGMT.-ADMIN FEES	\$0	\$0	0.0%
37,500	162,500	\$152,734	\$150,000	6109	CDS-INFRASTRUCTURE IMPACT FEE	\$152,580	\$2,580	1.7%
97,500	422,500	\$397,108	\$390,000	6110	CDS-PUB ED/BCAST/OUTREACH	\$396,708	\$6,708	1.7%
60,000	260,000	\$244,374	\$240,000	6112	CDS-SOLID WASTE COMPLIANCE	\$244,128	\$4,128	1.7%
2,500	10,833	\$10,182	\$10,000	6115	CDS-STAFF TRAINING	\$10,172	\$172	1.7%
5,000	21,667	\$20,365	\$20,000	6116	CDS-SERVICE CENTER USER FEE	\$23,344	\$3,344	16.7%
<b>12,516,970</b>	<b>12,596,878</b>	<b>\$12,716,763</b>	<b>\$12,421,445</b>		<b>TTL-HEALTH</b>	<b>\$12,605,001</b>	<b>\$183,556</b>	<b>1.5%</b>
<b>12,686,582.31</b>	<b>12,613,809</b>	<b>\$12,716,763</b>	<b>\$12,421,445</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$12,605,001</b>	<b>\$183,556</b>	<b>1.5%</b>
<b>GRANTS-OPERATING</b>								
88,683	61,155	\$61,000	\$20,200	5038	RECYCLING GRANT	\$30,000	\$9,800	48.5%
<b>88,683</b>	<b>61,155</b>	<b>\$61,000</b>	<b>\$20,200</b>		<b>TTL-HEALTH</b>	<b>\$30,000</b>	<b>\$9,800</b>	<b>48.5%</b>
<b>88,682.70</b>	<b>61,155</b>	<b>\$61,000</b>	<b>\$20,200</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$30,000</b>	<b>\$9,800</b>	<b>48.5%</b>
<b>REV FROM USE OF MONEY AND PROPERTY</b>								
10,374	15,699	\$16,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>10,374</b>	<b>15,699</b>	<b>\$16,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>10,373.82</b>	<b>15,699</b>	<b>\$16,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>OTHER NON FUNCTIONAL</b>								
159,800	0	\$0	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
<b>159,800</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-OTHER</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>159,799.88</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-OTHER NON FUNCTIONAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>12,945,439</b>	<b>12,690,664</b>	<b>\$12,793,763</b>	<b>\$12,441,645</b>		<b>TTL -SANITATION FUND</b>	<b>\$12,635,001</b>	<b>\$193,356</b>	<b>1.6%</b>

**FUND 071**  
**EXPLANATION OF MEASURE R STREET & HIGHWAY REVENUE ESTIMATES**

**REVENUES (Revenue Source Code: 5098) REVENUE TOTAL \$350,000**

Measure R is a one-half cent sales tax approved by Los Angeles County voters in November 2008, to meet the transportation needs of Los Angeles County. Metro oversees the distribution of the funds. These funds are earmarked for the South Bay sub region and it is expected to receive approximately \$906 million over the 30-year life of Measure R. Although Measure R is expected to provide a significant amount of funding to the South Bay, the intent of the program is also to leverage the Measure R funds with other available and possible new revenue sources.

The Measure R ordinance specifies that South Bay Highway funds are to be used to complete freeway ramp and interchange operational improvements on highways and adjacent arterials. It will improve traffic congestion, help expand railroads and improve freeway ramps and interchanges

071 - MEASURE R STREET & HWY FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-CAPITAL</b>			
0	2,286	\$954	\$55,000	5098	MEASURER R HIGHWAY	\$350,000	\$295,000	536.4%
<b>0</b>	<b>2,286</b>	<b>\$954</b>	<b>\$55,000</b>		<b>TTL-TRANSPORTATION</b>	<b>\$350,000</b>	<b>\$295,000</b>	<b>536.4%</b>
<b>0.00</b>	<b>2,286</b>	<b>\$954</b>	<b>\$55,000</b>		<b>TTL-GRANTS-CAPITAL</b>	<b>\$350,000</b>	<b>\$295,000</b>	<b>536.4%</b>
<b>0</b>	<b>2,286</b>	<b>\$954</b>	<b>\$55,000</b>		<b>TTL -MEASURE R STREET &amp; HWY FUND</b>	<b>\$350,000</b>	<b>\$295,000</b>	<b>536.4%</b>

**FUND 080**  
**EXPLANATION OF SPECIAL ASSESSMENT FUND REVENUE ESTIMATES**

**ASSESSMENT DISTRICT REVENUES (Revenue Source Codes: 6006, 6071, 6081-6085, 6089)**  
**REVENUE TOTAL \$2,912,333**

There are no increases in levies in the City's Street Lighting and Landscape Maintenance District, Market Street, Morningside, or Darby-Dixon assessment districts in fiscal year 2014-15. Staff estimates revenues for these line items to be essentially the same as the prior year budget amounts. (Revenue Source codes 6081-6089).

The levy in the Street Lighting and Landscape Maintenance District decreased dramatically in fiscal year 1997-98. Because of the restrictions the passage of Proposition 218 imposes on the type of park maintenance activities that can be funded by assessment, the levy decreased by \$2,700,000 from fiscal year 1996-97 to fiscal year 1997-98. The General Fund absorbs the cost of maintaining those park maintenance activities ineligible to be funded by assessment as well as cost increases in those assessments that have not been adjusted in several years.

080 - SPECIAL ASSESSMENT FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
<b>SPECIAL ASSESSMENT</b>								
17,843	7,842	\$2,500	\$0	6088	POLICE SPECIAL ASSESSMENT	\$0	\$0	0.0%
22,554	9,243	\$13,307	\$11,000	6071	WEED ABATEMENT ASSESSMENT	\$11,000	\$0	0.0%
65,468	62,591	\$84,000	\$72,090	6081	MARKET STREET MAINT DISTRICT	\$72,090	\$0	0.0%
98,101	95,543	\$95,000	\$86,245	6083	MORNINGSIDE PARK MAINT DIST	\$86,245	\$0	0.0%
2,499,169	2,198,753	\$2,472,400	\$2,446,282	6085	ST LIGHTING & LANDSCAPE MAINT	\$2,446,282	\$0	0.0%
68,234	59,337	\$66,712	\$66,712	6089	DARBY-DIXON MAINT DISTRICT	\$66,712	\$0	0.0%
0	1,896	\$0	\$0	6083	MORNINGSIDE PARK MAINT DIST	\$0	\$0	0.0%
0	262,805	\$0	\$0	6085	ST LIGHTING & LANDSCAPE MAINT	\$0	\$0	0.0%
0	9,067	\$0	\$0	6089	DARBY-DIXON MAINT DISTRICT	\$0	\$0	0.0%
0	0	\$230,004	\$230,004	6006	STAFF TIME REIMBURSEMENT	\$230,004	\$0	0.0%
<b>2,771,368</b>	<b>2,707,077</b>	<b>\$2,963,923</b>	<b>\$2,912,333</b>		<b>TTL-OTHER ASSESSMENTS</b>	<b>\$2,912,333</b>	<b>\$0</b>	<b>0.0%</b>
<b>2,771,367.74</b>	<b>2,707,077</b>	<b>\$2,963,923</b>	<b>\$2,912,333</b>		<b>TTL-SPECIAL ASSESSMENT</b>	<b>\$2,912,333</b>	<b>\$0</b>	<b>0.0%</b>
<b>REV FROM USE OF MONEY AND PROPERTY</b>								
1,397	9,202	\$10,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>1,397</b>	<b>9,202</b>	<b>\$10,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,397.23</b>	<b>9,202</b>	<b>\$10,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>2,772,765</b>	<b>2,716,279</b>	<b>\$2,973,923</b>	<b>\$2,912,333</b>		<b>TTL -SPECIAL ASSESSMENT FUND</b>	<b>\$2,912,333</b>	<b>\$0</b>	<b>0.0%</b>

**FUND 090**  
**EXPLANATION OF SEWER FUND REVENUE ESTIMATES**

**CHARGES FOR SERVICES (Revenue Source Codes: 2013-2023; 6065-609 and 4001) REVENUE TOTAL**  
**\$3,324,000**

The City issues sewer, wastewater and NPDES permits and charges plan check fees for these services as well.

Based on the assumption of no rate increase, the revenue estimate for line item 6091(sewer service charges) of \$3,200,000 in FY2014-15 is \$200,000 less than FY2013-14 estimated amount, an overall reduction of \$277,000 for the Sewer Fund. This reduction is due to water conservation pertaining to the drought for the state of California.

090 - SEWER FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>LICENSE AND PERMITS</b>			
31	-2,692	\$1,000	\$7,000	2020	NPDES PERMIT FEES	\$5,000	(\$2,000)	-28.6%
740	2,740	\$2,500	\$4,000	2021	NPDES PLAN CHECK FEE	\$4,000	\$0	0.0%
67,158	82,798	\$20,700	\$150,000	2023	FOG FEE - FATS OILS AND GREASE	\$75,000	(\$75,000)	-50.0%
<b>67,930</b>	<b>82,846</b>	<b>\$24,200</b>	<b>\$161,000</b>		<b>TTL-LICENSES AND PERMITS</b>	<b>\$84,000</b>	<b>(\$77,000)</b>	<b>-47.8%</b>
<b>67,929.56</b>	<b>82,846</b>	<b>\$24,200</b>	<b>\$161,000</b>		<b>TTL-LICENSE AND PERMITS</b>	<b>\$84,000</b>	<b>(\$77,000)</b>	<b>-47.8%</b>
					<b>FEES/CHARGES FOR SERVICES</b>			
2,919,327	3,300,337	\$3,320,000	\$3,400,000	6091	SEWER SERVICE CHARGE	\$3,200,000	(\$200,000)	-5.9%
30,607	4,706	\$15,000	\$10,000	6093	SEWER CONNECTION FEE	\$10,000	\$0	0.0%
<b>2,949,933</b>	<b>3,305,043</b>	<b>\$3,335,000</b>	<b>\$3,410,000</b>		<b>TTL-HEALTH</b>	<b>\$3,210,000</b>	<b>(\$200,000)</b>	<b>-5.9%</b>
<b>2,949,933.46</b>	<b>3,305,043</b>	<b>\$3,335,000</b>	<b>\$3,410,000</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$3,210,000</b>	<b>(\$200,000)</b>	<b>-5.9%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
22,369	22,155	\$22,000	\$30,000	4001	INVESTMENT EARNINGS	\$30,000	\$0	0.0%
<b>22,369</b>	<b>22,155</b>	<b>\$22,000</b>	<b>\$30,000</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>22,368.98</b>	<b>22,155</b>	<b>\$22,000</b>	<b>\$30,000</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>3,040,232</b>	<b>3,410,044</b>	<b>\$3,381,200</b>	<b>\$3,601,000</b>		<b>TTL -SEWER FUND</b>	<b>\$3,324,000</b>	<b>(\$277,000)</b>	<b>-7.7%</b>

**FUND 100**

**EXPLANATION OF PARKING & OUTSOURCING OPERATIONS REVENUE ESTIMATES**

**PARKING ENFORCEMENT (Revenue Source Codes: 3013-3017, 6002, 6131, and 6599) REVENUE TOTAL \$4,455,700**

The City Mayor and Council approved a public-private contract for Parking Enforcement and Parking Meter Operations in FY2013-14. This action reduced the associated personnel and operational costs. The Parking and Enterprise Services Department will now oversee the contract operations for Parking Enforcement, which will continue to ensure adherence to City parking regulations. The contractor will continue to issue citations for various parking violations. These violations can be paid directly to the City, paid at the time of Department of Motor Vehicles (DMV) license renewal periods, collected through liens of state income tax refunds and received as a result of court action. The projected revenue for parking enforcement in FY2014-15 will be \$5,107,200.

100 - PARKING FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
<b>FINES AND FORFEITURES</b>								
0	0	\$275,000	\$0	3013	PARKING FINES-DMV COLLECT	\$709,000	\$709,000	0.0%
0	0	\$146,500	\$0	3014	PARKING FINES-TAX OFFSET	\$270,500	\$270,500	0.0%
0	0	\$750,000	\$0	3015	PARKING FINES DIRECT COLLECT	\$3,000,000	\$3,000,000	0.0%
0	0	\$0	\$0	3017	PARKING FINES TO COURT	\$58,000	\$58,000	0.0%
<b>0</b>	<b>0</b>	<b>\$1,171,500</b>	<b>\$0</b>		<b>TTL-FINES OTHER THAN VEHICLE CODE</b>	<b>\$4,037,500</b>	<b>\$4,037,500</b>	<b>0.0%</b>
<b>0.00</b>	<b>0</b>	<b>\$1,171,500</b>	<b>\$0</b>		<b>TTL-FINES AND FORFEITURES</b>	<b>\$4,037,500</b>	<b>\$4,037,500</b>	<b>0.0%</b>
<b>FEES/CHARGES FOR SERVICES</b>								
195,191	251,970	\$220,000	\$160,000	6133	PARKING STRUCTURE #1	\$0	(\$160,000)	0.0%
63,484	65,533	\$65,000	\$55,500	6135	PARKING STRUCTURE #2	\$0	(\$55,500)	0.0%
57,331	47,220	\$20,915	\$55,500	6516	CITATION-CITY OF TORRANCE	\$0	(\$55,500)	0.0%
61,043	56,778	\$25,000	\$85,000	6517	CITATION-CITY OF COMPTON	\$0	(\$85,000)	0.0%
50,427	63,097	\$20,218	\$70,000	6518	CITATION-CITY OF LAWDALE	\$0	(\$70,000)	0.0%
108,797	123,040	\$44,000	\$120,000	6519	CITATION-CITY OF PALO ALTO	\$0	(\$120,000)	0.0%
153,840	131,720	\$77,100	\$135,000	6521	CITATION-CITY OF HAWTHORNE	\$0	(\$135,000)	0.0%
522,975	481,583	\$2,200	\$30,000	6522	CITATION-CITY OF BERKELEY	\$0	(\$30,000)	0.0%
470,560	432,933	\$180,000	\$480,000	6523	CITATION-CITY OF SACRAMENTO	\$0	(\$480,000)	0.0%
7,225	7,618	\$3,000	\$8,500	6525	CITATION-CITY OF PALOS VERDES	\$0	(\$8,500)	0.0%
6,533	8	\$0	\$0	6527	CITATION-SIERRA MADRE	\$0	\$0	0.0%
1,046	1,047	\$400	\$1,500	6528	CITATION-COMPTON USD	\$0	(\$1,500)	0.0%
57,218	44,079	\$35,500	\$72,000	6529	CITATION-COVINA	\$0	(\$72,000)	0.0%
151,294	126,411	\$50,000	\$145,000	6531	CITATION-ALHAMBRA	\$0	(\$145,000)	0.0%
905,955	880,798	\$517,000	\$900,000	6532	CITATION-SAN DIEGO	\$0	(\$900,000)	0.0%
76,654	54,459	\$300	\$15,000	6533	CITATION-LYNWOOD	\$0	(\$15,000)	0.0%
38,014	49,384	\$0	\$42,000	6534	CITATION-SAUSALITO	\$0	(\$42,000)	0.0%
35,685	36,207	\$11,500	\$38,000	6536	CITATION-RIVERSIDE COMM COLL	\$0	(\$38,000)	0.0%
85,138	83,608	\$0	\$90,000	6537	CITATION-SOUTHGATE	\$0	(\$90,000)	0.0%
11,708	0	\$0	\$0	6538	CITATION-OAKLAND	\$0	\$0	0.0%
14,508	79,055	\$4,000	\$0	6540	CITATIONS-INGLEWOOD	\$0	\$0	0.0%
168,620	214,679	\$68,000	\$155,000	6541	CITATIONS-GARDENA	\$0	(\$155,000)	0.0%
161,398	159,975	\$75,000	\$175,000	6542	CITATIONS-BURBANK	\$0	(\$175,000)	0.0%
21,152	22,960	\$1,500	\$20,000	6544	CITATIONS-LA PUENTE	\$0	(\$20,000)	0.0%
28,183	35,329	\$11,000	\$42,000	6546	CITATIONS-BELL	\$0	(\$42,000)	0.0%
71,332	70,989	\$30,000	\$82,000	6548	CITATIONS-NORWALK	\$0	(\$82,000)	0.0%
20,345	28,987	\$10,000	\$28,000	6550	CITATIONS-CORONADO	\$0	(\$28,000)	0.0%
15,644	18,167	\$10,000	\$20,000	6551	CITATION-VISTA	\$0	(\$20,000)	0.0%
435	136	\$100	\$1,300	6552	CITATION-KING CITY	\$0	(\$1,300)	0.0%
619	106	\$200	\$1,200	6553	CITATION-LIVINGSTON	\$0	(\$1,200)	0.0%
3,654	638	\$300	\$13,000	6558	CITATION-LOS BANOS	\$0	(\$13,000)	0.0%
3,667	390	\$200	\$6,000	6561	CITATION-ATWATER	\$0	(\$6,000)	0.0%
3,090	527	\$300	\$12,000	6562	CITATION-TURLOCK	\$0	(\$12,000)	0.0%
4,620	434	\$200	\$10,000	6566	CITATION-CERES	\$0	(\$10,000)	0.0%
1,542	473	\$50	\$3,000	6567	CITATION-GREENFIELD	\$0	(\$3,000)	0.0%
202	33	\$50	\$500	6568	CITATION-GUSTINE	\$0	(\$500)	0.0%
15,285	6,434	\$3,000	\$27,000	6570	CITATION-SOLANO COLLEGE	\$0	(\$27,000)	0.0%
48	6	\$0	\$500	6571	CITATION-NEWMAN	\$0	(\$500)	0.0%
81	18	\$50	\$800	6573	CITATION-CHOWCHILLA	\$0	(\$800)	0.0%

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100 - PARKING FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
510	82	\$50	\$1,500	6575	CITATION-HUGHSON	\$0	(\$1,500)	0.0%
846	34	\$50	\$2,000	6576	CITATION-KINGSBURG	\$0	(\$2,000)	0.0%
755	252	\$200	\$4,000	6577	CITATION-PATTERSON	\$0	(\$4,000)	0.0%
419	12	\$50	\$1,000	6578	CITATION-SOLEDAD	\$0	(\$1,000)	0.0%
294	67	\$50	\$1,900	6579	CITATION-WATERFORD	\$0	(\$1,900)	0.0%
45,856	63,042	\$22,000	\$65,000	6580	CITATION-STOCKTON	\$0	(\$65,000)	0.0%
2,473	181	\$200	\$9,000	6581	CITATION-STANISLAUS COUNTY	\$0	(\$9,000)	0.0%
11,539	8,924	\$5,000	\$15,500	6582	CITATION-OAKLAND HOUSING AUTH	\$0	(\$15,500)	0.0%
8,916	8,143	\$5,000	\$10,000	6584	CITATION-WOODLAND	\$0	(\$10,000)	0.0%
54,993	83,578	\$35,000	\$50,000	6585	CITATION-DFW INTL AIRPORT	\$0	(\$50,000)	0.0%
1,544	0	\$0	\$0	6586	CITATION-GROVER BEACH	\$0	\$0	0.0%
23,619	20,178	\$10,000	\$24,000	6587	CITATION-LOMITA	\$0	(\$24,000)	0.0%
85,654	80,583	\$50,000	\$72,000	6588	CITATIONS-CITY OF ALAMEDA	\$0	(\$72,000)	0.0%
0	0	\$0	\$7,500	6589	CITATIONS-SACRAMENTO COUNTY	\$0	(\$7,500)	0.0%
0	0	\$0	\$2,000	6590	CITATIONS-SACRAMENTO LOCAL AGENCIES	\$0	(\$2,000)	0.0%
0	0	\$0	\$2,300	6591	CITATIONS-SACRAMENTO STATE LEA'S	\$0	(\$2,300)	0.0%
0	0	\$0	\$50,000	6592	CITATIONS-LES	\$0	(\$50,000)	0.0%
0	0	\$0	\$24,000	6596	CITATIONS-IMPERIAL BEACH	\$0	(\$24,000)	0.0%
0	0	\$0	\$0	6599	ICMS ADMIN FEE	\$53,200	\$53,200	0.0%
<b>3,831,958</b>	<b>3,841,904</b>	<b>\$1,613,683</b>	<b>\$3,442,000</b>		<b>TTL-GENERAL GOVERNMENT</b>	<b>\$53,200</b>	<b>(\$3,388,800)</b>	<b>-98.5%</b>
0	0	\$750	\$0	6002	MISC FEES VAC/DIST PROPERTY FINES	\$3,000	\$3,000	0.0%
<b>0</b>	<b>0</b>	<b>\$750</b>	<b>\$0</b>		<b>TTL-PUBLIC SAFETY</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>0.0%</b>
0	0	\$90,500	\$0	6131	PARKING METER REVENUE	\$362,000	\$362,000	0.0%
<b>0</b>	<b>0</b>	<b>\$90,500</b>	<b>\$0</b>		<b>TTL-TRANSPORTATION</b>	<b>\$362,000</b>	<b>\$362,000</b>	<b>0.0%</b>
<b>3,831,958.36</b>	<b>3,841,904</b>	<b>\$1,704,933</b>	<b>\$3,442,000</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$418,200</b>	<b>(\$3,023,800)</b>	<b>-87.9%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
403	0	\$0	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>403</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>403.43</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
					<b>OTHER NON FUNCTIONAL</b>			
0	0	\$30,000	\$96,000	7201	OTHER REVENUES	\$0	(\$96,000)	0.0%
<b>0</b>	<b>0</b>	<b>\$30,000</b>	<b>\$96,000</b>		<b>TTL-OTHER</b>	<b>\$0</b>	<b>(\$96,000)</b>	<b>-100.0%</b>
<b>0.00</b>	<b>0</b>	<b>\$30,000</b>	<b>\$96,000</b>		<b>TTL-OTHER NON FUNCTIONAL</b>	<b>\$0</b>	<b>(\$96,000)</b>	<b>0.0%</b>
<b>3,832,362</b>	<b>3,841,904</b>	<b>\$2,906,433</b>	<b>\$3,538,000</b>		<b>TTL -PARKING FUND</b>	<b>\$4,455,700</b>	<b>\$917,700</b>	<b>25.9%</b>

**FUND 110**  
**EXPLANATION OF WATER FUND REVENUE ESTIMATES**

**CHARGES FOR SERVICES (Revenue Source Codes: 6500-6513) REVENUE TOTAL \$20,942,500**

Revenue estimates for FY2014-15 for line items 6500-6508 (water sales) and related investment earning and non-sufficient fund check fees are expected to be \$20,942,500 are expected to be down by \$237,000 compared to FY2013-14. This reduction in revenue is due to water conservation pertaining to the drought for the state of California.

110 - WATER UTILITY FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
<b>FEES/CHARGES FOR SERVICES</b>								
4,978	21,664	\$35,000	\$2,500	6006	STAFF TIME REIMBURSEMENT	\$2,500	\$0	0.0%
<b>4,978</b>	<b>21,664</b>	<b>\$35,000</b>	<b>\$2,500</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$2,500</b>	<b>\$0</b>	<b>0.0%</b>
60,721	43,679	\$1,500	\$40,000	7003	NSF CHECK CHARGES	\$3,000	(\$37,000)	-92.5%
24,550	38,895	\$190,000	\$20,000	6500	NEW H2O SERVICE INSTALLATIONS	\$20,000	\$0	0.0%
3,410,781	4,534,274	\$4,620,000	\$4,400,000	6501	WATER SALES-COMMERCIAL	\$4,300,000	(\$100,000)	-2.3%
540	0	\$0	\$0	6502	SALE OF BOTTLED WATER	\$0	\$0	0.0%
11,827,177	14,792,252	\$14,987,000	\$15,500,000	6503	WATER SALES-RESIDENTIAL	\$15,000,000	(\$500,000)	-3.2%
72,390	109,634	\$114,000	\$114,000	6505	WATER SALES-INDUSTRIAL	\$114,000	\$0	0.0%
167,927	220,053	\$240,000	\$170,000	6507	WATER SALES-MUNICIPAL	\$170,000	\$0	0.0%
214,089	257,378	\$255,000	\$270,000	6508	WATER SALES-FIRE PROTECTION	\$270,000	\$0	0.0%
3,949	7,187	\$9,000	\$8,000	6509	WATER SERVICE CHARGES	\$8,000	\$0	0.0%
25,500	36,795	\$16,000	\$30,000	6511	WATER CONNECTION FEES	\$30,000	\$0	0.0%
368,356	442,349	\$440,000	\$400,000	6513	SALE OF RECYCLED WATER	\$800,000	\$400,000	100.0%
142,675	19,701	\$85,000	\$70,000	7042	GROUND WATER LEASE REVENUES	\$70,000	\$0	0.0%
<b>16,318,656</b>	<b>20,502,196</b>	<b>\$20,957,500</b>	<b>\$21,022,000</b>		<b>TTL-PUBLIC UTILITIES*</b>	<b>\$20,785,000</b>	<b>(\$237,000)</b>	<b>-1.0%</b>
<b>16,323,633.95</b>	<b>20,523,860</b>	<b>\$20,992,500</b>	<b>\$21,024,500</b>		<b>TTL-FEES/CHARGES FOR SERVICES</b>	<b>\$20,787,500</b>	<b>(\$237,000)</b>	<b>-1.1%</b>
<b>REV FROM USE OF MONEY AND PROPERTY</b>								
47,953	35,442	\$35,000	\$155,000	4001	INVESTMENT EARNINGS	\$155,000	\$0	0.0%
<b>47,953</b>	<b>35,442</b>	<b>\$35,000</b>	<b>\$155,000</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$155,000</b>	<b>\$0</b>	<b>0.0%</b>
63,070	86,179	\$80,000	\$0	4002	INTEREST	\$0	\$0	0.0%
<b>63,070</b>	<b>86,179</b>	<b>\$80,000</b>	<b>\$0</b>		<b>TTL-INTEREST</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>111,022.91</b>	<b>121,622</b>	<b>\$115,000</b>	<b>\$155,000</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$155,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>OTHER NON FUNCTIONAL</b>								
-9,343	0	\$0	\$0	7037	CASH OVERAGE	\$0	\$0	0.0%
<b>-9,343</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-OTHER</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>-9,342.99</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-OTHER NON FUNCTIONAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>16,425,314</b>	<b>20,645,481</b>	<b>\$21,107,500</b>	<b>\$21,179,500</b>		<b>TTL -WATER UTILITY FUND</b>	<b>\$20,942,500</b>	<b>(\$237,000)</b>	<b>-1.1%</b>

**FUND 157**  
**EXPLANATION OF THE CIVIC CENTER PROJECTS FUND**

The Civic Center Projects Fund was established to receive and dispense the refinancing proceeds from the Civic Center Bond for Civic Center improvement projects.

**FINANCING SOURCES (Revenue Source Code 8003) REVENUE TOTAL \$4,831,571**

On June 29, 2012 the City Council approved the refunding of the Civic Center Bond. This action allowed for the City to receive \$10,449,702 in new revenue to make life and safety improvements to all owned buildings in the Civic Center (line item 8003). In FY2014-15 it is anticipated that \$4,580,954 of the \$10.4 million will be used for safety improvements. The related capital improvement projects are described in the Capital Improvement Plan section of the Budget.

157 - CIVIC CENTER PROJECTS FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>OTHER FINANCING SOURCES</b>			
0	0	\$0	\$3,652,220	8003	OPERATING TRANSFERS-IN	\$4,831,571	\$1,179,351	32.3%
<b>0</b>	<b>0</b>	<b>\$0</b>	<b>\$3,652,220</b>		<b>TTL-OTHER</b>	<b>\$4,831,571</b>	<b>\$1,179,351</b>	<b>32.3%</b>
<b>0.00</b>	<b>0</b>	<b>\$0</b>	<b>\$3,652,220</b>		<b>TTL-OTHER FINANCING SOURCES</b>	<b>\$4,831,571</b>	<b>\$1,179,351</b>	<b>32.3%</b>
<hr/> <b>0</b> <hr/>	<hr/> <b>0</b> <hr/>	<hr/> <b>\$0</b> <hr/>	<hr/> <b>\$3,652,220</b> <hr/>		<b>TTL -CIVIC CENTER PROJECTS FUND</b>	<hr/> <b>\$4,831,571</b> <hr/>	<hr/> <b>\$1,179,351</b> <hr/>	<hr/> <b>32.3%</b> <hr/>

**FUND 170**  
**EXPLANATION OF HOUSING FUND REVENUE ESTIMATES**

**ALL REVENUES (Revenue Source Code 5245, 7201) REVENUE TOTAL \$15,100,400**

Line item 5245 represent annual allocation amounts from the U.S. Department of Housing and Urban Development (HUD) for the Federal Voucher program. Line 7201 represents all other revenues. The FY2014-15 revenue estimate of \$15,100,400 is the same as the projected revenue for FY2013-14.

170 - HOUSING FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-OPERATING</b>			
8,293,477	8,010,246	\$8,637,238	\$8,400,000	5245	SECTION 8 VOUCHER PROGRAM	\$8,400,000	\$0	0.0%
<b>8,293,477</b>	<b>8,010,246</b>	<b>\$8,637,238</b>	<b>\$8,400,000</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$8,400,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>8,293,476.84</b>	<b>8,010,246</b>	<b>\$8,637,238</b>	<b>\$8,400,000</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$8,400,000</b>	<b>\$0</b>	<b>0.0%</b>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
250	277	\$275	\$400	4001	INVESTMENT EARNINGS	\$400	\$0	0.0%
<b>250</b>	<b>277</b>	<b>\$275</b>	<b>\$400</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$400</b>	<b>\$0</b>	<b>0.0%</b>
<b>250.10</b>	<b>277</b>	<b>\$275</b>	<b>\$400</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$400</b>	<b>\$0</b>	<b>0.0%</b>
					<b>OTHER NON FUNCTIONAL</b>			
1,369,763	5,955,865	\$6,346,568	\$6,700,000	7201	OTHER REVENUES	\$6,700,000	\$0	0.0%
<b>1,369,763</b>	<b>5,955,865</b>	<b>\$6,346,568</b>	<b>\$6,700,000</b>		<b>TTL-OTHER</b>	<b>\$6,700,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>1,369,763.00</b>	<b>5,955,865</b>	<b>\$6,346,568</b>	<b>\$6,700,000</b>		<b>TTL-OTHER NON FUNCTIONAL</b>	<b>\$6,700,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>9,663,490</b>	<b>13,966,388</b>	<b>\$14,984,081</b>	<b>\$15,100,400</b>		<b>TTL -HOUSING FUND</b>	<b>\$15,100,400</b>	<b>\$0</b>	<b>0.0%</b>

**FUND 220**  
**EXPLANATION OF GRANTS FUND REVENUE ESTIMATES**

**ALL REVENUES (Revenue Source Codes: 5035-5294) REVENUE TOTAL \$5,172,161**

**POLICE (Revenue Source Codes: 5067-5294) REVENUE TOTAL \$1,116,055**

This revenue represents multiple grants expected to be drawn down in FY2014-15 or awarded in FY2014-15 for Police-related services. Police grants could increase throughout the fiscal year when additional awards and grants have been accepted.

**SR. CITIZEN SERVICES and ALL OTHERS (Revenue Source Codes: 5115-7021) REVENUE TOTAL \$1,090,331**

Line items 5115 and 5271 represent monies provided by the Older Americans Act and the U.S. Department of Agriculture. These are ongoing grant funds used to support various community services for senior citizens such as peer counseling, case management, nutrition training, home delivered meals and information and referral services. Individual grant allocations are based on performance and received through a competitive process.

Line item 5273 represents a grant award from the County of Los Angeles Agency on Aging that will be employed to expand and improve care management services for elderly and disabled persons in the Inglewood area.

Line item 5315 represents funds provided by the U.S. Department of Agriculture to provide lunches at eligible community sites to youth 18 and under during the summer months.

**CAPITAL IMPROVEMENT PROJECT (Revenue Source Codes: 5035- 5257) REVENUE TOTAL \$2,965,775**

These grant revenues are received for specific capital improvements which are described in the Capital Improvement Plan section of the Budget.

220 - GRANTS FUND

ACTUALS FY2011-12	ACTUALS FY2012-13	YR END EST FY2013-14	CURR MOD FY2013-14	Code	Revenue Description	ANNUAL FY2014-15	\$ Change vs. FY13-14	Percent Change
<b>FINES AND FORFEITURES</b>								
182,810	106,049	\$0	\$0	6622	SEIZURES AND FORFEITURES-OTHER	\$0	\$0	0.0%
130,795	434,761	\$465,500	\$465,500	6625	SEIZURES AND FORFEITURES-DOJ	\$390,796	(\$74,704)	-16.0%
<b>313,605</b>	<b>540,810</b>	<b>\$465,500</b>	<b>\$465,500</b>		<b>TTL-PENALTIES</b>	<b>\$390,796</b>	<b>(\$74,704)</b>	<b>-16.0%</b>
<b>313,605.14</b>	<b>540,810</b>	<b>\$465,500</b>	<b>\$465,500</b>		<b>TTL-FINES AND FORFEITURES</b>	<b>\$390,796</b>	<b>(\$74,704)</b>	<b>-16.0%</b>
<b>FEE/CHARGES FOR SERVICES</b>								
83,329	77,116	\$85,100	\$85,100	7021	DONATIONS	\$85,100	\$0	0.0%
<b>83,329</b>	<b>77,116</b>	<b>\$85,100</b>	<b>\$85,100</b>		<b>TTL-CULTURE AND LEISURE</b>	<b>\$85,100</b>	<b>\$0</b>	<b>0.0%</b>
<b>83,328.70</b>	<b>77,116</b>	<b>\$85,100</b>	<b>\$85,100</b>		<b>TTL-FEE/CHARGES FOR SERVICES</b>	<b>\$85,100</b>	<b>\$0</b>	<b>0.0%</b>
<b>GRANTS-OPERATING</b>								
240,603	319,881	\$533,075	\$533,075	5067	CITIZENS OPTION FOR PUB SAFETY	\$0	(\$533,075)	0.0%
150,870	139,759	\$64,725	\$64,725	5085	OFFICE OF TRAFFIC SAFETY	\$245,000	\$180,275	278.5%
0	77,562	\$0	\$0	5089	STATE HOMELAND SECURITY GRANT	\$0	\$0	0.0%
0	50,719	\$305,630	\$305,630	5090	L.A. URBAN AREA SEC INITIA	\$0	(\$305,630)	0.0%
0	382,965	\$0	\$0	5132	LA CO BUFFER ZONE PROTECTION PROGRAM	\$0	\$0	0.0%
114,656	131,255	\$0	\$0	5212	POLICE TECH GRANT	\$0	\$0	0.0%
340,751	279,531	\$75,000	\$75,000	5291	POLICE - JUSTICE ASSISTANCE GRANT	\$66,422	(\$8,578)	-11.4%
481,148	864,755	\$1,074,087	\$1,245,471	5294	POLICE-COPS HIRING RECOVERY PROGRAM	\$413,837	(\$831,634)	-66.8%
<b>1,328,028</b>	<b>2,246,428</b>	<b>\$2,052,517</b>	<b>\$2,223,901</b>		<b>TTL-PUBLIC SAFETY</b>	<b>\$725,259</b>	<b>(\$1,498,642)</b>	<b>-67.4%</b>
550,341	569,464	\$596,164	\$596,164	5115	SR CITIZEN 70/51	\$583,550	(\$12,614)	-2.1%
43,256	63,590	\$81,900	\$81,900	5147	LA COUNTY PARTNERSHIPS FOR	\$54,600	(\$27,300)	-33.3%
72,114	68,437	\$65,000	\$65,000	5271	USDA SUBSIDY	\$65,000	\$0	0.0%
70,223	70,043	\$77,003	\$77,003	5273	CARE MANAGEMENT GRANT	\$68,512	(\$8,491)	-11.0%
0	66,000	\$106,000	\$112,000	5280	BE WELL NUTRITION/EXER PROGRAM	\$0	(\$112,000)	0.0%
180,913	83,463	\$273,474	\$273,474	5315	SUMMER FOOD SERVICE PROGRAM	\$213,435	(\$60,039)	-22.0%
28,000	3,188	\$0	\$0	5317	YOUTH ENRICHMENT	\$0	\$0	0.0%
9,841	16,895	\$20,134	\$20,134	5318	PREVENTION INITIATIVE	\$20,134	\$0	0.0%
50,000	-25,772	\$0	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
0	0	\$0	\$0	5034	ROBERTI Z'BERG HARRIS GRANT	\$119,839	\$119,839	0.0%
150	0	\$0	\$0	5054	PER CAPITA GRANT PROGRAM	\$0	\$0	0.0%
0	0	\$0	\$0	5099		\$1,949,066	\$1,949,066	0.0%
0	0	\$0	\$0	5127	L.A. COUNTY OPEN SPACE DIST	\$896,870	\$896,870	0.0%
0	0	\$120,658	\$0	5277	UPARR PROG REHABILITATIVE	\$0	\$0	0.0%
<b>1,004,838</b>	<b>915,307</b>	<b>\$1,340,333</b>	<b>\$1,225,675</b>		<b>TTL-CULTURE AND LEISURE</b>	<b>\$3,971,006</b>	<b>\$2,745,331</b>	<b>0.0%</b>
<b>2,332,865.79</b>	<b>3,161,735</b>	<b>\$3,392,850</b>	<b>\$3,449,576</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$4,696,265</b>	<b>\$1,246,689</b>	<b>36.1%</b>
<b>GRANTS-CAPITAL</b>								
1	736,926	\$0	\$0	5249	SAFETEA-LU	\$0	\$0	0.0%
<b>1</b>	<b>736,926</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-TRANSPORTATION</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
0	0	\$97,107	\$0	5035	2002 CALIF RESOURCES BOND ACT	\$0	\$0	0.0%
401,377	0	\$80,641	\$0	5127	L.A. COUNTY OPEN SPACE DIST	\$0	\$0	0.0%
<b>401,377</b>	<b>0</b>	<b>\$177,748</b>	<b>\$0</b>		<b>TTL-CULTURE AND LEISURE</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
668,061	60,204	\$0	\$0	5257	AMERICAN RECOVERY & REINVESTMENT ACT	\$0	\$0	0.0%
<b>668,061</b>	<b>60,204</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-PUBLIC UTILITIES*</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

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220 - GRANTS FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
1,069,438.10	797,129	\$177,748	\$0		TTL-GRANTS-CAPITAL	\$0	\$0	0.0%
					REV FROM USE OF MONEY AND PROPERTY			
2,213	1,276	\$0	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
2,213	1,276	\$0	\$0		TTL-INVESTMENT EARNINGS	\$0	\$0	0.0%
2,213.37	1,276	\$0	\$0		TTL-REV FROM USE OF MONEY AND PROPERTY UNKNOWN	\$0	\$0	0.0%
0	0	\$31,200	\$31,200	5320		\$0	(\$31,200)	0.0%
0	0	\$39,412	\$275,550	5127	L.A. COUNTY OPEN SPACE DIST	\$0	(\$275,550)	0.0%
0	0	\$70,612	\$306,750		TTL-	\$0	(\$306,750)	-100.0%
0.00	0	\$70,612	\$306,750		TTL-UNKNOWN	\$0	(\$306,750)	0.0%
<u>3,801,451</u>	<u>4,578,066</u>	<u>\$4,191,810</u>	<u>\$4,306,926</u>		TTL -GRANTS FUND	<u>\$5,172,161</u>	<u>\$865,235</u>	20.1%

**FUND 221**  
**EXPLANATION OF HUD (CDBG) FUND REVENUE ESTIMATES**

**HUD (Revenue Source Codes: 5001-8003)(all except for 5254 & 5256) REVENUE TOTAL \$10,170,647**

Line items 5261-5266 represent funds provided by the U.S. Department of Housing and Urban Development (HUD) for implementation of the City's Consolidated Plan. The Plan includes the Community Development Block Grant (CDBG), HOME and the Emergency Shelter Programs and Section 108 loan program. CDBG funds are primarily used to provide capital improvements in eligible low-income areas throughout the City. A maximum of 20% can be spent on administration and 15% on public services. HOME funds are used to support low and moderate income housing programs. No more than 10% can be expended on the administration of the program. Presently, the City allocates HOME funds for the purpose of providing assistance for first-time homebuyers. HUD allocations can be carried over if not expended in the year allocated. Revenues are forecast to match expected program expenditures. The remainder of HUD funds are carry-over balances.

Due to the way the city represents projects in its budget, especially when they are large projects crossing over several years, transfers between funds often obscures the original source of funding when multiple sources are used.

221 - HUD (CDBG) FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
<b>GRANTS-OPERATING</b>								
52,916	0	\$0	\$0	5256	CDBG-HUD RECOVERY PROGRAM	\$0	\$0	0.0%
0	708,483	\$488,000	\$488,000	5001	NEIGHBORHOOD STABILIZATION PROGRAM	\$0	(\$488,000)	0.0%
218,320	0	\$2,300	\$0	5254	HUD-AMERICAN RECOVERY & REINVESTMENT ACT	\$0	\$0	0.0%
3,876,239	1,194,019	\$1,522,849	\$1,522,849	5261	COMMUNITY DEVELOP BLOCK GRANT	\$1,464,417	(\$58,432)	-3.8%
111,749	15,836	\$307,279	\$307,279	5262	EMERGENCY SHELTER	\$307,279	\$0	0.0%
0	0	\$11,000	\$1,000	5263	CDBG PROGRAM INCOME	\$1,000	\$0	0.0%
0	0	\$0	\$5,426,000	5265	HUD - CDBG CARRY OVER	\$5,426,000	\$0	0.0%
1,962,606	1,160,273	\$1,020,672	\$595,213	5266	HOME PROGRAM	\$631,721	\$36,508	6.1%
87,957	0	\$0	\$2,500,000	5275	HOME PROGRAM-CARRYOVER	\$2,300,000	(\$200,000)	-8.0%
0	60,703	\$183,235	\$0	5285	HOME PROGRAM-PROGRAM INCOME	\$0	\$0	0.0%
9,110	38,068	\$30,000	\$30,000	5282	CDBG AFTER SCHOOL PROGRAM	\$40,230	\$10,230	34.1%
912,392	396,000	\$0	\$0	5218	E.D.I. GRANT	\$0	\$0	0.0%
<b>7,231,288</b>	<b>3,573,381</b>	<b>\$3,565,335</b>	<b>\$10,870,341</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$10,170,647</b>	<b>(\$699,694)</b>	<b>0.0%</b>
<b>7,231,288.00</b>	<b>3,573,381</b>	<b>\$3,565,335</b>	<b>\$10,870,341</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$10,170,647</b>	<b>(\$699,694)</b>	<b>-6.4%</b>
<b>REV FROM USE OF MONEY AND PROPERTY</b>								
58,693	63,991	\$60,000	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>58,693</b>	<b>63,991</b>	<b>\$60,000</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>58,693.07</b>	<b>63,991</b>	<b>\$60,000</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY UNKNOWN</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
0	0	\$58,524	\$0	5252		\$0	\$0	0.0%
<b>0</b>	<b>0</b>	<b>\$58,524</b>	<b>\$0</b>		<b>TTL-</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>0.00</b>	<b>0</b>	<b>\$58,524</b>	<b>\$0</b>		<b>TTL-UNKNOWN</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>7,289,981</b>	<b>3,637,373</b>	<b>\$3,683,859</b>	<b>\$10,870,341</b>		<b>TTL -HUD (CDBG) FUND</b>	<b>\$10,170,647</b>	<b>(\$699,694)</b>	<b>-6.4%</b>

**FUND 222**  
**EXPLANATION OF NOISE MITIGATION FUND REVENUE ESTIMATES**

**NOISE MITIGATION (Revenue Source Codes: 5135 and-5209) REVENUE TOTAL \$5,766,661**

Line items 5135 and 5209 represent ongoing funds provided by the Federal Aviation Administration (FAA) and the Los Angeles World Airports (LAWA). Funds received from these sources are used to mitigate aircraft noise from the operations at Los Angeles International Airport. A maximum of 15% of FAA funds and 20% of LAWA funds may be spent on administration. The FAA grant funds are received on a reimbursable basis. In the case of LAWA grants, the City receives advances, which are deferred until program expenditures have been made.

222 - NOISE MITIGATION FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>FEEES/CHARGES FOR SERVICES</b>			
6,955	3,325	\$0	\$0	6002	MISC FEES VAC/DIST PROPERTY FINES	\$0	\$0	0.0%
<b>6,955</b>	<b>3,325</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>6,955.00</b>	<b>3,325</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-FEEES/CHARGES FOR SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
					<b>GRANTS-OPERATING</b>			
70,868	48,504	\$0	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
0	0	\$0	\$1,224,630	5135	LAWA-NOISE MITIGATION (DEF)	\$746,775	(\$477,855)	-39.0%
0	0	\$0	\$4,553,518	5209	FED AVIATION ADMIN GRANT	\$2,987,094	(\$1,566,424)	-34.4%
2,407,944	7,674,426	\$0	\$4,358,507	5135	LAWA-NOISE MITIGATION (DEF)	\$2,032,792	(\$2,325,715)	-53.4%
10,868,153	6,994,026	\$0	\$8,588,636	5209	FED AVIATION ADMIN GRANT	\$0	(\$8,588,636)	0.0%
<b>13,346,965</b>	<b>14,716,956</b>	<b>\$0</b>	<b>\$18,725,291</b>		<b>TTL-COMMUNITY DEVELOPMENT</b>	<b>\$5,766,661</b>	<b>(\$12,958,630)</b>	<b>-84.3%</b>
<b>13,346,965.04</b>	<b>14,716,956</b>	<b>\$0</b>	<b>\$18,725,291</b>		<b>TTL-GRANTS-OPERATING</b>	<b>\$5,766,661</b>	<b>(\$12,958,630)</b>	<b>-69.2%</b>
					<b>UNKNOWN</b>			
0	0	\$0	\$9,914,341	5135	LAWA-NOISE MITIGATION (DEF)	\$0	(\$9,914,341)	0.0%
0	0	\$0	\$2,833,671	5209	FED AVIATION ADMIN GRANT	\$0	(\$2,833,671)	0.0%
<b>0</b>	<b>0</b>	<b>\$0</b>	<b>\$12,748,012</b>		<b>TTL-</b>	<b>\$0</b>	<b>(\$12,748,012)</b>	<b>-100.0%</b>
<b>0.00</b>	<b>0</b>	<b>\$0</b>	<b>\$12,748,012</b>		<b>TTL-UNKNOWN</b>	<b>\$0</b>	<b>(\$12,748,012)</b>	<b>0.0%</b>
<b>13,353,920</b>	<b>14,720,281</b>	<b>\$0</b>	<b>\$31,473,303</b>		<b>TTL -NOISE MITIGATION FUND</b>	<b>\$5,766,661</b>	<b>(\$25,706,642)</b>	<b>-81.7%</b>

**FUND 223**

**EXPLANATION OF STATE TRANSPORTATION GRANT REIMBURSEMENT ESTIMATES**

**STATE GRANT REVENUES (Revenue Source Code: 5095-5097 and 5249) REVENUE TOTAL \$1,489,049**

This revenue originates from various State and Federal Grants for transportation projects. Funding is available on a reimbursement basis and will help fund safe routes to school programs; highway safety, air quality and public transportation projects.

223 - STATE TRANSP GRANT REIMB FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>GRANTS-CAPITAL</b>			
0	0	\$0	\$426,000	5095	NEW PROP 1B	\$426,000	\$0	0.0%
0	10,007	\$925,784	\$3,329,704	5096	HIGHWAY SAFETY IMPROVEMENTS REVENUE	\$473,903	(\$2,855,801)	-85.8%
0	0	\$0	\$189,420	5097	SAFE ROUTES TO SCHOOL	\$270,600	\$81,180	42.9%
0	0	\$1,543,429	\$2,011,000	5249	SAFETEA-LU	\$318,546	(\$1,692,454)	-84.2%
0	125,848	\$0	\$0	7201	OTHER REVENUES	\$0	\$0	0.0%
<b>0</b>	<b>135,855</b>	<b>\$2,469,213</b>	<b>\$5,956,124</b>		<b>TTL-TRANSPORTATION</b>	<b>\$1,489,049</b>	<b>(\$4,467,075)</b>	<b>-75.0%</b>
<b>0.00</b>	<b>135,855</b>	<b>\$2,469,213</b>	<b>\$5,956,124</b>		<b>TTL-GRANTS-CAPITAL</b>	<b>\$1,489,049</b>	<b>(\$4,467,075)</b>	<b>-75.0%</b>
<hr/> <b>0</b> <hr/>	<hr/> <b>135,855</b> <hr/>	<hr/> <b>\$2,469,213</b> <hr/>	<hr/> <b>\$5,956,124</b> <hr/>		<b>TTL -STATE TRANSP GRANT REIMB FUND</b>	<hr/> <b>\$1,489,049</b> <hr/>	<hr/> <b>(\$4,467,075)</b> <hr/>	<b>-75.0%</b>

**FUND 257**  
**DEBT SERVICE – CIVIC CENTER**

**OTHER FINANCING SOURCES (Revenue Source Code: 8003) REVENUE TOTAL \$2,679,488**

Line item 8003 represents the funds that will be used to support the Civic Center Bond Payment. The FY2014-15 budget of \$2,679,488 is the anticipated funding requirement for the restructured Civic Center Bond payment.

257 - DEBT SERVICE - CIVIC CENTER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>OTHER FINANCING SOURCES</b>			
30,826,999	0	\$0	\$0	8001	BOND PROCEEDS	\$0	\$0	0.0%
<b>30,826,999</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-PROCEEDS FROM SALE OF BONDS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
517,144	1,802,487	\$2,145,343	\$2,136,488	8003	OPERATING TRANSFERS-IN	\$2,679,488	\$543,000	25.4%
497,986	0	\$0	\$0	8008	BOND PREMIUM	\$0	\$0	0.0%
<b>1,015,129</b>	<b>1,802,487</b>	<b>\$2,145,343</b>	<b>\$2,136,488</b>		<b>TTL-OTHER</b>	<b>\$2,679,488</b>	<b>\$543,000</b>	<b>25.4%</b>
<b>31,842,128.46</b>	<b>1,802,487</b>	<b>\$2,145,343</b>	<b>\$2,136,488</b>		<b>TTL-OTHER FINANCING SOURCES</b>	<b>\$2,679,488</b>	<b>\$543,000</b>	<b>25.4%</b>
<b>31,842,128</b>	<b>1,802,487</b>	<b>\$2,145,343</b>	<b>\$2,136,488</b>		<b>TTL -DEBT SERVICE - CIVIC CENTER</b>	<b>\$2,679,488</b>	<b>\$543,000</b>	<b>25.4%</b>

**FUND 259**  
**DEBT SERVICE – PENSION OBLIGATION BOND**

**OTHER FINANCING SOURCES (Revenue Source Code: 8003) REVENUE TOTAL \$3,858,781**

Line item 8003 represents the funds that will be used to support the Pension Obligation Bond.

259 - DEBT SERVICE - PENS OBLIG BOND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>YR END EST</u> <u>FY2013-14</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>Code</u>	<u>Revenue Description</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>\$ Change</u> <u>vs. FY13-14</u>	<u>Percent</u> <u>Change</u>
					<b>REV FROM USE OF MONEY AND PROPERTY</b>			
296	297	\$0	\$0	4001	INVESTMENT EARNINGS	\$0	\$0	0.0%
<b>296</b>	<b>297</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-INVESTMENT EARNINGS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>296.02</b>	<b>297</b>	<b>\$0</b>	<b>\$0</b>		<b>TTL-REV FROM USE OF MONEY AND PROPERTY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
					<b>OTHER FINANCING SOURCES</b>			
3,853,109	3,851,855	\$3,855,349	\$3,855,349	8003	OPERATING TRANSFERS-IN	\$3,858,781	\$3,432	0.1%
<b>3,853,109</b>	<b>3,851,855</b>	<b>\$3,855,349</b>	<b>\$3,855,349</b>		<b>TTL-OTHER</b>	<b>\$3,858,781</b>	<b>\$3,432</b>	<b>0.1%</b>
<b>3,853,108.76</b>	<b>3,851,855</b>	<b>\$3,855,349</b>	<b>\$3,855,349</b>		<b>TTL-OTHER FINANCING SOURCES</b>	<b>\$3,858,781</b>	<b>\$3,432</b>	<b>0.1%</b>
<b>3,853,405</b>	<b>3,852,152</b>	<b>\$3,855,349</b>	<b>\$3,855,349</b>		<b>TTL -DEBT SERVICE - PENS OBLIG BOND</b>	<b>\$3,858,781</b>	<b>\$3,432</b>	<b>0.1%</b>

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FISCAL YEAR 2014-2015  
EXPENDITURE BUDGET BY DEPARTMENT



# Mayor and Council

October 1, 2014



**Mayor**  
James T. Butts, Jr.

**Sr. Assistant to the Mayor**  
Melanie McDade

**Council District 1**  
George W. Dotson

**Council Assistant**  
District 1  
Alicia Smith (0.75 FTE)

**Council District 2**  
Alex Padilla

**Council Assistant**  
District 2  
Ramon Quinones (0.75 FTE)

**Council District 3**  
Eloy Morales, Jr.

**Council Assistant**  
District 3  
Jaime Gutierrez (0.75 FTE)

**Council District 4**  
Ralph L. Franklin

**Council Assistant**  
District 4  
Claudette Mathews (0.75 FTE)

FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# **MAYOR & CITY COUNCIL**

## **STATEMENT OF OBJECTIVES**

### **DEPARTMENT GOAL**

The goal of the Mayor and Council for FY2014-15 is to focus on creating a vision for our City that is vibrant and appealing to residents, visitors, developers, and businesses and then ensuring that this vision is effectively delivered by City management and staff in order to enhance the residential quality of life and economic vitality of our community.

### **GENERAL OBJECTIVES**

The legislative body of the City shall consist of the Mayor and four Councilmen/women who establish City policies and provide direction for the organization through the Offices of the City Manager and City Attorney. Provide oversight of City operations through legislative process.

### **FY2014-15 PROGRAM OBJECTIVES**

Refer to individual organization program objectives for details

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
1000-MAYOR	\$ 264,533	\$ 276,314	\$ 324,517	\$ 339,855
1001-COUNCIL DISTRICT #1	\$ 101,229	\$ 103,639	\$ 126,616	\$ 120,398
1002-COUNCIL DISTRICT #2	\$ 95,235	\$ 97,393	\$ 120,792	\$ 94,030
1003-COUNCIL DISTRICT #3	\$ 115,312	\$ 119,834	\$ 139,327	\$ 143,398
1004-COUNCIL DISTRICT #4	\$ 102,509	\$ 109,228	\$ 129,589	\$ 126,469
1020-COUNCIL SUPPORT SERVICES	\$ 367,086	\$ 367,974	\$ 390,170	\$ 436,911
AGENCY 010 TOTALS	\$ 1,045,904	\$ 1,074,382	\$ 1,231,011	\$ 1,261,060

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
1000-MAYOR	2.00	0.00	0	2.00	0.00	0	-	-	-
1001-COUNCIL DISTRICT #1	1.00	0.00	0	1.00	0.00	0	-	-	-
1002-COUNCIL DISTRICT #2	1.00	0.00	0	1.00	0.00	0	-	-	-
1003-COUNCIL DISTRICT #3	1.00	0.00	0	1.00	0.00	0	-	-	-
1004-COUNCIL DISTRICT #4	1.00	0.00	0	1.00	0.00	0	-	-	-
1020-COUNCIL SUPPORT SERVICES	1.00	3.00	0	1.00	3.00	0	-	-	-
AGENCY 010 TOTALS	7.00	3.00	0	7.00	3.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 010 - MAYOR & CITY COUNCIL  
**ORGANIZATION:** 1000 - MAYOR

**GENERAL OBJECTIVES**

As Mayor, serves as a member of the elected legislative governing body for the City. Establish policies and procedures for the City in conjunction with other Councilmembers. Represent the City to other elected government officials at the local, State and Federal level, and at community and civic meetings and events

**FY2014-15 PROGRAM OBJECTIVES**

(1) Expand construction of new business and economic development projects throughout the City; (2) serves as Chairperson for the City Council, City of Inglewood as Successor Agency and various Authorities to ensure the smooth conduct of local government business; (3) increase local government responsiveness to constituent requests; (4) lobby Federal and State agencies and legislators on City related matters.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 241,774	\$ 250,408	\$ 259,418	\$ 274,490
MAINTENANCE & OPERATIONS	\$ 22,759	\$ 25,906	\$ 65,099	\$ 65,365
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 264,533	\$ 276,314	\$ 324,517	\$ 339,855

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
703-MAYOR	1.00	0.00	0	1.00	0.00	0	-	-	-
880-SENIOR ASST TO THE MAYOR	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 010-1000

GENERAL FUND- MAYOR AND CITY COUNCIL-MAYOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$181,789	\$186,284	11001	SALARIES	\$189,790	\$200,720	5.8%
\$13,225	\$14,462	11501	RETIREMENT	\$17,211	\$21,906	27.3%
\$6,071	\$6,367	11503	EMPL/CITY P.E.R.S.	\$6,781	\$0	-100.0%
\$2,650	\$2,716	11611	FICA MEDICARE	\$2,760	\$2,919	5.8%
\$29,411	\$31,755	11701	HEALTH INSURANCE	\$33,736	\$37,233	10.4%
\$203	\$314	11702	LIFE INSURANCE	\$329	\$316	-4.1%
\$1,969	\$2,522	11703	WORKERS COMPENSATION	\$2,858	\$3,035	6.2%
\$1,968	\$2,035	11704	DENTAL/VISION INSURANCE	\$2,124	\$4,018	89.2%
\$1,242	\$983	11715	DISABILITY INSURANCE	\$748	\$857	14.5%
\$877	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$810	\$849	11807	SICK LEAVE RESERVE	\$814	\$928	13.9%
\$1,558	\$1,945	11808	VACATION RESERVE	\$2,092	\$2,384	13.9%
<b>\$241,774</b>	<b>\$250,408</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$259,418</b>	<b>\$274,490</b>	<b>5.8%</b>
\$0	\$0	42000	MAYOR'S FUND	\$1,500	\$1,500	0.0%
\$141	\$1,433	42100	COMMUNITY EVENT SPONSORSHIP	\$3,500	\$3,500	0.0%
\$790	\$132	43600	OFFICE SUPPLIES	\$1,400	\$1,400	0.0%
\$67	\$48	43710	POSTAGE-MAYOR	\$2,400	\$2,400	0.0%
\$3,898	\$3,641	44310	TRAVEL & SUBSISTENCE-MAYOR	\$18,220	\$18,220	0.0%
\$0	\$0	44510	DUES & SUBSCRIPTIONS-MAYOR	\$1,800	\$1,800	0.0%
\$3,628	\$6,200	45010	SPECIAL EXPENSE-MAYOR& COUNCIL	\$19,000	\$19,000	0.0%
\$365	\$52	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$13,871	\$14,400	45998	ITC CHARGES	\$17,279	\$17,545	1.5%
<b>\$22,759</b>	<b>\$25,906</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$65,099</b>	<b>\$65,365</b>	<b>0.4%</b>
<b>\$264,533</b>	<b>\$276,314</b>		<b>TOTAL FOR ORGANIZATION- 1000</b>	<b>\$324,517</b>	<b>\$339,855</b>	<b>4.7%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 010 - MAYOR & CITY COUNCIL  
**ORGANIZATION:** 1001 - COUNCIL DISTRICT #1

**GENERAL OBJECTIVES**

To serve as a member of the elected legislative governing body for the City of Inglewood. Establish policies for the City in conjunction with other Councilmembers.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Represents the constituents of District #1 and serves the general interest of all residents in matters relating to local government, its services and programs; and (2) provide representation in the development of policies, plans and strategies to advance the City's stated objectives.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 93,016	\$ 93,511	\$ 97,307	\$ 91,708
MAINTENANCE & OPERATIONS	\$ 8,213	\$ 10,128	\$ 29,309	\$ 28,690
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 101,229	\$ 103,639	\$ 126,616	\$ 120,398

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
704-COUNCILMEMBER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 010-1001

GENERAL FUND- MAYOR AND CITY COUNCIL-COUNCIL-DISTRICT # 1

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$60,660	\$62,527	11001	SALARIES	\$60,658	\$60,658	0.0%
\$11,417	\$12,270	11501	RETIREMENT	\$13,304	\$14,861	11.7%
\$4,853	\$3,826	11503	EMPL/CITY P.E.R.S.	\$4,853	\$0	-100.0%
\$880	\$907	11611	FICA MEDICARE	\$880	\$880	0.0%
\$14,329	\$12,917	11701	HEALTH INSURANCE	\$16,436	\$12,383	-24.7%
\$655	\$844	11703	WORKERS COMPENSATION	\$914	\$917	0.4%
\$223	\$221	11704	DENTAL/VISION INSURANCE	\$263	\$2,009	663.0%
<b>\$93,016</b>	<b>\$93,511</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$97,307</b>	<b>\$91,708</b>	<b>-5.8%</b>
\$928	\$28	42100	COMMUNITY EVENT SPONSORSHIP	\$3,098	\$3,098	0.0%
\$390	\$139	43600	OFFICE SUPPLIES	\$1,400	\$1,400	0.0%
\$72	\$420	43700	POSTAGE	\$800	\$800	0.0%
\$0	\$0	44300	TRAVEL & SUBSISTENCE	\$7,080	\$7,080	0.0%
\$50	\$400	44500	DUES & SUBSCRIPTIONS	\$750	\$750	0.0%
\$1,173	\$3,130	45010	SPECIAL EXPENSE-MAYOR& COUNCIL	\$9,700	\$9,700	0.0%
\$481	\$973	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$5,119	\$5,038	45998	ITC CHARGES	\$6,481	\$5,862	-9.6%
<b>\$8,213</b>	<b>\$10,128</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$29,309</b>	<b>\$28,690</b>	<b>-2.1%</b>
<b>\$101,229</b>	<b>\$103,639</b>		<b>TOTAL FOR ORGANIZATION- 1001</b>	<b>\$126,616</b>	<b>\$120,398</b>	<b>-4.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 010 - MAYOR & CITY COUNCIL  
**ORGANIZATION:** 1002 - COUNCIL DISTRICT #2

**GENERAL OBJECTIVES**

To serve as a member of the elected legislative governing body for the City of Inglewood. Establish policies for the City in conjunction with other Councilmembers.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Represents the constituents of District #2 and serves the general interest of all residents in matters relating to local government, its services and programs; and (2) provide representation in the development of policies, plans and strategies to advance the City's stated objectives.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 88,980	\$ 85,129	\$ 91,846	\$ 66,924
MAINTENANCE & OPERATIONS	\$ 6,254	\$ 12,263	\$ 28,946	\$ 27,106
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 95,235	\$ 97,393	\$ 120,792	\$ 94,030

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
704-COUNCILMEMBER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 010-1002

GENERAL FUND- MAYOR AND CITY COUNCIL-COUNCIL-DISTRICT # 2

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$60,660	\$62,527	11001	SALARIES	\$60,658	\$60,658	0.0%
\$11,417	\$8,928	11501	RETIREMENT	\$13,304	\$0	-100.0%
\$4,853	\$3,640	11503	EMPL/CITY P.E.R.S.	\$4,853	\$0	-100.0%
\$880	\$911	11611	FICA MEDICARE	\$880	\$914	4.0%
\$10,293	\$8,058	11701	HEALTH INSURANCE	\$10,975	\$2,426	-77.9%
\$655	\$844	11703	WORKERS COMPENSATION	\$914	\$917	0.4%
\$223	\$222	11704	DENTAL/VISION INSURANCE	\$263	\$2,009	663.0%
<b>\$88,980</b>	<b>\$85,129</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$91,846</b>	<b>\$66,924</b>	<b>-27.1%</b>
\$220	\$261	42100	COMMUNITY EVENT SPONSORSHIP	\$3,098	\$3,098	0.0%
\$179	\$146	43600	OFFICE SUPPLIES	\$1,400	\$1,400	0.0%
\$252	\$556	43700	POSTAGE	\$800	\$800	0.0%
\$24	\$3,597	44300	TRAVEL & SUBSISTENCE	\$7,080	\$7,080	0.0%
\$200	\$0	44500	DUES & SUBSCRIPTIONS	\$750	\$750	0.0%
\$330	\$2,380	45010	SPECIAL EXPENSE-MAYOR& COUNCIL	\$9,700	\$9,700	0.0%
\$70	\$535	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$4,978	\$4,788	45998	ITC CHARGES	\$6,118	\$4,278	-30.1%
<b>\$6,254</b>	<b>\$12,263</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$28,946</b>	<b>\$27,106</b>	<b>-6.4%</b>
<b>\$95,235</b>	<b>\$97,393</b>		<b>TOTAL FOR ORGANIZATION- 1002</b>	<b>\$120,792</b>	<b>\$94,030</b>	<b>-22.2%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 010 - MAYOR & CITY COUNCIL  
**ORGANIZATION:** 1003 - COUNCIL DISTRICT #3

**GENERAL OBJECTIVES**

To serve as a member of the elected legislative governing body for the City of Inglewood. Establish policies for the City in conjunction with other Councilmembers.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Represents the constituents of District #3 and serves the general interest of all residents in matters relating to local government, its services and programs; and (2) provide representation in the development of policies, plans and strategies to advance the City's stated objectives.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 105,273	\$ 107,197	\$ 109,224	\$ 113,326
MAINTENANCE & OPERATIONS	\$ 10,039	\$ 12,637	\$ 30,103	\$ 30,072
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 115,312	\$ 119,834	\$ 139,327	\$ 143,398

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
704-COUNCILMEMBER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 010-1003

GENERAL FUND- MAYOR AND CITY COUNCIL-COUNCIL-DISTRICT # 3

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$60,660	\$61,360	11001	SALARIES	\$60,658	\$60,658	0.0%
\$11,417	\$12,041	11501	RETIREMENT	\$13,304	\$14,861	11.7%
\$4,853	\$4,909	11503	EMPL/CITY P.E.R.S.	\$4,853	\$4,853	0.0%
\$880	\$890	11611	FICA MEDICARE	\$880	\$880	0.0%
\$26,586	\$26,917	11701	HEALTH INSURANCE	\$28,353	\$29,149	2.8%
\$655	\$828	11703	WORKERS COMPENSATION	\$914	\$917	0.4%
\$223	\$252	11704	DENTAL/VISION INSURANCE	\$263	\$2,009	663.0%
<b>\$105,273</b>	<b>\$107,197</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$109,224</b>	<b>\$113,326</b>	<b>3.8%</b>
\$0	\$0	42100	COMMUNITY EVENT SPONSORSHIP	\$3,098	\$3,098	0.0%
\$49	\$22	43600	OFFICE SUPPLIES	\$1,400	\$1,400	0.0%
\$1,443	\$1,038	43700	POSTAGE	\$800	\$800	0.0%
\$1,973	\$5,175	44300	TRAVEL & SUBSISTENCE	\$7,080	\$7,080	0.0%
\$100	\$100	44500	DUES & SUBSCRIPTIONS	\$750	\$750	0.0%
\$330	\$480	45010	SPECIAL EXPENSE-MAYOR& COUNCIL	\$9,700	\$9,700	0.0%
\$185	\$124	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$5,958	\$5,698	45998	ITC CHARGES	\$7,275	\$7,244	-0.4%
<b>\$10,039</b>	<b>\$12,637</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$30,103</b>	<b>\$30,072</b>	<b>-0.1%</b>
<b>\$115,312</b>	<b>\$119,834</b>		<b>TOTAL FOR ORGANIZATION- 1003</b>	<b>\$139,327</b>	<b>\$143,398</b>	<b>2.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 010 - MAYOR & CITY COUNCIL  
**ORGANIZATION:** 1004 - COUNCIL DISTRICT #4

**GENERAL OBJECTIVES**

To serve as a member of the elected legislative governing body for the City of Inglewood. Establish policies for the City in conjunction with other Councilmembers.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Represents the constituents of District #4 and serves the general interest of all residents in matters relating to local government, its services and programs; and (2) provide representation in the development of policies, plans and strategies to advance the City's stated objectives.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 90,571	\$ 93,085	\$ 94,469	\$ 97,414
MAINTENANCE & OPERATIONS	\$ 11,938	\$ 16,143	\$ 35,120	\$ 29,055
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 102,509	\$ 109,228	\$ 129,589	\$ 126,469

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
704-COUNCILMEMBER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 010-1004

GENERAL FUND- MAYOR AND CITY COUNCIL-COUNCIL-DISTRICT # 4

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$60,660	\$61,360	11001	SALARIES	\$60,658	\$60,658	0.0%
\$11,417	\$12,041	11501	RETIREMENT	\$13,304	\$14,861	11.7%
\$4,853	\$4,909	11503	EMPL/CITY P.E.R.S.	\$4,853	\$4,853	0.0%
\$880	\$890	11611	FICA MEDICARE	\$880	\$880	0.0%
\$11,627	\$12,551	11701	HEALTH INSURANCE	\$13,334	\$14,713	10.3%
\$655	\$828	11703	WORKERS COMPENSATION	\$914	\$917	0.4%
\$480	\$505	11704	DENTAL/VISION INSURANCE	\$527	\$532	0.9%
<b>\$90,571</b>	<b>\$93,085</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$94,469</b>	<b>\$97,414</b>	<b>3.1%</b>
\$0	\$0	42100	COMMUNITY EVENT SPONSORSHIP	\$3,098	\$3,098	0.0%
\$532	\$166	43600	OFFICE SUPPLIES	\$1,400	\$1,400	0.0%
\$659	\$431	43700	POSTAGE	\$800	\$800	0.0%
\$4,377	\$4,961	44300	TRAVEL & SUBSISTENCE	\$7,080	\$7,080	0.0%
\$0	\$50	44500	DUES & SUBSCRIPTIONS	\$750	\$750	0.0%
\$798	\$5,416	45010	SPECIAL EXPENSE-MAYOR& COUNCIL	\$15,700	\$9,700	-38.2%
\$581	\$223	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$4,991	\$4,897	45998	ITC CHARGES	\$6,292	\$6,227	-1.0%
<b>\$11,938</b>	<b>\$16,143</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$35,120</b>	<b>\$29,055</b>	<b>-17.3%</b>
<b>\$102,509</b>	<b>\$109,228</b>		<b>TOTAL FOR ORGANIZATION- 1004</b>	<b>\$129,589</b>	<b>\$126,469</b>	<b>-2.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 010 - MAYOR & CITY COUNCIL  
**ORGANIZATION:** 1020 - COUNCIL SUPPORT SERVICES

**GENERAL OBJECTIVES**

Provide staff assistance to the Mayor, City Council and the City Administrator in monitoring and responding to constituent concerns and service requests.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Assist the City Council and the City Administrator in implementing Council initiatives and constituent service requests and complaints  
 (2) maintain procedures for receiving, referring and monitoring resident requests and concerns; (3) assist Councilmembers on various special projects; and (4) provide staff support for Council committees

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 348,368	\$ 348,895	\$ 365,804	\$ 411,743
MAINTENANCE & OPERATIONS	\$ 18,717	\$ 19,079	\$ 24,366	\$ 25,168
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 367,086	\$ 367,974	\$ 390,170	\$ 436,911

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
826-SENIOR ASSISTANT TO CITY COUNCIL	1.00	0.00	0	1.00	0.00	0	-	-	-
820-ASSISTANT TO CITY COUNCIL	0.00	3.00	0	0.00	3.00	0	-	-	-
ORGANIZATION TOTAL	1.00	3.00	0	1.00	3.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 010-1020

GENERAL FUND- MAYOR AND CITY COUNCIL-COUNCIL SUPPORT SERVICES

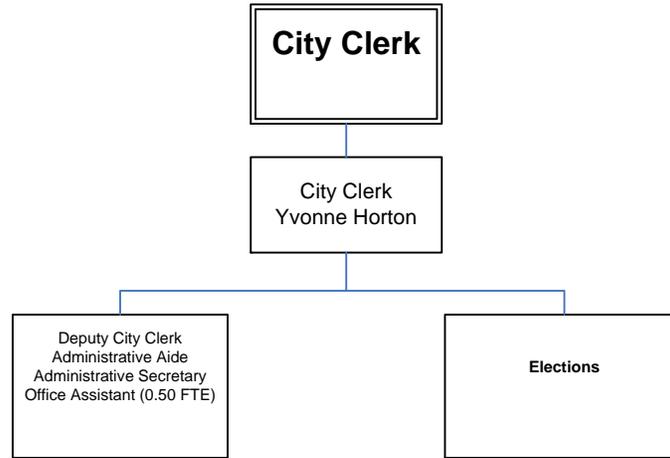
<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$255,318	\$252,961	11001	SALARIES	\$259,154	\$278,044	7.3%
\$1,040	\$1,064	11003	SUPPLEMENTAL PAY	\$1,040	\$2,080	100.0%
\$43,728	\$47,341	11501	RETIREMENT	\$57,064	\$68,629	20.3%
\$5,766	\$5,764	11503	EMPL/CITY P.E.R.S.	\$6,140	\$0	-100.0%
\$2,749	\$2,716	11611	FICA MEDICARE	\$2,742	\$2,888	5.3%
\$23,806	\$24,492	11701	HEALTH INSURANCE	\$25,438	\$26,779	5.3%
\$219	\$200	11702	LIFE INSURANCE	\$213	\$201	-5.7%
\$2,763	\$3,422	11703	WORKERS COMPENSATION	\$3,902	\$4,204	7.7%
\$2,225	\$2,288	11704	DENTAL/VISION INSURANCE	\$2,388	\$2,541	6.4%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$1,165	\$890	11715	DISABILITY INSURANCE	\$677	\$776	14.5%
\$3,245	\$1,102	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$1,059	\$1,073	11807	SICK LEAVE RESERVE	\$962	\$1,074	11.6%
\$3,807	\$4,088	11808	VACATION RESERVE	\$3,719	\$4,164	12.0%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$1,488	0.0%
<b>\$348,368</b>	<b>\$348,895</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$365,804</b>	<b>\$411,743</b>	<b>12.6%</b>
\$18,717	\$19,079	45998	ITC CHARGES	\$24,366	\$25,168	3.3%
<b>\$18,717</b>	<b>\$19,079</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$24,366</b>	<b>\$25,168</b>	<b>3.3%</b>
<b>\$367,086</b>	<b>\$367,974</b>		<b>TOTAL FOR ORGANIZATION- 1020</b>	<b>\$390,170</b>	<b>\$436,911</b>	<b>12.0%</b>



# City of Inglewood

October 1, 2014

Inglewood



FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# CITY CLERK

## STATEMENT OF OBJECTIVES

### **DEPARTMENT GOAL**

The goal of the Office of the City Clerk (who is an elected official responsible directly to the voters) for FY2014-15 is to maintain a high level of service to the City Council, City departments, and the public.

### **GENERAL OBJECTIVES**

The City Clerk is an elected official of the City who is responsible to the voters directly. The City Clerk is responsible for maintaining the official records of the City Council, Redevelopment Agency, Housing Authority, and Public Financing Authority. Serves as filing officer for the Political Reform Act of 1974 regulations. Conduct Municipal elections and process local measures in conjunction with the County or State elections.

### **FY2014-15 PROGRAM OBJECTIVES**

Maintain a high level of service to the City Council, City departments and public.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
1110-CITY CLERK	\$ 508,755	\$ 452,730	\$ 506,010	\$ 545,139
1120-ELECTIONS	\$ 6,969	\$ 324,054	\$ 5,500	\$ 393,000
AGENCY 011 TOTALS	\$ 515,724	\$ 776,785	\$ 511,510	\$ 938,139

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
1110-CITY CLERK	4.00	0.50	0	4.00	0.50	0	-	-	-
1120-ELECTIONS	0.00	0.00	0	0.00	0.00	0	-	-	-
AGENCY 011 TOTALS	4.00	0.50	0	4.00	0.50	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 011 - CITY CLERK  
**ORGANIZATION:** 1110 - CITY CLERK

**GENERAL OBJECTIVES**

Attend all meetings of the City Council, Redevelopment Agency, Housing Authority, and Public Financing Authority. Prepare and distribute minutes and agenda material for City Council meetings. Maintain an effective filing system for official documents and records of the City. Serve as filing officer for campaign disclosure statements and conflict of interest reports.

**FY2014-15 PROGRAM OBJECTIVES**

Maintain a high level of service to the City Council, City agencies and the public. Provide training to City Clerk staff regarding new technology to maintain efficient services.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 429,997	\$ 397,470	\$ 435,431	\$ 468,422
MAINTENANCE & OPERATIONS	\$ 78,759	\$ 55,260	\$ 70,579	\$ 76,717
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 508,755	\$ 452,730	\$ 506,010	\$ 545,139

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
917-CITY CLERK	1.00	0.00	0	1.00	0.00	0	-	-	-
680-ADMINISTRATIVE SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
678-DEPUTY CITY CLERK	1.00	0.00	0	1.00	0.00	0	-	-	-
206-ADMINISTRATIVE AIDE	1.00	0.00	0	1.00	0.00	0	-	-	-
228-OFFICE ASSISTANT	0.00	0.50	0	0.00	0.50	0	-	-	-
ORGANIZATION TOTAL	4.00	0.50	0	4.00	0.50	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND: 001 - GENERAL**  
**AGENCY: 011 - CITY CLERK**  
**ORGANIZATION: 1120 - ELECTIONS**

**GENERAL OBJECTIVES**

The City Clerk conducts all Municipal elections and processes all measures connected with County or State elections. General Municipal elections are held in odd-number years on the first Tuesday in April. If necessary, a runoff election is held within 70 days.

**FY2014-15 PROGRAM OBJECTIVES**

Conduct Mayoral and Special Elections in November 2014 and General Municipal elections in April 2015 for the City Clerk, City Treasurer, Councilmatic Officers for Districts 3 and 4, as well as two seats on the Board of Education.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 6,891	\$ 17,928	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 78	\$ 306,126	\$ 5,500	\$ 393,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 6,969	\$ 324,054	\$ 5,500	\$ 393,000

**POSITION SUMMARY**

NOTE: During an election year, part-time personnel for this organization are budgeted in maintenance and operations.

001- 011-1110

GENERAL FUND- CITY CLERK-CITY CLERK

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$279,576	\$260,482	11001	SALARIES	\$270,642	\$299,027	10.5%
\$119	\$1,275	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$52,581	\$48,774	11501	RETIREMENT	\$59,353	\$73,260	23.4%
\$16,922	\$15,484	11503	EMPL/CITY P.E.R.S.	\$21,211	\$0	-100.0%
\$4,172	\$3,914	11611	FICA MEDICARE	\$4,036	\$4,444	10.1%
\$48,187	\$43,234	11701	HEALTH INSURANCE	\$52,178	\$64,095	22.8%
\$926	\$722	11702	LIFE INSURANCE	\$1,012	\$933	-7.8%
\$3,025	\$3,524	11703	WORKERS COMPENSATION	\$4,076	\$4,522	10.9%
\$4,494	\$4,090	11704	DENTAL/VISION INSURANCE	\$6,947	\$7,783	12.0%
\$2,679	\$1,830	11715	DISABILITY INSURANCE	\$1,607	\$1,088	-32.3%
\$3,787	\$1,050	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$1,653	\$1,437	11807	SICK LEAVE RESERVE	\$1,675	\$1,858	10.9%
\$4,760	\$4,452	11808	VACATION RESERVE	\$4,692	\$3,409	-27.3%
\$7,116	\$7,205	11902	CAR ALLOWANCE	\$7,128	\$7,128	0.0%
<b>\$429,997</b>	<b>\$397,470</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$435,431</b>	<b>\$468,422</b>	<b>7.6%</b>
\$23,340	\$13,668	43500	ADVERTISING & PUBLICATIONS	\$12,000	\$16,500	37.5%
\$1,835	\$1,782	43600	OFFICE SUPPLIES	\$7,500	\$7,500	0.0%
\$409	\$1,815	43700	POSTAGE	\$1,500	\$2,200	46.7%
\$5,062	\$3,141	44811	CONTRACT SERVICES-CITY CLERK	\$15,000	\$15,000	0.0%
\$22,091	\$11,847	45501	PRINTING AND PHOTOCOPY CHARGES	\$5,576	\$5,576	0.0%
\$26,022	\$23,006	45998	ITC CHARGES	\$29,003	\$29,941	3.2%
<b>\$78,759</b>	<b>\$55,260</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$70,579</b>	<b>\$76,717</b>	<b>8.7%</b>
<b>\$508,755</b>	<b>\$452,730</b>		<b>TOTAL FOR ORGANIZATION- 1110</b>	<b>\$506,010</b>	<b>\$545,139</b>	<b>7.7%</b>

001- 011-1120

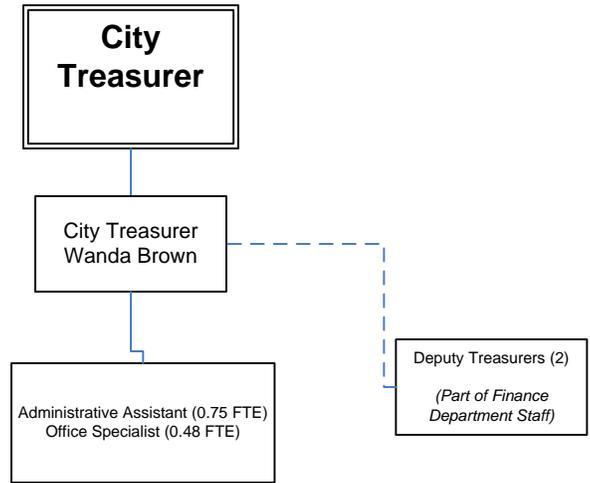
GENERAL FUND- CITY CLERK-ELECTIONS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$6,561	\$17,085	11001	SALARIES	\$0	\$0	0.0%
\$0	\$187	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$95	\$250	11611	FICA MEDICARE	\$0	\$0	0.0%
\$71	\$231	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$164	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
<b>\$6,891</b>	<b>\$17,928</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
\$0	\$2,750	43500	ADVERTISING & PUBLICATIONS	\$2,500	\$10,000	300.0%
\$0	\$290	43600	OFFICE SUPPLIES	\$1,500	\$1,500	0.0%
\$0	\$0	43700	POSTAGE	\$1,500	\$26,500	1,666.7%
\$0	\$261,100	44811	CONTRACT SERVICES-CITY CLERK	\$0	\$330,000	0.0%
\$78	\$41,986	45011	SPECIAL EXPENSE-CITY CLERK	\$0	\$25,000	0.0%
<b>\$78</b>	<b>\$306,126</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$5,500</b>	<b>\$393,000</b>	<b>7,045.5%</b>
<b>\$6,969</b>	<b>\$324,054</b>		<b>TOTAL FOR ORGANIZATION- 1120</b>	<b>\$5,500</b>	<b>\$393,000</b>	<b>7,045.5%</b>



# City of Inglewood

October 1, 2014



# CITY TREASURER

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

Invest funds for the City, Successor Agency (former Redevelopment Agency), Housing Authority, and Public Finance Authority in accordance with State of California Government Code and local law. Both short and long term interest rates have declined dramatically within the last several years due to the state of the economy and the cycles of the securities market thereby adversely affecting the return on investments. When interest rates rise, bond prices fall, conversely, when interest rates decline or fall, bond prices rise. Gross investment interest income has declined as a result of these factors. The Treasurer shall continue to invest public funds in accordance with the primary objective of Safety, Liquidity, and Yield in an effort to generate the maximum gross investment interest income possible, whereby safety is paramount.

### GENERAL OBJECTIVES

The City Treasurer is an elected official who is responsible for investments as prescribed by the Government Codes for the State of California, for the City, Successor Agency (former Redevelopment Agency), Housing Authority, and Public Financing Authority. The Treasurer is also responsible for daily cash management, submission of monthly Treasurer Report, and is the General Auditor for all municipal finances. All investments are made in accordance to the Council adopted Investment Policy that provides guidelines for the prudent investment of City funds, as well as those of the Successor Agency, Housing Authority, and Public Financing Authority. The Investment Policy was awarded certification by the Municipal Treasurers Association of the U.S. & Canada, also known as the Association of Public Treasurers of the U.S. & Canada in 2012. The Investment Policy is valid for a five year period. Safety of principal is the foremost objective in the investment program. Liquidity in terms of adequate percentage of the portfolio shall be maintained in liquid short-term securities which can be converted to cash if necessary to meet disbursement requirements. Yield should become a consideration only after the basic requirements of Safety and Liquidity are met.

### FY2014-15 PROGRAM OBJECTIVES

Invest funds for the City, Successor Agency (former Redevelopment Agency), Housing Authority, and Public Financing Authority in accordance with State of California Government Code and local law. The City Treasurer has earned more than one million dollars in gross investment interest income in a declining interest rate environment as a result of prudent investment strategies for public funds for this fiscal year.

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**FINANCIAL SUMMARY**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
1200-CITY TREASURER	\$ 162,140	\$ 169,102	\$ 189,493	\$ 202,808
AGENCY 012 TOTALS	\$ 162,140	\$ 169,102	\$ 189,493	\$ 202,808

**POSITION SUMMARY**

<u>ORGANIZATION-TITLE</u>	<u>FY13-14</u>			<u>POS</u>	<u>FY14-15</u>		<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>		<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
1200-CITY TREASURER	1.00	1.23	0	1.00	1.23	0	-	-	-
AGENCY 012 TOTALS	1.00	1.23	0	1.00	1.23	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 012 - CITY TREASURER  
**ORGANIZATION:** 1200 - CITY TREASURER

**GENERAL OBJECTIVES**

The City Treasurer is responsible for investments, cash management and submission of monthly Treasurer Reports, annual Investment Policy reporting, and the General Auditor functions for all municipal finances.

**FY2014-15 PROGRAM OBJECTIVES**

Invest funds for the City, Successor Agency (former Redevelopment Agency), Housing Authority, and Public Financing Authority in accordance with State of California Government Code and local law.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 134,877	\$ 140,370	\$ 156,085	\$ 168,995
MAINTENANCE & OPERATIONS	\$ 27,263	\$ 28,731	\$ 33,408	\$ 33,813
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 162,140	\$ 169,102	\$ 189,493	\$ 202,808

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY13-14</u>			<u>FY14-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
706-CITY TREASURER	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	0.00	0.75	0	0.00	0.75	0	-	-	-
370-OFFICE SPECIALIST	0.00	0.48	0	0.00	0.48	0	-	-	-
ORGANIZATION TOTAL	1.00	1.23	0	1.00	1.23	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

## 001- 012-1200

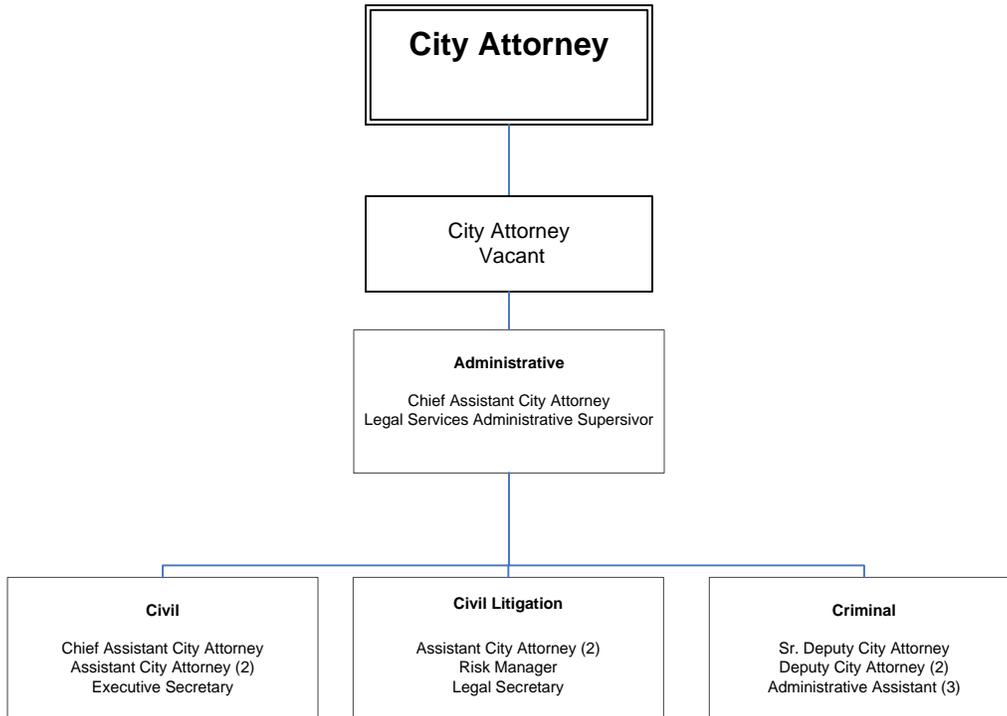
## GENERAL FUND- CITY TREASURER-CITY TREASURER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$91,982	\$96,076	11001	SALARIES	\$114,426	\$123,396	7.8%
\$17,311	\$18,074	11501	RETIREMENT	\$14,222	\$15,887	11.7%
\$5,188	\$5,248	11503	EMPL/CITY P.E.R.S.	\$5,188	\$5,188	0.0%
\$1,437	\$1,512	11611	FICA MEDICARE	\$1,763	\$1,893	7.4%
\$10,293	\$10,420	11701	HEALTH INSURANCE	\$10,975	\$11,280	2.8%
\$993	\$1,311	11703	WORKERS COMPENSATION	\$1,723	\$1,866	8.3%
\$223	\$252	11704	DENTAL/VISION INSURANCE	\$263	\$2,009	663.0%
\$334	\$272	11805	UNEMPLOYMENT INSURANCE RESERVE	\$398	\$350	-12.0%
\$7,116	\$7,205	11902	CAR ALLOWANCE	\$7,128	\$7,128	0.0%
<b>\$134,877</b>	<b>\$140,370</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$156,085</b>	<b>\$168,995</b>	<b>8.3%</b>
\$1,406	\$2,385	43401	UTILITIES-COMMUNICATIONS	\$2,000	\$2,000	0.0%
\$2,766	\$2,853	43600	OFFICE SUPPLIES	\$2,500	\$2,500	0.0%
\$5,347	\$3,029	44300	TRAVEL & SUBSISTENCE	\$6,150	\$6,150	0.0%
\$3,190	\$3,143	44400	TRAINING	\$4,700	\$4,700	0.0%
\$3,414	\$1,887	44500	DUES & SUBSCRIPTIONS	\$750	\$750	0.0%
\$163	\$5,156	45012	SPECIAL EXPENSE-CITY TREASURER	\$5,000	\$5,000	0.0%
\$4,025	\$3,577	45501	PRINTING AND PHOTOCOPY CHARGES	\$1,911	\$1,911	0.0%
\$6,952	\$6,701	45998	ITC CHARGES	\$10,397	\$10,802	3.9%
<b>\$27,263</b>	<b>\$28,731</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$33,408</b>	<b>\$33,813</b>	<b>1.2%</b>
<b>\$162,140</b>	<b>\$169,101</b>		<b>TOTAL FOR ORGANIZATION- 1200</b>	<b>\$189,493</b>	<b>\$202,808</b>	<b>7.0%</b>



# City of Inglewood

October 1, 2014



# CITY ATTORNEY

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Office of the City Attorney for FY 2014-15 is to improve coordination with all other City departments in order to implement preventative measures that successfully reduce liability exposure, which will reduce the City's costs associated with civil litigation. In addition, the City Attorney's Office will enhance its relationship with the Police Department and the Courts in order to handle criminal cases more efficiently

### MISSION STATEMENT

To deliver quality and comprehensive legal services to the City of Inglewood.

### GENERAL OBJECTIVES

Provides legal assistance to the City Council and all joint powers authorities of which the City is a member, as well as to all City departments. Answers inquiries from all boards and commissions. Drafts all legal correspondence as necessary in the conduct of City business. Conducts or supervises all litigation involving the City, and represents the City's interests before legislative and administrative bodies considering matters of interest to the City. Prosecutes state and local misdemeanors occurring within the City.

### FY2014-15 PROGRAM OBJECTIVES

(1) Provide legal services necessary to undertake City programs as formulated and approved by the City Council; (2) advise all City officers as to legal procedures and methods to accomplish their assignments and duties; (3) assist in the development of processes which will minimize the City's liability; (4) defend and prosecute the City's interest in litigation including appeal where necessary; and (5) prosecute state and local misdemeanors occurring in the City.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
1510-CITY ATTORNEY	\$ 419,895	\$ 473,016	\$ 525,157	\$ 537,529
1521-CIVIL	\$ 596,941	\$ 624,543	\$ 692,105	\$ 742,334
1522-CIVIL LITIGATION	\$ 499,037	\$ 506,730	\$ 556,874	\$ 584,214
1530-CRIMINAL	\$ 669,255	\$ 696,373	\$ 780,746	\$ 872,586
AGENCY 015 TOTALS	\$ 2,185,127	\$ 2,300,662	\$ 2,554,882	\$ 2,736,663

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
1510-CITY ATTORNEY	2.00	0.00	0	2.00	0.00	0	-	-	-
1521-CIVIL	4.00	0.00	0	4.00	0.00	0	-	-	-
1522-CIVIL LITIGATION	4.00	0.00	0	4.00	0.00	0	-	-	-
1530-CRIMINAL	7.00	0.00	0	7.00	0.00	0	-	-	-
AGENCY 015 TOTALS	17.00	0.00	0	17.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 015 - CITY ATTORNEY  
**ORGANIZATION:** 1510 - CITY ATTORNEY

**GENERAL OBJECTIVES**

Serves as Legal Advisor to the City Council, Clerk, Boards, Commissions, City agencies and all departments. The City Attorney attends all City Council meetings, gives approval of all legal documents, including opinions, ordinances, resolutions, contracts, bonds and policies. The City Attorney controls the prosecutions of all misdemeanors committed within the City and supervises all litigation to which the City or City agency is a party.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Administer all legal affairs of the City.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 362,020	\$ 410,781	\$ 421,637	\$ 440,613
MAINTENANCE & OPERATIONS	\$ 57,875	\$ 62,235	\$ 103,521	\$ 96,916
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 419,895	\$ 473,016	\$ 525,157	\$ 537,529

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
916-CITY ATTORNEY	1.00	0.00	0	1.00	0.00	0	-	-	-
657-LEGAL SVCS ADMIN. SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

## 001- 015-1510

## GENERAL FUND- CITY ATTORNEY DEPARTMENT-CITY ATTORNEY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$233,136	\$267,207	11001	SALARIES	\$269,947	\$289,354	7.2%
\$43,877	\$52,437	11501	RETIREMENT	\$59,204	\$70,890	19.7%
\$20,143	\$23,087	11503	EMPL/CITY P.E.R.S.	\$23,323	\$0	-100.0%
\$3,461	\$4,097	11611	FICA MEDICARE	\$4,028	\$4,242	5.3%
\$35,734	\$37,872	11701	HEALTH INSURANCE	\$39,323	\$34,217	-13.0%
\$921	\$943	11702	LIFE INSURANCE	\$994	\$743	-25.2%
\$2,524	\$3,614	11703	WORKERS COMPENSATION	\$4,065	\$4,375	7.6%
\$3,376	\$3,675	11704	DENTAL/VISION INSURANCE	\$3,595	\$4,018	11.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$3,196	\$2,490	11715	DISABILITY INSURANCE	\$1,896	\$1,214	-36.0%
\$2,084	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$2,487	\$2,841	11807	SICK LEAVE RESERVE	\$2,801	\$3,003	7.2%
\$8,052	\$9,101	11808	VACATION RESERVE	\$9,087	\$7,167	-21.1%
\$3,030	\$3,068	11902	CAR ALLOWANCE	\$3,024	\$3,042	0.6%
<b>\$362,020</b>	<b>\$410,781</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$421,637</b>	<b>\$440,613</b>	<b>4.5%</b>
\$4,350	\$6,335	43600	OFFICE SUPPLIES	\$10,000	\$10,000	0.0%
\$2,288	\$1,662	43700	POSTAGE	\$4,000	\$4,000	0.0%
\$6	\$0	44050	MILEAGE EXPENSE	\$500	\$500	0.0%
\$0	\$0	44400	TRAINING	\$0	\$7,500	0.0%
\$22,571	\$17,439	44815	CONTRACT SERVICES-LEGAL DEPT	\$39,007	\$30,000	-23.1%
\$3,523	\$10,703	45015	SPECIAL EXPENSE-LEGAL DEPT	\$19,027	\$15,000	-21.2%
\$6,318	\$3,213	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,903	\$2,903	0.0%
\$18,819	\$22,883	45998	ITC CHARGES	\$28,084	\$27,013	-3.8%
<b>\$57,875</b>	<b>\$62,235</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$103,521</b>	<b>\$96,916</b>	<b>-6.4%</b>
<b>\$419,895</b>	<b>\$473,016</b>		<b>TOTAL FOR ORGANIZATION- 1510</b>	<b>\$525,157</b>	<b>\$537,529</b>	<b>2.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 015 - CITY ATTORNEY  
**ORGANIZATION:** 1521 - CIVIL

**GENERAL OBJECTIVES**

Serves as legal counsel on all civil matters. Drafts contracts, leases, deeds, ordinances, resolutions and other documents. Advises City agencies, boards and commissions. Files and defends civil suits and provides legal services to all departments and City agencies.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Anticipate and resolve legal difficulties in all city activities; (2) keep abreast of the ever developing law in various fields related to municipal government; and (3) inform City officers and City Council of the legal status and implications of existing and proposed programs.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 567,334	\$ 591,878	\$ 648,884	\$ 698,411
MAINTENANCE & OPERATIONS	\$ 29,607	\$ 32,664	\$ 43,221	\$ 43,923
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 596,941	\$ 624,543	\$ 692,105	\$ 742,334

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
940-CHIEF ASSISTANT CITY ATTORNEY	1.00	0.00	0	1.00	0.00	0	-	-	-
832-EXECUTIVE SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
608-ASSISTANT CITY ATTORNEY	2.00	0.00	0	2.00	0.00	0	-	-	-
ORGANIZATION TOTAL	4.00	0.00	0	4.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No Significant changes this fiscal year.

001- 015-1521

GENERAL FUND- CITY ATTORNEY DEPARTMENT-CIVIL

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$356,999	\$371,402	11001	SALARIES	\$404,435	\$444,548	9.9%
\$67,189	\$72,884	11501	RETIREMENT	\$88,694	\$108,911	22.8%
\$30,845	\$32,089	11503	EMPL/CITY P.E.R.S.	\$34,943	\$0	-100.0%
\$5,255	\$5,468	11611	FICA MEDICARE	\$5,926	\$6,523	10.1%
\$64,404	\$69,380	11701	HEALTH INSURANCE	\$73,514	\$82,649	12.4%
\$1,363	\$1,342	11702	LIFE INSURANCE	\$1,471	\$1,371	-6.8%
\$3,872	\$5,034	11703	WORKERS COMPENSATION	\$6,090	\$6,722	10.4%
\$6,982	\$7,132	11704	DENTAL/VISION INSURANCE	\$7,441	\$8,035	8.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$11,250	0.0%
\$5,866	\$4,563	11715	DISABILITY INSURANCE	\$3,568	\$3,662	2.6%
\$4,191	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$3,900	\$4,117	11807	SICK LEAVE RESERVE	\$4,196	\$4,613	9.9%
\$13,440	\$14,700	11808	VACATION RESERVE	\$14,882	\$16,404	10.2%
\$3,030	\$3,068	11902	CAR ALLOWANCE	\$3,024	\$3,024	0.0%
<b>\$567,334</b>	<b>\$591,878</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$648,884</b>	<b>\$698,411</b>	<b>7.6%</b>
\$29,607	\$32,664	45998	ITC CHARGES	\$43,221	\$43,923	1.6%
<b>\$29,607</b>	<b>\$32,664</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$43,221</b>	<b>\$43,923</b>	<b>1.6%</b>
<b>\$596,941</b>	<b>\$624,543</b>		<b>TOTAL FOR ORGANIZATION- 1521</b>	<b>\$692,105</b>	<b>\$742,334</b>	<b>7.3%</b>

**FUND: 001 - GENERAL**  
**AGENCY: 015 - CITY ATTORNEY**  
**ORGANIZATION: 1522 - CIVIL LITIGATION**

**GENERAL OBJECTIVES**

To defend the City and its employees in litigation matters filed against the City, and initiate litigation on behalf of the City as necessary and authorized by the City Council.

**FY2014-15 PROGRAM OBJECTIVES**

To increase the ability of the City Attorney's Office to handle civil litigation in house thereby decreasing reliance (and related costs) of outside legal counsel.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 472,806	\$ 479,530	\$ 522,098	\$ 547,717
MAINTENANCE & OPERATIONS	\$ 26,230	\$ 27,200	\$ 34,776	\$ 36,497
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 499,037	\$ 506,730	\$ 556,874	\$ 584,214

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
668-RISK MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
630-LEGAL SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
608-ASSISTANT CITY ATTORNEY	2.00	0.00	0	2.00	0.00	0	-	-	-
ORGANIZATION TOTAL	4.00	0.00	0	4.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

The Legal Secretary position will be held vacant for three months or 25 percent of the fiscal year.

001- 015-1522

GENERAL FUND- CITY ATTORNEY DEPARTMENT-CIVIL LITIGATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$307,941	\$311,494	11001	SALARIES	\$336,667	\$380,614	13.1%
\$57,956	\$61,128	11501	RETIREMENT	\$73,829	\$93,248	26.3%
\$26,606	\$26,913	11503	EMPL/CITY P.E.R.S.	\$29,088	\$0	-100.0%
\$4,521	\$4,634	11611	FICA MEDICARE	\$4,908	\$5,548	13.0%
\$40,714	\$43,086	11701	HEALTH INSURANCE	\$45,529	\$56,537	24.2%
\$1,184	\$1,092	11702	LIFE INSURANCE	\$1,148	\$1,096	-4.5%
\$3,348	\$4,232	11703	WORKERS COMPENSATION	\$5,069	\$5,755	13.5%
\$7,001	\$7,241	11704	DENTAL/VISION INSURANCE	\$7,316	\$8,035	9.8%
\$5,124	\$3,889	11715	DISABILITY INSURANCE	\$2,960	\$2,788	-5.8%
\$3,868	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$3,550	\$3,591	11807	SICK LEAVE RESERVE	\$3,493	\$3,949	13.1%
\$9,519	\$10,037	11808	VACATION RESERVE	\$9,904	\$11,217	13.3%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$1,488	0.0%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(23,259)	0.0%
<b>\$472,806</b>	<b>\$479,530</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$522,098</b>	<b>\$547,717</b>	<b>4.9%</b>
\$26,230	\$27,200	45998	ITC CHARGES	\$34,776	\$36,497	4.9%
<b>\$26,230</b>	<b>\$27,200</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$34,776</b>	<b>\$36,497</b>	<b>4.9%</b>
<b>\$499,037</b>	<b>\$506,730</b>		<b>TOTAL FOR ORGANIZATION- 1522</b>	<b>\$556,874</b>	<b>\$584,214</b>	<b>4.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 015 - CITY ATTORNEY  
**ORGANIZATION:** 1530 - CRIMINAL

**GENERAL OBJECTIVES**

Prosecutes all misdemeanor, municipal code, and state law violations occurring within the City. Files complaints and conducts court and jury trials in Municipal Court and on appeal to Superior and Appellate Courts.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Stay abreast of the ever increasing caseload and assist training police in legal matters; and (2) aggressively address the problem of violent crimes.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 658,458	\$ 658,521	\$ 731,989	\$ 821,701
MAINTENANCE & OPERATIONS	\$ 10,796	\$ 37,852	\$ 48,757	\$ 50,885
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 669,255	\$ 696,373	\$ 780,746	\$ 872,586

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
682-SENIOR DEPUTY CITY ATTORNEY	1.00	0.00	0	1.00	0.00	0	-	-	-
640-DEPUTY CITY ATTORNEY	2.00	0.00	0	2.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	3.00	0.00	0	3.00	0.00	0	-	-	-
228-OFFICE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	7.00	0.00	0	7.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

## 001- 015-1530

## GENERAL FUND- CITY ATTORNEY DEPARTMENT-CRIMINAL

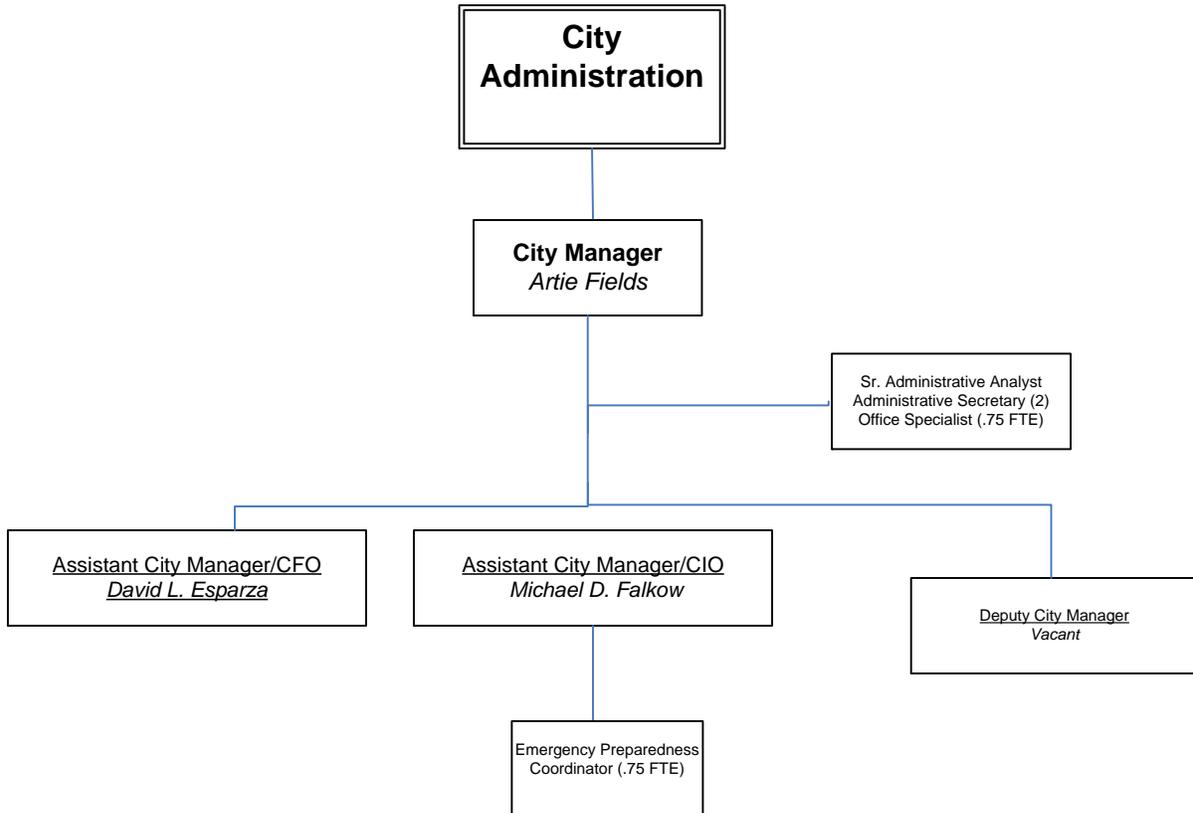
<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$415,656	\$412,219	11001	SALARIES	\$443,032	\$511,459	15.4%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$78,424	\$81,100	11501	RETIREMENT	\$97,383	\$125,559	28.9%
\$32,624	\$33,122	11503	EMPL/CITY P.E.R.S.	\$38,174	\$0	-100.0%
\$6,111	\$6,062	11611	FICA MEDICARE	\$6,466	\$7,497	15.9%
\$76,974	\$80,815	11701	HEALTH INSURANCE	\$98,944	\$97,852	-1.1%
\$1,460	\$1,402	11702	LIFE INSURANCE	\$1,686	\$1,630	-3.4%
\$4,522	\$5,606	11703	WORKERS COMPENSATION	\$6,670	\$7,734	15.9%
\$10,474	\$10,697	11704	DENTAL/VISION INSURANCE	\$12,674	\$13,810	9.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$25,625	0.0%
\$6,511	\$5,027	11715	DISABILITY INSURANCE	\$4,020	\$4,507	12.1%
\$5,266	\$1,409	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,225	\$1,225	0.0%
\$4,294	\$4,402	11807	SICK LEAVE RESERVE	\$4,596	\$5,306	15.4%
\$13,627	\$14,112	11808	VACATION RESERVE	\$14,591	\$16,969	16.3%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$1,488	0.0%
<b>\$658,458</b>	<b>\$658,521</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$731,989</b>	<b>\$821,701</b>	<b>12.3%</b>
\$(25,000)	\$0	45630	INTERFUND-CODE ENFORCEMENT/LEGAL	\$0	\$0	0.0%
\$35,796	\$37,852	45998	ITC CHARGES	\$48,757	\$50,885	4.4%
<b>\$10,796</b>	<b>\$37,852</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$48,757</b>	<b>\$50,885</b>	<b>4.4%</b>
<b>\$669,255</b>	<b>\$696,373</b>		<b>TOTAL FOR ORGANIZATION- 1530</b>	<b>\$780,746</b>	<b>\$872,586</b>	<b>11.8%</b>



# City of Inglewood

October 1, 2014

Inglewood



# ADMINISTRATION

## STATEMENT OF OBJECTIVES

### **DEPARTMENT GOAL**

The goal of City Administration for FY2014-15 is to enhance the quality of life throughout the community by providing executive leadership, effective municipal oversight, and efficient governance in the execution of policy directives and civic vision as set forth by the Mayor and City Council.

### **MISSION STATEMENT**

The mission is to provide leadership, guidance and support to the City organization through the efficient and effective management of human, financial and material resources; and to implement policies, annual goals and objectives as established by the City Council.

### **GENERAL OBJECTIVES**

Coordinate and direct the implementation of all municipal policies as adopted by the Inglewood City Council. Monitor and evaluate all municipal operations through the administration of the City's fiscal, personnel and capital resources to provide the highest standard of municipal services for the Inglewood Community.

### **FY2014-15 PROGRAM OBJECTIVES**

Refer to individual organization program objectives for details.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
2010-CITY ADMINISTRATOR	\$ 1,364,836	\$ 1,725,819	\$ 1,773,120	\$ 1,659,864
AGENCY 020 TOTALS	\$ 1,364,836	\$ 1,725,819	\$ 1,773,120	\$ 1,659,864

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
2010-CITY ADMINISTRATOR	9.00	0.00	0	7.00	1.50	0	(2.00)	1.50	-
AGENCY 020 TOTALS	9.00	0.00	0	7.00	1.50	0	(2.00)	1.50	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 020 - ADMINISTRATION  
**ORGANIZATION:** 2010 - CITY ADMINISTRATOR

**GENERAL OBJECTIVES**

The Office of the City Administrator coordinates all municipal operations through the supervision of Assistant City Administrators/department heads and subordinate staff to implement policies adopted by the City Council. Supervises and oversees management of intergovernmental relations and legislative analysis, budget preparation and procurement, management audits, contract compliance and public information. Conducts comprehensive studies on municipal policies and procedures and organizational and financial services. Supervises City Council staff, prepares reports and recommendations for Council, and responds to citizen requests for information.

**FY2013-14 PROGRAM OBJECTIVES**

(1) Formulate policy and program recommendations for City Council designed to improve operations and respond to community needs; (2) maintain the current high level of services; (3) coordinate the development and implementation of the Annual Operating Budget, with an emphasis on improving the City's financial position; (4) continue to promote the goals of community beautification and economic development by reducing crime, eliminating blight and stimulating development; (5) research, track and recommend advocacy positions on legislative items that impact the City; (6) provide pertinent and timely public information, engage in marketing and promotional activities; (7) plan and coordinate City sponsored events and celebrations; (8) facilitate the use of technology to improve City-wide services; (9) prepare administrative, audit, planning, financial and other reports which evaluate City programs, policies and conditions; (10) ensure compliance with grants and contracts; and, (11) enhance communication, coordination and cooperation between operating departments through regular meetings, strategic and budget planning sessions.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,269,925	\$ 1,598,574	\$ 1,643,497	\$ 1,547,192
MAINTENANCE & OPERATIONS	\$ 86,086	\$ 110,495	\$ 129,623	\$ 112,672
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,356,011	\$ 1,709,069	\$ 1,773,120	\$ 1,659,864

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	POS	FTE	OT	POS	FTE	OT	POS	FTE	OT
942-EXECUTIVE ASSISTANT TO THE CITY MANAGER	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
934-ASSISTANT CITY MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
930-DEPUTY CITY MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
931-ASSISTANT CITY MANAGER-CFC	1.00	0.00	0	1.00	0.00	0	-	-	-
914-CITY MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
685-EMERGENCY PREPAREDNESS COORDINATOR	0.00	0.00	0	0.00	0.75	0	-	0.75	-
680-ADMINISTRATIVE SECRETARY	2.00	0.00	0	2.00	0.00	0	-	-	-
604-SENIOR ADMINISTRATIVE ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
370-OFFICE SPECIALIST	0.00	0.00	0	0.00	0.75	0	-	0.75	-
ORGANIZATION TOTAL	9.00	0.00	0	7.00	1.50	0	(2.00)	1.50	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Executive Assistant To The City Manager and Administrative Assistant positions were eliminated as part of the City-wide Workforce Reduction Plan (WRP) in fiscal year 2013-14.
- (2) A .75 full time equivalent (FTE) Office Specialist position was added to reflect the current needs of the City Manager's office.
- (3) A .75 full time equivalent (FTE) Emergency Preparedness Coordinator position was added as part of the City-wide budget adjustment to reflect the current needs of the City.

001- 020-2010

GENERAL FUND- ADMINISTRATION-CITY ADMINISTRATOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$824,839	\$1,060,772	11001	SALARIES	\$1,068,847	\$1,083,330	1.4%
\$155,225	\$208,166	11501	RETIREMENT	\$234,416	\$243,358	3.8%
\$70,986	\$91,351	11503	EMPL/CITY P.E.R.S.	\$92,011	\$0	-100.0%
\$11,470	\$15,776	11611	FICA MEDICARE	\$15,848	\$15,119	-4.6%
\$108,171	\$115,511	11701	HEALTH INSURANCE	\$125,812	\$104,360	-17.1%
\$2,557	\$2,735	11702	LIFE INSURANCE	\$3,003	\$2,386	-20.5%
\$8,934	\$14,348	11703	WORKERS COMPENSATION	\$16,094	\$15,440	-4.1%
\$14,824	\$15,297	11704	DENTAL/VISION INSURANCE	\$16,278	\$13,559	-16.7%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$8,750	0.0%
\$11,878	\$10,077	11715	DISABILITY INSURANCE	\$7,838	\$6,184	-21.1%
\$8,869	\$1,736	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,531	\$1,356	-11.4%
\$8,682	\$11,193	11807	SICK LEAVE RESERVE	\$11,090	\$10,306	-7.1%
\$27,865	\$34,235	11808	VACATION RESERVE	\$34,110	\$29,083	-14.7%
\$15,624	\$17,379	11902	CAR ALLOWANCE	\$16,620	\$13,962	-16.0%
<b>\$1,269,925</b>	<b>\$1,598,574</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,643,497</b>	<b>\$1,547,192</b>	<b>-5.9%</b>
\$3,224	\$3,300	43600	OFFICE SUPPLIES	\$8,000	\$8,000	0.0%
\$1,722	\$1,659	43700	POSTAGE	\$2,500	\$2,500	0.0%
\$28	\$0	44050	MILEAGE EXPENSE	\$200	\$200	0.0%
\$(2,711)	\$3,593	45020	SPECIAL EXPENSE-ADMINISTRATION	\$5,000	\$5,000	0.0%
\$10,859	\$11,968	45501	PRINTING AND PHOTOCOPY CHARGES	\$4,452	\$4,452	0.0%
\$72,964	\$89,975	45998	ITC CHARGES	\$109,471	\$92,520	-15.5%
<b>\$86,086</b>	<b>\$110,495</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$129,623</b>	<b>\$112,672</b>	<b>-13.1%</b>
<b>\$1,356,011</b>	<b>\$1,709,069</b>		<b>TOTAL FOR ORGANIZATION- 2010</b>	<b>\$1,773,120</b>	<b>\$1,659,864</b>	<b>-6.4%</b>

**FUND:** 151 - HOLLYWOOD PARK CFD  
**AGENCY:** 020 - ADMINISTRATION  
**ORGANIZATION:** 2010 - CITY ADMINISTRATOR

**GENERAL OBJECTIVES**

N/A

**FY2013-14 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 8,825	\$ 16,750	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 8,825	\$ 16,750	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION

**HIGHLIGHTS**

(1) This page is provided for historical reporting purposes only.

151- 020-2010

HOLLYWOOD PARK CFD FUND- ADMINISTRATION-CITY ADMINISTRATOR

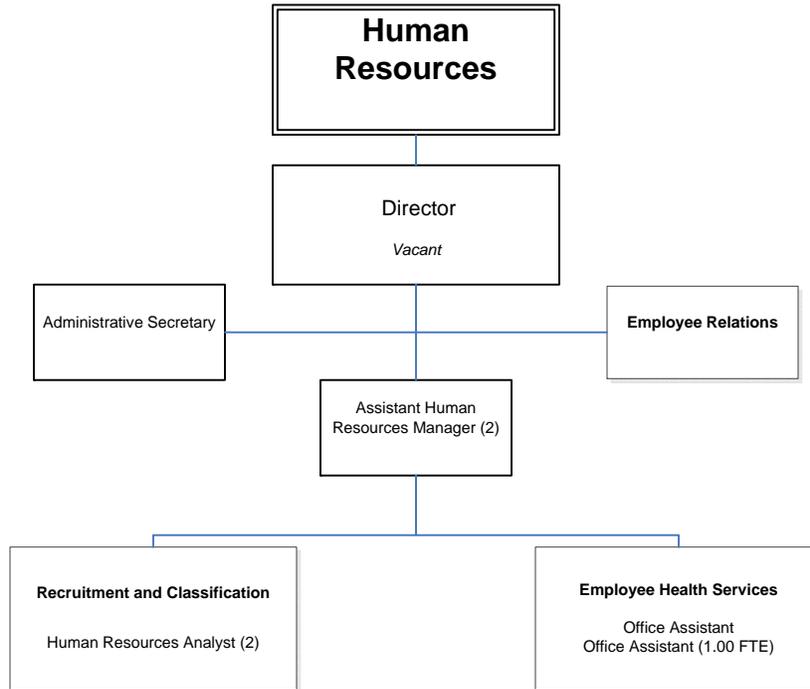
<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$8,825	\$16,750	44820	CONTRACT SERVICES-ADMINISTRATI	\$0	\$0	0.0%
<b>\$8,825</b>	<b>\$16,750</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$8,825</b>	<b>\$16,750</b>		<b>TOTAL FOR ORGANIZATION- 2010</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>



# City of Inglewood

October 1, 2014

Inglewood



FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# HUMAN RESOURCES

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Human Resources Department for FY 2014-15 is to enhance professionalism, improve customer service, streamline recruitment processes, enhance external communication of job openings, expand inter-departmental coordination, remain up-to-date on labor and employment laws, best practices, and civil service procedures, automate manual processes, and improve the department's public-facing image.

### MISSION STATEMENT

The City of Inglewood's Human Resources Department strives to provide high-quality customer service in a timely, efficient and professional manner.

### GENERAL OBJECTIVES

Manage the City's centralized personnel and employee relations program to include: the provision of comprehensive review, analysis, and compliance with applicable federal, state and local regulations; definition and provision of practical solutions to the organization's human resources problems and needs; the provision of effective and equitable selection devices and procedures; administration of the City's position classification and total compensation program; establishment of City-wide training programs; and administration of an employee safety and health program.

### FY2014-15 PROGRAM OBJECTIVES

(1) Refine selection procedures with continued emphasis placed on job analysis to provide valid selection devices; (2) administer benefit and payroll programs; (3) implement and administer City-wide classification study; (4) assist in the implementation, monitoring and administration of the Intranet; (5) monitor the City's equal opportunity in employment program; (6) administer medical program; (7) manage the City's workers' compensation program; (8) administer the unemployment insurance program; (9) provide safety and health training for employees; (10) monitor compliance procedures with the Americans with Disabilities Act (ADA); (11) administer the City's drug and alcohol testing program as mandated by the Omnibus Transportation Employee Testing Act of 1991; (12) administer the City-wide workplace violence prevention policy; (13) negotiate new labor agreements with IPA, IPMA, IPCMA, SEIU, IMEO and IEO as needed; (14) administer the employee service awards program; (15) administer merit pay program; and (16) administer the new employee orientation program to include anti-harassment policy and training.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
2160-EMPLOYEE RELATIONS	\$ 232,767	\$ 238,096	\$ 352,582	\$ 417,926
2161-RECRUITMENT & CLASSIFICATION	\$ 489,327	\$ 470,113	\$ 617,313	\$ 619,208
2165-EMPLOYEE HEALTH SERVICES	\$ 156,673	\$ 153,409	\$ 188,592	\$ 190,200
AGENCY 021 TOTALS	\$ 878,767	\$ 861,618	\$ 1,158,487	\$ 1,227,334

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
2160-EMPLOYEE RELATIONS	2.00	-	-	2.00	-	-	-	-	-
2161-RECRUITMENT & CLASSIFICATION	5.00	-	-	4.00	-	-	(1.00)	-	-
2165-EMPLOYEE HEALTH SERVICES	1.00	1.00	-	1.00	1.00	-	-	-	-
AGENCY 021 TOTALS	8.00	1.00	-	7.00	1.00	-	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 021 - HUMAN RESOURCES  
**ORGANIZATION:** 2160 - EMPLOYEE RELATIONS

**GENERAL OBJECTIVES**

Plan, organize, and direct the City's centralized personnel and employee relations program and establish City-wide training and development programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Advise City staff in the analysis and resolution of various human resources issues and concerns; (2) plan and implement the City's compliance with applicable Federal, State and local regulations; (3) negotiate and administer collective bargaining agreements; (4) emphasize employee training; (5) coordinate, monitor and evaluate the City's equal employment policies; (6) coordinate EEO training programs for City agencies; (7) conduct investigations and respond to compliance agencies; (8) monitor compliance with the Americans with Disabilities Act; (9) provide ongoing anti-harassment, discrimination and managerial skills training; (10) investigate and respond to unemployment insurance (UI) claims; and (11) monitor the City's driver's training program.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 142,448	\$ 139,067	\$ 287,716	\$ 350,124
MAINTENANCE & OPERATIONS	\$ 90,319	\$ 99,029	\$ 64,866	\$ 67,802
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 232,767	\$ 238,096	\$ 352,582	\$ 417,926

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
928-HUMAN RESOURCES DIRECTOR	1.00	0.00	0	1.00	0.00	0	-	-	-
680-ADMINISTRATIVE SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes anticipated.

## 001- 021-2160

## GENERAL FUND- HUMAN RESOURCES-EMPLOYEE RELATIONS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$108,601	\$89,353	11001	SALARIES	\$185,067	\$231,400	25.0%
\$0	\$252	11003	SUPPLEMENTAL PAY	\$0	\$0	0.0%
\$6,082	\$14,196	11501	RETIREMENT	\$40,588	\$56,692	39.7%
\$4,258	\$6,250	11503	EMPL/CITY P.E.R.S.	\$15,884	\$0	-100.0%
\$1,582	\$1,412	11611	FICA MEDICARE	\$2,684	\$3,400	26.7%
\$15,082	\$20,468	11701	HEALTH INSURANCE	\$30,524	\$34,217	12.1%
\$233	\$354	11702	LIFE INSURANCE	\$714	\$727	1.9%
\$1,178	\$1,219	11703	WORKERS COMPENSATION	\$2,787	\$3,499	25.6%
\$588	\$1,290	11704	DENTAL/VISION INSURANCE	\$2,260	\$4,018	77.7%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$873	\$890	11715	DISABILITY INSURANCE	\$1,009	\$1,100	9.1%
\$1,945	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$568	\$824	11807	SICK LEAVE RESERVE	\$1,921	\$2,402	25.0%
\$1,460	\$2,209	11808	VACATION RESERVE	\$3,929	\$4,904	24.8%
\$0	\$0	11902	CAR ALLOWANCE	\$0	\$3,042	0.0%
<b>\$142,448</b>	<b>\$139,067</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$287,716</b>	<b>\$350,124</b>	<b>21.7%</b>
\$3,328	\$3,760	43600	OFFICE SUPPLIES	\$4,000	\$4,000	0.0%
\$2,113	\$3,199	43700	POSTAGE	\$3,000	\$3,000	0.0%
\$0	\$0	44050	MILEAGE EXPENSE	\$250	\$250	0.0%
\$60,580	\$64,125	44821	CONTRACT SERVICES-HUMAN RESOURCES	\$24,000	\$24,000	0.0%
\$5,394	\$12,330	45021	SPECIAL EXPENSE-HUMAN RESOURCES	\$10,000	\$10,000	0.0%
\$9,236	\$10,758	45501	PRINTING AND PHOTOCOPY CHARGES	\$4,452	\$4,452	0.0%
\$9,668	\$4,856	45998	ITC CHARGES	\$19,164	\$22,100	15.3%
<b>\$90,319</b>	<b>\$99,029</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$64,866</b>	<b>\$67,802</b>	<b>4.5%</b>
<b>\$232,767</b>	<b>\$238,096</b>		<b>TOTAL FOR ORGANIZATION- 2160</b>	<b>\$352,582</b>	<b>\$417,926</b>	<b>18.5%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 021 - HUMAN RESOURCES  
**ORGANIZATION:** 2161 - RECRUITMENT & CLASSIFICATION

**GENERAL OBJECTIVES**

Coordinate the City's human resources program through centralized recruitment/testing, administer employee recognition programs, provide centralized administration of the City's position classification and pay system, and coordinate City-wide training and development programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Conduct recruitment as needed; (2) maintain selection procedures to meet the needs of City departments and comply with EEO and ADA Regulations; (3) administer employee service and suggestion awards programs; (4) administer bilingual certification programs; (5) administer the employee performance evaluation program; (6) administer the medical program; (7) implement and administer a flexible spending account and continue to develop an alternative benefit plan structure; (8) administer new employee payroll and personnel orientation program; (9) implement employer/employee agreements; (10) administer the exit interview program; (11) conduct payroll processing; (12) administer retiree medical program; (13) reconcile medical and dental benefit billings; (14) develop training manuals; (15) develop liaisons within community groups and educational institutions; (16) coordinate training programs for management and supervisory employees; (17) assist in the implementation, monitoring and administration of the intranet; and (18) administer the part-time employee retirement program.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 452,459	\$ 414,381	\$ 555,324	\$ 512,038
MAINTENANCE & OPERATIONS	\$ 36,869	\$ 55,733	\$ 61,989	\$ 107,170
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 489,327	\$ 470,113	\$ 617,313	\$ 619,208

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
643-ASSISTANT HUMAN RESOURCES MANAGER	2.00	0.00	0	2.00	0.00	0	-	-	-
621-HUMAN RESOURCES ANALYST	2.00	0.00	0	2.00	0.00	0	-	-	-
209-SENIOR ADMINISTRATIVE AIDE	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
ORGANIZATION TOTAL	5.00	0.00	0	4.00	0.00	0	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As part of the City-wide Workforce Reduction Plan (WRP) the full time Senior Administrative Aide position was eliminated.
- (2) Line item 45021: Includes an additional \$50,000 for training as approved in the City-wide budget adjustment.

## 001- 021-2161

## GENERAL FUND- HUMAN RESOURCES-RECRUITMENT &amp; CLASSIFICATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$278,677	\$261,489	11001	SALARIES	\$349,387	\$328,926	-5.9%
\$2,080	\$2,104	11003	SUPPLEMENTAL PAY	\$1,040	\$0	-100.0%
\$52,149	\$47,093	11501	RETIREMENT	\$76,851	\$80,585	4.9%
\$23,661	\$20,379	11503	EMPL/CITY P.E.R.S.	\$29,854	\$0	-100.0%
\$3,632	\$3,339	11611	FICA MEDICARE	\$4,423	\$4,793	8.4%
\$56,366	\$49,831	11701	HEALTH INSURANCE	\$60,188	\$59,774	-0.7%
\$1,187	\$950	11702	LIFE INSURANCE	\$1,371	\$1,131	-17.5%
\$4,373	\$5,254	11703	WORKERS COMPENSATION	\$5,261	\$4,974	-5.5%
\$8,332	\$7,080	11704	DENTAL/VISION INSURANCE	\$8,807	\$8,035	-8.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$8,750	0.0%
\$4,366	\$3,097	11715	DISABILITY INSURANCE	\$2,455	\$1,760	-28.3%
\$3,595	\$952	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$700	-20.0%
\$3,083	\$2,750	11807	SICK LEAVE RESERVE	\$3,625	\$3,414	-5.8%
\$9,481	\$8,569	11808	VACATION RESERVE	\$9,700	\$7,708	-20.5%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$1,488	0.0%
<b>\$452,459</b>	<b>\$414,381</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$555,324</b>	<b>\$512,038</b>	<b>-7.8%</b>
\$3,592	\$2,613	43500	ADVERTISING & PUBLICATIONS	\$10,000	\$10,000	0.0%
\$0	\$0	44821	CONTRACT SERVICES-HUMAN RESOURCES	\$5,000	\$5,000	0.0%
\$8,459	\$27,097	45021	SPECIAL EXPENSE-HUMAN RESOURCES	\$10,000	\$60,000	500.0%
\$110	\$198	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$24,708	\$26,023	45998	ITC CHARGES	\$36,989	\$32,170	-13.0%
<b>\$36,869</b>	<b>\$55,931</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$61,989</b>	<b>\$107,170</b>	<b>72.9%</b>
<b>\$489,327</b>	<b>\$470,311</b>		<b>TOTAL FOR ORGANIZATION- 2161</b>	<b>\$617,313</b>	<b>\$619,208</b>	<b>0.3%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 021 - HUMAN RESOURCES  
**ORGANIZATION:** 2165 - EMPLOYEE HEALTH SERVICES

**GENERAL OBJECTIVES**

Administer the City's health, safety and self-funded workers compensation programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Manage City's medical examination program; (2) maintain safety and health reporting system; (3) supervise workers compensation claims administration; (4) strengthen the City's monitoring and training of different City sections to ensure compliance with CAL/OSHA regulations/standards; (5) process disability retirement applications; (6) administer the City's drug and alcohol testing program as mandated by the Omnibus Transportation Employee Testing Act of 1991; (7) coordinate employee health and wellness programs; (8) administer the City's employee assistance program; (9) coordinate supervisory safety training sessions; (10) strengthen the City's safety program by developing more safety committees in the City; and (11) implement recent reform legislation anticipated to reduce City's workers compensation costs over the next year.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 94,467	\$ 92,390	\$ 102,927	\$ 111,145
MAINTENANCE & OPERATIONS	\$ 62,206	\$ 61,020	\$ 85,665	\$ 79,055
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 156,673	\$ 153,409	\$ 188,592	\$ 190,200

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
228-OFFICE ASSISTANT	1.00	1.00	0	1.00	1.00	0	-	-	-
ORGANIZATION TOTAL	1.00	1.00	0	1.00	1.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

## 001- 021-2165

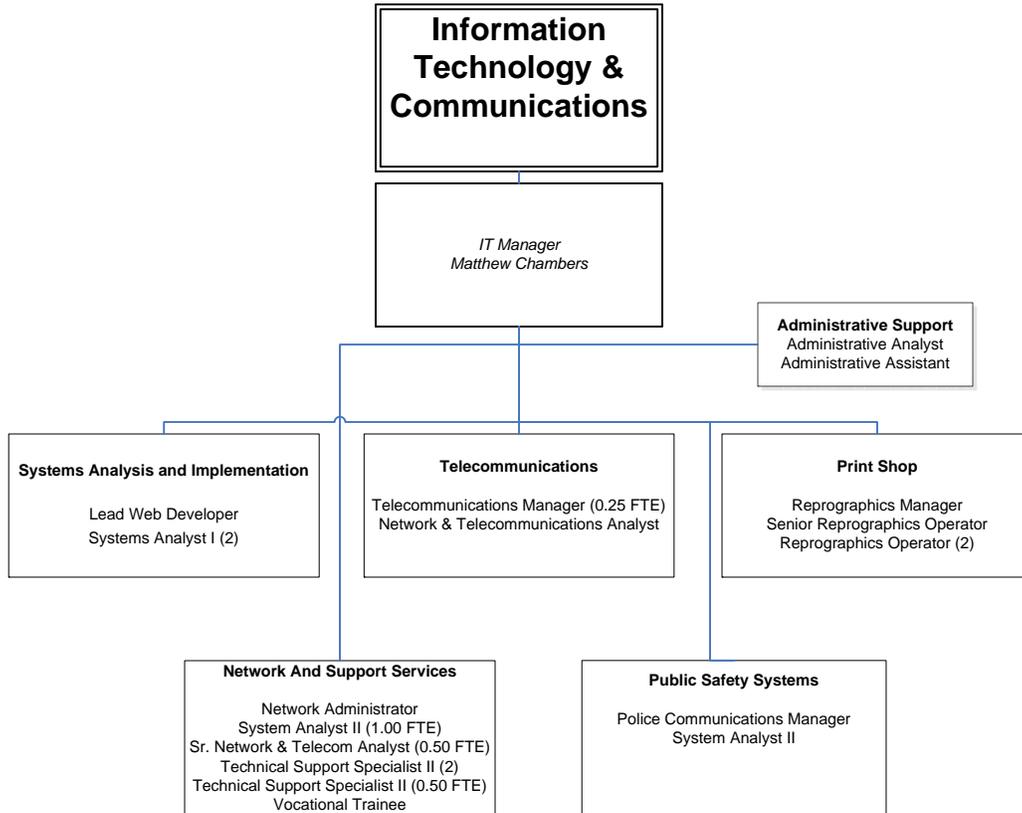
## GENERAL FUND- HUMAN RESOURCES-EMPLOYEE HEALTH SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$58,082	\$55,093	11001	SALARIES	\$61,948	\$67,158	8.4%
\$10,929	\$10,811	11501	RETIREMENT	\$13,579	\$16,453	21.2%
\$2,263	\$2,518	11503	EMPL/CITY P.E.R.S.	\$2,439	\$0	-100.0%
\$842	\$799	11611	FICA MEDICARE	\$898	\$974	8.4%
\$17,912	\$18,856	11701	HEALTH INSURANCE	\$19,614	\$21,799	11.1%
\$80	\$72	11702	LIFE INSURANCE	\$77	\$72	-6.5%
\$627	\$744	11703	WORKERS COMPENSATION	\$932	\$1,016	9.0%
\$960	\$1,011	11704	DENTAL/VISION INSURANCE	\$1,055	\$1,064	0.9%
\$408	\$344	11715	DISABILITY INSURANCE	\$289	\$331	14.6%
\$732	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$463	\$475	11807	SICK LEAVE RESERVE	\$460	\$509	10.8%
\$1,170	\$1,317	11808	VACATION RESERVE	\$1,286	\$1,418	10.3%
<b>\$94,467</b>	<b>\$92,390</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$102,927</b>	<b>\$111,145</b>	<b>8.0%</b>
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$300	\$300	0.0%
\$105	\$2,101	44821	CONTRACT SERVICES-HUMAN RESOURCES	\$6,000	\$6,000	0.0%
\$52,735	\$52,692	45021	SPECIAL EXPENSE-HUMAN RESOURCES	\$71,858	\$65,000	-9.5%
\$4,059	\$998	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$5,308	\$5,230	45998	ITC CHARGES	\$6,856	\$7,104	3.6%
<b>\$62,206</b>	<b>\$61,020</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$85,665</b>	<b>\$79,055</b>	<b>-7.7%</b>
<b>\$156,673</b>	<b>\$153,409</b>		<b>TOTAL FOR ORGANIZATION- 2165</b>	<b>\$188,592</b>	<b>\$190,200</b>	<b>0.9%</b>



# City of Inglewood

October 1, 2014



FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# INFORMATION TECHNOLOGY & COMMUNICATIONS

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Information Technology and Communications Department for FY2014-15 is to improve and enhance the daily business process through the use of cost-effective technology solutions, while increasing customer service satisfaction.

### MISSION STATEMENT

To lead and support the City of Inglewood in the appropriate application of existing and emerging information technologies. Proactively identify and define opportunities in technology that will enhance and automate operations by providing desktop technical support, systems analysis and implementation, telecommunication services and support, data center operations and support, and print shop services. To enhance the ability of City officials, staff, and employees by providing the highest level of service and customer-focused support to the citizens of Inglewood.

### GENERAL OBJECTIVES

Continue providing the City of Inglewood with state-of-the-art computer technology. Leverage technology to provide solutions that improve efficiency and allow City operating departments to better serve the community. Seek user input to improve products and services offered. Constantly examine service delivery to ensure customer satisfaction.

### FY2014-15 PROGRAM OBJECTIVES

(1) Provide the best service possible for our network and telephone customers by completing 90% or more of the trouble calls in one day or less; (2) provide City-wide computer training courses; (3) ensure availability of mission critical systems such as public safety; (4) provide systems analysis and implementation of client-server and web-based business solutions; and, (5) provide document production and print shop services to City Administration and the City's departments.

### PERFORMANCE MEASURES

- (1) Provide the best service possible for our network and telephone customers by completing 90% or more of the trouble calls in one day or less.
- (2) Provide daily website monitoring and maintenance for accuracy and timeliness of content on the City's website.
- (3) Provide network and server availability at a rate of 99% uptime.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
2410-ADMINISTRATIVE SUPPORT	\$ 133,271	\$ 321,120	\$ 391,065	\$ 438,021
2420-NETWORK&SUPPORT SERVICES	\$ 1,219,966	\$ 1,095,915	\$ 1,570,540	\$ 1,448,932
2430-DATA CENTER OPERATIONS	\$ 9,361	\$ 12,143	\$ -	\$ -
2440-SYSTEMS ANALYSIS & IMPLEMENTATION	\$ 881,733	\$ 699,555	\$ 819,522	\$ 864,857
2450-TELECOMMUNICATIONS	\$ 650,516	\$ 461,203	\$ 806,285	\$ 774,243
2470-PRINT SHOP	\$ 496,156	\$ 533,598	\$ 542,991	\$ 549,250
2480-PUBLIC SAFETY SYSTEMS	\$ 678,356	\$ 652,240	\$ 763,118	\$ 782,542
AGENCY 024 TOTALS	\$ 4,069,358	\$ 3,775,774	\$ 4,893,522	\$ 4,857,845

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
2410-ADMINISTRATIVE SUPPORT	3.00	0.00	0	3.00	0.00	0	-	-	-
2420-NETWORK & SUPPORT SERVICES	4.00	1.48	150	2.00	2.48	150	(2.00)	1.00	-
2440-SYSTEMS ANALYSIS & IMPLEMENTATION	3.00	0.00	0	3.00	0.00	0	-	-	-
2450-TELECOMMUNICATIONS	1.00	0.25	0	1.00	0.25	0	-	-	-
2470-PRINT SHOP	4.00	0.00	0	4.00	0.00	0	-	-	-
2480-PUBLIC SAFETY SYSTEMS	2.00	0.00	0	2.00	0.00	0	-	-	-
AGENCY 024 TOTALS	17.00	1.73	150	15.00	2.73	150	(2.00)	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2410 - ADMINISTRATIVE SUPPORT

**GENERAL OBJECTIVES**

Oversee the City's growth in the application and use of computer technology. Provide overall guidance, administration, and technical support to the operating divisions of the department.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide quality information services support to the City's operating departments; (2) oversee the marketing and administration of the Parking Ticket System; (3) interface with all systems users to assess needs and potential solutions; and (4) implement automated e-business solutions that benefit employees and citizens.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 100,317	\$ 287,871	\$ 357,922	\$ 404,878
MAINTENANCE & OPERATIONS	\$ 32,954	\$ 33,249	\$ 33,143	\$ 33,143
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 133,271	\$ 321,120	\$ 391,065	\$ 438,021

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
867-I.T.C. MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
603-ADMINISTRATIVE ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	3.00	0.00	0	3.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

125- 024-2410

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$58,532	\$193,174	11001	SALARIES	\$225,861	\$258,570	14.5%
\$11,016	\$37,908	11501	RETIREMENT	\$49,531	\$63,348	27.9%
\$5,057	\$13,406	11503	EMPL/CITY P.E.R.S.	\$19,471	\$0	-100.0%
\$857	\$2,819	11611	FICA MEDICARE	\$3,278	\$3,754	14.5%
\$17,082	\$23,625	11701	HEALTH INSURANCE	\$38,164	\$41,261	8.1%
\$224	\$506	11702	LIFE INSURANCE	\$807	\$776	-3.9%
\$637	\$2,621	11703	WORKERS COMPENSATION	\$3,401	\$3,910	15.0%
\$1,746	\$3,566	11704	DENTAL/VISION INSURANCE	\$5,454	\$6,026	10.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$13,750	0.0%
\$1,036	\$1,883	11715	DISABILITY INSURANCE	\$1,665	\$1,782	7.0%
\$732	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$545	\$525	-3.6%
\$675	\$1,768	11807	SICK LEAVE RESERVE	\$2,344	\$2,683	14.5%
\$2,724	\$6,072	11808	VACATION RESERVE	\$7,401	\$8,493	14.8%
<b>\$100,317</b>	<b>\$287,871</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$357,922</b>	<b>\$404,878</b>	<b>13.1%</b>
\$811	\$1,106	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$32,142	\$32,143	45999	OVERHEAD	\$32,143	\$32,143	0.0%
<b>\$32,954</b>	<b>\$33,249</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$33,143</b>	<b>\$33,143</b>	<b>0.0%</b>
<b>\$133,271</b>	<b>\$321,120</b>		<b>TOTAL FOR ORGANIZATION- 2410</b>	<b>\$391,065</b>	<b>\$438,021</b>	<b>12.0%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2420 - NETWORK & SUPPORT SERVICES

**GENERAL OBJECTIVES**

Supervise all Local Area Network (LAN) developments, upgrades, and automated support services to better assist City departments with their personal computing needs. Continue to manage computer hardware and software citywide as well as provide training to all users. Provide administrative support functions for the Information Technology & Communication Department.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Administer and continue to upgrade the Local Area Network; (2) implement network management software; (3) provide training classes for most recent versions of Microsoft Office products; (4) ensure proper backups exist for all Local Area Network data; (5) provide help desk services to all City employees for computer related issues; (6) Provide technical support services to our contract customers and outside agencies; (7) ensure maximum uptime for all public safety and business applications; (8) seek cost-effective service alternatives; and (9) administer security profiles for all systems.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 670,253	\$ 535,892	\$ 570,271	\$ 445,418
MAINTENANCE & OPERATIONS	\$ 446,223	\$ 418,740	\$ 754,269	\$ 757,514
CAPITAL OUTLAY	\$ 103,489	\$ 141,284	\$ 246,000	\$ 246,000
ORGANIZATION TOTAL	\$ 1,219,966	\$ 1,095,915	\$ 1,570,540	\$ 1,448,932

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	POS	FTE	OT	POS	FTE	OT	POS	FTE	OT
870-SYSTEMS ANALYST II	0.00	1.00	0	0.00	1.00	0	-	-	-
856-NETWORK ADMINISTRATOR	1.00	0.00	0	1.00	0.00	0	-	-	-
846-SR. NETWORK & TELECOMM. ANALYST	1.00	0.00	0	0.00	0.50	0	(1.00)	0.50	-
215-TECHNICAL SUPPORT SPECIALIST II	2.00	0.00	150	1.00	0.50	150	(1.00)	0.50	-
122-VOCATIONAL TRAINEE	0.00	0.48	0	0.00	0.48	0	-	-	-
ORGANIZATION TOTAL	4.00	1.48	150	2.00	2.48	150	(2.00)	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As a result of the City-wide Work Force Reduction Plan (WFR), the Senior Network & Telecom Analyst and Technical Support Specialist II were eliminated. To meet the ongoing operational needs of the department a .50 full time equivalent (FTE) Senior Network Analyst and .50 FTE Technical Support Specialist II were added in FY2014-15.
- (2) To meet the ongoing operational needs of the department a .50 full time equivalent (FTE) Senior Network Analyst and .50 FTE Technical Support Specialist II were added in FY2014-15.

125- 024-2420

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-NETWORKING & SUPPORT SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$411,135	\$316,319	11001	SALARIES	\$350,631	\$303,446	-13.5%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$138	\$106	11100	REGULAR OVERTIME	\$6,200	\$6,200	0.0%
\$26,582	\$26,192	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$77,573	\$62,251	11501	RETIREMENT	\$75,372	\$56,814	-24.6%
\$28,789	\$20,516	11503	EMPL/CITY P.E.R.S.	\$22,037	\$0	-100.0%
\$6,497	\$5,007	11611	FICA MEDICARE	\$5,084	\$4,418	-13.1%
\$74,234	\$71,400	11701	HEALTH INSURANCE	\$75,526	\$41,183	-45.5%
\$1,401	\$1,122	11702	LIFE INSURANCE	\$1,176	\$416	-64.7%
\$6,497	\$6,864	11703	WORKERS COMPENSATION	\$8,325	\$9,480	13.9%
\$8,712	\$7,170	11704	DENTAL/VISION INSURANCE	\$7,488	\$4,227	-43.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$6,875	0.0%
\$4,776	\$2,854	11715	DISABILITY INSURANCE	\$2,454	\$1,413	-42.4%
\$5,505	\$875	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,058	\$1,050	-0.7%
\$4,063	\$3,138	11807	SICK LEAVE RESERVE	\$3,044	\$1,903	-37.5%
\$13,309	\$11,027	11808	VACATION RESERVE	\$10,836	\$6,952	-35.8%
<b>\$670,253</b>	<b>\$535,892</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$570,271</b>	<b>\$445,418</b>	<b>-21.9%</b>
\$2,733	\$2,546	43600	OFFICE SUPPLIES	\$3,000	\$3,000	0.0%
\$342	\$83	43700	POSTAGE	\$1,000	\$1,000	0.0%
\$3,796	\$4,000	44000	EQUIPMENT EXPENSE	\$4,149	\$4,094	-1.3%
\$0	\$431	44500	DUES & SUBSCRIPTIONS	\$500	\$500	0.0%
\$36,681	\$67,075	44824	CONTRACT SERVICES-IT&C	\$72,000	\$75,300	4.6%
\$139,324	\$78,227	45024	SPECIAL EXPENSE-IT&C	\$393,143	\$393,143	0.0%
\$0	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$14,100	\$14,100	0.0%
\$263,348	\$266,377	45999	OVERHEAD	\$266,377	\$266,377	0.0%
<b>\$446,223</b>	<b>\$418,740</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$754,269</b>	<b>\$757,514</b>	<b>0.4%</b>
\$12,072	\$0	66000	OFFICE EQUIPMENT/FURNITURE	\$20,000	\$20,000	0.0%
\$91,417	\$141,284	66024	OFFICE EQUIPMNT/FURNITURE-IT&C	\$226,000	\$226,000	0.0%
<b>\$103,489</b>	<b>\$141,284</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$246,000</b>	<b>\$246,000</b>	<b>0.0%</b>
<b>\$1,219,966</b>	<b>\$1,095,915</b>		<b>TOTAL FOR ORGANIZATION- 2420</b>	<b>\$1,570,540</b>	<b>\$1,448,932</b>	<b>-7.7%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2430 - DATA CENTER OPERATIONS

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 9,361	\$ 12,143	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 9,361	\$ 12,143	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

125- 024-2430

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-OPERATIONS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$478	43600	OFFICE SUPPLIES	\$0	\$0	0.0%
\$140	\$59	45024	SPECIAL EXPENSE-IT&C	\$0	\$0	0.0%
\$9,221	\$11,605	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$9,361</b>	<b>\$12,143</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$9,361</b>	<b>\$12,143</b>		<b>TOTAL FOR ORGANIZATION- 2430</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2440 - SYSTEMS ANALYSIS AND IMPLEMENTATION

**GENERAL OBJECTIVES**

Oversee the analysis, design, implementation, and overall project management of information technology-based solutions among the various operating departments of the City. Monitor all business and public safety systems, and provide analysis and support services to enhance them. Also expand and oversee the city's growth in the implementation and utilization of Electronic Document Management System (EDMS) technologies and processes. Provide project management, training, and support to the operating departments of the City as it relates the City's EDMS, web-related, and mainframe migration initiatives and activities.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Process user automation and information technology requests from City staff; (2) migrate, support, implement, and enhance Public Safety systems; (3) support the City's multi-server, multiplatform, environment; (4) develop and deploy web-based business system designs and institutional plans; (5) together with the operating divisions of the City, determine a City-wide strategic direction for the continued deployment of EDMS throughout the City; (6) manage the City's web publication process; (7) analyze, design, coordinate, and continue managing the multiphase, City-wide backup file conversion of existing paper-based records to electronic images for those operating departments that demonstrate the best return on investment; (8) design and implement a day-forward document capture mechanism for paper-based records within the City; (9) pursue a City-wide migration toward electronic forms (e-forms) for the purpose of streamlining productivity and automating processes both internally and externally; (10) implement a cost-effective full-text search and retrieval mechanism on the City's website for historical minutes, resolutions, and ordinances.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 378,817	\$ 319,841	\$ 336,141	\$ 386,952
MAINTENANCE & OPERATIONS	\$ 502,916	\$ 379,714	\$ 483,381	\$ 477,905
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 881,733	\$ 699,555	\$ 819,522	\$ 864,857

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
694-SYSTEMS ANALYST I	2.00	0.00	0	2.00	0.00	0	-	-	-
669-LEAD WEB DEVELOPER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	3.00	0.00	0	3.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

125- 024-2440

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-SYSTEM ANALYSIS & IMPLEMENTATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$230,183	\$192,741	11001	SALARIES	\$202,162	\$235,820	16.6%
\$43,246	\$35,846	11501	RETIREMENT	\$44,333	\$57,775	30.3%
\$19,243	\$15,427	11503	EMPL/CITY P.E.R.S.	\$17,420	\$0	-100.0%
\$3,389	\$2,815	11611	FICA MEDICARE	\$2,933	\$3,428	16.9%
\$54,720	\$52,887	11701	HEALTH INSURANCE	\$50,598	\$58,112	14.9%
\$781	\$560	11702	LIFE INSURANCE	\$614	\$576	-6.2%
\$2,497	\$2,616	11703	WORKERS COMPENSATION	\$3,044	\$3,566	17.1%
\$6,227	\$5,171	11704	DENTAL/VISION INSURANCE	\$5,328	\$6,026	13.1%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$8,750	0.0%
\$3,853	\$2,304	11715	DISABILITY INSURANCE	\$1,593	\$2,240	40.6%
\$3,223	\$706	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$2,909	\$2,185	11807	SICK LEAVE RESERVE	\$2,098	\$2,447	16.6%
\$8,546	\$6,582	11808	VACATION RESERVE	\$5,493	\$7,688	40.0%
<b>\$378,817</b>	<b>\$319,841</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$336,141</b>	<b>\$386,952</b>	<b>15.1%</b>
\$0	\$259	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$0	\$1,158	44300	TRAVEL & SUBSISTENCE	\$0	\$0	0.0%
\$63,116	\$31,027	44824	CONTRACT SERVICES-IT&C	\$244,106	\$276,500	13.3%
\$99,011	\$91,192	45024	SPECIAL EXPENSE-IT&C	\$53,870	\$16,000	-70.3%
\$184,404	\$184,405	45999	OVERHEAD	\$184,405	\$184,405	0.0%
\$156,384	\$71,672	48500	DEPRECIATION EXPENSE	\$0	\$0	0.0%
<b>\$502,916</b>	<b>\$379,714</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$483,381</b>	<b>\$477,905</b>	<b>-1.1%</b>
<b>\$881,733</b>	<b>\$699,555</b>		<b>TOTAL FOR ORGANIZATION- 2440</b>	<b>\$819,522</b>	<b>\$864,857</b>	<b>5.5%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2450 - TELECOMMUNICATIONS

**GENERAL OBJECTIVES**

Manage the City's telephone switch, keep the telephones and cabling in good working order. Administer the voice mail system and other telecommunications equipment for all City facilities.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide support for all telephones, faxes and cellular phones in the City; (2) maintain telephone costs and provide the best possible service in telecommunications; (3) administer citywide voice mail system; and, (4) upgrade telephone switch equipment at the City Service Center.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 121,495	\$ 123,977	\$ 120,817	\$ 88,326
MAINTENANCE & OPERATIONS	\$ 529,021	\$ 337,226	\$ 685,468	\$ 685,917
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 650,516	\$ 461,203	\$ 806,285	\$ 774,243

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
879-NETWORK & TELECOMM ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
833-TELECOMM MANAGER	0.00	0.25	0	0.00	0.25	0	-	-	-
ORGANIZATION TOTAL	1.00	0.25	0	1.00	0.25	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

125- 024-2450

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-TELECOMMUNICATIONS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$54,103	\$60,867	11001	SALARIES	\$77,962	\$68,692	-11.9%
\$27,440	\$18,157	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$8,548	\$9,879	11501	RETIREMENT	\$13,157	\$12,427	-5.5%
\$3,633	\$4,027	11503	EMPL/CITY P.E.R.S.	\$5,136	\$0	-100.0%
\$1,182	\$1,146	11611	FICA MEDICARE	\$1,130	\$996	-11.9%
\$14,968	\$16,213	11701	HEALTH INSURANCE	\$13,224	\$26	-99.8%
\$247	\$244	11702	LIFE INSURANCE	\$264	\$104	-60.6%
\$5,702	\$8,019	11703	WORKERS COMPENSATION	\$5,869	\$5,393	-8.1%
\$1,498	\$1,645	11704	DENTAL/VISION INSURANCE	\$1,733	\$144	-91.7%
\$408	\$500	11715	DISABILITY INSURANCE	\$228	\$195	-14.5%
\$1,128	\$354	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$524	\$580	11807	SICK LEAVE RESERVE	\$623	\$0	-100.0%
\$2,114	\$2,343	11808	VACATION RESERVE	\$1,142	\$0	-100.0%
<b>\$121,495</b>	<b>\$123,977</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$120,817</b>	<b>\$88,326</b>	<b>-26.9%</b>
\$333,869	\$144,216	43401	UTILITIES-COMMUNICATIONS	\$472,128	\$487,624	3.3%
\$0	\$0	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$22,250	\$21,259	44824	CONTRACT SERVICES-IT&C	\$43,150	\$29,080	-32.6%
\$23,291	\$22,139	45024	SPECIAL EXPENSE-IT&C	\$19,577	\$18,600	-5.0%
\$149,612	\$149,613	45999	OVERHEAD	\$149,613	\$149,613	0.0%
<b>\$529,021</b>	<b>\$337,226</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$685,468</b>	<b>\$685,917</b>	<b>0.1%</b>
<b>\$650,516</b>	<b>\$461,203</b>		<b>TOTAL FOR ORGANIZATION- 2450</b>	<b>\$806,285</b>	<b>\$774,243</b>	<b>-4.0%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2470 - PRINT SHOP

**GENERAL OBJECTIVES**

Manage all printing and mailing functions for the City. Work with all departments in preparing and issuing communications instruments that provide valuable information to the citizens and employees of Inglewood. Design visual products that enhance the City's image.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Coordinate with all City departments to distribute needed information to the community through a variety of methods; (2) ensure quality service delivery in the area of printing, copying and mail delivery services; and, (3) ensure that billings for printing, mailing and copying are distributed to departments on a monthly basis.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 312,613	\$ 321,662	\$ 346,351	\$ 352,756
MAINTENANCE & OPERATIONS	\$ 183,543	\$ 211,936	\$ 196,640	\$ 196,494
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 496,156	\$ 533,598	\$ 542,991	\$ 549,250

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
855-REPROGRAPHICS MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
378-SR. REPROGRAPHICS OPERATOR	1.00	0.00	0	1.00	0.00	0	-	-	-
250-REPROGRAPHICS OPERATOR	2.00	0.00	0	2.00	0.00	0	-	-	-
ORGANIZATION TOTAL	4.00	0.00	0	4.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

125- 024-2470

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-PRINT SHOP

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$175,396	\$176,945	11001	SALARIES	\$188,268	\$210,626	11.9%
\$519	\$248	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$32,890	\$34,689	11501	RETIREMENT	\$41,286	\$51,602	25.0%
\$14,398	\$14,564	11503	EMPL/CITY P.E.R.S.	\$15,512	\$0	-100.0%
\$2,568	\$2,593	11611	FICA MEDICARE	\$2,739	\$3,054	11.5%
\$58,933	\$64,048	11701	HEALTH INSURANCE	\$68,418	\$56,305	-17.7%
\$691	\$641	11702	LIFE INSURANCE	\$676	\$671	-0.8%
\$7,706	\$9,702	11703	WORKERS COMPENSATION	\$11,488	\$13,088	13.9%
\$6,239	\$6,431	11704	DENTAL/VISION INSURANCE	\$6,721	\$7,068	5.2%
\$2,379	\$2,068	11715	DISABILITY INSURANCE	\$1,795	\$1,581	-11.9%
\$2,190	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$2,014	\$2,038	11807	SICK LEAVE RESERVE	\$1,953	\$2,186	11.9%
\$6,690	\$6,995	11808	VACATION RESERVE	\$6,795	\$5,876	-13.5%
<b>\$312,613</b>	<b>\$321,662</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$346,351</b>	<b>\$352,756</b>	<b>1.8%</b>
\$995	\$0	43500	ADVERTISING & PUBLICATIONS	\$4,000	\$4,000	0.0%
\$16	\$178	43600	OFFICE SUPPLIES	\$1,500	\$1,500	0.0%
\$9,928	\$10,300	44000	EQUIPMENT EXPENSE	\$10,890	\$10,744	-1.3%
\$636	\$38	44200	SMALL TOOLS	\$500	\$500	0.0%
\$6,307	\$1,320	44824	CONTRACT SERVICES-IT&C	\$25,000	\$25,000	0.0%
\$3,436	\$3,575	45024	SPECIAL EXPENSE-IT&C	\$2,700	\$2,700	0.0%
\$1,284	\$0	45500	LEASE/RENTAL-OTHER	\$0	\$0	0.0%
\$78,077	\$72,897	45501	PRINTING AND PHOTOCOPY CHARGES	\$28,422	\$28,422	0.0%
\$82,864	\$123,628	45999	OVERHEAD	\$123,628	\$123,628	0.0%
<b>\$183,543</b>	<b>\$211,936</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$196,640</b>	<b>\$196,494</b>	<b>-0.1%</b>
<b>\$496,156</b>	<b>\$533,598</b>		<b>TOTAL FOR ORGANIZATION- 2470</b>	<b>\$542,991</b>	<b>\$549,250</b>	<b>1.2%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 024 - INFORMATION TECHNOLOGY & COMMUNICATIONS  
**ORGANIZATION:** 2480 - PUBLIC SAFETY SYSTEMS

**GENERAL OBJECTIVES**

Support and train staff in the City's Public Safety Systems including its Computer Aided Dispatch (CAD) system, the Tiburon Records Management System (RMS), public safety radios, and patrol vehicle Mobile Data Computers (MDCs).

**FY2014-15 PROGRAM OBJECTIVES**

(1) Migrate the mainframe-based CAD system to a Windows-based client server application; (2) upgrade all MDCs to Windows XP; (3) upgrade the Tiburon RMS to version 7.5; (4) implement the personnel module of the RMS system and train all affected staff; and, (5) evaluate public safety-based wireless access City-wide.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 355,597	\$ 365,137	\$ 326,735	\$ 327,659
MAINTENANCE & OPERATIONS	\$ 322,759	\$ 273,704	\$ 436,383	\$ 454,883
CAPITAL OUTLAY	\$ -	\$ 13,399	\$ -	\$ -
ORGANIZATION TOTAL	\$ 678,356	\$ 652,240	\$ 763,118	\$ 782,542

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
870-SYSTEMS ANALYST II	1.00	0.00	0	1.00	0.00	0	-	-	-
837-POLICE COMPUTER SYSTEMS MGR.	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

125- 024-2480

IT & COMMUNICATIONS FUND- INFORMATION TECHNOLOGY & COMM-PUBLIC SAFETY SYSTEMS

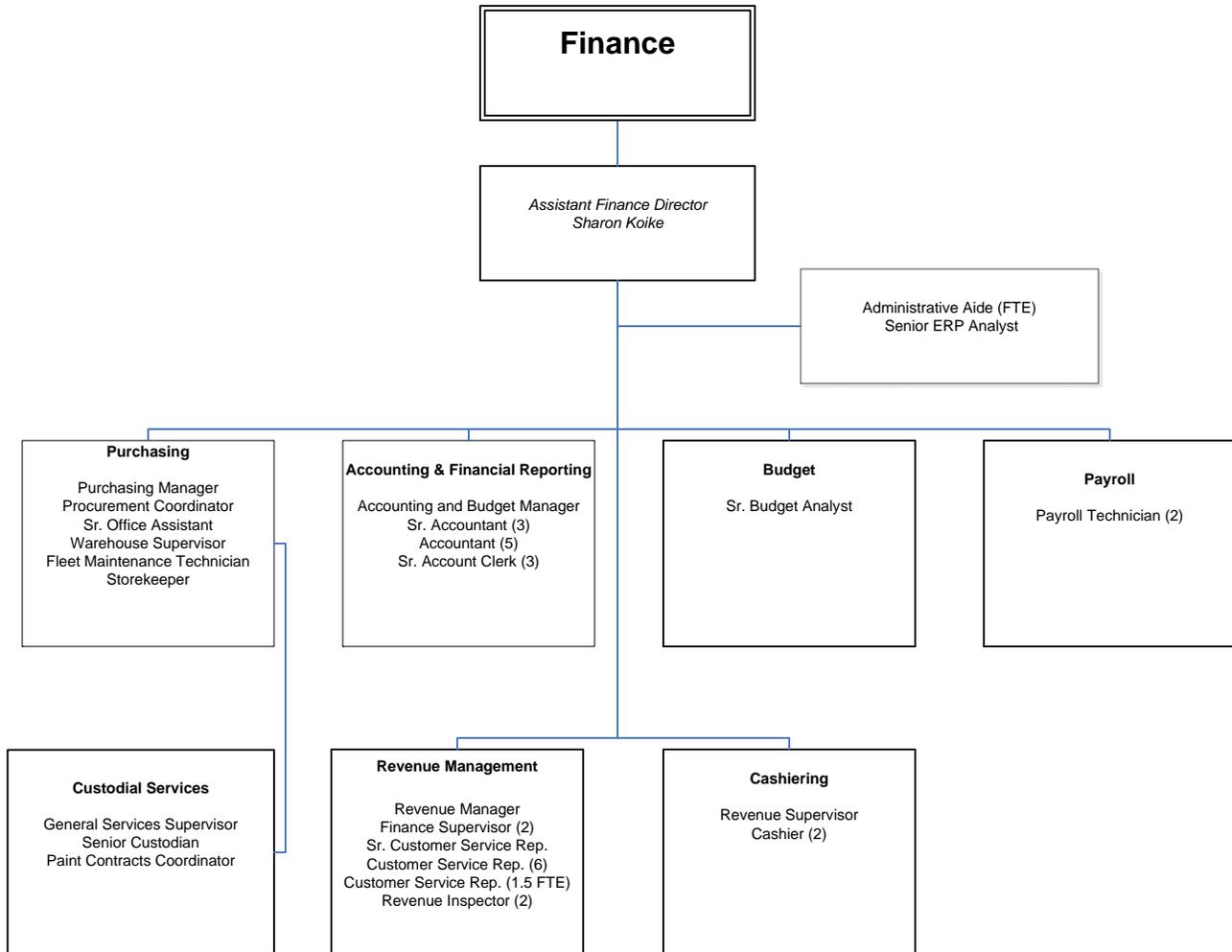
<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$233,974	\$241,383	11001	SALARIES	\$204,139	\$208,254	2.0%
\$44,035	\$47,369	11501	RETIREMENT	\$44,766	\$51,021	14.0%
\$6,667	\$6,744	11503	EMPL/CITY P.E.R.S.	\$7,183	\$0	-100.0%
\$1,592	\$1,678	11611	FICA MEDICARE	\$1,206	\$3,021	150.4%
\$47,238	\$47,825	11701	HEALTH INSURANCE	\$50,377	\$44,272	-12.1%
\$680	\$626	11702	LIFE INSURANCE	\$664	\$632	-4.8%
\$2,538	\$3,272	11703	WORKERS COMPENSATION	\$3,073	\$3,149	2.5%
\$3,491	\$3,566	11704	DENTAL/VISION INSURANCE	\$3,721	\$4,018	8.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$2,761	\$2,106	11715	DISABILITY INSURANCE	\$1,630	\$1,208	-25.9%
\$2,693	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$2,160	\$2,185	11807	SICK LEAVE RESERVE	\$2,094	\$2,134	1.9%
\$7,768	\$7,857	11808	VACATION RESERVE	\$7,532	\$5,224	-30.6%
<b>\$355,597</b>	<b>\$365,137</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$326,735</b>	<b>\$327,659</b>	<b>0.3%</b>
\$0	\$0	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$64,362	\$5,210	44824	CONTRACT SERVICES-IT&C	\$75,015	\$75,015	0.0%
\$118,937	\$90,622	45024	SPECIAL EXPENSE-IT&C	\$182,500	\$201,000	10.1%
\$39	\$4	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$149,421	\$177,868	45999	OVERHEAD	\$177,868	\$177,868	0.0%
<b>\$332,759</b>	<b>\$273,704</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$436,383</b>	<b>\$454,883</b>	<b>4.2%</b>
\$0	\$13,399	66000	OFFICE EQUIPMENT/FURNITURE	\$0	\$0	0.0%
<b>\$0</b>	<b>\$13,399</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$688,356</b>	<b>\$652,240</b>		<b>TOTAL FOR ORGANIZATION- 2480</b>	<b>\$763,118</b>	<b>\$782,542</b>	<b>2.5%</b>



# City of Inglewood

October 1, 2014

Inglewood



# FINANCE

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Finance Department for FY2014-15 is to provide outstanding customer service to our internal and external customers and continue to facilitate a team-based approach that includes the creation of a strong foundation of support for the City and the other operating departments.

### MISSION STATEMENT

The Finance Department's mission is to provide sound fiscal management for the City using accepted accounting principles and to support City officials and departmental operations through a variety of quality financial services and customer service.

### GENERAL OBJECTIVES

Provide sound fiscal management for the City and to support citizens, City officials and departmental operations with quality financial information and superior customer service.

### FY2014-15 PROGRAM OBJECTIVES

Refer to individual organization programs objectives for details.

### PERFORMANCE MEASURES

- (1) Financial Reporting: Eliminate 75 percent of the findings related to Finance Department practices within the first three (3) quarters of the fiscal year and work with other departments to resolve their audit findings.
- (2) Financial Reporting: Maintain bank and account reconciliations to be within 2 percent of actual funds and expenditures transactions.
- (3) Financial Reporting: Have all cash and grants accounts reconciled by the fifth (5<sup>th</sup>) business day of the succeeding month and all journal transactions posted within three (3) subsequent days of reconciliation.
- (4) Budget: Present the budget to Mayor and City Council within the first ten (10) working days of August. Upload into the City's financial system the approved budget into the general ledger within 25 days after approved by Mayor and City Council.
- (5) Accounts Payable: Approved invoices will be paid within 15 business days of receipt by the Finance Department.
- (6) Accounts Payable: Zero number of mis-placed or "lost" invoices within the Finance Department.
- (7) Purchasing: All contracts and purchase agreements will be approved within eight (8) business days or returned to the department with instructions for corrections.
- (8) Purchasing: Reconcile warehouse inventory by the tenth (10<sup>th</sup>) business day of each succeeding month.
- (9) Revenue Cashiering: Zero errors calculated by percent and dollars for cash transactions across the cashiers' counter.
- (10) Water Utilities Customer Service: Notify Public Works Department of inactive and/or malfunctioning water meters within three (3) business days of monthly billings.
- (11) Department-wide: All customers (including City departments) calls to be returned within 4 hours of receipt.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
2510-ADMINISTRATIVE SUPPORT	\$ 359,660	\$ 323,193	\$ 390,880	\$ 401,009
2510-ADMIN. SUPPORT-HOLLYWOOD PARK CF	\$ 48,235	\$ 19,000	\$ -	\$ -
2515-BUDGET	\$ 264,267	\$ 266,992	\$ 290,119	\$ 167,292
2522-REVENUE MANAGEMENT	\$ 569,420	\$ 562,404	\$ 633,020	\$ 601,418
2523-CUSTOMER SERVICE- CASHIER	\$ 215,222	\$ 235,717	\$ 265,886	\$ 286,580
2524-CUSTOMER SERVICE-WATER	\$ 631,867	\$ 625,699	\$ 713,588	\$ 778,269
2531-PURCHASING & STORES	\$ 497,199	\$ 523,526	\$ 668,360	\$ 722,634
2541-FINANCIAL REPORTING	\$ 820,503	\$ 730,549	\$ 1,019,154	\$ 1,109,079
2543-PAYROLL	\$ 224,209	\$ 145,565	\$ 279,408	\$ 165,930
2544-ACCOUNTS PAYABLE	\$ 336,110	\$ 344,753	\$ 381,903	\$ 403,606
2562-CUSTODIAL SERVICES	\$ -	\$ -	\$ -	\$ 1,174,853
AGENCY 025 TOTALS	\$ 3,966,691	\$ 3,777,399	\$ 4,642,318	\$ 5,810,671

**POSITION SUMMARY RECAP**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
2510-ADMINISTRATIVE SUPPORT	2.00	1.00	0	2.00	1.00	0	-	-	-
2515-BUDGET	2.00	0.00	0	1.00	0.00	0	(1.00)	-	-
2522-REVENUE MANAGEMENT	6.00	1.50	50	5.00	1.50	50	(1.00)	-	-
2523-CUSTOMER SERVICE- CASHIER	3.00	0.00	60	3.00	0.00	60	-	-	-
2524-CUSTOMER SERVICE-WATER	6.00	0.00	100	6.00	0.00	100	-	-	-
2531-PURCHASING & STORES	6.00	0.00	0	6.00	0.00	0	-	-	-
2541-FINANCIAL REPORTING	8.00	0.00	0	8.00	0.00	0	-	-	-
2543-PAYROLL	3.00	0.00	0	2.00	0.00	0	(1.00)	-	-
2544-ACCOUNTS PAYABLE	4.00	0.00	150	4.00	0.00	150	-	-	-
2562-CUSTODIAL SERVICES	0.00	0.00	0	3.00	0.00	293	3.00	-	293
AGENCY 025 TOTALS	40.00	2.50	360	40.00	2.50	653	-	-	293

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND: 001 - GENERAL**  
**AGENCY: 025 - FINANCE**  
**ORGANIZATION: 2510 - FINANCE DIRECTOR**

**GENERAL OBJECTIVES**

To provide the citizens of Inglewood and the City's agencies with professional and courteous services, coordination, policy determination, and general management support.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide general managerial and administrative support to Finance Department staff; and (2) ensure high level of quality service to citizens and other departments.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 331,967	\$ 303,743	\$ 363,189	\$ 382,078
MAINTENANCE & OPERATIONS	\$ 27,693	\$ 19,451	\$ 27,691	\$ 18,931
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 359,660	\$ 323,193	\$ 390,880	\$ 401,009

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
836-SENIOR ERP ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
672-ASSISTANT FINANCE DIRECTOR	1.00	0.00	0	1.00	0.00	0	-	-	-
206-ADMINISTRATIVE AIDE	0.00	1.00	0	0.00	1.00	0	-	-	-
ORGANIZATION TOTAL	2.00	1.00	0	2.00	1.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The full time Senior ERP Analyst was eliminated as part of the Work Force Reduction Plan (WRP) in FY2013-14 and later reinstated as part of the City-wide budget adjustment.

001- 025-2510

GENERAL FUND- FINANCE-FINANCE DIRECTOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$228,217	\$200,417	11001	SALARIES	\$247,656	\$318,163	28.5%
\$0	\$78	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$37,079	\$38,039	11501	RETIREMENT	\$46,259	\$33,945	-26.6%
\$17,022	\$16,748	11503	EMPL/CITY P.E.R.S.	\$18,226	\$0	-100.0%
\$3,410	\$3,009	11611	FICA MEDICARE	\$3,678	\$2,593	-29.5%
\$20,894	\$22,116	11701	HEALTH INSURANCE	\$23,435	\$16,066	-31.4%
\$566	\$527	11702	LIFE INSURANCE	\$577	\$276	-52.2%
\$2,476	\$2,948	11703	WORKERS COMPENSATION	\$3,729	\$2,684	-28.0%
\$3,491	\$3,566	11704	DENTAL/VISION INSURANCE	\$3,721	\$2,009	-46.0%
\$2,866	\$2,186	11715	DISABILITY INSURANCE	\$1,702	\$863	-49.3%
\$3,183	\$515	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$350	-33.3%
\$2,138	\$2,235	11807	SICK LEAVE RESERVE	\$2,189	\$1,437	-34.3%
\$6,114	\$6,792	11808	VACATION RESERVE	\$6,983	\$3,693	-47.1%
\$4,512	\$4,568	11902	CAR ALLOWANCE	\$4,512	\$0	-100.0%
<b>\$331,967</b>	<b>\$303,743</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$363,189</b>	<b>\$382,078</b>	<b>5.2%</b>
\$364	\$735	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$0	\$0	44825	CONTRACT SERVICES-FINANCE DEPT	\$2,500	\$2,500	0.0%
\$353	\$170	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$26,976	\$18,545	45998	ITC CHARGES	\$24,191	\$15,431	-36.2%
<b>\$27,693</b>	<b>\$19,451</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$27,691</b>	<b>\$18,931</b>	<b>-31.6%</b>
<b>\$359,660</b>	<b>\$323,193</b>		<b>TOTAL FOR ORGANIZATION- 2510</b>	<b>\$390,880</b>	<b>\$401,009</b>	<b>2.6%</b>

**FUND:** 151 - HOLLYWOOD PARK PROJECT  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2510 - FINANCE DIRECTOR

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 48,235	\$ 19,000	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 48,235	\$ 19,000	\$ -	\$ -

**HIGHLIGHTS**

(1) This page is for historical purposes only.

151- 025-2510

HOLLYWOOD PARK CFD FUND- FINANCE-FINANCE DIRECTOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$48,235	\$19,000	44825	CONTRACT SERVICES-FINANCE DEPT	\$0	\$0	0.0%
\$48,235	\$19,000		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$48,235	\$19,000		TOTAL FOR ORGANIZATION- 2510	\$0	\$0	0.0%

**FUND:** 001 - GENERAL  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2515 - BUDGET

**GENERAL OBJECTIVES**

Preparation of the City's Annual Operating Budget. Process approved budget transfers and amendments. Preserve fiscal control as established by the City Charter. Analyze financial results and provide interim budget progress reports. Perform special projects and studies as required to facilitate budgetary decisions.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Assist the City Administrator in preparing and presenting the City's Annual Operating Budget; (2) improve budget data collection, analysis, and presentations; (3) provide training on budget formulation, monitoring and purchasing procedures to appropriate City staff; and (4) conduct special budget analysis and forecasting to strengthen the City's financial position.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 247,380	\$ 249,738	\$ 267,721	\$ 153,212
MAINTENANCE & OPERATIONS	\$ 16,887	\$ 17,255	\$ 22,398	\$ 14,080
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 264,267	\$ 266,992	\$ 290,119	\$ 167,292

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
641-SENIOR BUDGET ANALYST	2	0	0	1	0	0	(1.00)	-	-
ORGANIZATION TOTAL	2	0	0	1	0	0	1.00	-	-

(POS=FULL TIME POSITIONS / PT=PART TIME HOURS / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The full time Senior Budget Analyst was eliminated as part of the City-wide Work Force Reduction Plan (WRP) in FY2013-14.

## 001- 025-2515

## GENERAL FUND- FINANCE-BUDGET

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$144,338	\$145,934	11001	SALARIES	\$155,430	\$88,530	-43.0%
\$27,152	\$28,638	11501	RETIREMENT	\$34,085	\$21,689	-36.4%
\$12,465	\$12,609	11503	EMPL/CITY P.E.R.S.	\$13,429	\$0	-100.0%
\$2,121	\$2,201	11611	FICA MEDICARE	\$2,268	\$1,291	-43.1%
\$44,551	\$45,107	11701	HEALTH INSURANCE	\$47,511	\$29,149	-38.6%
\$476	\$434	11702	LIFE INSURANCE	\$464	\$178	-61.6%
\$1,569	\$1,984	11703	WORKERS COMPENSATION	\$2,340	\$1,339	-42.8%
\$3,490	\$3,566	11704	DENTAL/VISION INSURANCE	\$3,721	\$2,009	-46.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$2,552	\$1,985	11715	DISABILITY INSURANCE	\$1,482	\$849	-42.7%
\$1,815	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$175	-50.0%
\$1,663	\$1,682	11807	SICK LEAVE RESERVE	\$1,612	\$919	-43.0%
\$5,188	\$5,248	11808	VACATION RESERVE	\$5,030	\$2,710	-46.1%
<b>\$247,380</b>	<b>\$249,738</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$267,721</b>	<b>\$153,212</b>	<b>-42.8%</b>
\$977	\$826	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$99	\$350	45025	SPECIAL EXPENSE-FINANCE DEPT	\$1,500	\$1,500	0.0%
\$1,943	\$2,046	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,066	\$2,066	0.0%
\$13,868	\$14,033	45998	ITC CHARGES	\$17,832	\$9,514	-46.6%
<b>\$16,887</b>	<b>\$17,255</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$22,398</b>	<b>\$14,080</b>	<b>-37.1%</b>
<b>\$264,267</b>	<b>\$266,992</b>		<b>TOTAL FOR ORGANIZATION- 2515</b>	<b>\$290,119</b>	<b>\$167,292</b>	<b>-42.3%</b>

**FUND: 001 - GENERAL**  
**AGENCY: 025 - FINANCE**  
**ORGANIZATION: 2522 - REVENUE MANAGEMENT**

**GENERAL OBJECTIVES**

To provide equitable enforcement and efficient collection of all revenue sections of the City's Municipal Code for the benefit of the citizens of the City of Inglewood.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Perform revenue audits and compliance reviews of businesses to ensure compliance with the Inglewood Municipal Code and ensure collection of revenues due to the City; and (2) investigate other options available to the City to assist City management in future revenue planning and enforcement.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 501,342	\$ 493,081	\$ 555,905	\$ 528,920
MAINTENANCE & OPERATIONS	\$ 68,078	\$ 69,322	\$ 77,115	\$ 72,498
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 569,420	\$ 562,404	\$ 633,020	\$ 601,418

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
865-FINANCE SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
416-SR. CUSTOMER SERVICE REP.	1.00	0.00	0	1.00	0.00	0	-	-	-
350-REVENUE INSPECTOR	2.00	0.00	20	2.00	0.00	20	-	-	-
242-CUSTOMER SERVICE REP.	2.00	1.50	30	1.00	1.50	30	(1.00)	-	-
201-ACCOUNT CLERK	0.00	0.00	0	0.00	0.00	0	-	-	-
ORGANIZATION TOTAL	6.00	1.50	50	5.00	1.50	50	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

One (1) full time Customer Service Representative was transferred to the Parking and Enterprise Services department, division 2660.

001- 025-2522

GENERAL FUND- FINANCE-REVENUE MANAGEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$308,685	\$303,020	11001	SALARIES	\$335,449	\$335,433	0.0%
\$3,120	\$2,944	11003	SUPPLEMENTAL PAY	\$3,120	\$1,040	-66.7%
\$179	\$489	11100	REGULAR OVERTIME	\$1,630	\$1,630	0.0%
\$58,553	\$58,709	11501	RETIREMENT	\$74,250	\$77,803	4.8%
\$20,898	\$19,790	11503	EMPL/CITY P.E.R.S.	\$23,341	\$0	-100.0%
\$4,562	\$4,613	11611	FICA MEDICARE	\$4,940	\$4,904	-0.7%
\$68,892	\$69,902	11701	HEALTH INSURANCE	\$77,721	\$69,730	-10.3%
\$1,110	\$996	11702	LIFE INSURANCE	\$1,064	\$938	-11.8%
\$4,584	\$5,675	11703	WORKERS COMPENSATION	\$6,929	\$8,787	26.8%
\$9,686	\$9,284	11704	DENTAL/VISION INSURANCE	\$10,083	\$8,203	-18.7%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$3,334	\$2,858	11715	DISABILITY INSURANCE	\$2,701	\$2,381	-11.8%
\$4,069	\$1,557	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,356	\$1,225	-9.7%
\$3,239	\$3,078	11807	SICK LEAVE RESERVE	\$3,106	\$3,058	-1.5%
\$10,432	\$10,166	11808	VACATION RESERVE	\$10,217	\$9,413	-7.9%
<b>\$501,342</b>	<b>\$493,081</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$555,905</b>	<b>\$528,920</b>	<b>-4.9%</b>
\$1,766	\$3,094	43600	OFFICE SUPPLIES	\$7,500	\$7,500	0.0%
\$22,197	\$21,071	43700	POSTAGE	\$17,000	\$17,000	0.0%
\$10,804	\$11,200	44000	EQUIPMENT EXPENSE	\$11,824	\$11,666	-1.3%
\$4,977	\$4,624	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,803	\$2,803	0.0%
\$28,334	\$29,333	45998	ITC CHARGES	\$37,988	\$33,529	-11.7%
<b>\$68,078</b>	<b>\$69,322</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$77,115</b>	<b>\$72,498</b>	<b>-6.0%</b>
<b>\$569,420</b>	<b>\$562,404</b>		<b>TOTAL FOR ORGANIZATION- 2522</b>	<b>\$633,020</b>	<b>\$601,418</b>	<b>-5.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2523 - CUSTOMER SERVICE - CASHIERING

**GENERAL OBJECTIVES**

To provide professional and courteous cashiering service to all customers and agencies, while communicating policies and procedures.

**FY2014-15 PROGRAM OBJECTIVES**

Ensure high level of service and improve customer satisfaction.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 201,521	\$ 223,601	\$ 247,875	\$ 268,103
MAINTENANCE & OPERATIONS	\$ 13,701	\$ 12,117	\$ 18,011	\$ 18,477
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 215,222	\$ 235,717	\$ 265,886	\$ 286,580

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
817-REVENUE SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
207-CASHIER	2.00	0.00	60	2.00	0.00	60	-	-	-
ORGANIZATION TOTAL	3.00	0.00	60	3.00	0.00	60	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

There are no significant changes this fiscal year.

001- 025-2523

GENERAL FUND- FINANCE-CUSTOMER SERVICE - CASHIERING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$117,978	\$121,622	11001	SALARIES	\$134,715	\$152,602	13.3%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$417	\$68	11100	REGULAR OVERTIME	\$1,650	\$1,650	0.0%
\$19,666	\$24,030	11501	RETIREMENT	\$29,770	\$37,642	26.4%
\$9,494	\$9,796	11503	EMPL/CITY P.E.R.S.	\$10,860	\$0	-100.0%
\$1,767	\$1,796	11611	FICA MEDICARE	\$1,969	\$2,229	13.2%
\$37,032	\$51,773	11701	HEALTH INSURANCE	\$53,397	\$54,391	1.9%
\$729	\$700	11702	LIFE INSURANCE	\$728	\$708	-2.7%
\$1,274	\$1,649	11703	WORKERS COMPENSATION	\$2,028	\$2,307	13.8%
\$3,960	\$3,838	11704	DENTAL/VISION INSURANCE	\$4,992	\$5,452	9.2%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$2,500	0.0%
\$1,632	\$1,437	11715	DISABILITY INSURANCE	\$1,063	\$1,216	14.3%
\$1,524	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$1,356	\$1,399	11807	SICK LEAVE RESERVE	\$1,398	\$1,583	13.3%
\$3,653	\$3,916	11808	VACATION RESERVE	\$3,737	\$4,257	13.9%
<b>\$201,521</b>	<b>\$223,601</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$247,875</b>	<b>\$268,103</b>	<b>8.2%</b>
\$1,040	\$583	43600	OFFICE SUPPLIES	\$1,000	\$1,000	0.0%
\$325	\$325	44825	CONTRACT SERVICES-FINANCE DEPT	\$500	\$500	0.0%
\$12,336	\$11,209	45998	ITC CHARGES	\$16,511	\$16,977	2.8%
<b>\$13,701</b>	<b>\$12,117</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$18,011</b>	<b>\$18,477</b>	<b>2.6%</b>
<b>\$215,222</b>	<b>\$235,717</b>		<b>TOTAL FOR ORGANIZATION- 2523</b>	<b>\$265,886</b>	<b>\$286,580</b>	<b>7.8%</b>

**FUND: 110 - WATER**  
**AGENCY: 025 - FINANCE**  
**ORGANIZATION: 2524 - CUSTOMER SERVICE - WATER**

**GENERAL OBJECTIVES**

To provide superior customer service to citizens and the business community through teamwork, communication and problem solving. To ensure that the City's policies, procedures, rules and regulations are effectively followed to maximize the efficient collection of utility charges.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Review the City's Water department rules and regulations in conjunction with the Public Works department in an effort to standardize service fees and enhance customer service; and (2) ensure high level of quality service and improve customer satisfaction.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 498,810	\$ 492,345	\$ 566,337	\$ 629,908
MAINTENANCE & OPERATIONS	\$ 133,057	\$ 133,353	\$ 147,251	\$ 148,361
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 631,867	\$ 625,699	\$ 713,588	\$ 778,269

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
865-FINANCE SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
676-REVENUE MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
242-CUSTOMER SERVICE REPRESENTAT	4.00	0.00	100	4.00	0.00	100	-	-	-
ORGANIZATION TOTAL	6.00	0.00	100	6.00	0.00	100	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

110- 025-2524

WATER UTILITY FUND- FINANCE-CUSTOMER SERVICE - WATER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$299,971	\$291,097	11001	SALARIES	\$327,564	\$372,788	13.8%
\$3,120	\$2,864	11003	SUPPLEMENTAL PAY	\$3,120	\$3,120	0.0%
\$100	\$116	11100	REGULAR OVERTIME	\$2,730	\$2,730	0.0%
\$56,966	\$57,638	11501	RETIREMENT	\$72,508	\$92,096	27.0%
\$25,191	\$24,485	11503	EMPL/CITY P.E.R.S.	\$27,467	\$0	-100.0%
\$4,487	\$4,356	11611	FICA MEDICARE	\$4,836	\$5,492	13.6%
\$71,777	\$76,504	11701	HEALTH INSURANCE	\$92,008	\$91,440	-0.6%
\$1,152	\$1,069	11702	LIFE INSURANCE	\$1,180	\$1,056	-10.5%
\$3,251	\$3,943	11703	WORKERS COMPENSATION	\$4,932	\$5,637	14.3%
\$8,101	\$8,446	11704	DENTAL/VISION INSURANCE	\$9,948	\$10,763	8.2%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$22,375	0.0%
\$4,089	\$3,470	11715	DISABILITY INSURANCE	\$2,611	\$2,950	13.0%
\$3,849	\$1,050	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,050	\$1,050	0.0%
\$3,307	\$3,346	11807	SICK LEAVE RESERVE	\$3,395	\$3,868	13.9%
\$10,796	\$11,274	11808	VACATION RESERVE	\$10,325	\$11,880	15.1%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$2,664	0.0%
<b>\$498,810</b>	<b>\$492,345</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$566,337</b>	<b>\$629,908</b>	<b>11.2%</b>
\$9,902	\$9,457	43600	OFFICE SUPPLIES	\$15,000	\$15,000	0.0%
\$94	\$245	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$28,534	\$29,123	45998	ITC CHARGES	\$37,723	\$38,833	2.9%
\$94,527	\$94,528	45999	OVERHEAD	\$94,528	\$94,528	0.0%
<b>\$133,057</b>	<b>\$133,353</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$147,251</b>	<b>\$148,361</b>	<b>0.8%</b>
<b>\$631,867</b>	<b>\$625,699</b>		<b>TOTAL FOR ORGANIZATION- 2524</b>	<b>\$713,588</b>	<b>\$778,269</b>	<b>9.1%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2531 - PURCHASING AND STORES

**GENERAL OBJECTIVES**

Expediently acquire goods and services at cost savings, in compliance with the Inglewood Municipal Code.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Respond to the needs of City agencies by processing requisitions within 5 working days; (2) review quarterly all encumbered purchase orders and contracts for proper payment and closeout, with emphasis on those where no activity has taken place during the previous six months; (3) deliver goods and services to City agencies within three business days from the time of the order; (4) maintain web based catalog for users to obtain pricing and pictorial view of warehouse materials; and (5) survey user departments to help facilitate their material needs to provide better service.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 438,250	\$ 463,885	\$ 590,502	\$ 643,892
MAINTENANCE & OPERATIONS	\$ 58,949	\$ 59,641	\$ 77,858	\$ 78,742
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 497,199	\$ 523,526	\$ 668,360	\$ 722,634

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
877-PROCUREMENTS&CONTRACTS COORD.	1	0	0	1	0	0	-	-	-
670-PURCHASING & CONTRACT SVCS MANAGER	1	0	0	1	0	0	-	-	-
631-WAREHOUSE SUPERVISOR	1	0	0	1	0	0	-	-	-
399-STOREKEEPER	1	0	0	1	0	0	-	-	-
372-SENIOR OFFICE ASSISTANT	1	0	0	1	0	0	-	-	-
266-FLEET MAINTENANCE TECHNICIAN	1	0	0	1	0	0	-	-	-
ORGANIZATION TOTAL	6	0	0	6	0	0	-	-	-

(POS=FULL TIME POSITIONS / PT=PART TIME HOURS / OT=OVERTIME HOURS)

001- 025-2531

GENERAL FUND- FINANCE-PURCHASING AND STORES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$267,300	\$272,687	11001	SALARIES	\$342,469	\$383,231	11.9%
\$0	\$5	11003	SUPPLEMENTAL PAY	\$0	\$442	0.0%
\$50,242	\$53,451	11501	RETIREMENT	\$75,103	\$93,998	25.2%
\$21,921	\$23,055	11503	EMPL/CITY P.E.R.S.	\$25,873	\$0	-100.0%
\$3,362	\$3,435	11611	FICA MEDICARE	\$4,390	\$5,572	26.9%
\$55,648	\$69,938	11701	HEALTH INSURANCE	\$88,169	\$95,983	8.9%
\$1,015	\$931	11702	LIFE INSURANCE	\$1,234	\$1,163	-5.7%
\$9,507	\$12,157	11703	WORKERS COMPENSATION	\$22,013	\$24,877	13.0%
\$5,600	\$7,082	11704	DENTAL/VISION INSURANCE	\$9,241	\$10,002	8.2%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$9,375	0.0%
\$4,181	\$3,420	11715	DISABILITY INSURANCE	\$2,967	\$2,858	-3.7%
\$3,387	\$875	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,075	\$1,050	-2.3%
\$3,026	\$3,133	11807	SICK LEAVE RESERVE	\$3,553	\$3,977	11.9%
\$10,409	\$11,032	11808	VACATION RESERVE	\$11,752	\$11,365	-3.3%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$0	-100.0%
<b>\$438,250</b>	<b>\$463,885</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$590,502</b>	<b>\$643,892</b>	<b>9.0%</b>
\$2,356	\$5,000	43500	ADVERTISING & PUBLICATIONS	\$2,000	\$2,000	0.0%
\$3,521	\$437	43600	OFFICE SUPPLIES	\$7,000	\$7,000	0.0%
\$0	\$0	43700	POSTAGE	\$500	\$500	0.0%
\$23,361	\$24,400	44000	EQUIPMENT EXPENSE	\$25,618	\$25,276	-1.3%
\$1,299	\$799	44100	UNIFORMS	\$1,500	\$1,500	0.0%
\$0	\$(185)	44825	CONTRACT SERVICES-FINANCE DEPT	\$0	\$0	0.0%
\$50	\$840	45025	SPECIAL EXPENSE-FINANCE DEPT	\$0	\$0	0.0%
\$4,003	\$2,777	45501	PRINTING AND PHOTOCOPY CHARGES	\$1,908	\$1,908	0.0%
\$24,359	\$25,573	45998	ITC CHARGES	\$39,332	\$40,558	3.1%
<b>\$58,949</b>	<b>\$59,641</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$77,858</b>	<b>\$78,742</b>	<b>1.1%</b>
<b>\$497,199</b>	<b>\$523,526</b>		<b>TOTAL FOR ORGANIZATION- 2531</b>	<b>\$668,360</b>	<b>\$722,634</b>	<b>8.1%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2541 - FINANCIAL REPORTING

**GENERAL OBJECTIVES**

Provide quality financial information to many users, including elected officials, citizens, funding agencies, investors, and creditors. Maintain accounting data. Produce complete and accurate reports of financial condition and results of operations for all City agencies. Prepare reports that compare actual results with legally adopted budgets. Assist in financial planning and decision making regarding limited financial resources. Monitor compliance with laws, regulations, contracts and grant agreements as they relate to accounting and financial reporting. Coordinate financial and compliance audits.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Implement new accounting standards as required by Governmental Accounting Standards Board (GASB); (2) issue annual audited financial statements which meet the Financial Accounting Standards Board standards by June 30th; (3) submit monthly financial reports to the City Council within the following 30 days of month end; (4) furnish accurate monthly expenditure reports to all agencies by the 15th working day after the end of the month. (5) prepare and submit Federal, State, and local government grant reports in accordance with grantor requirements and deadlines; (6) reconcile City bank accounts monthly, within 30 days of receipt of statements; and (7) prepare and submit City annual financial reports to the County and State by their respective deadlines.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 764,605	\$ 678,305	\$ 946,134	\$ 1,035,518
MAINTENANCE & OPERATIONS	\$ 55,899	\$ 52,245	\$ 73,020	\$ 73,561
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 820,503	\$ 730,549	\$ 1,019,154	\$ 1,109,079

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
825-ACCOUNTING MANAGER	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
800-BUDGET & ACCOUNTING MGR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
683-SENIOR ACCOUNTANT	3.00	0.00	0	3.00	0.00	0	-	-	-
600-ACCOUNTANT	4.00	0.00	0	4.00	0.00	0	-	-	-
ORGANIZATION TOTAL	8.00	0.00	0	8.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

**HIGHLIGHTS**

(1) The full time Accounting Manager was eliminated as part of the Work Force Reduction Plan (WRP) in FY2013-14, and a full time Budget and Accounting Manager was added to better reflect the needs of the department.

001- 025-2541

GENERAL FUND- FINANCE-FINANCIAL REPORTING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$471,079	\$419,026	11001	SALARIES	\$575,745	\$645,740	12.2%
\$1,040	\$800	11003	SUPPLEMENTAL PAY	\$1,040	\$0	-100.0%
\$82,114	\$78,844	11501	RETIREMENT	\$126,474	\$158,203	25.1%
\$37,697	\$34,713	11503	EMPL/CITY P.E.R.S.	\$49,727	\$0	-100.0%
\$6,076	\$5,264	11611	FICA MEDICARE	\$7,499	\$8,402	12.0%
\$111,641	\$93,933	11701	HEALTH INSURANCE	\$127,671	\$118,339	-7.3%
\$1,603	\$1,352	11702	LIFE INSURANCE	\$2,098	\$1,849	-11.9%
\$5,120	\$5,691	11703	WORKERS COMPENSATION	\$8,668	\$9,764	12.6%
\$11,137	\$10,235	11704	DENTAL/VISION INSURANCE	\$14,628	\$16,070	9.9%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$41,125	0.0%
\$7,425	\$5,158	11715	DISABILITY INSURANCE	\$4,653	\$4,989	7.2%
\$6,461	\$1,225	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,400	\$1,400	0.0%
\$4,801	\$4,448	11807	SICK LEAVE RESERVE	\$5,969	\$6,701	12.3%
\$15,759	\$14,932	11808	VACATION RESERVE	\$17,898	\$20,273	13.3%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$2,664	0.0%
<b>\$764,605</b>	<b>\$678,305</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$946,134</b>	<b>\$1,035,518</b>	<b>9.4%</b>
\$7,523	\$7,412	43600	OFFICE SUPPLIES	\$10,000	\$10,000	0.0%
\$25	\$31	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$48,351	\$44,801	45998	ITC CHARGES	\$63,020	\$63,561	0.9%
<b>\$55,899</b>	<b>\$52,245</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$73,020</b>	<b>\$73,561</b>	<b>0.7%</b>
<b>\$820,503</b>	<b>\$730,549</b>		<b>TOTAL FOR ORGANIZATION- 2541</b>	<b>\$1,019,154</b>	<b>\$1,109,079</b>	<b>8.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2543 - PAYROLL

**GENERAL OBJECTIVES**

Provide prompt, quality payroll services.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Ensure that all City employees continue to be paid accurately and on time; (2) prepare and submit annual and quarterly earnings reports to Federal and State agencies; and (3) maintain expanded employee earnings and leave data.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 210,207	\$ 136,568	\$ 261,022	\$ 155,021
MAINTENANCE & OPERATIONS	\$ 14,002	\$ 8,998	\$ 18,386	\$ 10,909
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 224,209	\$ 145,565	\$ 279,408	\$ 165,930

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	POS	FTE	OT	POS	FTE	OT	POS	FTE	OT
600-ACCOUNTANT	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
320-PAYROLL TECHNICIAN	2.00	0.00	0	2.00	0.00	0	-	-	-
ORGANIZATION TOTAL	3.00	0.00	0	2.00	0.00	0	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The full time Accountant was eliminated as part of the City-wide Work Force Reduction Plan (WRP) in FY2013-14.

001- 025-2543

GENERAL FUND- FINANCE-PAYROLL

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$125,158	\$81,641	11001	SALARIES	\$157,185	\$96,642	-38.5%
\$1,678	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$4,335	\$4,348	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$23,820	\$16,113	11501	RETIREMENT	\$34,695	\$23,932	-31.0%
\$10,347	\$5,604	11503	EMPL/CITY P.E.R.S.	\$12,994	\$0	-100.0%
\$2,013	\$1,379	11611	FICA MEDICARE	\$2,294	\$1,451	-36.7%
\$27,970	\$18,753	11701	HEALTH INSURANCE	\$37,127	\$21,401	-42.4%
\$654	\$354	11702	LIFE INSURANCE	\$743	\$317	-57.3%
\$1,352	\$1,102	11703	WORKERS COMPENSATION	\$2,367	\$3,053	29.0%
\$4,150	\$2,321	11704	DENTAL/VISION INSURANCE	\$4,973	\$2,218	-55.4%
\$1,455	\$655	11715	DISABILITY INSURANCE	\$1,151	\$926	-19.6%
\$1,876	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$350	-33.3%
\$1,407	\$711	11807	SICK LEAVE RESERVE	\$1,629	\$1,002	-38.5%
\$3,992	\$2,184	11808	VACATION RESERVE	\$4,299	\$2,688	-37.5%
<b>\$210,207</b>	<b>\$136,568</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$261,022</b>	<b>\$155,021</b>	<b>-40.6%</b>
\$949	\$464	43700	POSTAGE	\$1,000	\$1,000	0.0%
\$13,053	\$8,534	45998	ITC CHARGES	\$17,386	\$9,909	-43.0%
<b>\$14,002</b>	<b>\$8,998</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$18,386</b>	<b>\$10,909</b>	<b>-40.7%</b>
<b>\$224,209</b>	<b>\$145,565</b>		<b>TOTAL FOR ORGANIZATION- 2543</b>	<b>\$279,408</b>	<b>\$165,930</b>	<b>-40.6%</b>

**FUND: 001 - GENERAL**  
**AGENCY: 025 - FINANCE**  
**ORGANIZATION: 2544 - ACCOUNTS PAYABLE**

**GENERAL OBJECTIVES**

(1) Ensure that all City obligations continue to be paid accurately and on time; (2) prepare and submit annual and quarterly reports to Federal and State agencies.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Pay 90% of invoices within thirty days of the invoice date; and (2) complete conversion of all vendor files to electronic images to improve information gathering.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 311,007	\$ 318,149	\$ 345,433	\$ 366,968
MAINTENANCE & OPERATIONS	\$ 25,103	\$ 26,605	\$ 36,470	\$ 36,638
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
 ORGANIZATION TOTAL	 \$ 336,110	 \$ 344,753	 \$ 381,903	 \$ 403,606

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
600-ACCOUNTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
202-SENIOR ACCOUNT CLERK	3.00	0.00	150	3.00	0.00	150	-	-	-
 ORGANIZATIONAL TOTAL	 4.00	 0.00	 150	 4.00	 0.00	 150	 -	 -	 -

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 025-2544

GENERAL FUND- FINANCE-ACCOUNTS PAYABLE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$183,292	\$184,713	11001	SALARIES	\$195,960	\$221,168	12.9%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$0	-100.0%
\$0	\$558	11100	REGULAR OVERTIME	\$4,770	\$4,770	0.0%
\$34,506	\$36,385	11501	RETIREMENT	\$43,201	\$54,185	25.4%
\$15,045	\$15,213	11503	EMPL/CITY P.E.R.S.	\$16,164	\$0	-100.0%
\$2,079	\$2,129	11611	FICA MEDICARE	\$2,215	\$3,209	44.9%
\$52,471	\$56,572	11701	HEALTH INSURANCE	\$60,316	\$57,433	-4.8%
\$1,050	\$974	11702	LIFE INSURANCE	\$1,012	\$1,023	1.2%
\$1,985	\$2,500	11703	WORKERS COMPENSATION	\$2,950	\$3,344	13.3%
\$6,250	\$6,332	11704	DENTAL/VISION INSURANCE	\$6,595	\$7,209	9.3%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$2,286	\$2,062	11715	DISABILITY INSURANCE	\$1,868	\$1,552	-16.9%
\$2,301	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$2,074	\$2,120	11807	SICK LEAVE RESERVE	\$2,033	\$2,295	12.9%
\$6,627	\$6,840	11808	VACATION RESERVE	\$6,609	\$5,704	-13.7%
<b>\$311,007</b>	<b>\$318,149</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$345,433</b>	<b>\$366,968</b>	<b>6.2%</b>
\$3,259	\$3,780	43700	POSTAGE	\$6,000	\$6,000	0.0%
\$0	\$655	44825	CONTRACT SERVICES-FINANCE DEPT	\$5,000	\$5,000	0.0%
\$4,487	\$4,278	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,461	\$2,461	0.0%
\$17,356	\$17,891	45998	ITC CHARGES	\$23,009	\$23,177	0.7%
<b>\$25,103</b>	<b>\$26,605</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$36,470</b>	<b>\$36,638</b>	<b>0.5%</b>
<b>\$336,110</b>	<b>\$344,753</b>		<b>TOTAL FOR ORGANIZATION- 2544</b>	<b>\$381,903</b>	<b>\$403,606</b>	<b>5.7%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 025 - FINANCE  
**ORGANIZATION:** 2562 - CUSTODIAL SERVICES

**GENERAL OBJECTIVES**

Administer contracts for janitorial services in all City facilities including: floor and window coverings, pest control, environmental health services, upholstery repairs and furniture purchases. Manage and facilitate City custodial services, contracts for vending machines, moving services and tenant leases. Develop and oversee tenant improvement plans and leases.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Develop and maintain janitorial contracts; (2) oversee vending machine contract; (3) administer contracts for equipment moves, floor and window coverings, pest control and furniture replacement purchases; (4) administer and perform meeting setups within City facilities; and (5) oversee cable installations.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 334,264
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ 840,589
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ -	\$ 1,174,853

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
814-GENERAL SERVICES SUPERVISOR	0	0	0	1	0	0	1.00	-	-
310-CUSTODIAL SERVICE WORKER	0	0	0	0	0	293	-	-	293
288-PAINT CONTRACTS COORDINATOR	0	0	0	1	0	0	1.00	-	-
221-SENIOR CUSTODIAN	0	0	0	1	0	0	1.00	-	-
ORGANIZATION TOTAL	0	0	0	3	0	293	3.00	-	293

(POS=FULL TIME POSITIONS / PT=PART TIME HOURS / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Custodial Services division was transferred from the Public Works Department, formerly division 6062, and the full time Paint Contract Coordinator was transferred from division 6063, as a result department reorganization.
- (2) As a result of the City-wide Work Force Reduction Plan (WFR) in FY2013-14, the full time Custodial Service Worker was eliminated.

001- 025-2562

GENERAL FUND- FINANCE-CUSTODIAL SERVICES

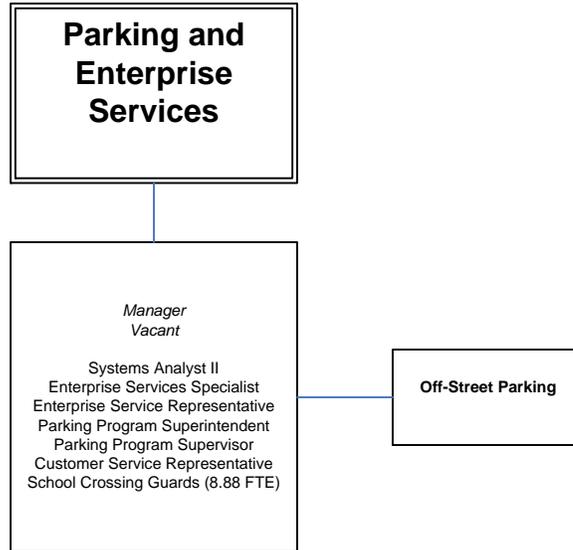
<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	11001	SALARIES	\$0	\$187,538	0.0%
\$0	\$0	11003	SUPPLEMENTAL PAY	\$0	\$884	0.0%
\$0	\$0	11100	REGULAR OVERTIME	\$0	\$7,164	0.0%
\$0	\$0	11501	RETIREMENT	\$0	\$46,162	0.0%
\$0	\$0	11611	FICA MEDICARE	\$0	\$1,582	0.0%
\$0	\$0	11701	HEALTH INSURANCE	\$0	\$41,181	0.0%
\$0	\$0	11702	LIFE INSURANCE	\$0	\$535	0.0%
\$0	\$0	11703	WORKERS COMPENSATION	\$0	\$20,177	0.0%
\$0	\$0	11704	DENTAL/VISION INSURANCE	\$0	\$5,381	0.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$9,375	0.0%
\$0	\$0	11715	DISABILITY INSURANCE	\$0	\$1,798	0.0%
\$0	\$0	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$525	0.0%
\$0	\$0	11807	SICK LEAVE RESERVE	\$0	\$1,945	0.0%
\$0	\$0	11808	VACATION RESERVE	\$0	\$7,351	0.0%
\$0	\$0	11902	CAR ALLOWANCE	\$0	\$2,664	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$334,264</b>	<b>0.0%</b>
\$0	\$0	43600	OFFICE SUPPLIES	\$0	\$250	0.0%
\$0	\$0	44000	EQUIPMENT EXPENSE	\$0	\$8,493	0.0%
\$0	\$0	44100	UNIFORMS	\$0	\$1,500	0.0%
\$0	\$0	44200	SMALL TOOLS	\$0	\$250	0.0%
\$0	\$0	44825	CONTRACT SERVICES-FINANCE DEPT	\$0	\$160,540	0.0%
\$0	\$0	44827	CUSTODIAL CHALL, MNLIB, PDEPT	\$0	\$301,054	0.0%
\$0	\$0	44828	CUSTODIAL PRK FAC, PRKG STRUCT	\$0	\$212,438	0.0%
\$0	\$0	44829	CUSTODIAL SVC CNTR, WTP, BR LIB	\$0	\$68,297	0.0%
\$0	\$0	45025	SPECIAL EXPENSE-FINANCE DEPT	\$0	\$67,000	0.0%
\$0	\$0	45998	ITC CHARGES	\$0	\$20,767	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$840,589</b>	<b>0.0%</b>
<b>\$0</b>	<b>\$0</b>		<b>TOTAL FOR ORGANIZATION- 2562</b>	<b>\$0</b>	<b>\$1,174,853</b>	<b>0.0%</b>



# City of Inglewood

October 1, 2014

Inglewood



FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# **PARKING & ENTERPRISE SERVICES DEPARTMENT**

## **STATEMENT OF OBJECTIVES**

### **DEPARTMENT GOAL**

The goal of the Parking and Enterprise Services Department for FY2014-15 is to improve parking management operations of the client agencies and citizens we serve through the delivery of technology-centric solutions that streamline processes, reduce operating expenses, increase revenues, and deliver the highest level of customer service, support, and satisfaction.

### **MISSION STATEMENT**

The mission of the Parking and Enterprise Services Department is to provide a Government-2-Government contract service which allows public agencies, to contract with the City of Inglewood for parking citation management, consulting and related services continue to promote these services to other public agencies and to improve the level of service we deliver to our respective constituents. ICMS is committed to partnering with our clients to provide a low-risk, innovative and industry-leading parking citation processing and management services solution, while continuing to lead and support the appropriate application of new and emerging technologies.

### **GENERAL OBJECTIVES**

Provide quality service and support to the numerous agencies that rely on the services provided by Inglewood Citation Management Services (ICMS).

### **FY2014-15 PROGRAM OBJECTIVES**

(1) Expand the client base of Inglewood Citation Management Services (ICMS) powered by Duncan Solutions and oversee the City's growth in expanding these services; (2) dedicate sales staff to improve the marketing and sales of the goods and services offered; and, (3) expand the services being offered to the client agencies.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
2660-ENTERPRISE SERVICES	\$ 3,800,681	\$ 3,829,523	\$ 4,167,547	\$ 3,849,903
2680-PARKING STRUCTURE	\$ 139,448	\$ 469,091	\$ 149,500	\$ 219,200
AGENCY 026 TOTALS	\$ 3,940,129	\$ 4,298,614	\$ 4,317,047	\$ 4,069,103

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
2660-ENTERPRISE SERVICES	3.00	0.00	0	7.00	8.88	0	4.00	8.88	-
AGENCY 026 TOTALS	3.00	0.00	0	7.00	8.88	0	4.00	8.88	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND:** 100 - PARKING FUND  
**AGENCY:** 026 - PARKING & ENTERPRISE SERVICES DEPARTMENT  
**ORGANIZATION:** 2660 - ENTERPRISE SERVICES

**GENERAL OBJECTIVES**

Provide parking citation and other enterprise services for various client cities.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide quality support to the numerous agencies that currently rely on the City for the Parking Ticket System; (2) expand the use of the City's parking citation software through strategic marketing; and, (3) evaluate the feasibility of marketing other Parking and Enterprise Services software systems.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 341,295	\$ 457,521	\$ 878,786	\$ 1,000,975
MAINTENANCE & OPERATIONS	\$ 3,459,386	\$ 3,372,002	\$ 3,287,761	\$ 2,847,928
CAPITAL OUTLAY	\$ -	\$ -	\$ 1,000	\$ 1,000
ORGANIZATION TOTAL	\$ 3,800,681	\$ 3,829,523	\$ 4,167,547	\$ 3,849,903

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
887-PARKING PROGRAM SUPERVISOR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
886-PARKING PROGRAM SUPERINTENDENT	0.00	0.00	0	1.00	0.00	0	1.00	-	-
870-SYSTEMS ANALYST II	1.00	0.00	0	1.00	0.00	0	-	-	-
861-PARKING ENTERPRISE SERVICES MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
614-ENTERPRISE SERVICES SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
633-SPECIAL ENFORCEMENT SUPERVISOR	0.00	0.00	0	0.00	0.00	0	-	-	-
367-SENIOR SPECIAL ENFORCEMENT OFFICER	0.00	0.00	0	0.00	0.00	0	-	-	-
314-ENTERPRISE SERVICE REPRESENTATIVE	0.00	0.00	0	1.00	0.00	0	1.00	-	-
242-CUSTOMER SERVICE REPRESENTATIVE	0.00	0.00	0	1.00	0.00	0	1.00	-	-
118-SCHOOL CROSSING GUARD	0.00	0.00	0	0.00	8.88	0	-	8.88	-
ORGANIZATION TOTAL	3.00	0.00	0	7.00	8.88	0	4.00	8.88	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The maintenance and operations expenses were reduced this fiscal year as a result of the loss of contract services for the Parking Ticket Systems collections for the City of Berkeley.
- (2) The Parking and Enterprise Services Department oversees the contract operations for Parking Enforcement and Parking Meter as approved by City Council in fiscal year 2013-14. As a result the following positions were transferred: Special Enforcement Supervisor, Senior Special Enforcement Officer, 8.88 full time equivalent (FTE) School Crossing Guards (division 4553), a full time Customer Service Representative (division 2522), and the full time Enterprise Service Representative was added to be reflect the new operation.
- (3) Line Item 45026 increased by \$61,940 to reflect the approval to purchase of 95 parking meters.
- (4) The following position changes occurred as part of the City-wide budget adjustment: elimination of the Special Enforcement Supervisor and Senior Special Enforcement Officer and the addition of the Parking Program Superintendent and Parking Program Supervisor.

100- 026-2660

PARKING FUND- PARKING & ENTERPRISE SERVICES-ENTERPRISE SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$216,010	\$222,760	11001	SALARIES	\$715,836	\$678,687	-5.2%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$2,080	100.0%
\$0	\$0	11100	REGULAR OVERTIME	\$12,500	\$0	-100.0%
\$0	\$0	11102	HOLIDAY PAY	\$0	\$9,867	0.0%
\$40,850	\$43,921	11501	RETIREMENT	\$56,684	\$132,113	133.1%
\$18,753	\$19,337	11503	EMPL/CITY P.E.R.S.	\$22,272	\$0	-100.0%
\$3,212	\$3,312	11611	FICA MEDICARE	\$3,793	\$8,781	131.5%
\$33,549	\$35,760	11701	HEALTH INSURANCE	\$38,451	\$72,227	87.8%
\$874	\$834	11702	LIFE INSURANCE	\$946	\$1,438	52.1%
\$2,349	\$3,028	11703	WORKERS COMPENSATION	\$3,876	\$32,355	734.7%
\$5,235	\$5,349	11704	DENTAL/VISION INSURANCE	\$5,986	\$11,940	99.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$22,375	0.0%
\$3,514	\$2,686	11715	DISABILITY INSURANCE	\$2,224	\$3,829	72.1%
\$2,803	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$569	\$4,725	730.4%
\$2,389	\$33,847	11807	SICK LEAVE RESERVE	\$2,639	\$5,033	90.7%
\$8,064	\$82,426	11808	VACATION RESERVE	\$9,307	\$14,037	50.8%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$1,488	-44.1%
<b>\$341,295</b>	<b>\$457,521</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$878,786</b>	<b>\$1,000,975</b>	<b>13.9%</b>
\$27,258	\$7,063	43401	UTILITIES-COMMUNICATIONS	\$0	\$0	0.0%
\$375	\$2,136	43600	OFFICE SUPPLIES	\$700	\$3,000	328.6%
\$3,241	\$2,339	43700	POSTAGE	\$700	\$2,000	185.7%
\$0	\$0	44000	EQUIPMENT EXPENSE	\$22,714	\$0	-100.0%
\$1,605	\$1,378	44010	BANK CHARGES- MISC.	\$0	\$0	0.0%
\$0	\$0	44100	UNIFORMS	\$2,750	\$0	-100.0%
\$2,686	\$4,764	44303	TRAVEL & SUBSIS.-MIS ENTERPRIS	\$1,500	\$5,000	233.3%
\$2,745,528	\$2,677,996	44826	CONTRACT SERVICES-PARKING & OUTSOURCE OP	\$2,529,788	\$1,890,711	-25.3%
\$37,124	\$60,143	45026	SPECIAL EXPENSES-PARKING & OUTSOURCE OP	\$35,200	\$114,240	224.5%
\$8,696	\$2,869	45501	PRINTING AND PHOTOCOPY CHARGES	\$1,919	\$1,919	0.0%
\$(154,000)	\$(175,000)	45631	INTERFUND-POLICE/ITC-PTS COST REIMB.	\$(131,300)	\$0	-100.0%
\$17,976	\$19,417	45998	ITC CHARGES	\$54,892	\$62,160	13.2%
\$768,897	\$768,898	45999	OVERHEAD	\$768,898	\$768,898	0.0%
<b>\$3,459,386</b>	<b>\$3,372,002</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$3,287,761</b>	<b>\$2,847,928</b>	<b>-13.4%</b>
\$0	\$0	66000	OFFICE EQUIPMENT/FURNITURE	\$1,000	\$1,000	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>0.0%</b>
<b>\$3,800,681</b>	<b>\$3,829,523</b>		<b>TOTAL FOR ORGANIZATION- 2660</b>	<b>\$4,167,547</b>	<b>\$3,849,903</b>	<b>-7.6%</b>

**FUND: 100 - PARKING FUND**  
**AGENCY: 026 - PARKING & ENTERPRISE SERVICES DEPARTMENT**  
**ORGANIZATION: 2680 - PARKING STRUCTURE**

**GENERAL OBJECTIVES**

Improve the general parking experience for employees, tenants and the general public.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Work to improve the overall maintenance and operations of the parking structures while reducing expenses and increasing revenues.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 139,448	\$ 469,091	\$ 149,500	\$ 219,200
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 139,448	\$ 469,091	\$ 149,500	\$ 219,200

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

100- 026-2680

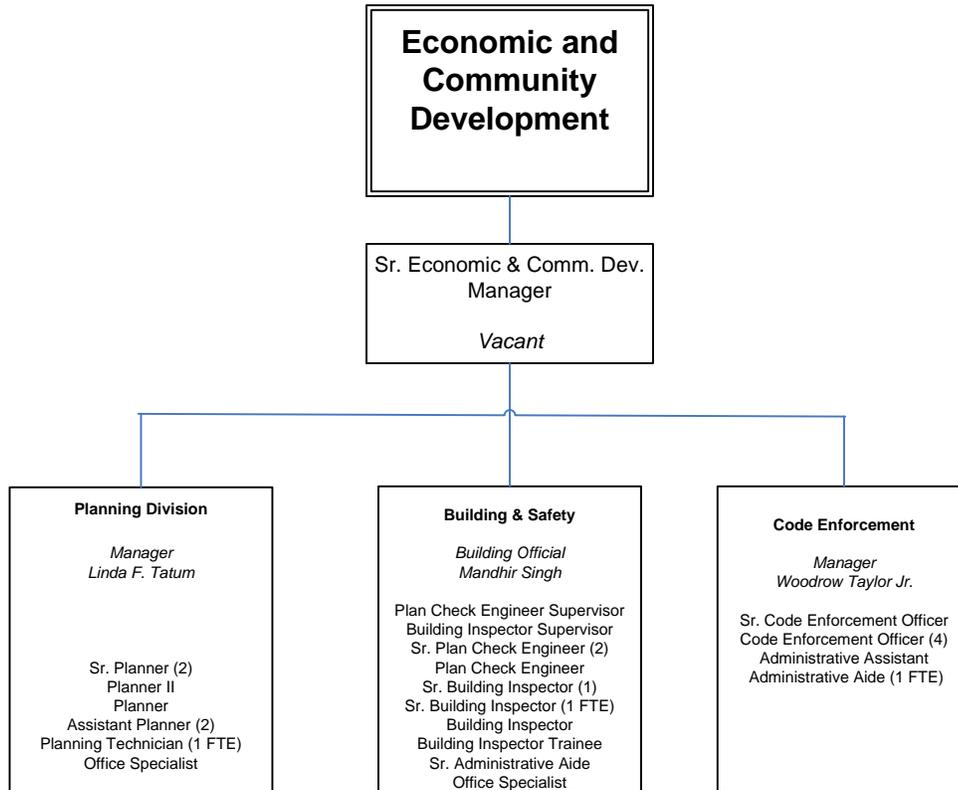
PARKING FUND- PARKING & ENTERPRISE SERVICES-PARKING STRUCTURE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	43600	OFFICE SUPPLIES	\$500	\$1,000	100.0%
\$135,384	\$466,084	44826	CONTRACT SERVICES-PARKING & OUTSOURCE OP	\$144,000	\$150,000	4.2%
\$4,047	\$2,992	45026	SPECIAL EXPENSES-PARKING & OUTSOURCE OP	\$5,000	\$68,200	1,264.0%
\$17	\$16	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$139,448</b>	<b>\$469,091</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$149,500</b>	<b>\$219,200</b>	<b>46.6%</b>
<b>\$139,448</b>	<b>\$469,091</b>		<b>TOTAL FOR ORGANIZATION- 2680</b>	<b>\$149,500</b>	<b>\$219,200</b>	<b>46.6%</b>



# City of Inglewood

October 1, 2014



FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# ECONOMIC AND COMMUNITY DEVELOPMENT

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Economic and Community Development Department for FY2014-15 is to coordinate the key activities of the Planning, Building and Safety, and Code Enforcement divisions to capitalize on the natural interdependence of these functions to further the City's economic and community development objectives to facilitate a balance of safe, attractive and well-maintained residential communities, vibrant commercial centers, and varied manufacturing and employment opportunities for residents.

### MISSION STATEMENT

The City of Inglewood Economic and Community Development Department consists of the Planning, Building and Safety, and Code Enforcement divisions. The mission of the department is in equal measures to ensure safe and sound physical development that promotes long-term economic development and job creation; promote physical and social revitalization; assure the safety, appearance, and value of buildings and property in the City, and promote the quality of life within the City and its neighborhoods in partnership with public and private sector entities.

### GENERAL OBJECTIVES

Direct, manage, and coordinate programs and activities to support and maintain the highest level of quality in physical and economic development within the community.

### FY2014-15 PROGRAM OBJECTIVES

(1) Maintain current and up to date zoning and development regulations to facilitate development opportunities in the community; (2) establish a process to provide professional consulting services that are outside of staff expertise to facilitate the expeditious review of major development projects such as the Forum renovation, Hollywood Park Specific Plan, the Centinela Hospital renovation/expansion, expeditious building plan check of the current phase of 1,000 Residential Sound Insulation projects; (3) continue coordination with Metro to facilitate design of high-quality stations on the LAX Crenshaw Corridor Light Rail line at two locations in Inglewood; (4) complete the grant-funded program to provide on-line Building permit services; (5) complete the state-mandated update of the Inglewood Housing Element (6) enhance customer service through the use of an on-call consultants list to expedite development services including building plan check, permitting, and inspection services as well as applications for discretionary review by the Planning Commission; (7) maintain community beautification and preservation efforts through enhanced coordination and partnerships of Code Enforcement activities with other departments such as Police and Finance to improve the effectiveness of limited City resources, (8) provide staff support to successfully complete the Forum rehabilitation.

### PERFORMANCE MEASURES

- (1) Improve the turnaround time for presale report applications to achieve completion of 85 percent (85%) of applications within eight (8) days of receipt. Building Division Staff will initiate new procedures to achieve greater efficiency in processing these requests.
- (2) Improve the turnaround time for zoning verification requests to achieve completion of 75 percent (75%) of these requests within five (5) days of receipt. Planning staff will initiate new procedures, including digital transmittal of these requests to enhance the turnaround timeframes.
- (3) Improve collection rates for buildings registered as vacant and abandoned so that 90 percent (90%) of outstanding registration fees are collected for these structures. Code Enforcement staff will investigate alternative methods to enhance the collection rates for these structures including support from the Finance Department and/or assistance from an outside consultant whose fees will be a percentage of the outstanding fees collected.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
3010-PLANNING	\$ 904,119	\$ 917,605	\$ 1,180,425	\$ 1,281,850
3010-PLANNING-AQMD	\$ -	\$ -	\$ 10,000	\$ -
3015-HOLLYWOOD PARK DEVELOPMENT	\$ 8,100	\$ -	\$ 161,691	\$ -
3070-BUILDING AND SAFETY	\$ 1,148,285	\$ 1,240,512	\$ 1,606,498	\$ 1,899,500
3073-CODE ENFORCEMENT	\$ 763,248	\$ 597,576	\$ 633,349	\$ 698,551
AGENCY 030 TOTALS	\$ 2,823,752	\$ 2,755,693	\$ 3,591,963	\$ 3,879,901

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
3010-PLANNING	9.00	0.00	0	8.00	1.00	0	(1.00)	1.00	-
3070-BUILDING AND SAFETY	10.00	0.00	0	9.00	1.00	0	(1.00)	1.00	-
3073-CODE ENFORCEMENT	7.00	1.00	180	7.00	1.00	180	-	-	-
AGENCY 030 TOTALS	26.00	1.00	180	24.00	3.00	180	(2.00)	2.00	-

**FUND:** 001 - GENERAL  
**AGENCY:** 030 - ECONOMIC AND COMMUNITY DEVELOPMENT  
**ORGANIZATION:** 3010 - PLANNING

**GENERAL OBJECTIVES**

Planning Division 310.412.5230

The Planning Division includes current planning and zoning, advanced planning, and coordinates comprehensive inter-departmental review of all development projects throughout the City. Planning activities provide broad, long term direction for the implementation of the General Plan which prescribes policies that enhance the quality of development.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Facilitate review of public and private projects with a priority on the expedient processing of high value projects to the City such as the Olive Street/Glasgow Avenue Chrysler dealership; Hollywood Park Tomorrow, Renovation of the Forum; the expansion/upgrades proposed at Centinela Hospital, and the two Metro stations on the LAX Crenshaw Light Rail corridor; (2) continue revisions to zoning ordinance related to sign regulations, and parking, and special use permits for nonconforming buildings; (3) streamline the plan review/approval process; (4) continue staff training and professional development; (5) continue to improve customer service delivery, efficiency, and minimize errors in processing development applications; (6) respond to State and regional mandates including coordination's with State agencies such as the Southern California Association of Governments, Metro and the Air Quality Management District (AQMD); and, (7) revise and update application materials to improve user-friendliness.

**FINANCIAL SUMMARY**

	FY2011-12 ACTUALS	FY2012-13 ACTUALS	FY2013-14 CURR MOD	FY2014-15 ANNUAL
PERSONNEL SERVICES	\$ 802,420	\$ 763,372	\$ 1,076,040	\$ 1,194,535
MAINTENANCE & OPERATIONS	\$ 101,699	\$ 154,233	\$ 104,385	\$ 87,315
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
	\$ 904,119	\$ 917,605	\$ 1,180,425	\$ 1,281,850

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	POS	FTE	OT	POS	FTE	OT	POS	FTE	OT
873-PLANNER II	1.00	0.00	0	1.00	0.00	0	-	-	-
813-ASSISTANT PLANNER	1.00	0.00	0	1.00	0.00	0	-	-	-
667-SENIOR ECONOMIC & COMM DEV MG]	1.00	0.00	0	1.00	0.00	0	-	-	-
643-SENIOR PLANNER	2.00	0.00	0	2.00	0.00	0	-	-	-
632-PLANNING MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
622-PLANNER	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
370-OFFICE SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
227-PLANNING TECHNICIAN	0.00	0.00	0	0.00	1.00	0	-	1.00	-
ORGANIZATION TOTAL	9.00	0.00	0	8.00	1.00	0	(1.00)	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Administrative Assistant was eliminated as a result of the City-wide Work Force Reduction Plan (WFR) in fiscal year 2013-14.
- (2) One (1) full time equivalent Planning Technician was added as part of the City-wide adjustment.

## 001- 030-3010

## GENERAL FUND- ECONOMIC &amp; COMMUNITY DEVELOPMENT-PLANNING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$525,486	\$498,527	11001	SALARIES	\$691,019	\$806,321	16.7%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$99,043	\$98,037	11501	RETIREMENT	\$151,769	\$180,911	19.2%
\$45,238	\$42,929	11503	EMPL/CITY P.E.R.S.	\$59,430	\$0	-100.0%
\$7,841	\$7,353	11611	FICA MEDICARE	\$10,104	\$10,787	6.8%
\$69,025	\$68,730	11701	HEALTH INSURANCE	\$103,799	\$111,373	7.3%
\$1,796	\$1,777	11702	LIFE INSURANCE	\$2,641	\$2,316	-12.3%
\$5,708	\$6,771	11703	WORKERS COMPENSATION	\$10,404	\$11,150	7.2%
\$10,554	\$9,692	11704	DENTAL/VISION INSURANCE	\$13,474	\$12,865	-4.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$23,000	0.0%
\$8,436	\$6,166	11715	DISABILITY INSURANCE	\$5,185	\$5,357	3.3%
\$7,051	\$1,225	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,644	\$1,400	-14.8%
\$5,812	\$5,627	11807	SICK LEAVE RESERVE	\$7,170	\$7,652	6.7%
\$15,389	\$15,487	11808	VACATION RESERVE	\$18,361	\$20,362	10.9%
<b>\$802,420</b>	<b>\$763,372</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,076,040</b>	<b>\$1,194,535</b>	<b>11.0%</b>
\$2,452	\$1,289	43500	ADVERTISING & PUBLICATIONS	\$3,000	\$3,000	0.0%
\$1,000	\$2,709	43600	OFFICE SUPPLIES	\$3,000	\$3,000	0.0%
\$2,420	\$1,777	43700	POSTAGE	\$3,000	\$3,000	0.0%
\$94	\$342	44050	MILEAGE EXPENSE	\$500	\$500	0.0%
\$27,954	\$99,294	44830	CONTRACT SERVICES-COMM DEV&HSG	\$15,875	\$6,440	-59.4%
\$15,732	\$1,301	45030	SPECIAL EXPENSE-COMM DEV&HSG	\$5,418	\$5,418	0.0%
\$4,766	\$4,319	45501	PRINTING AND PHOTOCOPY CHARGES	\$1,919	\$1,919	0.0%
\$47,281	\$43,203	45998	ITC CHARGES	\$71,673	\$70,478	-1.7%
<b>\$101,699</b>	<b>\$154,233</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$104,385</b>	<b>\$93,755</b>	<b>-10.2%</b>
<b>\$904,119</b>	<b>\$917,605</b>		<b>TOTAL FOR ORGANIZATION- 3010</b>	<b>\$1,180,425</b>	<b>\$1,288,290</b>	<b>9.1%</b>

**FUND:** 064 - AB2766 (AQMD) FUND  
**AGENCY:** 030 - ECONOMIC AND COMMUNITY DEVELOPMENT  
**ORGANIZATION:** 3010 - PLANNING

**GENERAL OBJECTIVES**

Refer to the overall department general and program objectives.

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ 10,000	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ 10,000	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

064- 030-3010

AB2766 (AQMD) FUND- ECONOMIC & COMMUNITY DEVELOPMENT-PLANNING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	45030	SPECIAL EXPENSE-COMM DEV&HSG	\$10,000	\$0	-100.0%
\$0	\$0		TOTAL MAINTENANCE & OPERATIONS	\$10,000	\$0	-100.0%
\$0	\$0		TOTAL FOR ORGANIZATION- 3010	\$10,000	\$0	-100.0%

**FUND:** 151 - HOLLYWOOD PARK CFD  
**AGENCY:** 030 - ECONOMIC AND COMMUNITY DEVELOPMENT  
**ORGANIZATION:** 3015 - HOLLYWOOD PARK DEVELOPMENT

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 8,100	\$ -	\$ 161,691	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 8,100	\$ -	\$ 161,691	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

151- 030-3015

HOLLYWOOD PARK CFD FUND- ECONOMIC & COMMUNITY DEVELOPMENT-HOLLYWOOD PARK DEVELOPMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$8,100	\$0	44830	CONTRACT SERVICES-COMM DEV&HSG	\$161,691	\$0	-100.0%
<b>\$8,100</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$161,691</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$8,100</b>	<b>\$0</b>		<b>TOTAL FOR ORGANIZATION- 3015</b>	<b>\$161,691</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 030 - ECONOMIC AND COMMUNITY DEVELOPMENT  
**ORGANIZATION:** 3070 - BUILDING

**GENERAL OBJECTIVES**

Administer and direct inspection activities and building services to ensure enforcement of all code ordinances under the jurisdiction of the Building Official. Check engineering calculations, building plans and specifications to obtain compliance and conformity to building codes, state energy and sound regulations, Federal regulations, and other municipal codes and ordinances. Verify and assess non-residential construction tax and dwelling unit tax fees. Collect strong-motion instrumentation and seismic hazard mapping fee, the building standards administration special revolving fund fee for the State of California and the percent for the arts program fee on behalf of the Parks, Recreation and Community Services Department. Issue building permits and provide general assistance at the public counter. Inspect buildings for compliance with building, plumbing, electrical and mechanical code requirements. Conduct pre-sale inspections, process vested use applications and inspect for aircraft noise insulation requirements. Investigate building-related complaints and file criminal complaints when necessary. Recommend code and ordinance changes and adoptions. Maintain office records, plans and files as mandated by applicable law. Continue to provide high quality customer service to both external and internal customers.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Enforce and implement state and local building regulations; (2) provide staff support for Construction Appeals Board; (3) investigate, follow-up and oversee the processing of building and safety criminal complaints; (4) review and approve plans and specifications for construction projects with a total projected valuation of approximately \$35 million dollars; (5) issue a projected 1,400 building permits and 2,000 various permits (electrical, mechanical, plumbing, etc.); (6) continue making modifications to the automated permit processing system; (7) provide field inspections for requests made with a minimum of twenty-four hours advance notice; (8) continue to check building plans, issue permits, and inspect various mausoleum projects at the Inglewood Park Cemetery; (9) check building plans, issue permits, and inspect for the Residential Sound Insulation Program including the 1,000 insulations programmed to occur over the next 18 months; (10) provide inspections for the 145-unit Regent Square project; (11) review plans, issue permits and inspect all new construction at the Hollywood Park Tomorrow project; (12) review plans, issue permits and inspect renovation of the Forum; provide plan check, permit, and inspection services for renovation and expansion activities at Centinela Hospital, as applicable; and, (13) enforce building code violations.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,058,937	\$ 1,105,060	\$ 1,248,295	\$ 1,376,308
MAINTENANCE & OPERATIONS	\$ 89,349	\$ 135,452	\$ 358,202	\$ 523,192
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,148,285	\$ 1,240,512	\$ 1,606,498	\$ 1,899,500

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	POS	FTE	OT	POS	FTE	OT	POS	FTE	OT
866-PLAN CHECK ENGINEER SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
863-BUILDING INSPECTOR SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
659-SENIOR PLAN CHECK ENGINEER	2.00	0.00	0	2.00	0.00	0	-	-	-
628-BUILDING OFFICIAL	1.00	0.00	0	1.00	0.00	0	-	-	-
370-OFFICE SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
345-SENIOR BUILDING INSPECTOR	2.00	0.00	0	1.00	1.00	0	(1.00)	1.00	-
210-BUILDING INSPECTOR	1.00	0.00	0	1.00	0.00	0	-	-	-
209-SENIOR ADMINISTRATIVE AIDE	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	10.00	0.00	0	9.00	1.00	0	(1.00)	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Senior Building Inspector was eliminated as a result of the City-wide Work Force Reduction Plan (WFR) in fiscal year 2013-14.
- (2) One (1) full time equivalent Senior Building Inspector and an increase of \$68,931 for contract services were added as part of the City-wide adjustment.

001- 030-3070

GENERAL FUND- ECONOMIC & COMMUNITY DEVELOPMENT-BUILDING-SUPERINTENDENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$636,415	\$638,535	11001	SALARIES	\$737,253	\$872,649	18.4%
\$4,160	\$4,088	11003	SUPPLEMENTAL PAY	\$4,160	\$4,160	0.0%
\$5,501	\$39,659	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$120,562	\$126,344	11501	RETIREMENT	\$162,588	\$188,560	16.0%
\$53,965	\$54,284	11503	EMPL/CITY P.E.R.S.	\$62,281	\$0	-100.0%
\$9,537	\$10,065	11611	FICA MEDICARE	\$10,888	\$11,302	3.8%
\$142,742	\$147,957	11701	HEALTH INSURANCE	\$176,998	\$173,760	-1.8%
\$2,382	\$2,231	11702	LIFE INSURANCE	\$2,508	\$2,233	-11.0%
\$18,181	\$22,963	11703	WORKERS COMPENSATION	\$29,950	\$30,246	1.0%
\$15,046	\$15,742	11704	DENTAL/VISION INSURANCE	\$17,276	\$15,312	-11.4%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$32,500	0.0%
\$8,769	\$7,500	11715	DISABILITY INSURANCE	\$6,764	\$6,606	-2.3%
\$7,991	\$1,639	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,750	\$1,575	-10.0%
\$7,337	\$7,381	11807	SICK LEAVE RESERVE	\$7,649	\$7,942	3.8%
\$23,397	\$23,683	11808	VACATION RESERVE	\$25,255	\$26,487	4.9%
\$2,952	\$2,989	11902	CAR ALLOWANCE	\$2,976	\$2,976	0.0%
<b>\$1,058,937</b>	<b>\$1,105,060</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,248,295</b>	<b>\$1,376,308</b>	<b>10.3%</b>
\$1,829	\$2,623	43600	OFFICE SUPPLIES	\$4,000	\$2,500	-37.5%
\$297	\$109	43700	POSTAGE	\$0	\$0	0.0%
\$16,839	\$17,500	44000	EQUIPMENT EXPENSE	\$18,462	\$18,215	-1.3%
\$0	\$38,801	44830	CONTRACT SERVICES-COMM DEV&HSG	\$218,918	\$393,931	79.9%
\$6,435	\$10,183	45030	SPECIAL EXPENSE-COMM DEV&HSG	\$33,675	\$27,000	-19.8%
\$1,347	\$1,223	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$2,500	0.0%
\$62,602	\$65,013	45998	ITC CHARGES	\$83,147	\$79,046	-4.9%
<b>\$89,349</b>	<b>\$135,452</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$358,202</b>	<b>\$523,192</b>	<b>46.1%</b>
<b>\$1,148,285</b>	<b>\$1,240,512</b>		<b>TOTAL FOR ORGANIZATION- 3070</b>	<b>\$1,606,498</b>	<b>\$1,899,500</b>	<b>18.2%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 030 - ECONOMIC AND COMMUNITY DEVELOPMENT  
**ORGANIZATION:** 3073 - CODE ENFORCEMENT

**GENERAL OBJECTIVES**

To encourage community beautification and foster neighborhood preservation through responsive and professional property maintenance and blight mitigation and eradication activities.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Perform approximately 35,000 property maintenance and zoning inspections; (2) process criminal complaints, and testify in court as required; (3) continue weekend and illegal vendor enforcement; (4) enhance the level of code compliance through cost recovery efforts; (5) increase community participation and educational through a compliment of bi-lingual brochures and recognition programs; and (6) work with Construction Appeals Board to accomplish stated goals.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 678,881	\$ 527,802	\$ 546,853	\$ 610,186
MAINTENANCE & OPERATIONS	\$ 84,368	\$ 69,774	\$ 86,496	\$ 88,365
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 763,248	\$ 597,576	\$ 633,349	\$ 698,551

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
876-CODE ENFORCEMENT MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
385-SR. CODE ENFORCEMENT OFFICER	1.00	0.00	0	1.00	0.00	0	-	-	-
337-CODE ENFORCEMENT OFFICER	4.00	0.00	180	4.00	0.00	180	-	-	-
206-ADMINISTRATIVE AIDE	0.00	1.00	0	0.00	1.00	0	-	-	-
ORGANIZATION TOTAL	7.00	1.00	180	7.00	1.00	180	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 030-3073

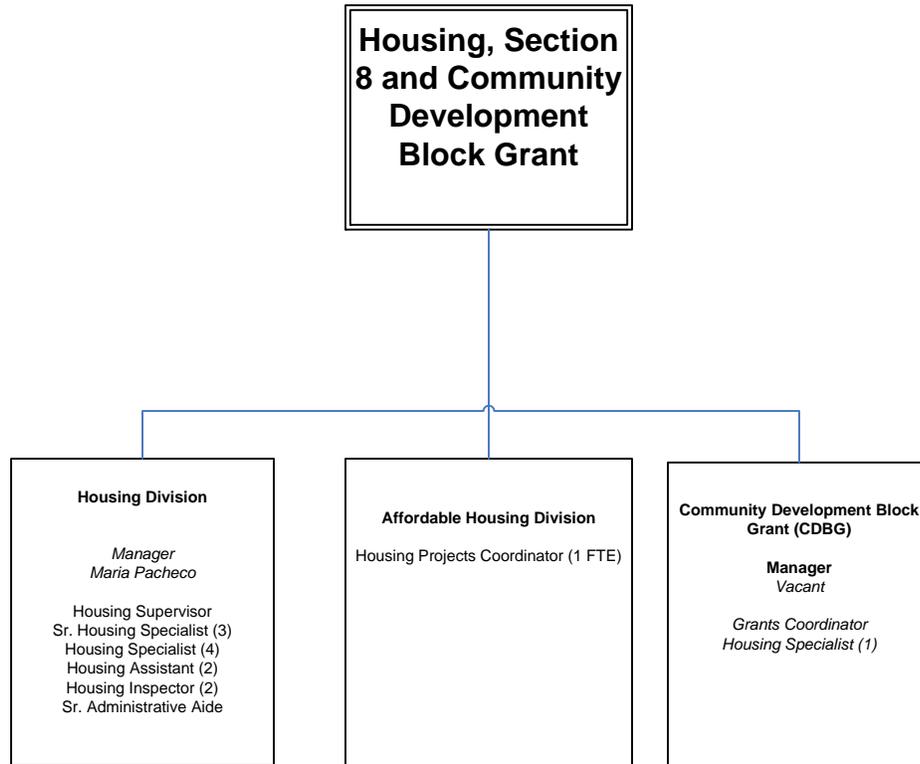
GENERAL FUND- ECONOMIC & COMMUNITY DEVELOPMENT-COMM DEV&HSG-PROPERTY MAINT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$400,894	\$307,581	11001	SALARIES	\$459,215	\$523,328	14.0%
\$2,114	\$2,104	11003	SUPPLEMENTAL PAY	\$2,080	\$2,080	0.0%
\$0	\$0	11100	REGULAR OVERTIME	\$5,000	\$5,000	0.0%
\$76,041	\$61,154	11501	RETIREMENT	\$101,589	\$129,219	27.2%
\$30,979	\$23,590	11503	EMPL/CITY P.E.R.S.	\$35,368	\$0	-100.0%
\$5,938	\$4,573	11611	FICA MEDICARE	\$6,720	\$7,653	13.9%
\$109,167	\$87,261	11701	HEALTH INSURANCE	\$129,782	\$127,020	-2.1%
\$1,463	\$1,224	11702	LIFE INSURANCE	\$1,737	\$1,670	-3.8%
\$12,614	\$13,139	11703	WORKERS COMPENSATION	\$22,564	\$25,824	14.4%
\$10,830	\$7,878	11704	DENTAL/VISION INSURANCE	\$11,695	\$11,295	-3.4%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$2,500	0.0%
\$4,077	\$3,055	11715	DISABILITY INSURANCE	\$4,076	\$4,698	15.3%
\$4,880	\$1,118	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,400	\$1,400	0.0%
\$4,408	\$3,251	11807	SICK LEAVE RESERVE	\$4,436	\$5,085	14.6%
\$12,837	\$9,894	11808	VACATION RESERVE	\$14,641	\$16,785	14.6%
\$2,640	\$1,980	11901	UNIFORM ALLOWANCE	\$1,950	\$2,028	4.0%
\$0	\$0	29000	SALARIES-PROJECTS	\$(169,341)	\$(169,341)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(86,059)	\$(86,059)	0.0%
<b>\$678,881</b>	<b>\$527,802</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$546,853</b>	<b>\$610,186</b>	<b>11.6%</b>
\$2,092	\$2,259	43600	OFFICE SUPPLIES	\$2,500	\$2,500	0.0%
\$0	\$0	43700	POSTAGE	\$2,500	\$2,500	0.0%
\$37,572	\$39,000	44000	EQUIPMENT EXPENSE	\$41,071	\$40,522	-1.3%
\$0	\$0	44100	UNIFORMS	\$3,000	\$3,000	0.0%
\$14	\$914	44200	SMALL TOOLS	\$1,000	\$1,000	0.0%
\$0	\$330	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$44,689	\$27,270	45998	ITC CHARGES	\$36,425	\$38,843	6.6%
<b>\$84,368</b>	<b>\$69,774</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$86,496</b>	<b>\$88,365</b>	<b>2.2%</b>
<b>\$763,248</b>	<b>\$597,576</b>		<b>TOTAL FOR ORGANIZATION- 3073</b>	<b>\$633,349</b>	<b>\$698,551</b>	<b>10.3%</b>



# City of Inglewood

October 1, 2014



# **HOUSING, SECTION 8 AND COMMUNITY DEVELOPMENT BLOCK GRANT**

## **STATEMENT OF OBJECTIVES**

### **DEPARTMENT GOAL**

The goal of the Housing, Section 8 and Community Development Block Grant (CDBG) for FY2014-15 is to maintain high performance under the United States Department of Housing & Urban Development (HUD) regulations by producing various sources of affordable housing projects during the fiscal year to maximize services and expenditures to fulfill HUD requirements of allocated funds and improve policies, procedures and staff performance.

### **MISSION STATEMENT**

To provide safe and affordable housing and enhance community services to low and moderate income families.

### **GENERAL OBJECTIVES**

Coordinate all divisions of Housing to successfully provide affordable housing projects and maintain the highest level of performance for HUD requirements.

### **FY2014-15 PROGRAM OBJECTIVES**

(1) Coordinate the Community Development Block Grant Program; (2) schedule and conduct citizen participation activities; implement and administer grant funding for the Neighborhood Preservation Infrastructure Programs, Housing Rehabilitation, Emergency Solutions Grant, including homelessness prevention and public social services programs; and, (3) implement activities, programs and projects related to the Consolidated Plan Grants administered through the U. S. Department of Housing and Urban Development Department (HUD), in accordance with applicable Code of Federal Regulations, law and statutes.

### **PERFORMANCE MEASURES**

- (1) Timely HUD reporting of Section 8 and CDBG monitoring reports.
- (2) Evaluation of accomplishments for Section 8 and CDBG.
- (3) A 95% annual performance rating for the Section 8 program from HUD.
- (4) Decrease or elimination of any possible audit findings in any of the Federal programs.
- (5) Address community needs for improvements through annual surveys in the CDBG areas.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
3150-AFFORDABLE HOUSING	\$ -	\$ -	\$ 303,091	\$ -
3150-AFFORDABLE HOUSING-HOUSING FUND	\$ -	\$ -	\$ -	\$ 100,553
3151-HOUSING PROGRAM	\$ 9,820,059	\$ 14,729,401	\$ 15,121,359	\$ 15,330,711
3154-HOMELESS PREV. & RAPID HSG PROGRAM	\$ -	\$ 15,402	\$ 51,085	\$ -
3155-PROGRAM MANAGEMENT	\$ 3,162,384	\$ 292,925	\$ 492,196	\$ 469,639
3156-CAPITAL PROGRAM	\$ 256,170	\$ 6,435	\$ 57,300	\$ 57,300
3157-NEIGHBORHOOD PRESERVATION	\$ 191,863	\$ 204,643	\$ 255,400	\$ 255,400
3158-HOME PROGRAM	\$ 906,392	\$ 1,234,533	\$ 4,496,154	\$ 3,214,985
3160-NEIGHBORHOOD STABILIZATION PROG.	\$ 229,619	\$ 1,478,557	\$ 488,000	\$ -
3162-HOMELESS EMERG. SOLUTIONS GRANT	\$ -	\$ 96,548	\$ 338,847	\$ 100,000
AGENCY 031 TOTALS	\$ 14,566,487	\$ 18,058,444	\$ 21,603,433	\$ 19,528,588

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
3150-AFFORDABLE HOUSING	2.00	0.00	0	0.00	1.00	0	(2.00)	1.00	-
3151-HOUSING PROGRAM	14.00	0.00	0	14.00	0.00	0	-	-	-
3155-PROGRAM MANAGEMENT	2.00	0.00	0	2.00	0.00	0	-	-	-
3158-HOME PROGRAM	1.00	0.00	0	1.00	0.00	0	-	-	-
3162-HOMELESS EMERG. SOLUTIONS GRANT	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
AGENCY 031 TOTALS	20.00	0.00	0	17.00	1.00	0	(3.00)	1.00	-

**FUND:** 170 - HOUSING  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3150 - AFFORDABLE HOUSING

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ 213,000	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ 90,091	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ 303,091	\$ -

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
673-HOUSING PROJECTS COORDINATOR	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-
ORGANIZATION TOTAL	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) This division was transferred to the Affordable Housing Fund as part of the City-wide budget adjustment.

170- 031-3150

HOUSING FUND- HOUSING, SECTION 8 & CDBG-AFFORDABLE HOUSING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	11001	SALARIES	\$104,903	\$0	-100.0%
\$0	\$0	11501	RETIREMENT	\$38,610	\$0	-100.0%
\$0	\$0	11503	EMPL/CITY P.E.R.S.	\$15,144	\$0	-100.0%
\$0	\$0	11611	FICA MEDICARE	\$2,580	\$0	-100.0%
\$0	\$0	11701	HEALTH INSURANCE	\$35,248	\$0	-100.0%
\$0	\$0	11702	LIFE INSURANCE	\$710	\$0	-100.0%
\$0	\$0	11703	WORKERS COMPENSATION	\$2,651	\$0	-100.0%
\$0	\$0	11704	DENTAL/VISION INSURANCE	\$3,593	\$0	-100.0%
\$0	\$0	11715	DISABILITY INSURANCE	\$1,170	\$0	-100.0%
\$0	\$0	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$0	-100.0%
\$0	\$0	11807	SICK LEAVE RESERVE	\$1,827	\$0	-100.0%
\$0	\$0	11808	VACATION RESERVE	\$4,726	\$0	-100.0%
\$0	\$0	11902	CAR ALLOWANCE	\$1,488	\$0	-100.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$213,000</b>	<b>\$0</b>	<b>-100.0%</b>
\$0	\$0	45031	SPECIAL EXPENSE-HSG, SEC 8 & CDBG	\$71,163	\$0	-100.0%
\$0	\$0	45998	ITC CHARGES	\$18,928	\$0	-100.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$90,091</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$0</b>	<b>\$0</b>		<b>TOTAL FOR ORGANIZATION- 3150</b>	<b>\$303,091</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 179 - AFFORDABLE HOUSING  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3150 - AFFORDABLE HOUSING

**GENERAL OBJECTIVES**

Facilitate the creation and preservation of affordable housing units throughout the City by developing a City-wide housing strategy that creates homeownership opportunities as well as increase and preserve affordable multi-family and senior housing units.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To develop multifamily units, condominiums, and affordable housing (condo/apartment) while implementing the First Time Homebuyers Program loans for moderate income individuals; (2) rehabilitate city owned property and new construction for First Time Homebuyers Program loans; and, (3) monitor programs for compliance, refinancing and loan payoffs.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 81,950
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ 18,603
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ -	\$ 100,553

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
673-HOUSING PROJECTS COORDINATOR	2.00	0.00	0	0.00	1.00	0	(2.00)	1.00	-
ORGANIZATION TOTAL	2.00	0.00	0	0.00	1.00	0	(2.00)	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The two (2) full time Housing Projects Coordinator positions were eliminated and 1.00 full time equivalent Housing Projects Coordinator was added to better reflect the funding level and needs of the program.
- (2) As part of the City-wide budget adjustment, the Affordable housing division was transferred from the Housing Fund to the Affordable Housing Fund.

179- 031-3150

AFFORDABLE HOUSING- HOUSING, SECTION 8 & CDBG-AFFORDABLE HOUSING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	11001	SALARIES	\$0	\$69,030	0.0%
\$0	\$0	11501	RETIREMENT	\$0	\$10,700	0.0%
\$0	\$0	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$0	\$0	11611	FICA MEDICARE	\$0	\$1,001	0.0%
\$0	\$0	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$0	\$0	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$0	\$0	11703	WORKERS COMPENSATION	\$0	\$1,044	0.0%
\$0	\$0	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$0	\$0	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$0	\$0	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$175	0.0%
\$0	\$0	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$0	11808	VACATION RESERVE	\$0	\$0	0.0%
\$0	\$0	11902	CAR ALLOWANCE	\$0	\$0	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$81,950</b>	<b>0.0%</b>
\$0	\$0	45031	SPECIAL EXPENSE-HSG, SEC 8 & CDBG	\$0	\$0	0.0%
\$0	\$0	45998	ITC CHARGES	\$0	\$18,603	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$18,603</b>	<b>0.0%</b>
<b>\$0</b>	<b>\$0</b>		<b>TOTAL FOR ORGANIZATION- 3150</b>	<b>\$0</b>	<b>\$100,553</b>	<b>0.0%</b>

**FUND:** 170 - HOUSING  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3151 - HOUSING PROGRAM

**GENERAL OBJECTIVES**

Implement, coordinate and administer the Section 8 Housing Choice Voucher Program by leasing currently allocated units.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Interview families to ensure annual eligibility for participation; (2) inspect all current and prospective dwelling units to ensure compliance with HUD Section 8 Housing Quality Standards; (3) prepare and submit budget documents; (4) collect all port billings (5) collect all fraud accounts; and, (6) use the waiting list to issue vouchers.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 912,107	\$ 1,118,735	\$ 1,215,397	\$ 1,422,022
MAINTENANCE & OPERATIONS	\$ 8,907,952	\$ 13,610,666	\$ 13,905,962	\$ 13,908,689
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 9,820,059	\$ 14,729,401	\$ 15,121,359	\$ 15,330,711

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
653-SENIOR HOUSING SPECIALIST	3.00	0.00	0	3.00	0.00	0	-	-	-
651-HOUSING SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
650-HOUSING SPECIALIST	4.00	0.00	0	4.00	0.00	0	-	-	-
645-HUD PROGRAMS MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
275-HOUSING INSPECTOR	2.00	0.00	0	2.00	0.00	0	-	-	-
274-HOUSING ASSISTANT	2.00	0.00	0	2.00	0.00	0	-	-	-
209-SENIOR ADMINISTRATIVE AIDE	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	14.00	0.00	0	14.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) There are no signification changes this fiscal year.

170- 031-3151

HOUSING FUND- HOUSING, SECTION 8 & CDBG-HOUSING PROGRAMS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$587,104	\$689,627	11001	SALARIES	\$751,316	\$889,332	18.4%
\$1,040	\$1,864	11003	SUPPLEMENTAL PAY	\$2,080	\$2,080	0.0%
\$109,104	\$142,182	11501	RETIREMENT	\$165,216	\$218,391	32.2%
\$45,669	\$57,349	11503	EMPL/CITY P.E.R.S.	\$62,240	\$0	-100.0%
\$7,902	\$10,011	11611	FICA MEDICARE	\$10,220	\$13,034	27.5%
\$95,006	\$134,111	11701	HEALTH INSURANCE	\$140,998	\$173,737	23.2%
\$2,081	\$2,337	11702	LIFE INSURANCE	\$2,574	\$2,508	-2.5%
\$8,002	\$14,886	11703	WORKERS COMPENSATION	\$14,719	\$17,343	17.8%
\$16,765	\$22,403	11704	DENTAL/VISION INSURANCE	\$23,235	\$25,356	9.1%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$31,875	0.0%
\$8,395	\$8,085	11715	DISABILITY INSURANCE	\$7,071	\$7,840	10.9%
\$6,196	\$3,016	11805	UNEMPLOYMENT INSURANCE RESERVE	\$2,450	\$2,450	0.0%
\$6,084	\$7,738	11807	SICK LEAVE RESERVE	\$7,794	\$9,227	18.4%
\$17,834	\$23,630	11808	VACATION RESERVE	\$23,997	\$27,360	14.0%
\$923	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$1,488	0.0%
<b>\$912,107</b>	<b>\$1,118,735</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,215,397</b>	<b>\$1,422,022</b>	<b>17.0%</b>
\$175	\$537	43500	ADVERTISING & PUBLICATIONS	\$500	\$500	0.0%
\$10,200	\$12,594	43600	OFFICE SUPPLIES	\$12,000	\$12,000	0.0%
\$16,327	\$15,696	43700	POSTAGE	\$15,000	\$13,000	-13.3%
\$8,176	\$8,500	44000	EQUIPMENT EXPENSE	\$8,920	\$8,801	-1.3%
\$76	\$198	44050	MILEAGE EXPENSE	\$500	\$500	0.0%
\$151	\$1,058	44300	TRAVEL & SUBSISTENCE	\$1,000	\$944	-5.6%
\$7,897	\$2,328	44400	TRAINING	\$7,000	\$7,000	0.0%
\$0	\$0	44401	EDUCATIONAL REIMBURSEMENT	\$2,000	\$0	-100.0%
\$224	\$0	44500	DUES & SUBSCRIPTIONS	\$500	\$0	-100.0%
\$9,155	\$9,500	44802	AUDITORS	\$10,000	\$10,000	0.0%
\$29,845	\$55,087	44831	CONTRACT SERVICES-HSG, SEC 8 & CDBG	\$75,000	\$75,000	0.0%
\$2,089	\$56	45031	SPECIAL EXPENSE-HSG, SEC 8 & CDBG	\$500	\$0	-100.0%
\$9,977	\$8,780	45501	PRINTING AND PHOTOCOPY CHARGES	\$4,073	\$4,073	0.0%
\$3,000	\$3,000	45638	INDIRECT COST-LEASED HOUSING	\$3,000	\$3,000	0.0%
\$9,892	\$24,502	45722	ADM GEN EXPENSE-PORTABILITY	\$18,000	\$18,000	0.0%
\$8,487,958	\$8,423,591	45723	LANDLORD PAYMENTS	\$8,400,000	\$8,400,000	0.0%
\$0	\$4,711,568	45800	HAP BILLINGS TO OTHER AGENCIES	\$5,000,000	\$5,000,000	0.0%
\$45,798	\$64,304	45998	ITC CHARGES	\$80,956	\$88,858	9.8%
\$267,013	\$267,013	45999	OVERHEAD	\$267,013	\$267,013	0.0%
\$0	\$2,355	48300	UNRECOVERED HOUSING ASSISTANCE PAYMENTS	\$0	\$0	0.0%
<b>\$8,907,952</b>	<b>\$13,610,666</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$13,905,962</b>	<b>\$13,908,689</b>	<b>0.0%</b>
<b>\$9,820,059</b>	<b>\$14,729,401</b>		<b>TOTAL FOR ORGANIZATION- 3151</b>	<b>\$15,121,359</b>	<b>\$15,330,711</b>	<b>1.4%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3154 - HOMELESS PREVENTION & RAPID HSG PROGRAM

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ 13,881	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ 1,521	\$ 51,085	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ 15,402	\$ 51,085	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

221- 031-3154

HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-HOMELESS PREVENTION & RAPID HSG PRO

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$8,506	11001	SALARIES	\$0	\$0	0.0%
\$0	\$1,669	11501	RETIREMENT	\$0	\$0	0.0%
\$0	\$735	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$0	\$131	11611	FICA MEDICARE	\$0	\$0	0.0%
\$0	\$1,808	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$0	\$29	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$0	\$122	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$0	\$297	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$0	\$91	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$0	\$98	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$396	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$0</b>	<b>\$13,881</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
\$0	\$0	44831	CONTRACT SERVICES-HSG, SEC 8 & CDBG	\$51,085	\$0	-100.0%
\$0	\$1,521	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$0</b>	<b>\$1,521</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$51,085</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$0</b>	<b>\$15,402</b>		<b>TOTAL FOR ORGANIZATION- 3154</b>	<b>\$51,085</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3155 - PROGRAM MANAGEMENT

**GENERAL OBJECTIVES**

Direct, manage and coordinate the Community Development Block Grant Division and all related activities. Monitor projects for the Consolidated Plan Grants, which includes the Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) Program and new regulations governing the Homeless Emergency Solutions Grant (HESG) Program.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Coordinate the Community Development Block Grant Program; (2) schedule and conduct citizen participation activities; implement and administer grant funding for the Neighborhood Preservation Infrastructure Programs, Property Maintenance, Housing Rehabilitation, Emergency Solutions Grant, including Homelessness Prevention and Public Social Services Programs); and, (3) implement activities, programs and projects related to the Consolidated Plan Grants administered through the U. S. Department of Housing and Urban Development Department (HUD), in accordance with applicable Code of Federal Regulations, law and statutes.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 331,993	\$ 223,218	\$ 277,166	\$ 291,535
MAINTENANCE & OPERATIONS	\$ 2,830,391	\$ 69,707	\$ 214,230	\$ 178,104
CAPITAL OUTLAY	\$ -	\$ -	\$ 800	\$ -
ORGANIZATION TOTAL	\$ 3,162,384	\$ 292,925	\$ 492,196	\$ 469,639

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
845-GRANTS COORDINATOR	1.00	0.00	0	1.00	0.00	0	-	-	-
830-GRANTS MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGN. TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) As a result of the fund allocation for FY2014-15, staff in division 3158 will job-cost to this division.

221- 031-3155

HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-PROGRAM MANAGEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$208,399	\$142,837	11001	SALARIES	\$174,255	\$188,890	8.4%
\$39,221	\$27,621	11501	RETIREMENT	\$38,213	\$46,277	21.1%
\$18,006	\$12,161	11503	EMPL/CITY P.E.R.S.	\$15,056	\$0	-100.0%
\$3,094	\$2,145	11611	FICA MEDICARE	\$2,581	\$2,739	6.1%
\$36,294	\$22,947	11701	HEALTH INSURANCE	\$27,261	\$30,246	11.0%
\$729	\$430	11702	LIFE INSURANCE	\$596	\$619	3.8%
\$2,267	\$1,905	11703	WORKERS COMPENSATION	\$2,624	\$2,856	8.9%
\$5,237	\$3,271	11704	DENTAL/VISION INSURANCE	\$3,721	\$4,018	8.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$9,375	0.0%
\$3,227	\$1,402	11715	DISABILITY INSURANCE	\$1,460	\$608	-58.4%
\$2,612	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$2,358	\$1,557	11807	SICK LEAVE RESERVE	\$1,808	\$1,961	8.5%
\$7,899	\$5,113	11808	VACATION RESERVE	\$6,578	\$3,597	-45.3%
\$2,652	\$1,479	11902	CAR ALLOWANCE	\$2,664	\$0	-100.0%
<b>\$331,993</b>	<b>\$223,218</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$277,166</b>	<b>\$291,535</b>	<b>5.2%</b>
\$12,353	\$10,939	43500	ADVERTISING & PUBLICATIONS	\$10,100	\$10,000	-1.0%
\$1,305	\$0	43600	OFFICE SUPPLIES	\$4,000	\$1,500	-62.5%
\$7,206	\$6,626	43700	POSTAGE	\$8,900	\$8,000	-10.1%
\$561	\$0	44050	MILEAGE EXPENSE	\$700	\$700	0.0%
\$524	\$0	44400	TRAINING	\$3,000	\$800	-73.3%
\$350	\$0	44500	DUES & SUBSCRIPTIONS	\$0	\$0	0.0%
\$0	\$0	44831	CONTRACT SERVICES-HSG, SEC 8 & CDBG	\$50,000	\$20,000	-60.0%
\$8,091	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$10,000	\$10,000	0.0%
\$0	\$0	45998	ITC CHARGES	\$18,462	\$18,036	-2.3%
\$0	\$52,143	45999	OVERHEAD	\$109,068	\$109,068	0.0%
\$2,800,000	\$0	49908	BAD DEBT EXPENSE	\$0	\$0	0.0%
<b>\$2,830,391</b>	<b>\$69,707</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$214,230</b>	<b>\$178,104</b>	<b>-16.9%</b>
\$0	\$0	66000	OFFICE EQUIPMENT/FURNITURE	\$800	\$0	-100.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$800</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$3,162,384</b>	<b>\$292,925</b>		<b>TOTAL FOR ORGANIZATION- 3155</b>	<b>\$492,196</b>	<b>\$469,639</b>	<b>-4.6%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3156 - CAPITAL PROGRAM

**GENERAL OBJECTIVES**

Refer to CDBG Program Management (3155).

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide program compliance monitoring in accordance with HUD Part 24 of the Code of Federal Regulations.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ 3,626	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 256,170	\$ 2,810	\$ 57,300	\$ 57,300
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 256,170	\$ 6,435	\$ 57,300	\$ 57,300

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Reflects job costing for Housing Management services to implement the Tenant-Based Rental Assistance Program.
- (2) Emergency Shelter Grant Program transferred to the Emergency Solutions Grant Program to implement new Federal regulations under Title 24 Code of Federal Regulations Part 576.

221- 031-3156

HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-CDBG-CAPITAL PROGRAMS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$840	11501	RETIREMENT	\$0	\$0	0.0%
\$0	\$319	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$0	\$114	11611	FICA MEDICARE	\$0	\$0	0.0%
\$0	\$1,511	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$0	\$18	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$0	\$106	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$0	\$297	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$0	\$85	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$0	\$85	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$250	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$0</b>	<b>\$3,626</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
\$0	\$759	43600	OFFICE SUPPLIES	\$0	\$0	0.0%
\$0	\$282	43700	POSTAGE	\$0	\$0	0.0%
\$0	\$125	44050	MILEAGE EXPENSE	\$0	\$0	0.0%
\$90,808	\$(61,269)	44831	CONTRACT SERVICES-HSG, SEC 8 & CDBG	\$0	\$0	0.0%
\$108,061	\$0	45040	EMERGENCY SHELTER	\$0	\$0	0.0%
\$57,300	\$57,300	45096	FAIR HOUSING	\$57,300	\$57,300	0.0%
\$0	\$5,612	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$256,170</b>	<b>\$2,810</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$57,300</b>	<b>\$57,300</b>	<b>0.0%</b>
<b>\$256,170</b>	<b>\$6,435</b>		<b>TOTAL FOR ORGANIZATION- 3156</b>	<b>\$57,300</b>	<b>\$57,300</b>	<b>0.0%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3157 - NEIGHBORHOOD PRESERVATION

**GENERAL OBJECTIVES**

Implement the Property Maintenance/Code Enforcement Program in CDBG eligible census tracts City-wide.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide property maintenance code enforcement activities.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 191,863	\$ 204,643	\$ 255,400	\$ 255,400
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 191,863	\$ 204,643	\$ 255,400	\$ 255,400

**POSITION SUMMARY**

**NOTE: PERSONNEL PARTIALLY FUNDED BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) IN SECTION 7053.**

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

221- 031-3157

HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-NEIGHBORHOOD PRESERVATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$113,273	\$118,620	11001	SALARIES	\$0	\$0	0.0%
\$21,276	\$23,144	11501	RETIREMENT	\$0	\$0	0.0%
\$9,044	\$9,435	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$1,643	\$1,720	11611	FICA MEDICARE	\$0	\$0	0.0%
\$30,618	\$34,448	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$486	\$425	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$4,337	\$5,649	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$3,145	\$3,396	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$858	\$1,102	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$1,509	\$282	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$1,293	\$1,350	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$4,380	\$5,071	11808	VACATION RESERVE	\$0	\$0	0.0%
\$0	\$0	29000	SALARIES-PROJECTS	\$169,341	\$169,341	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$86,059	\$86,059	0.0%
<b>\$191,863</b>	<b>\$204,643</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$255,400</b>	<b>\$255,400</b>	<b>0.0%</b>
<b>\$191,863</b>	<b>\$204,643</b>		<b>TOTAL FOR ORGANIZATION- 3157</b>	<b>\$255,400</b>	<b>\$255,400</b>	<b>0.0%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3158 - HOME PROGRAM

**GENERAL OBJECTIVES**

Coordinate, direct and manage public and private affordable housing needs in the City for very low- to moderate-income families.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Implement affordable housing programs and activities, such as: housing rehabilitation and construction management, lead-based paint hazard removal activities, tenant-based rental assistance activities, and monitoring affordable housing development.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 86,494	\$ 68,637	\$ 178,055	\$ 63,172
MAINTENANCE & OPERATIONS	\$ 819,898	\$ 1,165,896	\$ 4,318,099	\$ 3,151,813
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 906,392	\$ 1,234,533	\$ 4,496,154	\$ 3,214,985

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
650-HOUSING SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGN. TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) As a result of FY2014-15 funding allocation, staff will job cost to divison 3155.

221- 031-3158

HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-CDBG-HOME PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$51,430	\$42,279	11001	SALARIES	\$140,648	\$59,120	-58.0%
\$9,680	\$6,707	11501	RETIREMENT	\$10,784	\$14,484	34.3%
\$4,444	\$2,794	11503	EMPL/CITY P.E.R.S.	\$4,249	\$0	-100.0%
\$753	\$496	11611	FICA MEDICARE	\$713	\$858	20.3%
\$13,142	\$12,252	11701	HEALTH INSURANCE	\$16,286	\$15,118	-7.2%
\$200	\$88	11702	LIFE INSURANCE	\$123	\$120	-2.0%
\$561	\$461	11703	WORKERS COMPENSATION	\$741	\$894	20.7%
\$1,746	\$1,337	11704	DENTAL/VISION INSURANCE	\$1,860	\$2,009	8.0%
\$910	\$499	11715	DISABILITY INSURANCE	\$469	\$567	20.9%
\$643	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$593	\$394	11807	SICK LEAVE RESERVE	\$510	\$613	20.2%
\$2,393	\$1,157	11808	VACATION RESERVE	\$1,498	\$1,801	20.2%
\$0	\$0	29000	SALARIES-PROJECTS	\$0	\$(24,440)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$0	\$(8,147)	0.0%
<b>\$86,494</b>	<b>\$68,637</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$178,055</b>	<b>\$63,172</b>	<b>-64.5%</b>
\$0	\$0	44831	CONTRACT SERVICES-HSG, SEC 8 & CDBG	\$2,500	\$0	-100.0%
\$299,882	\$125,694	44832	HOME PROGRAM CHDO 15%	\$146,661	\$94,758	-35.4%
\$0	\$0	45030	SPECIAL EXPENSE-COMM DEV&HSG	\$66,244	\$0	-100.0%
\$2,500,000	\$0	45038	HOUSING PROGRAMS	\$2,500,000	\$2,300,000	-8.0%
\$305,760	\$925,144	45041	SPECIAL EXPENSE-HOME	\$900,000	\$0	-100.0%
\$520,016	\$115,058	45047	TENANT BSD RNT ASSIS	\$443,910	\$500,000	12.6%
\$0	\$0	45998	ITC CHARGES	\$5,767	\$4,038	-30.0%
\$0	\$0	45999	OVERHEAD	\$253,017	\$253,017	0.0%
<b>\$3,625,658</b>	<b>\$1,165,896</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$4,318,099</b>	<b>\$3,151,813</b>	<b>-27.0%</b>
\$(2,805,760)	\$0	66500	CONTRA/LAND CAPITALIZATION	\$0	\$0	0.0%
<b>\$(2,805,760)</b>	<b>\$0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$906,392</b>	<b>\$1,234,533</b>		<b>TOTAL FOR ORGANIZATION- 3158</b>	<b>\$4,496,154</b>	<b>\$3,214,985</b>	<b>-28.5%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3160 - NEIGHBORHOOD STABILIZATION PROGRAM

**GENERAL OBJECTIVES**

Provide general administration and oversight as the agency for the Cities of Inglewood and Hawthorne Neighborhood Stabilization Program (NSP).

**FY2014-15 PROGRAM OBJECTIVES**

(1) Oversee the program administration, property acquisition, and housing rehabilitation construction management and resale of four foreclosed, abandoned single-family dwellings, three in the City of Inglewood and one in the City of Hawthorne, as the lead agency for the Neighborhood Stabilization Program in accordance with regulations and statutes from the Housing and Economic Recovery Act (HERA) of 2008.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 229,619	\$ 1,478,557	\$ 488,000	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 229,619	\$ 1,478,557	\$ 488,000	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) Elimination of funding.

221- 031-3160

HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-NEIGHBORHOOD STABILIZATION PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$226,572	\$1,478,491	45031	SPECIAL EXPENSE-HSG, SEC 8 & CDBG	\$488,000	\$0	-100.0%
\$3,047	\$0	45104	CDBG-PROGRAM ADMIN FEES	\$0	\$0	0.0%
\$0	\$66	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$229,619</b>	<b>\$1,478,557</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$488,000</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$229,619</b>	<b>\$1,478,557</b>		<b>TOTAL FOR ORGANIZATION- 3160</b>	<b>\$488,000</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 221 - GRANTS  
**AGENCY:** 031 - HOUSING, SECTION 8 AND CDBG  
**ORGANIZATION:** 3162 - HOMELESS EMERGENCY SOLUTIONS GRANT (HESG)

**GENERAL OBJECTIVES**

To provide case management and essential services to homeless individuals and families and to provide services and financial assistance to prevent homelessness.

**FY2014-15 PROGRAM OBJECTIVES**

To provide financial assistance, case management and essential services to at least 5 households.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ 70,226	\$ 93,655	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ 26,322	\$ 245,192	\$ 100,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ 96,548	\$ 338,847	\$ 100,000

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
650-HOUSING SPECIALIST	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
ORGN. TOTAL	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) As a result of a reduction in the allocation, the full time Housing Specialist position has been eliminated.

221- 031-3162

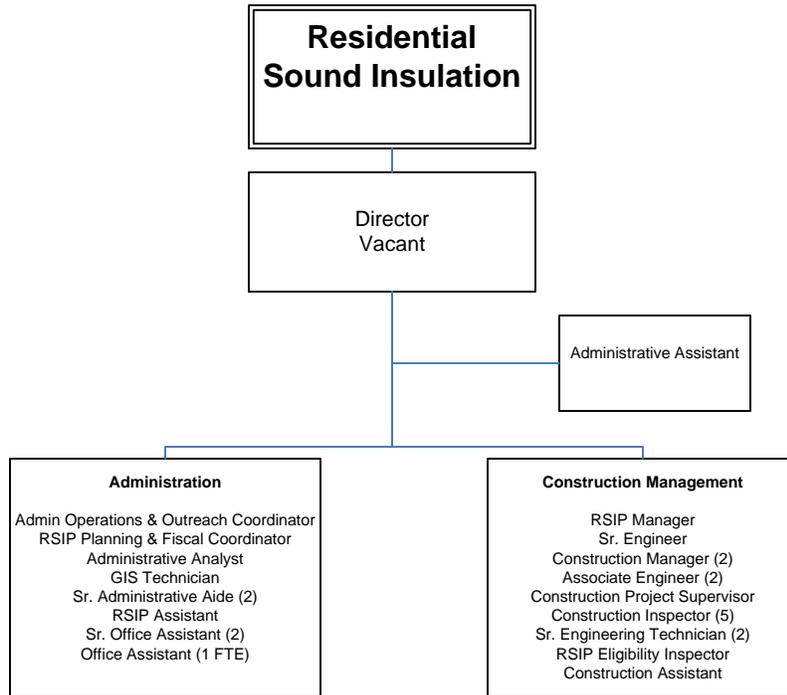
HUD (CDBG) FUND- HOUSING, SECTION 8 & CDBG-HOMELESS EMERGENCY SOLUTION GRANT (ESG)

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$41,540	11001	SALARIES	\$55,410	\$0	-100.0%
\$0	\$8,152	11501	RETIREMENT	\$12,151	\$0	-100.0%
\$0	\$3,589	11503	EMPL/CITY P.E.R.S.	\$4,788	\$0	-100.0%
\$0	\$603	11611	FICA MEDICARE	\$804	\$0	-100.0%
\$0	\$10,951	11701	HEALTH INSURANCE	\$14,014	\$0	-100.0%
\$0	\$156	11702	LIFE INSURANCE	\$195	\$0	-100.0%
\$0	\$561	11703	WORKERS COMPENSATION	\$834	\$0	-100.0%
\$0	\$1,485	11704	DENTAL/VISION INSURANCE	\$1,860	\$0	-100.0%
\$0	\$603	11715	DISABILITY INSURANCE	\$528	\$0	-100.0%
\$0	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$0	-100.0%
\$0	\$479	11807	SICK LEAVE RESERVE	\$575	\$0	-100.0%
\$0	\$1,933	11808	VACATION RESERVE	\$2,321	\$0	-100.0%
<b>\$0</b>	<b>\$70,226</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$93,655</b>	<b>\$0</b>	<b>-100.0%</b>
\$0	\$244	43600	OFFICE SUPPLIES	\$0	\$0	0.0%
\$0	\$19	44050	MILEAGE EXPENSE	\$0	\$0	0.0%
\$0	\$0	44830	CONTRACT SERVICES-COMM DEV&HSG	\$0	\$0	0.0%
\$0	\$24,339	44831	CONTRACT SERVICES-HSG, SEC 8 & CDBG	\$234,502	\$100,000	-57.4%
\$0	\$1,719	45501	PRINTING AND PHOTOCOPY CHARGES	\$4,452	\$0	-100.0%
\$0	\$0	45998	ITC CHARGES	\$6,238	\$0	-100.0%
<b>\$0</b>	<b>\$26,322</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$245,192</b>	<b>\$100,000</b>	<b>-59.2%</b>
<b>\$0</b>	<b>\$96,548</b>		<b>TOTAL FOR ORGANIZATION- 3162</b>	<b>\$338,847</b>	<b>\$100,000</b>	<b>-70.5%</b>



# City of Inglewood

October 1, 2014



# RESIDENTIAL SOUND INSULATION

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Residential Sound Insulation Department for FY2014-15 is to ensure that those properties within the adopted noise contours receive sound attenuation, with a goal of delivering sound insulation products to more than 1,000 homes per year.

### MISSION STATEMENT

The mission of the Residential Sound Insulation (RSI) Department is to address the effects of aircraft noise by providing homes with quality sound insulation products, and planning for the adverse affects of neighboring Los Angeles World International Airport. Our goal is to improve the quality of life for those residents living in our impacted neighborhoods as defined by noise contour boundaries. Our commitment is to deliver the highest level of customer service possible.

### GENERAL OBJECTIVES

Coordinate and administer the Residential Sound Insulation program, which provides noise mitigation to eligible single and multi-family residences within the noise contour boundaries exceeding Federal standards. Provide management for construction projects that retrofit homes with sound insulation products. This program is funded with grants from Los Angeles World Airports (LAWA) and the Federal Aviation Administration (FAA).

### FY2014-15 PROGRAM OBJECTIVES

(1) Provide quality customer services and conduct community outreach to eligible property owners; (2) coordinate with architectural and engineering consultant(s) to provide architectural surveys, acoustic testing, and preparation of plans and specifications; (3) review bid specifications, hold contractor pre-bid meetings and recommend award of construction contracts; (4) provide project planning and prepare grant applications to secure funding from Los Angeles World Airports and the Federal Aviation Administration; (5) ensure the safety of property owners, contractors and staff throughout the construction process; (6) coordinate with property owners and work with contractors to ensure quality of installation of noise mitigation products and materials; and, (7) prepare grant reports and maintain records for project oversight and audit requests.

### PERFORMANCE MEASURES

- (1) Outreach will be accountable for ensuring 1,000 units from eligible properties in the community.
- (2) Fiscal to set-up tracking system to monitor all contract payments for accuracy and timeline for the contracts from sunrise to sunset.
- (3) Fiscal will be responsible to ensure that all designs and acoustical testing are completed from all of our contractual Architectural & Engineering (A & E) firms.
- (4) Construction will be held accountable for reviewing all submittals and corrections with the A & E firms; and responsible for ensuring the completion of the 1,000 units and close-out.
- (5) Management will be held responsible for completing all assigned personnel's evaluations by the required due dates.

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**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
3259-AIRCRAFT NOISE MITIG. PROG.-ADMIN.	\$ 1,077,935	\$ 1,392,006	\$ 4,890,494	\$ 1,556,668
3261-AIRCRAFT NOISE MITIG. PROG.-CONSTR	\$ 1,652,309	\$ 1,118,420	\$ 2,061,589	\$ 2,197,204
AGENCY 032 TOTALS	\$ 2,730,244	\$ 2,510,426	\$ 6,952,082	\$ 3,753,872

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
3259-AIRCRAFT NOISE MITIG. PROG.-ADMIN.	11.00	0.00	0	12.00	0.46	0	1.00	0.46	-
3261-AIRCRAFT NOISE MITIG. PROG.-CONSTR	14.00	0.00	0	14.00	0.00	0	-	-	-
AGENCY 032 TOTALS	25.00	0.00	0	26.00	0.46	0	1.00	0.46	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND:** 222 - NOISE MITIGATION FUND  
**AGENCY:** 032 - RESIDENTIAL SOUND INSULATION  
**ORGANIZATION:** 3259 - AIRCRAFT NOISE MITIGATION PROGRAM-ADMINISTRATION

**GENERAL OBJECTIVES**

See Department's General Objectives

**FY2013-14 PROGRAM OBJECTIVES**

(1) Provide quality customer services and conduct community outreach to eligible property owners; (2) coordinate with architectural and engineering consultant to provide architectural surveys, acoustic testing, and preparation of plans and specifications; (3) hold contractor pre-bid meetings and recommend award of construction contracts; (4) provide homeowner information meetings and design review meetings; (5) provide project tracking, planning and data analysis; and (6) prepare grant applications and secure funding from Los Angeles World Airports and the Federal Aviation Administration.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 781,310	\$ 567,978	\$ 973,956	\$ 1,119,703
MAINTENANCE & OPERATIONS	\$ 253,163	\$ 815,073	\$ 3,876,538	\$ 396,965
CAPITAL OUTLAY	\$ 43,462	\$ 8,955	\$ 40,000	\$ 40,000
ORGANIZATION TOTAL	\$ 1,077,935	\$ 1,392,006	\$ 4,890,494	\$ 1,556,668

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
919-RSI PROGRAM DIRECTOR	1.00	0.00	0	1.00	0.00	0	-	-	-
878-RSIP PLANNING & FISCAL COORD.	1.00	0.00	0	1.00	0.00	0	-	-	-
854-ADMIN. OPER. & OUTREACH COORD.	1.00	0.00	0	1.00	0.00	0	-	-	-
603-ADMINISTRATIVE ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
376-RSIP ELIGIBILITY INSPECTOR	1.00	0.00	0	1.00	0.00	0	-	-	-
372-SENIOR OFFICE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
368-SENIOR ENGINEERING TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
228-OFFICE ASSISTANT	0.00	0.00	0	0.00	0.46	0	-	0.46	-
213-GIS TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
209-SENIOR ADMINISTRATIVE AIDE	1.00	0.00	0	2.00	0.00	0	1.00	-	-
208-RSI PROGRAM ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	11.00	0.00	0	12.00	0.46	0	1.00	0.46	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) A full time Senior Administrative Aide, .46 full time equivalent (FTE) Office Assistant, and an increase of \$1,000 for the training line item (44400) was added as part of the City-wide budget adjustment.
- (2) The GIS Technician position will be held for salary savings for the entire fiscal year.

222- 032-3259

NOISE MITIGATION FUND- RESIDENTIAL SOUND INSULATION-PROGRAM ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$503,725	\$353,619	11001	SALARIES	\$599,658	\$812,726	35.5%
\$3,120	\$2,584	11003	SUPPLEMENTAL PAY	\$3,120	\$2,080	-33.3%
\$257	\$0	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$88,935	\$69,834	11501	RETIREMENT	\$132,189	\$175,068	32.4%
\$38,970	\$28,599	11503	EMPL/CITY P.E.R.S.	\$50,308	\$0	-100.0%
\$5,387	\$4,614	11611	FICA MEDICARE	\$6,989	\$10,446	49.5%
\$79,933	\$70,986	11701	HEALTH INSURANCE	\$117,202	\$138,529	18.2%
\$1,670	\$1,276	11702	LIFE INSURANCE	\$2,130	\$2,287	7.4%
\$5,475	\$1,276	11703	WORKERS COMPENSATION	\$9,029	\$13,029	44.3%
\$11,476	\$9,736	11704	DENTAL/VISION INSURANCE	\$14,981	\$17,463	16.6%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$8,750	0.0%
\$7,222	\$4,839	11715	DISABILITY INSURANCE	\$5,168	\$4,260	-17.6%
\$6,630	\$1,400	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,750	\$1,750	0.0%
\$5,248	\$3,848	11807	SICK LEAVE RESERVE	\$6,219	\$7,395	18.9%
\$16,726	\$11,683	11808	VACATION RESERVE	\$19,213	\$16,739	-12.9%
\$6,536	\$3,683	11902	CAR ALLOWANCE	\$6,000	\$4,530	-24.5%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(95,347)	0.0%
<b>\$781,310</b>	<b>\$567,978</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$973,956</b>	<b>\$1,119,703</b>	<b>15.0%</b>
\$2,733	\$4,094	43500	ADVERTISING & PUBLICATIONS	\$7,500	\$10,000	33.3%
\$8,448	\$6,369	43600	OFFICE SUPPLIES	\$16,000	\$16,000	0.0%
\$2,066	\$2,489	43700	POSTAGE	\$1,000	\$0	-100.0%
\$0	\$0	44050	MILEAGE EXPENSE	\$250	\$250	0.0%
\$0	\$0	44300	TRAVEL & SUBSISTENCE	\$1,700	\$1,700	0.0%
\$1,867	\$1,972	44400	TRAINING	\$3,500	\$6,000	71.4%
\$299	\$0	44401	EDUCATIONAL REIMBURSEMENT	\$3,500	\$3,500	0.0%
\$723	\$850	44500	DUES & SUBSCRIPTIONS	\$1,500	\$1,500	0.0%
\$75,769	\$625,399	44830	CONTRACT SERVICES-COMM DEV&HSG	\$3,647,480	\$160,000	-95.6%
\$1,566	\$311	45030	SPECIAL EXPENSE-COMM DEV&HSG	\$20,000	\$20,000	0.0%
\$4,936	\$9,287	45501	PRINTING AND PHOTOCOPY CHARGES	\$1,919	\$0	-100.0%
\$47,443	\$56,987	45998	ITC CHARGES	\$64,874	\$70,700	9.0%
\$107,314	\$107,315	45999	OVERHEAD	\$107,315	\$107,315	0.0%
<b>\$253,163</b>	<b>\$815,073</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$3,876,538</b>	<b>\$396,965</b>	<b>-89.8%</b>
\$1,878	\$8,955	66000	OFFICE EQUIPMENT/FURNITURE	\$40,000	\$40,000	0.0%
\$41,584	\$0	67000	MACHINERY & EQUIPMENT	\$0	\$0	0.0%
<b>\$43,462</b>	<b>\$8,955</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>0.0%</b>
<b>\$1,077,935</b>	<b>\$1,392,006</b>		<b>TOTAL FOR ORGANIZATION- 3259</b>	<b>\$4,890,494</b>	<b>\$1,556,668</b>	<b>-68.2%</b>

**FUND:** 222 - NOISE MITIGATION FUND  
**AGENCY:** 032 - RESIDENTIAL SOUND INSULATION  
**ORGANIZATION:** 3261 - AIRCRAFT NOISE MITIGATION PROGRAM-CONSTRUCTION

**GENERAL OBJECTIVES**

Provide construction management for residential sound insulation projects composed of both single and multi-family residences located within the the noise contour boundaries exceeding Federal standards. This program is funded through grants from Los Angeles World Airports and the Federal Aviation Administration.

**FY2013-14 PROGRAM OBJECTIVES**

(1) Ensure the safety of staff, contractors and property owners; (2) coordinate with property owners and work with contractors to ensure quality of installation of soundproofing materials; (3) provide property owners with information throughout the construction process; and (4) act as liaison between property owner and contractor (5) ensure compliance with specifications, Federal standards and process contract payments and warranties.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,463,956	\$ 825,502	\$ 1,723,329	\$ 1,846,526
MAINTENANCE & OPERATIONS	\$ 188,353	\$ 292,919	\$ 338,260	\$ 350,678
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,652,309	\$ 1,118,420	\$ 2,061,589	\$ 2,197,204

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
849-CONSTRUCTION PROJECT SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
808-SENIOR ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
679-RSIP MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
624-CONSTRUCTION MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
618-ASSOCIATE ENGINEER	2.00	0.00	0	2.00	0.00	0	-	-	-
372-SENIOR OFFICE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
368-SENIOR ENGINEERING TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
222-CONSTRUCTION ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
212-CONSTRUCTION INSPECTOR	5.00	0.00	0	5.00	0.00	0	-	-	-
ORGANIZATION TOTAL	14.00	0	0	14.00	0	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) Line Item 44400: Increased by \$1,000 for additional training as part of the City-wide budget adjustment.

222- 032-3261

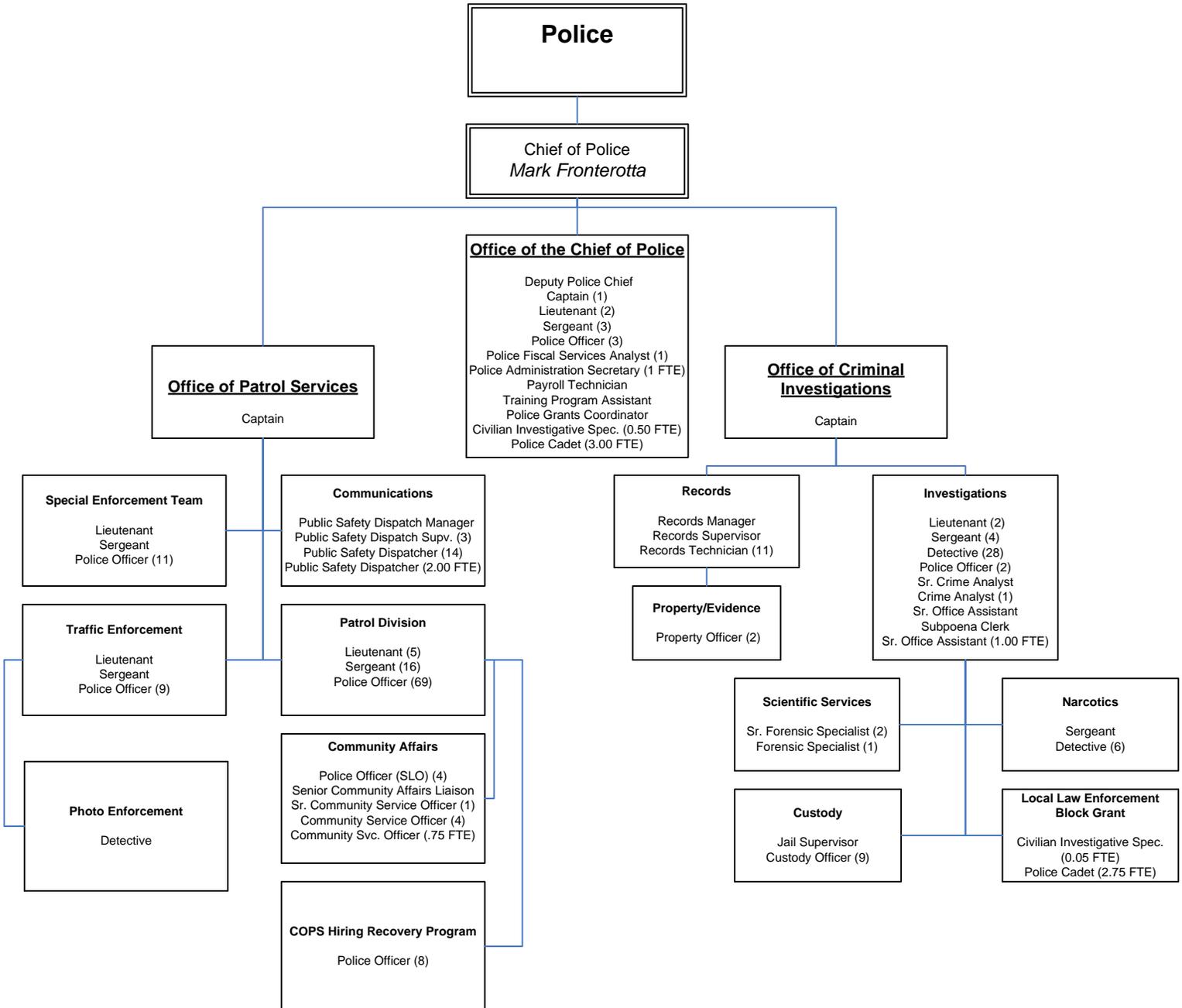
NOISE MITIGATION FUND- RESIDENTIAL SOUND INSULATION-CONSTRUCTION MANAGEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$916,189	\$493,286	11001	SALARIES	\$1,037,556	\$1,168,073	12.6%
\$6,240	\$6,312	11003	SUPPLEMENTAL PAY	\$6,240	\$5,200	-16.7%
\$168,735	\$97,821	11501	RETIREMENT	\$228,893	\$287,445	25.6%
\$74,301	\$41,125	11503	EMPL/CITY P.E.R.S.	\$86,675	\$0	-100.0%
\$11,613	\$6,554	11611	FICA MEDICARE	\$13,634	\$17,117	25.6%
\$164,261	\$114,000	11701	HEALTH INSURANCE	\$216,776	\$224,765	3.7%
\$3,207	\$1,407	11702	LIFE INSURANCE	\$3,457	\$3,498	1.2%
\$30,056	\$19,908	11703	WORKERS COMPENSATION	\$47,599	\$53,983	13.4%
\$22,527	\$10,241	11704	DENTAL/VISION INSURANCE	\$25,490	\$26,146	2.6%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$10,486	\$4,406	11715	DISABILITY INSURANCE	\$9,306	\$8,548	-8.2%
\$11,147	\$2,579	11805	UNEMPLOYMENT INSURANCE RESERVE	\$2,625	\$2,625	0.0%
\$10,130	\$5,651	11807	SICK LEAVE RESERVE	\$10,761	\$12,121	12.6%
\$30,946	\$18,408	11808	VACATION RESERVE	\$32,829	\$32,631	-0.6%
\$2,640	\$2,310	11901	UNIFORM ALLOWANCE	\$0	\$0	0.0%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$0	-100.0%
<b>\$1,463,956</b>	<b>\$825,502</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,723,329</b>	<b>\$1,846,526</b>	<b>7.1%</b>
\$37,085	\$38,600	44000	EQUIPMENT EXPENSE	\$40,657	\$40,113	-1.3%
\$0	\$0	44400	TRAINING	\$4,000	\$14,000	250.0%
\$0	\$0	44401	EDUCATIONAL REIMBURSEMENT	\$3,545	\$3,545	0.0%
\$83,598	\$79,049	45998	ITC CHARGES	\$114,788	\$117,750	2.6%
\$67,670	\$175,270	45999	OVERHEAD	\$175,270	\$175,270	0.0%
<b>\$188,353</b>	<b>\$292,919</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$338,260</b>	<b>\$350,678</b>	<b>3.7%</b>
<b>\$1,652,309</b>	<b>\$1,118,420</b>		<b>TOTAL FOR ORGANIZATION- 3261</b>	<b>\$2,061,589</b>	<b>\$2,197,204</b>	<b>6.6%</b>



# City of Inglewood

October 1, 2014



# POLICE

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Inglewood Police Department for FY2014-15 is to reduce crime and the fear it creates by focusing on those criminal activities that involve firearms with a strategic emphasis on gang crimes, aggravated assaults, robberies, and burglaries.

### MISSION STATEMENT

The mission of the Inglewood Police Department is to reduce fear of crime and victimization in a manner that elicits public support and approval. We will conform to the highest standards of law enforcement and instill a strong sense of organizational esprit de corps. We will use available resources in a fair but firm manner that results in the greatest benefit to the community and the organization. We will maintain an attitude of courtesy and objectivity toward people in all contacts. The department will ensure the highest degree of cultural sensitivity and human rights awareness among its members. We will continually assess the manner in which we interact, both within the department and with the community. We will provide a harmonious work atmosphere that supports a maximum level of professionalism and responsiveness to the public we serve. The department will seek state-of-the-art resources to attract the highest quality personnel, and to support them in the accomplishments of their assigned tasks. The department will create a climate supporting teamwork, career development and recognition for all personnel.

### GENERAL OBJECTIVES

Promote and maintain order and public safety within the City through the most effective use of department and community resources.

### FY2014-15 PROGRAM OBJECTIVES

Develop specific tactical and operational strategies to impact crime, with an emphasis on decreasing serious offenses including homicide, aggravated assault, robbery, burglary, narcotics violations, prostitution, fraud, and theft; (2) reduce public fear of crime; (3) develop and initiate efficient auditing systems to monitor the accountability and effectiveness of department personnel, tactics and equipment; (4) identify and provide a high level of relevant and on-going training in a variety of critical disciplines to continuously enhance the overall effectiveness of department personnel; (5) actively seek out and acquire new and innovative technology, equipment and services to improve the department's overall efficiency; (6) integrate a Customer Service based philosophy into all of the department's services; (7) reduce recidivism by increasing case clearances, filings and criminal prosecutions; (8) maximize the effectiveness of the department's special enforcement units to suppress chronic drug, gang, and violent street crime; (9) improve the collection, processing, and presentation of evidence information and materials; (10) increase asset seizure and forfeitures associated with the arrest of major narcotics dealers; (11) improve police recruitment through the use of innovative methods and strategies; (12) continue work on improving department automated systems; and, (13) provide traffic safety enforcement.

### PERFORMANCE MEASURES

- (1) To provide tactical and risk management training to police personnel with the goal of reducing liability claims by 5%.
- (2) To provide employee drivers' safety and skills training with the goal of reducing on-duty traffic collisions by 5%.
- (3) Implement civil gang injunctions and anti-gang strategies with the goal of reducing gang related crime by 5%.
- (4) Integrate new mapping technology with crime reduction strategies with the goal of decreasing violent crime by 5%.
- (5) Develop intelligence-LED policing strategy with the goal of reducing residential burglaries by 5%.

**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
4510-OFFICE OF THE CHIEF OF POLICE	\$ 1,528,972	\$ 1,652,093	\$ 1,724,640	\$ 2,151,792
4512-COMMUNITY AFFAIRS SECTION	\$ 728,445	\$ 681,197	\$ 979,981	\$ 1,243,609
4520-OFFICE OF ADMINISTRATIVE SERVICES	\$ 1,960,040	\$ 2,057,538	\$ 2,563,936	\$ 2,386,739
4523-CONTRACT SERVICES	\$ 237,196	\$ 132,577	\$ 115,000	\$ 115,000
4525-PROPERTY/ EVIDENCE SECTION	\$ 83,004	\$ 87,256	\$ 97,360	\$ 148,234
4526-RECORDS SECTION	\$ 797,141	\$ 808,048	\$ 954,413	\$ 1,203,413
4527-COMMUNICATIONS DIVISION	\$ 1,552,033	\$ 1,457,626	\$ 1,885,837	\$ 1,959,292
4529-CUSTODY SECTION	\$ 762,541	\$ 899,451	\$ 1,069,320	\$ 1,023,051
4530-OFFICE OF CRIMINAL INVESTIGATIVE SVCS.	\$ 5,895,116	\$ 6,100,249	\$ 6,753,228	\$ 6,873,776
4531-SCIENTIFIC SERVICES SECTION	\$ 283,269	\$ 290,457	\$ 344,574	\$ 433,826
4534-NARCOTICS SECTION	\$ 1,473,587	\$ 1,565,870	\$ 1,617,987	\$ 1,703,933
4540-OFFICE OF SPECIAL ENFORCEMENT	\$ 1,255,178	\$ 950,242	\$ 1,369,927	\$ 1,192,658
4546-TRANSIT SAFETY TEAM	\$ 1,431,507	\$ 1,186,815	\$ 1,250,000	\$ 1,250,000
4546-TRANSIT SAFETY TEAM-AQ MD FUND	\$ -	\$ 18,586	\$ -	\$ -
4547-SPECIAL ENFORCEMENT TEAM	\$ 2,269,116	\$ 2,126,045	\$ 2,592,892	\$ 2,631,737
4550-OFFICE OF PATROL SERVICES	\$ 16,569,137	\$ 16,979,280	\$ 18,286,092	\$ 18,878,297
4551-TRAFFIC ENFORCEMENT DIVISION	\$ 2,237,250	\$ 2,382,264	\$ 2,512,282	\$ 2,378,083
4553-PARKING SERVICES DIVISION	\$ 1,783,407	\$ 1,867,276	\$ 1,614,855	\$ -
4554-PHOTO ENFORCEMENT UNIT	\$ 88,748	\$ 189,191	\$ 173,358	\$ 183,807
4561-JUSTICE ASSISTANCE GRANT (JAG)	\$ 103,918	\$ 131,423	\$ 162,427	\$ 38,555
4562-C.O.P.S. OPTION	\$ 252,886	\$ 18,943	\$ 583,415	\$ -
4564-ASSET FORFEITURE	\$ 707,494	\$ 443,861	\$ 492,000	\$ 390,796
4566-DOJ COPS TECHNOLOGY GRANT	\$ 37,953	\$ 132,247	\$ -	\$ -
4568-OFFICE OF TRAFFIC SAFETY GRANT	\$ 235,119	\$ 85,141	\$ 64,725	\$ 245,000
4570-STATE HOMELAND SECURITY GRANT	\$ 883	\$ 43,592	\$ -	\$ -
4571-L.A. URBAN AREA SEC INITIATIVE	\$ -	\$ 133,194	\$ 356,346	\$ 50,716
4572-BUFFER ZONE PROTECTION GRANT	\$ 362,568	\$ -	\$ -	\$ -
4575-JAG (2009 Proceeds) FUND	\$ 80,029	\$ 23,233	\$ 4,411	\$ -
4576-AMER. RECOVERY & REINVESTMENT ACT	\$ 153,117	\$ 47,168	\$ -	\$ -
4578-COPS HIRING RECOVERY PROGRAM	\$ 1,066,507	\$ 760,097	\$ 1,245,482	\$ 308,867
AGENCY 045 TOTALS	\$ 43,936,160	\$ 43,250,960	\$ 48,814,489	\$ 46,791,179

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
4510-OFFICE OF THE CHIEF OF POLICE	6.00	0.00	226	7.00	0.00	226	1.00	-	-
4512-COMMUNITY AFFAIRS SECTION	5.00	2.00	315	10.00	2.75	315	5.00	0.75	-
4520-OFFICE OF ADMINISTRATIVE SERVICES	11.00	3.50	315	10.00	4.50	315	(1.00)	1.00	-
4525-PROPERTY/EVIDENCE SECTION	1.00	0.00	0	2.00	0.00	0	1.00	-	-
4526-RECORDS SECTION	11.00	0.00	982	13.00	0.00	982	2.00	-	-
4527-COMMUNICATIONS DIVISION	18.00	2.00	2,932	18.00	2.00	2,932	-	-	-
4529-CUSTODY SECTION	10.00	0.00	1,643	10.00	0.00	1,643	-	-	-
4530-OFFICES OF CRIMINAL INVESTIGATIVE SVCS	33.00	1.00	0	33.00	1.00	0	-	-	-
4531-SCIENTIFIC SERVICES SECTION	2.00	0.00	300	3.00	0.00	300	1.00	-	-
4534-NARCOTICS SECTION	7.00	0.00	1,454	7.00	0.00	1,454	-	-	-
4540-OFFICE OF SPECIAL ENFORCEMENT	7.00	0.00	1,008	7.00	0.00	1,008	-	-	-
4546-TRANSIT SAFETY TEAM	0.00	0.00	25,000	0.00	0.00	25,000	-	-	-
4547-SPECIAL ENFORCEMENT TEAM	13.00	0.00	2,100	13.00	0.00	2,100	-	-	-
4550-OFFICES OF PATROL SERVICES	93.00	0.00	10,776	91.00	4.00	10,776	(2.00)	4.00	-
4551-TRAFFIC ENFORCEMENT DIVISION	11.00	0.00	1,050	11.00	0.00	1,050	-	-	-
4553-PARKING SERVICES DIVISION	16.00	13.88	1,833	0.00	0.00	0	(16.00)	(13.88)	(1,833)
4554-PHOTO ENFORCEMENT UNIT	1.00	0.00	0	1.00	0.00	0	-	-	-
4561-LOCAL LAW ENFORCEMENT BLOCK GRANT	0.00	3.25	0	0.00	0.50	0	-	(2.75)	-
4576-AMERICAN RECOVERY & REINVESTMENT AC	0.00	0.00	0	0.00	0.00	0	-	-	-
4578-COPS HIRING RECOVERY PROGRAM	8.00	0.00	0	8.00	0.00	0	-	-	-
<b>AGENCY 045 TOTALS</b>	<b>253.00</b>	<b>25.63</b>	<b>49,934</b>	<b>244.00</b>	<b>14.75</b>	<b>48,101</b>	<b>(9.00)</b>	<b>(10.88)</b>	<b>(1,833)</b>

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4510 - OFFICE OF THE CHIEF OF POLICE

**GENERAL OBJECTIVES**

Provide leadership, administration, and supervision for the entire Police organization. Represent the Police Department and the City's public safety interests at community forums and other relevant meetings at all government levels.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Establish direction, goals, objectives and policies for the effective and efficient operation of the department; (2) determine program needs and operational priorities, and coordinate planning and evaluation of all department activities; (3) continue to improve relationships and communication between the community, City government, and members of the department; (4) provide effective internal controls to ensure professional service and exemplary police conduct is delivered at all times; (5) ensure thorough investigations of all critical incidents and allegations of police misconduct; (6) analyze training needs and provide department personnel with training opportunities; (7) liaison with the Human Resources Department on most personnel matters; (8) provide department fleet, technology, and facility maintenance support; and (9) maintain effective policies and procedures, and ensure they are being adhered to by department personnel.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,350,066	\$ 1,485,223	\$ 1,504,469	\$ 1,911,715
MAINTENANCE & OPERATIONS	\$ 178,905	\$ 166,870	\$ 220,171	\$ 240,077
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,528,972	\$ 1,652,093	\$ 1,724,640	\$ 2,151,792

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
932-POLICE CHIEF	1.00	0.00	0	1.00	0.00	0	-	-	-
842-POLICE ADMIN. SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
699-POLICE SERGEANT	3.00	0.00	226	3.00	0.00	226	-	-	-
698-DEPUTY POLICE CHIEF	0.00	0.00	0	1.00	0.00	0	1.00	-	-
666-POLICE LIEUTENANT	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	6.00	0.00	226	7.00	0.00	226	1.00	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The Deputy Police Chief was transferred from division 4520 to better reflect the needs of the organization.

001- 045-4510

GENERAL FUND- POLICE-OFFICE OF THE CHIEF OF POLICE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$623,191	\$666,064	11001	SALARIES	\$664,168	\$874,064	31.6%
\$94,074	\$115,035	11003	SUPPLEMENTAL PAY	\$120,981	\$130,906	8.2%
\$19,228	\$13,482	11100	REGULAR OVERTIME	\$15,000	\$15,000	0.0%
\$34,237	\$41,126	11102	HOLIDAY PAY	\$28,582	\$41,624	45.6%
\$3,259	\$1,966	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$295,205	\$336,951	11501	RETIREMENT	\$343,213	\$480,664	40.0%
\$72,244	\$79,708	11503	EMPL/CITY P.E.R.S.	\$79,692	\$52,089	-34.6%
\$11,204	\$9,010	11611	FICA MEDICARE	\$8,197	\$11,034	34.6%
\$85,073	\$95,335	11701	HEALTH INSURANCE	\$104,465	\$109,474	4.8%
\$1,436	\$1,372	11702	LIFE INSURANCE	\$1,559	\$1,816	16.5%
\$58,007	\$76,238	11703	WORKERS COMPENSATION	\$89,228	\$116,035	30.0%
\$9,238	\$10,237	11704	DENTAL/VISION INSURANCE	\$10,866	\$11,850	9.1%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$2,128	\$1,204	11715	DISABILITY INSURANCE	\$508	\$2,056	304.9%
\$7,170	\$1,066	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,050	\$1,225	16.7%
\$5,295	\$5,859	11807	SICK LEAVE RESERVE	\$5,961	\$8,095	35.8%
\$22,379	\$25,319	11808	VACATION RESERVE	\$26,025	\$31,542	21.2%
\$6,699	\$5,250	11901	UNIFORM ALLOWANCE	\$4,975	\$6,240	25.4%
<b>\$1,350,066</b>	<b>\$1,485,223</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,504,469</b>	<b>\$1,911,715</b>	<b>27.1%</b>
\$1,408	\$934	43600	OFFICE SUPPLIES	\$12,000	\$12,000	0.0%
\$63,366	\$66,100	44000	EQUIPMENT EXPENSE	\$69,594	\$68,664	-1.3%
\$25,059	\$14,400	44845	CONTRACT SERVICES-POLICE DEPT	\$28,000	\$28,000	0.0%
\$3,185	\$2,931	45045	SPECIAL EXPENSE-POLICE DEPT	\$6,000	\$6,000	0.0%
\$12,238	\$6,813	45501	PRINTING AND PHOTOCOPY CHARGES	\$4,367	\$4,367	0.0%
\$73,650	\$75,691	45998	ITC CHARGES	\$100,210	\$121,046	20.8%
<b>\$178,905</b>	<b>\$166,870</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$220,171</b>	<b>\$240,077</b>	<b>9.0%</b>
<b>\$1,528,972</b>	<b>\$1,652,093</b>		<b>TOTAL FOR ORGANIZATION- 4510</b>	<b>\$1,724,640</b>	<b>\$2,151,792</b>	<b>24.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4512 - COMMUNITY AFFAIRS SECTION

**GENERAL OBJECTIVES**

To provide comprehensive crime prevention programs to all segments of the community and to serve as a well-informed, professional public information office. Manage and facilitate the emergency preparedness technology solutions and disaster recovery programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To maintain Police Community (Beat) Centers in the four quadrants of the city; (2) provide a full range of public education and crime prevention programs; (3) maintain the Neighborhood Watch Block Clubs network; (4) conduct the "Citizen's Academy" which gives public insight into the challenges facing today's police departments; (5) provide more literature to, and expand communication with, the Spanish speaking community; (6) further develop youth-oriented programs such as the Police Explorers; (7) expand citizen volunteer opportunities within the department; and, (8) maintain disaster preparedness readiness.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 661,275	\$ 606,305	\$ 869,051	\$ 1,144,055
MAINTENANCE & OPERATIONS	\$ 67,169	\$ 74,892	\$ 110,930	\$ 99,554
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 728,445	\$ 681,197	\$ 979,981	\$ 1,243,609

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
881-SR. COMMUNITY AFFAIRS LIAISON	0.00	0.00	0	1.00	0.00	0	1.00	-	-
803-SR. COMMUNITY AFFAIRS PROG SPEC	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
514-POLICE OFFICER	4.00	0.00	315	4.00	0.00	315	-	-	-
396-SR. COMMUNITY SERVICE OFFICER	0.00	0.00	0	1.00	0.00	0	1.00	-	-
390-COMMUNITY SERVICE OFFICER	0.00	0.00	0	4.00	0.75	0	4.00	0.75	-
129-COMMUNITY CENTER LIAISON	0.00	2.00	0	0.00	2.00	0	-	-	-
ORGANIZATION TOTAL	5.00	2.00	315	10.00	2.75	315	5.00	0.75	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) Two Police Officer positions will be held vacant for three months or 25 percent of the fiscal year.
- (2) A result of the City-wide budget adjustment, one (1) full time Senior Community Service Officer, four (4) full time and .75 full time equivalent (FTE) Community Service Officers were added to reflect the needs of the department.

001- 045-4512

GENERAL FUND- POLICE-COMMUNITY AFFAIRS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$323,668	\$281,920	11001	SALARIES	\$421,763	\$805,174	90.9%
\$34,819	\$33,346	11003	SUPPLEMENTAL PAY	\$38,761	\$12,867	-66.8%
\$2,095	\$8,698	11100	REGULAR OVERTIME	\$15,000	\$15,000	0.0%
\$18,281	\$24,666	11102	HOLIDAY PAY	\$21,696	\$28,762	32.6%
\$138,268	\$126,981	11501	RETIREMENT	\$176,183	\$180,675	2.5%
\$32,673	\$29,252	11503	EMPL/CITY P.E.R.S.	\$42,666	\$17,814	-58.2%
\$6,276	\$5,736	11611	FICA MEDICARE	\$7,061	\$6,789	-3.8%
\$50,470	\$46,395	11701	HEALTH INSURANCE	\$71,848	\$79,586	10.8%
\$654	\$495	11702	LIFE INSURANCE	\$968	\$1,216	25.6%
\$28,257	\$29,697	11703	WORKERS COMPENSATION	\$44,991	\$42,537	-5.5%
\$4,370	\$3,927	11704	DENTAL/VISION INSURANCE	\$6,899	\$7,595	10.1%
\$687	\$575	11715	DISABILITY INSURANCE	\$996	\$1,016	2.0%
\$5,659	\$1,273	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,595	\$1,575	-1.3%
\$2,435	\$2,048	11807	SICK LEAVE RESERVE	\$3,271	\$3,693	12.9%
\$9,062	\$8,013	11808	VACATION RESERVE	\$11,255	\$8,591	-23.7%
\$3,600	\$3,285	11901	UNIFORM ALLOWANCE	\$4,100	\$4,264	4.0%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(73,098)	0.0%
<b>\$661,275</b>	<b>\$606,305</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$869,051</b>	<b>\$1,144,055</b>	<b>31.6%</b>
\$21,511	\$22,400	44000	EQUIPMENT EXPENSE	\$23,544	\$23,229	-1.3%
\$6,151	\$12,830	44845	CONTRACT SERVICES-POLICE DEPT	\$28,500	\$22,000	-22.8%
\$350	\$356	45045	SPECIAL EXPENSE-POLICE DEPT	\$1,000	\$1,000	0.0%
\$132	\$118	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$39,025	\$39,189	45998	ITC CHARGES	\$57,886	\$53,325	-7.9%
<b>\$67,169</b>	<b>\$74,892</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$110,930</b>	<b>\$99,554</b>	<b>-10.3%</b>
<b>\$728,445</b>	<b>\$681,197</b>		<b>TOTAL FOR ORGANIZATION- 4512</b>	<b>\$979,981</b>	<b>\$1,243,609</b>	<b>26.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4520 - OFFICE OF ADMINISTRATIVE SERVICES

**GENERAL OBJECTIVES**

Provide general administrative and technical support services to the Police Department.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To implement recruitment programs, screening and selection processes which ensure selection of the best qualified individuals for employment; (2) liaison with the Human Resources Department on most personnel matters; (3) ensure compliance with the State of California mandates of the processing and regulating of casino applicants and employees; and (4) provide liaison with casino administration personnel.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,579,585	\$ 1,743,050	\$ 1,836,190	\$ 1,791,259
MAINTENANCE & OPERATIONS	\$ 380,455	\$ 314,488	\$ 727,746	\$ 595,480
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,960,040	\$ 2,057,538	\$ 2,563,936	\$ 2,386,739

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
852-POLICE FISCAL SERVICES COORDINATOR	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
850- POLICE GRANTS COORDINATOR	1.00	0.00	0	1.00	0.00	0	-	-	-
842-POLICE ADMINISTRATION SECRETARY	1.00	0.00	0	0.00	1.00	0	(1.00)	1.00	-
818-POLICE FISCAL SERVICES ANALYST	0.00	0.00	0	1.00	0.00	0	1.00	-	-
698-DEPUTY POLICE CHIEF	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
666-POLICE LIEUTENANT	1.00	0.00	0	1.00	0.00	0	-	-	-
665-POLICE CAPTAIN	0.00	0.00	0	1.00	0.00	0	1.00	-	-
514-POLICE OFFICER	3.00	0.00	315	3.00	0.00	315	-	-	-
320-PAYROLL TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
282-POLICE TRAINING PROGRAM ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
231-CIVILIAN INVESTIGATIVE SPECIALIST	0.00	0.50	0	0.00	0.50	0	-	-	-
206-ADMINISTRATIVE AIDE	1.00	0.00	0	1.00	0.00	0	-	-	-
140-POLICE CADET	0.00	3.00	0	0.00	3.00	0	-	-	-
ORGANIZATION TOTAL	11.00	3.50	315	10.00	4.50	315	(1.00)	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Police Administrative Secretary and Police Fiscal Services Coordinator positions were eliminated as part of the City-wide Work Force Reduction Plan (WFR) in FY2013-14.
- (2) The Police Captain was transferred from 4530 to provide better command oversight.
- (3) One (1) Police Officer position will be held vacant for three months or 25 percent of the fiscal year.
- (4) The full time Police Fiscal Services Analyst and 1.00 full time equivalent (FTE) Police Administrative Secretary were added as part of the City-wide budget adjustment.

001- 045-4520

GENERAL FUND- POLICE-ADMINISTRATIVE SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$854,502	\$930,879	11001	SALARIES	\$978,214	\$1,041,862	6.5%
\$70,193	\$76,076	11003	SUPPLEMENTAL PAY	\$58,962	\$68,550	16.3%
\$(50,213)	\$19,827	11100	REGULAR OVERTIME	\$15,000	\$15,000	0.0%
\$25,092	\$33,390	11102	HOLIDAY PAY	\$31,620	\$32,629	3.2%
\$343,426	\$320,177	11501	RETIREMENT	\$351,273	\$346,146	-1.5%
\$74,356	\$80,541	11503	EMPL/CITY P.E.R.S.	\$86,166	\$31,865	-63.0%
\$9,624	\$11,388	11611	FICA MEDICARE	\$10,967	\$14,176	29.3%
\$128,235	\$135,649	11701	HEALTH INSURANCE	\$150,955	\$139,668	-7.5%
\$2,155	\$2,038	11702	LIFE INSURANCE	\$2,390	\$1,911	-20.0%
\$52,230	\$69,579	11703	WORKERS COMPENSATION	\$85,088	\$81,539	-4.2%
\$15,323	\$15,864	11704	DENTAL/VISION INSURANCE	\$17,580	\$14,970	-14.8%
\$4,533	\$3,921	11715	DISABILITY INSURANCE	\$3,817	\$2,332	-38.9%
\$10,539	\$3,105	11805	UNEMPLOYMENT INSURANCE RESERVE	\$3,352	\$2,975	-11.2%
\$6,889	\$7,287	11807	SICK LEAVE RESERVE	\$7,808	\$6,771	-13.3%
\$27,778	\$29,429	11808	VACATION RESERVE	\$27,876	\$22,084	-20.8%
\$4,923	\$3,900	11901	UNIFORM ALLOWANCE	\$5,125	\$5,330	4.0%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(36,549)	0.0%
<b>\$1,579,585</b>	<b>\$1,743,050</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,836,190</b>	<b>\$1,791,259</b>	<b>-2.4%</b>
\$4,291	\$8,444	43600	OFFICE SUPPLIES	\$13,000	\$13,000	0.0%
\$38,545	\$40,100	44000	EQUIPMENT EXPENSE	\$42,213	\$41,649	-1.3%
\$10,143	\$17,805	44100	UNIFORMS	\$40,000	\$40,000	0.0%
\$85,423	\$73,078	44418	TRAINING - POST	\$145,000	\$125,000	-13.8%
\$7,072	\$958	44419	TRAINING - CORRECTIONS	\$10,000	\$10,000	0.0%
\$14,404	\$19,726	44845	CONTRACT SERVICES-POLICE DEPT	\$155,228	\$60,000	-61.3%
\$126,070	\$58,174	45045	SPECIAL EXPENSE-POLICE DEPT	\$200,000	\$200,000	0.0%
\$91	\$168	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$94,415	\$96,036	45998	ITC CHARGES	\$122,305	\$105,831	-13.5%
<b>\$380,455</b>	<b>\$314,488</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$727,746</b>	<b>\$595,480</b>	<b>-18.2%</b>
<b>\$1,960,040</b>	<b>\$2,057,538</b>		<b>TOTAL FOR ORGANIZATION- 4520</b>	<b>\$2,563,936</b>	<b>\$2,386,739</b>	<b>-6.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4523 - CONTRACT SERVICES

**GENERAL OBJECTIVES**

To provide contract police services to enhance patron safety at privately sponsored special events.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide a safe, orderly environment for special events; (2) maximize patron enjoyment and minimize incidents of injury; (3) provide crowd control and dignitary protection; and (4) enforce all laws pertaining to public gatherings.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 237,196	\$ 132,577	\$ 115,000	\$ 115,000
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 237,196	\$ 132,577	\$ 115,000	\$ 115,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

001- 045-4523

GENERAL FUND- POLICE-CONTRACT SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$193	\$0	11001	SALARIES	\$0	\$0	0.0%
\$2,313	\$678	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$70,371	\$11,953	11201	HOLLYWOOD PARK-INSIDE	\$9,000	\$9,000	0.0%
\$0	\$47,694	11202	HOLLYWOOD PARK-OUTSIDE	\$13,000	\$13,000	0.0%
\$40,711	\$21	11203	FORUM-INSIDE	\$75,000	\$75,000	0.0%
\$0	\$0	11204	FORUM-OUTSIDE	\$3,000	\$3,000	0.0%
\$35,055	\$24,367	11205	OTHER	\$15,000	\$15,000	0.0%
\$43,046	\$22,775	11501	RETIREMENT	\$0	\$0	0.0%
\$10,225	\$5,226	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$2,081	\$1,171	11611	FICA MEDICARE	\$0	\$0	0.0%
\$17,539	\$9,732	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$192	\$144	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$8,241	\$5,443	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$1,140	\$1,073	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$147	\$148	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$1,808	\$10	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$883	\$440	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$3,250	\$1,702	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$237,196</b>	<b>\$132,577</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>0.0%</b>
<b>\$237,196</b>	<b>\$132,577</b>		<b>TOTAL FOR ORGANIZATION- 4523</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>0.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4525 - PROPERTY & EVIDENCE SECTION

**GENERAL OBJECTIVES**

Maintain and control all property and evidence.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide for the destruction of dangerous weapons and other contraband; and (2) carefully handle and dispose of all hazardous materials in strict compliance with the law; (3) develop and implement a property purge program which complies with State and local retention guidelines, (4) develop and implement a process for both the local and county bar coding systems within our records management system; and (5) comply with all Federal and State training mandates.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 67,961	\$ 74,094	\$ 69,476	\$ 125,641
MAINTENANCE & OPERATIONS	\$ 15,043	\$ 13,162	\$ 27,884	\$ 22,593
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 83,004	\$ 87,256	\$ 97,360	\$ 148,234

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
343-PROPERTY OFFICER	1.00	0.00	0	2.00	0.00	0	1.00	-	-
ORGANIZATION TOTAL	1.00	0.00	0	2.00	0.00	0	1.00	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) One (1) full time Property Officer, with six months funding, was added as part of the City-wide budget adjustment.

001- 045-4525

GENERAL FUND- POLICE-RECORDS/PROPERTY-EVIDENCE SECTION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$44,865	\$49,623	11001	SALARIES	\$42,987	\$98,540	129.2%
\$0	\$219	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$7,572	\$7,986	11501	RETIREMENT	\$9,498	\$12,084	27.2%
\$3,219	\$3,256	11503	EMPL/CITY P.E.R.S.	\$3,465	\$0	-100.0%
\$586	\$599	11611	FICA MEDICARE	\$628	\$715	13.9%
\$5,869	\$6,331	11701	HEALTH INSURANCE	\$6,724	\$7,413	10.2%
\$180	\$168	11702	LIFE INSURANCE	\$176	\$169	-4.1%
\$1,599	\$2,087	11703	WORKERS COMPENSATION	\$2,313	\$2,647	14.4%
\$480	\$505	11704	DENTAL/VISION INSURANCE	\$527	\$532	0.9%
\$408	\$417	11715	DISABILITY INSURANCE	\$410	\$469	14.5%
\$536	\$229	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$460	\$465	11807	SICK LEAVE RESERVE	\$446	\$508	13.9%
\$1,857	\$1,879	11808	VACATION RESERVE	\$1,801	\$2,051	13.9%
\$330	\$330	11901	UNIFORM ALLOWANCE	\$325	\$338	4.0%
<b>\$67,961</b>	<b>\$74,094</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$69,476</b>	<b>\$125,641</b>	<b>80.8%</b>
\$5,256	\$5,500	44000	EQUIPMENT EXPENSE	\$5,808	\$5,730	-1.3%
\$3,133	\$1,760	44845	CONTRACT SERVICES-POLICE DEPT	\$14,448	\$9,000	-37.7%
\$2,816	\$2,299	45045	SPECIAL EXPENSE-POLICE DEPT	\$3,000	\$3,000	0.0%
\$342	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$3,496	\$3,603	45998	ITC CHARGES	\$4,628	\$4,863	5.1%
<b>\$15,043</b>	<b>\$13,162</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$27,884</b>	<b>\$22,593</b>	<b>-19.0%</b>
<b>\$83,004</b>	<b>\$87,256</b>		<b>TOTAL FOR ORGANIZATION- 4525</b>	<b>\$97,360</b>	<b>\$148,234</b>	<b>52.3%</b>

**FUND: 001 - GENERAL**  
**AGENCY: 045 - POLICE**  
**ORGANIZATION: 4526 - RECORDS SECTION**

**GENERAL OBJECTIVES**

Maintain the efficient input, storage, recall, and dissemination of all police records and other required information.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To comply with all Federal and State reporting and training mandates; (2) develop and implement a record purge program which complies with State and local retention guidelines; and (3) continue to assist in the implementation and training of the automated record keeping system.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 718,502	\$ 730,607	\$ 843,486	\$ 1,090,506
MAINTENANCE & OPERATIONS	\$ 78,639	\$ 77,441	\$ 110,927	\$ 112,907
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 797,141	\$ 808,048	\$ 954,413	\$ 1,203,413

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
688-POLICE RECORDS MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
623-POLICE RECORDS SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
341-POLICE RECORDS TECHNICIAN	9.00	0.00	982	11.00	0.00	982	2.00	-	-
ORGANIZATION TOTAL	11.00	0.00	982	13.00	0.00	982	2.00	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) Two (2) full time Police Records Technician positions were added as a result of the City-wide budget adjustment.

001- 045-4526

GENERAL FUND- POLICE-RECORDS/PROPERTY-RECORDS SECTION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$406,255	\$409,224	11001	SALARIES	\$461,202	\$701,074	52.0%
\$11,404	\$12,372	11003	SUPPLEMENTAL PAY	\$13,500	\$15,184	12.5%
\$23,610	\$22,073	11100	REGULAR OVERTIME	\$25,000	\$25,000	0.0%
\$77,118	\$80,365	11501	RETIREMENT	\$104,891	\$134,227	28.0%
\$32,490	\$31,989	11503	EMPL/CITY P.E.R.S.	\$38,583	\$0	-100.0%
\$6,444	\$6,709	11611	FICA MEDICARE	\$6,937	\$7,985	15.1%
\$108,272	\$116,981	11701	HEALTH INSURANCE	\$137,171	\$135,036	-1.6%
\$1,624	\$1,467	11702	LIFE INSURANCE	\$1,681	\$1,662	-1.1%
\$6,629	\$8,116	11703	WORKERS COMPENSATION	\$10,542	\$12,110	14.9%
\$12,497	\$13,307	11704	DENTAL/VISION INSURANCE	\$15,023	\$18,106	20.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$8,125	0.0%
\$5,554	\$4,703	11715	DISABILITY INSURANCE	\$4,394	\$4,826	9.8%
\$5,314	\$1,864	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,925	\$1,925	0.0%
\$4,601	\$4,518	11807	SICK LEAVE RESERVE	\$4,785	\$5,485	14.6%
\$13,477	\$13,107	11808	VACATION RESERVE	\$14,277	\$15,705	10.0%
\$3,213	\$3,812	11901	UNIFORM ALLOWANCE	\$3,575	\$4,056	13.5%
<b>\$718,502</b>	<b>\$730,607</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$843,486</b>	<b>\$1,090,506</b>	<b>29.3%</b>
\$7,051	\$5,354	43600	OFFICE SUPPLIES	\$15,000	\$15,000	0.0%
\$8,210	\$7,009	43700	POSTAGE	\$13,000	\$13,000	0.0%
\$1,282	\$486	44845	CONTRACT SERVICES-POLICE DEPT	\$15,000	\$15,000	0.0%
\$404	\$471	45045	SPECIAL EXPENSE-POLICE DEPT	\$2,000	\$2,000	0.0%
\$20,089	\$21,430	45501	PRINTING AND PHOTOCOPY CHARGES	\$9,744	\$9,744	0.0%
\$41,603	\$42,691	45998	ITC CHARGES	\$56,183	\$58,163	3.5%
<b>\$78,639</b>	<b>\$77,441</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$110,927</b>	<b>\$112,907</b>	<b>1.8%</b>
<b>\$797,141</b>	<b>\$808,048</b>		<b>TOTAL FOR ORGANIZATION- 4526</b>	<b>\$954,413</b>	<b>\$1,203,413</b>	<b>26.1%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4527 - COMMUNICATIONS DIVISION

**GENERAL OBJECTIVES**

To provide the Police Department and residents of Inglewood with efficient and professional public safety communications, using state-of-the-art programs and equipment.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To increase interaction and team work between the Patrol division, ancillary field units, and the Communications division; (2) standardize, communicate and implement procedures for the Communications division; (3) provide excellent customer service, reduce citizen complaints, and increase Dispatcher accountability; and (4) increase supervisory knowledge of new technology, legislative issues and accepted personnel practices.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,422,944	\$ 1,303,781	\$ 1,684,300	\$ 1,757,195
MAINTENANCE & OPERATIONS	\$ 129,090	\$ 153,845	\$ 201,537	\$ 202,097
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,552,033	\$ 1,457,626	\$ 1,885,837	\$ 1,959,292

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
819-PUBLIC SAFETY DISPATCH SUPV	3.00	0.00	0	3.00	0.00	0	-	-	-
816-PUBLIC SAFETY DISPATCH MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
230-PUBLIC SAFETY DISPATCHER	14.00	2.00	2,932	14.00	2.00	2,932	-	-	-
ORGANIZATION TOTAL	18.00	2.00	2,932	18.00	2.00	2,932	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) One (1) Public Safety Dispatch Supervisor will be held vacant for three months or 25 percent of the fiscal year.

001- 045-4527

GENERAL FUND- POLICE-COMMUNICATIONS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$727,439	\$645,806	11001	SALARIES	\$932,351	\$1,016,726	9.0%
\$22,047	\$27,332	11003	SUPPLEMENTAL PAY	\$41,064	\$37,618	-8.4%
\$190,593	\$167,971	11100	REGULAR OVERTIME	\$98,600	\$98,600	0.0%
\$10,551	\$13,464	11102	HOLIDAY PAY	\$14,119	\$34,848	146.8%
\$137,994	\$137,884	11501	RETIREMENT	\$209,884	\$259,501	23.6%
\$52,161	\$47,818	11503	EMPL/CITY P.E.R.S.	\$72,475	\$0	-100.0%
\$12,570	\$12,205	11611	FICA MEDICARE	\$14,409	\$15,961	10.8%
\$171,098	\$168,632	11701	HEALTH INSURANCE	\$210,634	\$203,449	-3.4%
\$2,937	\$2,557	11702	LIFE INSURANCE	\$2,892	\$2,998	3.6%
\$9,004	\$10,855	11703	WORKERS COMPENSATION	\$14,823	\$18,415	24.2%
\$24,474	\$20,448	11704	DENTAL/VISION INSURANCE	\$23,175	\$21,560	-7.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$9,712	\$8,068	11715	DISABILITY INSURANCE	\$7,727	\$8,220	6.4%
\$12,867	\$3,672	11805	UNEMPLOYMENT INSURANCE RESERVE	\$3,500	\$3,500	0.0%
\$8,183	\$8,016	11807	SICK LEAVE RESERVE	\$7,752	\$9,716	25.3%
\$25,894	\$24,220	11808	VACATION RESERVE	\$24,819	\$27,468	10.7%
\$5,419	\$4,831	11901	UNIFORM ALLOWANCE	\$6,075	\$6,656	9.6%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(26,041)	0.0%
<b>\$1,422,944</b>	<b>\$1,303,781</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,684,300</b>	<b>\$1,757,195</b>	<b>4.3%</b>
\$5,840	\$6,100	44000	EQUIPMENT EXPENSE	\$6,430	\$6,344	-1.3%
\$30,196	\$58,918	44845	CONTRACT SERVICES-POLICE DEPT	\$75,000	\$75,000	0.0%
\$2,659	\$858	45045	SPECIAL EXPENSE-POLICE DEPT	\$6,000	\$6,000	0.0%
\$6,056	\$2,358	45501	PRINTING AND PHOTOCOPY CHARGES	\$1,919	\$1,919	0.0%
\$84,339	\$85,612	45998	ITC CHARGES	\$112,188	\$112,834	0.6%
<b>\$129,090</b>	<b>\$153,845</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$201,537</b>	<b>\$202,097</b>	<b>0.3%</b>
<b>\$1,552,033</b>	<b>\$1,457,626</b>		<b>TOTAL FOR ORGANIZATION- 4527</b>	<b>\$1,885,837</b>	<b>\$1,959,292</b>	<b>3.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4529 - CUSTODY SECTION

**GENERAL OBJECTIVES**

Detain and process inmates in conformance with mandated jail standards.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To maintain status as a Type I jail facility; (2) provide strict adherence to the Board of Corrections' minimum standards; (3) improve the health and safety standards for prisoners and staff, particularly as it relates to infectious disease; (4) provide custody for an anticipated 3,500 prisoners; and (5) insure compliance for mandated Standards & Training for Corrections regulations.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 668,964	\$ 782,638	\$ 829,560	\$ 857,268
MAINTENANCE & OPERATIONS	\$ 93,576	\$ 116,813	\$ 239,760	\$ 165,783
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 762,541	\$ 899,451	\$ 1,069,320	\$ 1,023,051

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
828-JAIL SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
366-CUSTODY OFFICER	9.00	0.00	1,643	9.00	0.00	1,643	-	-	-
ORGANIZATION TOTAL	10.00	0.00	1643	10.00	0.00	1643	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 045-4529

GENERAL FUND- POLICE-CUSTODY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$352,064	\$331,045	11001	SALARIES	\$432,812	\$471,889	9.0%
\$10,467	\$9,211	11003	SUPPLEMENTAL PAY	\$8,061	\$13,682	69.7%
\$50,880	\$151,749	11100	REGULAR OVERTIME	\$50,000	\$50,000	0.0%
\$1,333	\$3,466	11102	HOLIDAY PAY	\$3,228	\$8,153	152.6%
\$70,335	\$83,205	11501	RETIREMENT	\$98,335	\$121,870	23.9%
\$28,922	\$31,222	11503	EMPL/CITY P.E.R.S.	\$36,255	\$0	-100.0%
\$6,149	\$7,166	11611	FICA MEDICARE	\$6,508	\$7,215	10.9%
\$90,631	\$107,917	11701	HEALTH INSURANCE	\$128,133	\$107,762	-15.9%
\$1,549	\$1,464	11702	LIFE INSURANCE	\$1,950	\$1,450	-25.6%
\$15,009	\$18,079	11703	WORKERS COMPENSATION	\$22,296	\$24,766	11.1%
\$12,150	\$12,262	11704	DENTAL/VISION INSURANCE	\$15,024	\$13,794	-8.2%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$7,500	0.0%
\$4,314	\$3,888	11715	DISABILITY INSURANCE	\$3,404	\$4,318	26.8%
\$5,549	\$1,556	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,750	\$1,750	0.0%
\$4,128	\$4,261	11807	SICK LEAVE RESERVE	\$4,497	\$4,895	8.9%
\$12,449	\$13,398	11808	VACATION RESERVE	\$13,043	\$14,507	11.2%
\$3,035	\$2,749	11901	UNIFORM ALLOWANCE	\$4,264	\$3,718	-12.8%
<b>\$668,964</b>	<b>\$782,638</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$829,560</b>	<b>\$857,268</b>	<b>3.3%</b>
\$4,185	\$4,300	44000	EQUIPMENT EXPENSE	\$4,460	\$4,400	-1.3%
\$45,628	\$48,148	44845	CONTRACT SERVICES-POLICE DEPT	\$137,978	\$65,000	-52.9%
\$8,058	\$14,023	45045	SPECIAL EXPENSE-POLICE DEPT	\$40,000	\$40,000	0.0%
\$0	\$590	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,066	\$2,066	0.0%
\$35,705	\$49,753	45998	ITC CHARGES	\$55,256	\$54,317	-1.7%
<b>\$93,576</b>	<b>\$116,813</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$239,760</b>	<b>\$165,783</b>	<b>-30.9%</b>
<b>\$762,541</b>	<b>\$899,451</b>		<b>TOTAL FOR ORGANIZATION- 4529</b>	<b>\$1,069,320</b>	<b>\$1,023,051</b>	<b>-4.3%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4530 - OFFICE OF CRIMINAL INVESTIGATIVE SERVICES

**GENERAL OBJECTIVES**

Conduct preliminary and follow-up investigations, and obtain evidence leading to the apprehension and prosecution of adult and juvenile offenders. Coordinate investigative efforts with Senior Lead Officers in order to take advantage of community-policing problem solving strategies. Promote the detection, apprehension, and successful prosecution of all offenders. When warranted, counsel and divert juvenile offenders away from crime and into community or government sponsored intervention and prevention programs. Promote inter-agency cooperation and coordination among law enforcement agencies, schools, and other criminal justice agencies.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To compile digital photographs of known gang members to facilitate easier identification of robbery and other suspects; (2) strengthen domestic violence prosecutions by utilizing digital photography to document abuse; (3) improve information sharing amongst criminal justice agencies; (4) improve automation skills within the division; (5) encourage greater use of search warrants, Ramey warrants, and other investigative tools; (6) more efficiently schedule and manage court appearances; (7) expand and improve the use of computer aided statistical crime mapping and statistical information to better direct our crime fighting and investigative efforts through evidenced based policing; (8) expand the juvenile investigation section for purposes of juvenile crime prevention, intervention and successful prosecution when necessary. This will be accomplished through an alliance with local community and government based groups as well as the Inglewood United School District (I.U.S.D.) and juvenile court; and (9) increase use of DNA evidence to identify suspects of crimes.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 5,358,525	\$ 5,549,707	\$ 6,109,712	\$ 6,233,744
MAINTENANCE & OPERATIONS	\$ 536,592	\$ 550,543	\$ 643,516	\$ 640,032
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 5,895,116	\$ 6,100,249	\$ 6,753,228	\$ 6,873,776

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
807-SENIOR CRIME ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
806-CRIME ANALYST	0.00	0.00	0	1.00	0.00	0	1.00	-	-
699-POLICE SERGEANT	3.00	0.00	0	3.00	0.00	0	-	-	-
666-POLICE LIEUTENANT	2.00	0.00	0	1.00	0.00	0	(1.00)	-	-
665-POLICE CAPTAIN	1.00	0.00	0	1.00	0.00	0	-	-	-
516-POLICE INVESTIGATOR	23.00	0.00	0	23.00	0.00	0	-	-	-
514-POLICE OFFICER	1.00	0.00	0	1.00	0.00	0	-	-	-
402-SUBPEONA CLERK	1.00	0.00	0	1.00	0.00	0	-	-	-
372-SR. OFFICE ASSISTANT	1.00	1.00	0	1.00	1.00	0	-	-	-
ORGANIZATION TOTAL	33.00	1.00	0	33.00	1.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) One (1) Police Lieutenant position was upgraded to a Police Captain in FY2013-14. The newly added Police Captain position was subsequently transferred to 4520 for better command oversight in FY2014-15.
- (2) Two (2) Police Investigator positions will be held vacant for six months or 50 percent of the fiscal year.
- (3) One (1) full time Crime Analyst, with six months funding, was added as a result of the City-wide budget adjustment.

001- 045-4530

GENERAL FUND- POLICE-DETECTIVE BUREAU

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$2,435,633	\$2,488,840	11001	SALARIES	\$2,750,064	\$2,901,808	5.5%
\$303,952	\$322,900	11003	SUPPLEMENTAL PAY	\$330,638	\$356,250	7.7%
\$17,573	\$50,521	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$150,189	\$166,846	11102	HOLIDAY PAY	\$157,738	\$169,167	7.2%
\$103,936	\$98,934	11108	STAND-BY PAY O.T.	\$96,669	\$96,669	0.0%
\$1,138,791	\$1,205,819	11501	RETIREMENT	\$1,370,799	\$1,549,826	13.1%
\$275,672	\$282,200	11503	EMPL/CITY P.E.R.S.	\$308,696	\$168,794	-45.3%
\$41,356	\$47,745	11611	FICA MEDICARE	\$47,500	\$49,596	4.4%
\$447,740	\$433,124	11701	HEALTH INSURANCE	\$492,654	\$514,825	4.5%
\$5,913	\$5,131	11702	LIFE INSURANCE	\$6,434	\$5,801	-9.8%
\$224,017	\$265,775	11703	WORKERS COMPENSATION	\$352,973	\$368,757	4.5%
\$35,262	\$35,581	11704	DENTAL/VISION INSURANCE	\$39,961	\$43,762	9.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$3,125	0.0%
\$6,240	\$5,369	11715	DISABILITY INSURANCE	\$5,661	\$5,901	4.2%
\$36,701	\$5,056	11805	UNEMPLOYMENT INSURANCE RESERVE	\$5,950	\$5,775	-2.9%
\$21,637	\$21,796	11807	SICK LEAVE RESERVE	\$23,051	\$24,500	6.3%
\$87,062	\$88,724	11808	VACATION RESERVE	\$90,175	\$95,037	5.4%
\$26,850	\$25,346	11901	UNIFORM ALLOWANCE	\$30,750	\$30,914	0.5%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(156,763)	0.0%
<b>\$5,358,525</b>	<b>\$5,549,707</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$6,109,712</b>	<b>\$6,233,744</b>	<b>2.0%</b>
\$12,095	\$8,518	43600	OFFICE SUPPLIES	\$15,000	\$15,000	0.0%
\$148,828	\$154,900	44000	EQUIPMENT EXPENSE	\$145,099	\$143,159	-1.3%
\$266	\$199	44301	COURT PARKING	\$1,000	\$1,000	0.0%
\$24,746	\$34,192	44845	CONTRACT SERVICES-POLICE DEPT	\$55,000	\$55,000	0.0%
\$12,828	\$8,460	45045	SPECIAL EXPENSE-POLICE DEPT	\$12,000	\$12,000	0.0%
\$16,617	\$14,690	45501	PRINTING AND PHOTOCOPY CHARGES	\$8,460	\$8,460	0.0%
\$321,212	\$329,584	45998	ITC CHARGES	\$406,957	\$405,413	-0.4%
<b>\$536,592</b>	<b>\$550,543</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$643,516</b>	<b>\$640,032</b>	<b>-0.5%</b>
<b>\$5,895,116</b>	<b>\$6,100,249</b>		<b>TOTAL FOR ORGANIZATION- 4530</b>	<b>\$6,753,228</b>	<b>\$6,873,776</b>	<b>1.8%</b>

**FUND: 001 - GENERAL**  
**AGENCY: 045 - POLICE**  
**ORGANIZATION: 4531 - SCIENTIFIC SERVICES SECTION**

**GENERAL OBJECTIVES**

Collect, preserve, and analyze evidence to be used in connection with the investigation of criminal cases, which includes documentation of crime scenes, reconstruction of crimes, and identification of perpetrators.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To update section equipment; (2) update professional training of section personnel; and (3) provide in-service training to members of the department, other law enforcement agencies, and members of the community.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 248,395	\$ 252,097	\$ 288,934	\$ 377,606
MAINTENANCE & OPERATIONS	\$ 34,874	\$ 38,360	\$ 55,640	\$ 56,220
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 283,269	\$ 290,457	\$ 344,574	\$ 433,826

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
204-FORENSIC SPECIALIST	0.00	0.00	0	1.00	0.00	0	1.00	-	-
203-SENIOR FORENSIC SPECIALIST	2.00	0.00	300	2.00	0.00	300	-	-	-
ORGANIZATION TOTAL	2.00	0.00	300	3.00	0.00	300	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) As a result of the City-wide budget adjustment, one (1) full time Forensic Specialist position was added.

001- 045-4531

GENERAL FUND- POLICE-SCIENTIFIC SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$123,787	\$124,983	11001	SALARIES	\$131,900	\$213,672	62.0%
\$11,105	\$6,570	11100	REGULAR OVERTIME	\$14,100	\$14,100	0.0%
\$37,579	\$42,481	11108	STAND-BY PAY O.T.	\$58,664	\$58,664	0.0%
\$23,480	\$24,784	11501	RETIREMENT	\$29,068	\$36,983	27.2%
\$9,922	\$10,040	11503	EMPL/CITY P.E.R.S.	\$10,604	\$0	-100.0%
\$2,523	\$2,570	11611	FICA MEDICARE	\$1,935	\$2,202	13.8%
\$24,614	\$25,785	11701	HEALTH INSURANCE	\$27,236	\$34,693	27.4%
\$605	\$570	11702	LIFE INSURANCE	\$593	\$570	-3.8%
\$3,135	\$3,951	11703	WORKERS COMPENSATION	\$4,542	\$5,197	14.4%
\$1,983	\$2,060	11704	DENTAL/VISION INSURANCE	\$2,148	\$2,218	3.3%
\$818	\$1,099	11715	DISABILITY INSURANCE	\$1,257	\$1,440	14.6%
\$2,078	\$367	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$1,417	\$1,434	11807	SICK LEAVE RESERVE	\$1,369	\$1,559	13.9%
\$4,689	\$4,744	11808	VACATION RESERVE	\$4,520	\$5,281	16.8%
\$660	\$660	11901	UNIFORM ALLOWANCE	\$650	\$676	4.0%
<b>\$248,395</b>	<b>\$252,097</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$288,934</b>	<b>\$377,606</b>	<b>30.7%</b>
\$17,715	\$18,400	44000	EQUIPMENT EXPENSE	\$19,395	\$19,136	-1.3%
\$878	\$479	44845	CONTRACT SERVICES-POLICE DEPT	\$7,000	\$7,000	0.0%
\$1,174	\$4,289	45045	SPECIAL EXPENSE-POLICE DEPT	\$10,000	\$10,000	0.0%
\$93	\$125	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$15,013	\$15,066	45998	ITC CHARGES	\$19,245	\$20,084	4.4%
<b>\$34,874</b>	<b>\$38,360</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$55,640</b>	<b>\$56,220</b>	<b>1.0%</b>
<b>\$283,269</b>	<b>\$290,457</b>		<b>TOTAL FOR ORGANIZATION- 4531</b>	<b>\$344,574</b>	<b>\$433,826</b>	<b>25.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4534 - NARCOTICS SECTION

**GENERAL OBJECTIVES**

To vigorously enforce all narcotic violations within the City.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To identify areas of narcotic activity and concentrate efforts with visible enforcement; (2) provide in-house training for police personnel to ensure that narcotics arrests can be successfully prosecuted; (3) provide backup assistance to special task force operations conducted by other units; (4) conduct crime prevention and educational activities in the community; (5) conduct reverse sting operations; (6) participate in regional narcotics intelligence gathering and field enforcement operations; (7) actively process asset seizure and forfeiture claims to which the City may be entitled under State and Federal law; and (8) continue to assist with State and Federal joint task forces.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,320,318	\$ 1,411,072	\$ 1,437,128	\$ 1,522,361
MAINTENANCE & OPERATIONS	\$ 153,269	\$ 154,798	\$ 180,859	\$ 181,572
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,473,587	\$ 1,565,870	\$ 1,617,987	\$ 1,703,933

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
699-POLICE SERGEANT	1.00	0.00	0	1.00	0.00	0	-	-	-
516-POLICE INVESTIGATOR	6.00	0.00	1,454	6.00	0.00	1,454	-	-	-
ORGANIZATION TOTAL	7.00	0.00	1,454	7.00	0.00	1,454	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 045-4534

GENERAL FUND- POLICE-NARCOTICS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$569,230	\$577,684	11001	SALARIES	\$588,934	\$633,668	7.6%
\$67,868	\$78,342	11003	SUPPLEMENTAL PAY	\$88,764	\$95,784	7.9%
\$81,784	\$105,692	11100	REGULAR OVERTIME	\$75,000	\$75,000	0.0%
\$36,902	\$37,461	11102	HOLIDAY PAY	\$35,898	\$40,144	11.8%
\$134	\$0	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$272,746	\$298,589	11501	RETIREMENT	\$312,193	\$364,810	16.9%
\$64,763	\$68,810	11503	EMPL/CITY P.E.R.S.	\$70,708	\$40,796	-42.3%
\$11,089	\$11,887	11611	FICA MEDICARE	\$10,466	\$11,279	7.8%
\$111,052	\$120,085	11701	HEALTH INSURANCE	\$126,647	\$122,436	-3.3%
\$1,319	\$1,205	11702	LIFE INSURANCE	\$1,323	\$1,157	-12.6%
\$54,283	\$67,424	11703	WORKERS COMPENSATION	\$82,464	\$89,327	8.3%
\$8,246	\$8,999	11704	DENTAL/VISION INSURANCE	\$9,437	\$10,166	7.7%
\$1,046	\$1,087	11715	DISABILITY INSURANCE	\$1,080	\$1,080	0.0%
\$8,855	\$1,225	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,225	\$1,225	0.0%
\$4,885	\$5,133	11807	SICK LEAVE RESERVE	\$4,964	\$5,298	6.7%
\$19,664	\$20,999	11808	VACATION RESERVE	\$20,850	\$22,729	9.0%
\$6,450	\$6,450	11901	UNIFORM ALLOWANCE	\$7,175	\$7,462	4.0%
<b>\$1,320,318</b>	<b>\$1,411,072</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,437,128</b>	<b>\$1,522,361</b>	<b>5.9%</b>
\$59,376	\$61,800	44000	EQUIPMENT EXPENSE	\$65,134	\$64,263	-1.3%
\$1,200	\$1,415	44845	CONTRACT SERVICES-POLICE DEPT	\$2,000	\$2,000	0.0%
\$18,152	\$18,083	45045	SPECIAL EXPENSE-POLICE DEPT	\$18,000	\$18,000	0.0%
\$74,541	\$73,500	45998	ITC CHARGES	\$95,725	\$97,309	1.7%
<b>\$153,269</b>	<b>\$154,798</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$180,859</b>	<b>\$181,572</b>	<b>0.4%</b>
<b>\$1,473,587</b>	<b>\$1,565,870</b>		<b>TOTAL FOR ORGANIZATION- 4534</b>	<b>\$1,617,987</b>	<b>\$1,703,933</b>	<b>5.3%</b>

**FUND: 001 - GENERAL**  
**AGENCY: 045 - POLICE**  
**ORGANIZATION: 4540 - OFFICE OF SPECIAL ENFORCEMENT**

**GENERAL OBJECTIVES**

Reduce the incidents of crimes related to gangs, drugs and prostitution. Gather intelligence as it relates to gangs and prostitution activity. Identify and assist with the reduction of juvenile prostitution incidents through aggressive enforcement, community, and/or government sponsored intervention and prevention programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To aggressively pursue criminal activity as it relates to gangs, drugs and prostitution activity; (2) improve upon the dissemination of information and collaborative efforts between the Office of Criminal Investigative Services and the Office of Patrol Services so as to increase crime apprehension and suppression efforts; (3) effectively gather and assess intelligence information vital to the law enforcement community; (4) continue to monitor and inspect methods of enforcement efforts; (5) monitor and gather intelligence concerning gang and organized crime in the City; (6) improve automation skills and the use of enforcement strategies in the reduction of gang and criminal activity; (7) collect and assess intelligence information important to the law enforcement community; and, (8) maintain intelligence activities concerning organized crime activity in the City.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,164,334	\$ 879,405	\$ 1,242,187	\$ 1,069,289
MAINTENANCE & OPERATIONS	\$ 90,844	\$ 70,836	\$ 127,740	\$ 123,369
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,255,178	\$ 950,242	\$ 1,369,927	\$ 1,192,658

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
699-POLICE SERGEANT	1.00	0.00	0	1.00	0.00	0	-	-	-
516-POLICE INVESTIGATOR	5.00	0.00	0	5.00	0.00	0	-	-	-
514-POLICE OFFICERS	1.00	0.00	1,008	1.00	0.00	1,008	-	-	-
ORGANIZATION TOTAL	7.00	0.00	1,008	7.00	0.00	1,008	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) Two (2) Police Investigator positions will be held vacant for six months or 50 percent of the fiscal year.

001- 045-4540

GENERAL FUND- POLICE-GANG INTELLIGENCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$525,220	\$385,254	11001	SALARIES	\$561,113	\$569,500	1.5%
\$63,972	\$44,531	11003	SUPPLEMENTAL PAY	\$61,071	\$48,107	-21.2%
\$23,991	\$22,047	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$36,058	\$29,549	11102	HOLIDAY PAY	\$34,244	\$36,029	5.2%
\$605	\$17	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$249,488	\$192,982	11501	RETIREMENT	\$287,434	\$310,370	8.0%
\$59,243	\$44,307	11503	EMPL/CITY P.E.R.S.	\$65,099	\$34,708	-46.7%
\$9,731	\$7,345	11611	FICA MEDICARE	\$9,629	\$9,596	-0.3%
\$100,640	\$76,545	11701	HEALTH INSURANCE	\$104,300	\$98,695	-5.4%
\$1,218	\$917	11702	LIFE INSURANCE	\$1,362	\$1,472	8.1%
\$50,118	\$43,192	11703	WORKERS COMPENSATION	\$76,348	\$76,318	0.0%
\$7,935	\$6,963	11704	DENTAL/VISION INSURANCE	\$9,355	\$10,189	8.9%
\$990	\$783	11715	DISABILITY INSURANCE	\$1,080	\$1,260	16.7%
\$8,458	\$1,091	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,225	\$1,225	0.0%
\$4,537	\$3,917	11807	SICK LEAVE RESERVE	\$4,967	\$5,346	7.6%
\$17,480	\$15,315	11808	VACATION RESERVE	\$17,785	\$15,776	-11.3%
\$4,650	\$4,650	11901	UNIFORM ALLOWANCE	\$7,175	\$7,462	4.0%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(156,763)	0.0%
<b>\$1,164,334</b>	<b>\$879,405</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,242,187</b>	<b>\$1,069,289</b>	<b>-13.9%</b>
\$1,298	\$1,538	43600	OFFICE SUPPLIES	\$10,000	\$10,000	0.0%
\$11,019	\$2,218	44845	CONTRACT SERVICES-POLICE DEPT	\$20,000	\$20,000	0.0%
\$11,951	\$10,893	45045	SPECIAL EXPENSE-POLICE DEPT	\$15,000	\$15,000	0.0%
\$0	\$14	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$66,576	\$56,173	45998	ITC CHARGES	\$82,740	\$78,369	-5.3%
<b>\$90,844</b>	<b>\$70,836</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$127,740</b>	<b>\$123,369</b>	<b>-3.4%</b>
<b>\$1,255,178</b>	<b>\$950,242</b>		<b>TOTAL FOR ORGANIZATION- 4540</b>	<b>\$1,369,927</b>	<b>\$1,192,658</b>	<b>-12.9%</b>

**FUND:** 061 - PROP A  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4546 - TRANSIT SAFETY TEAM

**GENERAL OBJECTIVES**

Reduce the opportunity for criminal behavior directed at people who use local public transportation systems through a planned program of prevention, suppression, and apprehension.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To lower the incidence of robbery, rape, aggravated assault, gang and narcotic activity on transit systems serving our City; (2) alleviate citizen fear as it relates to using public transit; (3) reduce opportunities for criminal attack against persons or property at bus stops and shelters; (4) reach out to school age children through bus safety programs; and (5) reduce street prostitution around bus stops and shelters.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,421,661	\$ 1,186,815	\$ 1,250,000	\$ 1,250,000
MAINTENANCE & OPERATIONS	\$ 9,847	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,431,507	\$ 1,186,815	\$ 1,250,000	\$ 1,250,000

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
514-POLICE OFFICER	0.00	0.00	25,000	0.00	0.00	25,000	-	-	-
ORGANIZATION TOTAL	0.00	0.00	25000	0.00	0.00	25,000	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

061- 045-4546

PROPOSITION A FUND- POLICE-TRANSIT SAFETY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$1,421,661	\$1,185,422	11100	REGULAR OVERTIME	\$1,250,000	\$1,250,000	0.0%
\$0	\$673	11501	RETIREMENT	\$0	\$0	0.0%
\$0	\$155	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$0	\$27	11611	FICA MEDICARE	\$0	\$0	0.0%
\$0	\$256	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$0	\$6	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$0	\$165	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$0	\$49	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$0	\$12	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$50	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$1,421,661</b>	<b>\$1,186,815</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>0.0%</b>
\$9,847	\$0	45045	SPECIAL EXPENSE-POLICE DEPT	\$0	\$0	0.0%
<b>\$9,847</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$1,431,507</b>	<b>\$1,186,815</b>		<b>TOTAL FOR ORGANIZATION- 4546</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>0.0%</b>

**FUND:** 064 - AQMD  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4546 - TRANSIT SAFETY TEAM

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ 18,586	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ 18,586	\$ -	\$ -

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
514-POLICE OFFICER	0.00	0.00	25,000	0.00	0.00	25,000	-	-	-
ORGANIZATION TOTAL	0.00	0.00	25,000	0.00	0.00	25,000	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) This page is for historical purposes only.

064- 045-4546

AB2766 (AQMD) FUND- POLICE-TRANSIT SAFETY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$18,586	45045	SPECIAL EXPENSE-POLICE DEPT	\$0	\$0	0.0%
\$0	\$18,586		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$0	\$18,586		TOTAL FOR ORGANIZATION- 4546	\$0	\$0	0.0%

**FUND:** 001 - GENERAL FUND  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4547 - SPECIAL ENFORCEMENT TEAM

**GENERAL OBJECTIVES**

Provide specialized enforcement activities such as saturation patrol, task force deployment, and other tactical operations over and above routine patrol and investigative functions.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To plan and execute a comprehensive special enforcement program aimed at the reduction of narcotics and gang activity; (2) decrease specific violent street crime such as robbery and aggravated assault through periodic sweeps, stakeout, and other tactical operations; (3) gather intelligence information and coordinate enforcement activities with other Municipal, County, State, and Federal law enforcement agencies; (4) conduct undercover narcotic surveillance activities; (5) reduce street prostitution in the city; and (6) coordinate enforcement activities with uniform personnel to reduce crime in the City.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 2,087,790	\$ 1,954,404	\$ 2,346,614	\$ 2,389,853
MAINTENANCE & OPERATIONS	\$ 181,327	\$ 171,641	\$ 246,278	\$ 241,884
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 2,269,116	\$ 2,126,045	\$ 2,592,892	\$ 2,631,737

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
699-POLICE SERGEANT	1.00	0.00	0	1.00	0.00	0	-	-	-
666-POLICE LIEUTENANT	1.00	0.00	0	1.00	0.00	0	-	-	-
514-POLICE OFFICER	11.00	0.00	2,100	11.00	0.00	2,100	-	-	-
ORGANIZATION TOTAL	13.00	0.00	2,100	13.00	0.00	2,100	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 045-4547

GENERAL FUND- POLICE-SPECIAL ENFORCEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$966,835	\$872,151	11001	SALARIES	\$1,015,657	\$1,066,192	5.0%
\$95,974	\$82,854	11003	SUPPLEMENTAL PAY	\$112,021	\$95,428	-14.8%
\$51,816	\$71,587	11100	REGULAR OVERTIME	\$100,000	\$100,000	0.0%
\$63,735	\$64,741	11102	HOLIDAY PAY	\$62,086	\$67,720	9.1%
\$2,815	\$5,214	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$445,119	\$428,826	11501	RETIREMENT	\$521,103	\$583,652	12.0%
\$105,774	\$98,824	11503	EMPL/CITY P.E.R.S.	\$118,023	\$65,268	-44.7%
\$18,571	\$17,133	11611	FICA MEDICARE	\$17,481	\$18,056	3.3%
\$166,387	\$154,434	11701	HEALTH INSURANCE	\$189,760	\$179,267	-5.5%
\$2,249	\$1,880	11702	LIFE INSURANCE	\$2,354	\$2,152	-8.6%
\$86,154	\$92,351	11703	WORKERS COMPENSATION	\$132,894	\$132,828	0.0%
\$13,271	\$12,738	11704	DENTAL/VISION INSURANCE	\$15,291	\$17,228	12.7%
\$1,866	\$1,874	11715	DISABILITY INSURANCE	\$1,980	\$1,980	0.0%
\$14,657	\$2,237	11805	UNEMPLOYMENT INSURANCE RESERVE	\$2,275	\$2,275	0.0%
\$8,455	\$7,920	11807	SICK LEAVE RESERVE	\$8,814	\$9,373	6.3%
\$32,113	\$29,591	11808	VACATION RESERVE	\$33,551	\$34,577	3.1%
\$12,000	\$10,050	11901	UNIFORM ALLOWANCE	\$13,325	\$13,858	4.0%
<b>\$2,087,790</b>	<b>\$1,954,404</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$2,346,614</b>	<b>\$2,389,853</b>	<b>1.8%</b>
\$57,916	\$60,300	44000	EQUIPMENT EXPENSE	\$63,474	\$62,625	-1.3%
\$0	\$0	44100	UNIFORMS	\$1,500	\$1,500	0.0%
\$0	\$0	44845	CONTRACT SERVICES-POLICE DEPT	\$20,000	\$20,000	0.0%
\$5,221	\$415	45045	SPECIAL EXPENSE-POLICE DEPT	\$5,000	\$5,000	0.0%
\$118,190	\$110,926	45998	ITC CHARGES	\$156,304	\$152,759	-2.3%
<b>\$181,327</b>	<b>\$171,641</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$246,278</b>	<b>\$241,884</b>	<b>-1.8%</b>
<b>\$2,269,116</b>	<b>\$2,126,045</b>		<b>TOTAL FOR ORGANIZATION- 4547</b>	<b>\$2,592,892</b>	<b>\$2,631,737</b>	<b>1.5%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4550 - OFFICE OF PATROL SERVICES

**GENERAL OBJECTIVES**

Reduce the incidents of crime through rapid call response, directed patrol, and crime prevention activities. To reduce public fear of crime through high uniform visibility. To provide a broad spectrum of peace keeping and public safety services and community interaction. Reduce the opportunity for criminal behavior through a planned program of prevention, suppression, and apprehension. To utilize geographical mapping technology to develop crime prevention strategies.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To improve capability for immediate apprehension of persons suspected of criminal activity; (2) reduce victimization rate of high target victim groups such as seniors, non-English speaking persons, the homeless, and merchant establishments; (3) manage and deploy police K-9 teams for search purposes; (4) emphasize officer safety in an effort to reduce job-related injuries; (5) emphasize enforcement activities aimed at the reduction of target crimes; robbery, aggravated assault, narcotic violations, gang activity, prostitution, and auto thefts; (6) continue to develop improved methods to measure and increase patrol productivity; (7) to lower the incidence of robbery, rape, aggravated assault, gang and narcotic activity; (8) reduce opportunities for criminal attack against persons or property (9) reach out to school age children through emphasizing safety programs; and (10) reduce street prostitution within the City and business districts; and, (11) incorporate principles of Community Oriented Policing into the delivery of police patrol services.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 15,366,301	\$ 15,749,586	\$ 16,694,474	\$ 17,325,575
MAINTENANCE & OPERATIONS	\$ 1,202,835	\$ 1,229,694	\$ 1,591,618	\$ 1,552,722
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 16,569,137	\$ 16,979,280	\$ 18,286,092	\$ 18,878,297

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
699-POLICE SERGEANT	16.00	0.00	0	16.00	0.00	0	-	-	-
666-POLICE LIEUTENANT	5.00	0.00	0	5.00	0.00	0	-	-	-
665-POLICE CAPTAIN	1.00	0.00	0	1.00	0.00	0	-	-	-
514-POLICE OFFICER	69.00	0.00	10,776	69.00	0.00	10,776	-	-	-
247-DESK OFFICER	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-
127-POLICE RESERVE OFFICER	0.00	0.00	0	0.00	4.00	0	-	4.00	-
ORGANIZATION TOTAL	93.00	0.00	10,776	91.00	4.00	10,776	(2.00)	4.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) Four (4) full time equivalent Police Reserve Officer positions were added in FY2014-15. Note: This job classification was added with zero dollar impact as this is a volunteer position.
- (2) As part of the City-wide budget adjustment, two (2) Desk Officers were eliminated.

001- 045-4550

GENERAL FUND- POLICE-PATROL BUREAU

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$6,957,744	\$7,191,352	11001	SALARIES	\$7,310,178	\$7,502,773	2.6%
\$770,151	\$762,102	11003	SUPPLEMENTAL PAY	\$852,257	\$924,679	8.5%
\$299,532	\$619,522	11100	REGULAR OVERTIME	\$538,800	\$538,800	0.0%
\$490,293	\$463,858	11102	HOLIDAY PAY	\$446,891	\$485,297	8.6%
\$23,259	\$15,003	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$3,397,946	\$3,343,819	11501	RETIREMENT	\$3,761,731	\$4,289,438	14.0%
\$812,637	\$773,200	11503	EMPL/CITY P.E.R.S.	\$854,651	\$451,597	-47.2%
\$138,004	\$137,242	11611	FICA MEDICARE	\$124,143	\$128,375	3.4%
\$1,199,021	\$1,211,296	11701	HEALTH INSURANCE	\$1,325,623	\$1,431,100	8.0%
\$17,683	\$14,693	11702	LIFE INSURANCE	\$17,519	\$15,248	-13.0%
\$632,117	\$709,017	11703	WORKERS COMPENSATION	\$916,963	\$993,444	8.3%
\$111,717	\$108,245	11704	DENTAL/VISION INSURANCE	\$119,815	\$124,389	3.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$6,875	0.0%
\$13,948	\$12,523	11715	DISABILITY INSURANCE	\$13,412	\$14,147	5.5%
\$111,993	\$15,635	11805	UNEMPLOYMENT INSURANCE RESERVE	\$16,275	\$16,275	0.0%
\$65,188	\$60,919	11807	SICK LEAVE RESERVE	\$64,319	\$65,241	1.4%
\$239,374	\$227,038	11808	VACATION RESERVE	\$237,974	\$240,213	0.9%
\$85,693	\$84,122	11901	UNIFORM ALLOWANCE	\$93,925	\$97,682	4.0%
<b>\$15,366,301</b>	<b>\$15,749,586</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$16,694,474</b>	<b>\$17,325,575</b>	<b>3.8%</b>
\$7,493	\$6,431	43600	OFFICE SUPPLIES	\$7,000	\$7,000	0.0%
\$315,761	\$328,500	44000	EQUIPMENT EXPENSE	\$364,562	\$359,688	-1.3%
\$12,758	\$8,802	44845	CONTRACT SERVICES-POLICE DEPT	\$73,400	\$35,000	-52.3%
\$8,005	\$8,889	45045	SPECIAL EXPENSE-POLICE DEPT	\$33,000	\$33,000	0.0%
\$1,855	\$1,116	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$856,964	\$875,956	45998	ITC CHARGES	\$1,113,656	\$1,118,034	0.4%
<b>\$1,202,835</b>	<b>\$1,229,694</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$1,591,618</b>	<b>\$1,552,722</b>	<b>-2.4%</b>
<b>\$16,569,137</b>	<b>\$16,979,280</b>		<b>TOTAL FOR ORGANIZATION- 4550</b>	<b>\$18,286,092</b>	<b>\$18,878,297</b>	<b>3.2%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4551 - TRAFFIC ENFORCEMENT DIVISION

**GENERAL OBJECTIVES**

Reduce traffic accidents through an effective traffic enforcement program. Detect and apprehend drunk drivers prior to their involvement in accidents. Develop the best possible movement of vehicles and pedestrians consistent with safety. Conduct prompt, comprehensive, and professional accident investigations.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide maximum deterrence with each enforcement action taken using enforcement strategies such as radar, line beats, and saturation deployment; (2) maintain safe speeds on City streets by increasing issuance of citations; (3) enhance pedestrian safety through enforcement and public awareness efforts; (4) investigate all injury and fatal traffic accidents; (5) free sworn police officers to concentrate on the approved enforcement of moving and other traffic-related violations; (6) maintain high levels of personnel safety through increased quarterly training of the Motor Unit; (7) emphasize involvement in public education related to traffic safety; and (8) increase the commercial vehicle enforcement program.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 2,031,734	\$ 2,174,435	\$ 2,269,500	\$ 2,147,349
MAINTENANCE & OPERATIONS	\$ 205,516	\$ 207,829	\$ 242,782	\$ 230,734
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 2,237,250	\$ 2,382,264	\$ 2,512,282	\$ 2,378,083

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
699-POLICE SERGEANT	1.00	0.00	0	1.00	0.00	0	-	-	-
666-POLICE LIEUTENANT	1.00	0.00	0	1.00	0.00	0	-	-	-
514-POLICE OFFICER	9.00	0.00	1,050	9.00	0.00	1,050	-	-	-
ORGANIZATION TOTAL	11.00	0.00	1,050	11.00	0.00	1,050	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The Police Sergeant position will be held vacant for three months or 25 percent of the fiscal year.

001- 045-4551

GENERAL FUND- POLICE-SPECIAL ENFORCEMENT BUREAU-TRAFFIC

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$851,584	\$861,316	11001	SALARIES	\$895,375	\$929,515	3.8%
\$163,467	\$168,415	11003	SUPPLEMENTAL PAY	\$185,182	\$151,949	-17.9%
\$30,182	\$44,810	11100	REGULAR OVERTIME	\$50,000	\$50,000	0.0%
\$57,242	\$57,592	11102	HOLIDAY PAY	\$54,917	\$52,733	-4.0%
\$68,367	\$88,180	11108	STAND-BY PAY O.T.	\$79,607	\$79,607	0.0%
\$427,054	\$474,468	11501	RETIREMENT	\$496,699	\$500,652	0.8%
\$101,461	\$109,386	11503	EMPL/CITY P.E.R.S.	\$112,496	\$55,987	-50.2%
\$16,431	\$18,453	11611	FICA MEDICARE	\$15,113	\$14,977	-0.9%
\$152,420	\$171,526	11701	HEALTH INSURANCE	\$177,102	\$167,764	-5.3%
\$1,988	\$1,865	11702	LIFE INSURANCE	\$2,024	\$1,848	-8.7%
\$85,497	\$109,055	11703	WORKERS COMPENSATION	\$131,755	\$123,089	-6.6%
\$13,138	\$14,451	11704	DENTAL/VISION INSURANCE	\$15,000	\$14,788	-1.4%
\$1,574	\$1,680	11715	DISABILITY INSURANCE	\$1,620	\$1,620	0.0%
\$13,571	\$2,027	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,925	\$1,750	-9.1%
\$7,339	\$7,984	11807	SICK LEAVE RESERVE	\$7,580	\$7,553	-0.4%
\$30,220	\$33,027	11808	VACATION RESERVE	\$31,830	\$27,740	-12.8%
\$10,200	\$10,200	11901	UNIFORM ALLOWANCE	\$11,275	\$10,660	-5.5%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(44,883)	0.0%
<b>\$2,031,734</b>	<b>\$2,174,435</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$2,269,500</b>	<b>\$2,147,349</b>	<b>-5.4%</b>
\$68,623	\$71,500	44000	EQUIPMENT EXPENSE	\$75,298	\$74,291	-1.3%
\$8,927	\$5,448	45045	SPECIAL EXPENSE-POLICE DEPT	\$9,000	\$9,000	0.0%
\$11,936	\$11,704	45501	PRINTING AND PHOTOCOPY CHARGES	\$7,316	\$7,316	0.0%
\$116,031	\$119,177	45998	ITC CHARGES	\$151,168	\$140,127	-7.3%
<b>\$205,516</b>	<b>\$207,829</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$242,782</b>	<b>\$230,734</b>	<b>-5.0%</b>
<b>\$2,237,250</b>	<b>\$2,382,264</b>		<b>TOTAL FOR ORGANIZATION- 4551</b>	<b>\$2,512,282</b>	<b>\$2,378,083</b>	<b>-5.3%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4553 - PARKING SERVICES DIVISION

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,445,338	\$ 1,476,357	\$ 1,291,864	\$ -
MAINTENANCE & OPERATIONS	\$ 338,069	\$ 390,919	\$ 322,991	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,783,407	\$ 1,867,276	\$ 1,614,855	\$ -

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
633-SPECIAL ENFORCEMENT SUPERVISOR	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
410-MOTORIST ASSISTANT OFFICER	0.00	2.00	0	0.00	0.00	0	-	(2.00)	-
407-SPECIAL ENFORCEMENT OFFICER	11.00	3.00	1,833	0.00	0.00	-	(11.00)	(3.00)	(1,833)
367-SR SPEC ENFORCEMENT OFFICER	4.00	0.00	0	0.00	0.00	0	(4.00)	-	-
125-SCHOOL CROSSING GUARD	0.00	8.88	0	0.00	0.00	0	-	(8.88)	-
ORGANIZATION TOTAL	16.00	13.88	1,833	0.00	0.00	-	(16.00)	(13.88)	(1,833)

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The City Mayor and Council approved a public-private contract for parking enforcement and parking meter operations in FY2013-14. This action reduced the associated personnel and operational costs. The Parking and Enterprise Services Department will now oversee the contract operations for parking enforcement.
- (2) The following positions were eliminated: 2 full time equivalent (FTE) Motor Assistant Officers, 11 full time (FT) Special Enforcement Officers, and three (3) Senior Special Enforcement Officers.
- (3) The following positions were transferred to the Parking and Enterprises Department: One (1) FT Special Enforcement Supervisor, one (1) FT Senior Special Enforcement Officer, and 8.88 FTE School Crossing Guards.

001- 045-4553

GENERAL FUND- POLICE-PARKING SERVICES DIVISION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$901,890	\$919,114	11001	SALARIES	\$613,911	\$0	-100.0%
\$2,016	\$2,039	11003	SUPPLEMENTAL PAY	\$4,051	\$0	-100.0%
\$15,283	\$14,041	11100	REGULAR OVERTIME	\$37,500	\$0	-100.0%
\$0	\$290	11102	HOLIDAY PAY	\$3,891	\$0	-100.0%
\$149,705	\$160,133	11501	RETIREMENT	\$192,075	\$0	-100.0%
\$42,046	\$43,753	11503	EMPL/CITY P.E.R.S.	\$53,914	\$0	-100.0%
\$11,108	\$11,447	11611	FICA MEDICARE	\$12,608	\$0	-100.0%
\$191,934	\$191,432	11701	HEALTH INSURANCE	\$222,038	\$0	-100.0%
\$2,504	\$2,289	11702	LIFE INSURANCE	\$2,647	\$0	-100.0%
\$39,733	\$50,114	11703	WORKERS COMPENSATION	\$64,710	\$0	-100.0%
\$24,118	\$24,266	11704	DENTAL/VISION INSURANCE	\$27,208	\$0	-100.0%
\$6,856	\$6,304	11715	DISABILITY INSURANCE	\$6,042	\$0	-100.0%
\$13,481	\$6,702	11805	UNEMPLOYMENT INSURANCE RESERVE	\$7,969	\$0	-100.0%
\$7,763	\$7,637	11807	SICK LEAVE RESERVE	\$7,466	\$0	-100.0%
\$28,718	\$28,594	11808	VACATION RESERVE	\$27,498	\$0	-100.0%
\$6,708	\$6,708	11901	UNIFORM ALLOWANCE	\$5,310	\$0	-100.0%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$3,024	\$0	-100.0%
<b>\$1,445,338</b>	<b>\$1,476,357</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,291,864</b>	<b>\$0</b>	<b>-100.0%</b>
\$1,555	\$1,856	43700	POSTAGE	\$0	\$0	0.0%
\$82,834	\$86,200	44000	EQUIPMENT EXPENSE	\$68,142	\$0	-100.0%
\$0	\$2,444	44100	UNIFORMS	\$8,250	\$0	-100.0%
\$6,925	\$22,695	44845	CONTRACT SERVICES-POLICE DEPT	\$18,750	\$0	-100.0%
\$1,303	\$14,004	45045	SPECIAL EXPENSE-POLICE DEPT	\$10,500	\$0	-100.0%
\$945	\$148	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$154,000	\$175,000	45631	INTERFUND-POLICE/ITC-PTS COST REIMB.	\$131,300	\$0	-100.0%
\$90,508	\$88,572	45998	ITC CHARGES	\$86,049	\$0	-100.0%
<b>\$338,069</b>	<b>\$390,919</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$322,991</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$1,783,407</b>	<b>\$1,867,276</b>		<b>TOTAL FOR ORGANIZATION- 4553</b>	<b>\$1,614,855</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 050 - TRAFFIC OFFENDER FUND  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4554 - PHOTO ENFORCEMENT UNIT

**GENERAL OBJECTIVES**

To augment traffic safety on Inglewood streets and thoroughfares through the use of specialized equipment and targeted enforcement efforts. To incorporate a commercial traffic enforcement plan to address issues of non-compliance on commercial vehicles that pass through the City of Inglewood.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Conduct regular commercial vehicle inspections on major thoroughfares and residential streets and issue citations when appropriate; (2) provide educational updates on traffic safety to businesses, block clubs and schools; (3) provide additional enforcement and advisements of laws regarding seatbelts, bicycle helmets, motor scooters, and pedestrian safety; and (4) provide additional DUI enforcement efforts on the holidays and weekends.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 64,558	\$ 165,657	\$ 146,571	\$ 156,763
MAINTENANCE & OPERATIONS	\$ 24,190	\$ 23,534	\$ 26,787	\$ 27,044
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 88,748	\$ 189,191	\$ 173,358	\$ 183,807

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
516-POLICE DETECTIVE	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

050- 045-4554

TRAFFIC OFFENDER FUND- POLICE-PHOTO ENFORCEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$30,525	\$72,799	11001	SALARIES	\$72,543	\$77,252	6.5%
\$2,884	\$9,644	11003	SUPPLEMENTAL PAY	\$0	\$0	0.0%
\$413	\$1,288	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$0	\$3,388	11102	HOLIDAY PAY	\$4,365	\$4,829	10.6%
\$13,995	\$36,787	11501	RETIREMENT	\$33,756	\$39,036	15.6%
\$3,318	\$8,478	11503	EMPL/CITY P.E.R.S.	\$7,645	\$4,365	-42.9%
\$523	\$1,297	11611	FICA MEDICARE	\$1,130	\$1,206	6.7%
\$7,343	\$17,217	11701	HEALTH INSURANCE	\$13,224	\$15,123	14.4%
\$69	\$152	11702	LIFE INSURANCE	\$238	\$276	15.8%
\$2,711	\$8,562	11703	WORKERS COMPENSATION	\$8,945	\$9,584	7.1%
\$477	\$1,219	11704	DENTAL/VISION INSURANCE	\$1,209	\$1,398	15.6%
\$73	\$178	11715	DISABILITY INSURANCE	\$180	\$180	0.0%
\$46	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$267	\$645	11807	SICK LEAVE RESERVE	\$753	\$802	6.5%
\$1,013	\$2,928	11808	VACATION RESERVE	\$1,381	\$1,471	6.5%
\$900	\$900	11901	UNIFORM ALLOWANCE	\$1,025	\$1,066	4.0%
<b>\$64,558</b>	<b>\$165,657</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$146,571</b>	<b>\$156,763</b>	<b>7.0%</b>
\$0	\$0	44100	UNIFORMS	\$1,000	\$1,000	0.0%
\$8,166	\$7,510	45998	ITC CHARGES	\$9,763	\$10,020	2.6%
\$16,024	\$16,024	45999	OVERHEAD	\$16,024	\$16,024	0.0%
<b>\$24,190</b>	<b>\$23,534</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$26,787</b>	<b>\$27,044</b>	<b>1.0%</b>
<b>\$88,748</b>	<b>\$189,191</b>		<b>TOTAL FOR ORGANIZATION- 4554</b>	<b>\$173,358</b>	<b>\$183,807</b>	<b>6.0%</b>

**FUND: 220 - GRANTS**  
**AGENCY: 045 - POLICE**  
**ORGANIZATION: 4561 - JUSTICE ASSISTANCE GRANT (JAG)**

**GENERAL OBJECTIVES**

To utilize Federal Block Grant funds in compliance with U.S. Department of Justice regulations.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide crime analysis and research capabilities in support of the Detective and Patrol Bureaus.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 95,735	\$ 123,320	\$ 152,284	\$ 36,239
MAINTENANCE & OPERATIONS	\$ 8,183	\$ 8,104	\$ 10,143	\$ 2,316
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 103,918	\$ 131,423	\$ 162,427	\$ 38,555

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
231-CIVILIAN INVESTIGATIVE SPECIALIST	0.00	0.50	0	0.00	0.50	0	-	-	-
140-POLICE CADET	0.00	2.75	0	0.00	0.00	0	-	(2.75)	-
ORGANIZATION TOTAL	0.00	3.25	0	0.00	0.50	0	-	(2.75)	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The grant funding for the 2.75 full time equivalent (FTE) Police Cadets expired in FY2013-14.

220- 045-4561

GRANTS FUND- POLICE-JUSTICE ASSISTANCE GRANT (JAG)

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$85,533	\$108,971	11001	SALARIES	\$136,526	\$27,456	-79.9%
\$0	\$10	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$4,642	\$5,612	11501	RETIREMENT	\$5,731	\$6,726	17.4%
\$0	\$191	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$1,240	\$1,717	11611	FICA MEDICARE	\$1,980	\$398	-79.9%
\$3,175	\$5,351	11703	WORKERS COMPENSATION	\$7,347	\$1,484	-79.8%
\$1,145	\$1,468	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$175	-75.0%
<b>\$95,735</b>	<b>\$123,320</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$152,284</b>	<b>\$36,239</b>	<b>-76.2%</b>
\$8,183	\$8,104	45998	ITC CHARGES	\$10,143	\$2,316	-77.2%
<b>\$8,183</b>	<b>\$8,104</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$10,143</b>	<b>\$2,316</b>	<b>-77.2%</b>
<b>\$103,918</b>	<b>\$131,423</b>		<b>TOTAL FOR ORGANIZATION- 4561</b>	<b>\$162,427</b>	<b>\$38,555</b>	<b>-76.3%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4562 - C.O.P.S. OPTION GRANT

**GENERAL OBJECTIVES**

To utilize State Block Grant funds in compliance with Assembly Bill 3229 which provides funds to counties and cities on a per capita basis for public safety programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide equipment and related services as approved by the City Council.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 252,886	\$ 18,943	\$ 583,415	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 252,886	\$ 18,943	\$ 583,415	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This section could result in a budget amendment during the fiscal year based on the grant approval.

220- 045-4562

GRANTS FUND- POLICE-C.O.P.S. OPTION GRANT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$1,351	\$0	44400	TRAINING	\$0	\$0	0.0%
\$18,316	\$480	44845	CONTRACT SERVICES-POLICE DEPT	\$0	\$0	0.0%
\$233,219	\$18,463	45045	SPECIAL EXPENSE-POLICE DEPT	\$583,415	\$0	-100.0%
<b>\$252,886</b>	<b>\$18,943</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$583,415</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$252,886</b>	<b>\$18,943</b>		<b>TOTAL FOR ORGANIZATION- 4562</b>	<b>\$583,415</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4564 - ASSET FORFEITURE GRANT

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 206,711	\$ 83,979	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 500,783	\$ 359,882	\$ 492,000	\$ 390,796
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 707,494	\$ 443,861	\$ 492,000	\$ 390,796

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) This section could result in a budget amendment during the fiscal year based on the grant approval.
- (2) Funds were appropriated as a result of a budget amendment on October 21, 2014.

220- 045-4564

GRANTS FUND- POLICE-ASSET FORFEITURE GRANT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$261	\$0	11001	SALARIES	\$0	\$0	0.0%
\$204,277	\$50,789	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$133	\$0	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$0	\$15,928	11501	RETIREMENT	\$0	\$0	0.0%
\$0	\$3,671	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$0	\$737	11611	FICA MEDICARE	\$0	\$0	0.0%
\$0	\$6,892	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$0	\$59	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$0	\$3,881	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$0	\$439	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$0	\$49	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$2,042	\$0	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$0	\$294	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$1,241	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$206,711</b>	<b>\$83,979</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
\$40,797	\$31,079	44400	TRAINING	\$25,000	\$75,000	200.0%
\$113,690	\$121,667	44845	CONTRACT SERVICES-POLICE DEPT	\$92,000	\$0	-100.0%
\$346,296	\$207,136	45045	SPECIAL EXPENSE-POLICE DEPT	\$375,000	\$315,796	-15.8%
<b>\$500,783</b>	<b>\$359,882</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$492,000</b>	<b>\$390,796</b>	<b>-20.6%</b>
<b>\$707,494</b>	<b>\$443,861</b>		<b>TOTAL FOR ORGANIZATION- 4564</b>	<b>\$492,000</b>	<b>\$390,796</b>	<b>-20.6%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4566 - DOJ COPS TECHNOLOGY GRANT

**GENERAL OBJECTIVES**

Complete COPS Technology Grant projects in accordance with U.S. Department of Justice grant guidelines.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Upgrade and enhance the Police records management system; and, (2) administer setup and configuration for a wireless Local Area Network (LAN) communication device.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 37,953	\$ 132,247	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 37,953	\$ 132,247	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This section could result in a budget amendment during the fiscal year based on the grant approval.

220- 045-4566

GRANTS FUND- POLICE-DOJ COPS TECHNOLOGY GRANT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$3,173	\$2,552	44845	CONTRACT SERVICES-POLICE DEPT	\$0	\$0	0.0%
\$34,780	\$129,695	45045	SPECIAL EXPENSE-POLICE DEPT	\$0	\$0	0.0%
<b>\$37,953</b>	<b>\$132,247</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$37,953</b>	<b>\$132,247</b>		<b>TOTAL FOR ORGANIZATION- 4566</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

**FUND: 220 - GRANTS**  
**AGENCY: 045 - POLICE**  
**ORGANIZATION: 4568 - OFFICE OF TRAFFIC SAFETY GRANT**

**GENERAL OBJECTIVES**

Provides funds for increased enforcement of State driver license, DUI, and pedestrian safety laws.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To conduct quarterly driver license and DUI checkpoints on major thoroughfares; (2) conduct regular safety enforcement efforts at City crosswalks and school zones.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 219,927	\$ 77,881	\$ 59,725	\$ 218,250
MAINTENANCE & OPERATIONS	\$ 15,193	\$ 7,259	\$ 5,000	\$ 26,750
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 235,119	\$ 85,141	\$ 64,725	\$ 245,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) This section could result in a budget amendment during the fiscal year based on the grant approval.
- (2) Funds were appropriated as a result of a budget amendment.

220- 045-4568

GRANTS FUND- POLICE-TRAFFIC SAFETY GRANT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$140,108	\$77,881	11100	REGULAR OVERTIME	\$59,725	\$218,250	265.4%
\$38,271	\$0	11501	RETIREMENT	\$0	\$0	0.0%
\$9,342	\$0	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$1,964	\$0	11611	FICA MEDICARE	\$0	\$0	0.0%
\$15,739	\$0	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$193	\$0	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$7,473	\$0	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$1,343	\$0	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$221	\$0	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$1,358	\$0	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$811	\$446	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$3,102	\$(446)	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$219,927</b>	<b>\$77,881</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$59,725</b>	<b>\$218,250</b>	<b>265.4%</b>
\$0	\$0	44400	TRAINING	\$0	\$3,000	0.0%
\$15,193	\$7,259	45045	SPECIAL EXPENSE-POLICE DEPT	\$5,000	\$23,750	375.0%
<b>\$15,193</b>	<b>\$7,259</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$5,000</b>	<b>\$26,750</b>	<b>435.0%</b>
<b>\$235,119</b>	<b>\$85,141</b>		<b>TOTAL FOR ORGANIZATION- 4568</b>	<b>\$64,725</b>	<b>\$245,000</b>	<b>278.5%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4570 - STATE HOMELAND AND SECURITY GRANT

**GENERAL OBJECTIVES**

To utilize Urban Area Security Initiative grant funds in compliance with all Federal, State, and County regulations.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide equipment and training for urban area security as approved by the City Council.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 883	\$ 43,592	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 883	\$ 43,592	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This section could result in a budget amendment during the fiscal year based on the grant approval.

220- 045-4570

GRANTS FUND- POLICE-STATE HOMELAND SECURITY GRANT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$883	\$0	44845	CONTRACT SERVICES-POLICE DEPT	\$0	\$0	0.0%
\$0	\$43,592	45045	SPECIAL EXPENSE-POLICE DEPT	\$0	\$0	0.0%
<b>\$883</b>	<b>\$43,592</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$883</b>	<b>\$43,592</b>		<b>TOTAL FOR ORGANIZATION- 4570</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4571 - L.A. URBAN AREA SECURITY INITIATIVE GRANT

**GENERAL OBJECTIVES**

To utilize Urban Area Security Initiative grant funds in compliance with all Federal, State, and County regulations.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To provide equipment and training for urban area security as approved by the City Council.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ 133,194	\$ 356,346	\$ 50,716
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ 133,194	\$ 356,346	\$ 50,716

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

220- 045-4571

GRANTS FUND- POLICE-L.A. URBAN AREA SEC INITIATIVE GRANT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	44400	TRAINING	\$10,400	\$0	-100.0%
\$0	\$133,194	45045	SPECIAL EXPENSE-POLICE DEPT	\$345,946	\$50,716	-85.3%
<b>\$0</b>	<b>\$133,194</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$356,346</b>	<b>\$50,716</b>	<b>-85.8%</b>
<b>\$0</b>	<b>\$133,194</b>		<b>TOTAL FOR ORGANIZATION- 4571</b>	<b>\$356,346</b>	<b>\$50,716</b>	<b>-85.8%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4572 - BUFFER ZONE PROTECTION GRANT

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 362,568	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 362,568	\$ -	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

220- 045-4572

GRANTS FUND- POLICE-BUFFER ZONE PROTECTION PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$362,568	\$0	45045	SPECIAL EXPENSE-POLICE DEPT	\$0	\$0	0.0%
\$362,568	\$0		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$362,568	\$0		TOTAL FOR ORGANIZATION- 4572	\$0	\$0	0.0%

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4575 - JAG (2009 Proceeds)

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 60,440	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 19,589	\$ 23,233	\$ 4,411	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 80,029	\$ 23,233	\$ 4,411	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

220- 045-4575

GRANTS FUND- POLICE-JAG (2009 PROCEEDS) FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$60,440	\$0	11001	SALARIES	\$0	\$0	0.0%
<b>\$60,440</b>	<b>\$0</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
\$19,589	\$23,233	45045	SPECIAL EXPENSE-POLICE DEPT	\$4,411	\$0	-100.0%
<b>\$19,589</b>	<b>\$23,233</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$4,411</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$80,029</b>	<b>\$23,233</b>		<b>TOTAL FOR ORGANIZATION- 4575</b>	<b>\$4,411</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND: 220 - GRANTS**  
**AGENCY: 045 - POLICE**  
**ORGANIZATION: 4576 - JAG (A.R.R.A.)**

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 145,256	\$ 49,232	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 7,861	\$ (2,064)	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 153,117	\$ 47,168	\$ -	\$ -

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
366-CUSTODY OFFICERS	0.00	0.00	0	0.00	0.00	0	-	-	-
ORGANIZATION TOTAL	0.00	0.00	0	0.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Justice Assistance Grant (JAG) expired during FY2012-13 and there are no funds anticipated for FY2014-15.

220- 045-4576

GRANTS FUND- POLICE-JUSTICE ASSISTANCE GRANT (JAG)- (A.R.R.A)

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$81,651	\$28,468	11001	SALARIES	\$0	\$0	0.0%
\$2,095	\$988	11003	SUPPLEMENTAL PAY	\$0	\$0	0.0%
\$10,152	\$0	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$15,715	\$5,780	11501	RETIREMENT	\$0	\$0	0.0%
\$3,173	\$1,119	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$1,374	\$573	11611	FICA MEDICARE	\$0	\$0	0.0%
\$20,007	\$9,036	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$228	\$89	11702	LIFE INSURANCE	\$0	\$0	0.0%
\$2,614	\$1,005	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$2,488	\$584	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$1,122	\$340	11715	DISABILITY INSURANCE	\$0	\$0	0.0%
\$1,139	\$319	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$929	\$328	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$1,704	\$602	11808	VACATION RESERVE	\$0	\$0	0.0%
\$865	\$0	11901	UNIFORM ALLOWANCE	\$0	\$0	0.0%
<b>\$145,256</b>	<b>\$49,232</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
\$7,861	\$(2,064)	45998	ITC CHARGES	\$0	\$0	0.0%
<b>\$7,861</b>	<b>\$(2,064)</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$153,117</b>	<b>\$47,168</b>		<b>TOTAL FOR ORGANIZATION- 4576</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 045 - POLICE  
**ORGANIZATION:** 4578 - COPS HIRING RECOVERY PROGRAM

**GENERAL OBJECTIVES**

The U.S. Department of Justice's Office of Community Oriented Policing Services COPS Hiring Recovery Program (CHRP) grant, provides Federal allocations to law enforcement agencies to assist in the hiring or preservation of police officer positions. It provides the ability to retain current staffing levels through utilization of these funds to ensure quality public safety services.

**FY2014-15 PROGRAM OBJECTIVES**

(1) To improve capability for immediate apprehension of persons suspected of criminal activity through sufficient staffing; (2) reduce victimization rate of high target victim groups such as seniors, non-English speaking persons, the homeless, and merchant establishments; (3) emphasize enforcement activities aimed at the reduction of target crimes; robbery, aggravated assault, narcotic violations, gang activity, prostitution, and auto thefts; (4) continue to develop improved methods to measure and increase patrol productivity; (5) to lower the incidence of robbery, rape, aggravated assault, gang and narcotic activity in the city; and, (6) incorporate principles of Community Oriented Policing into the delivery of police patrol services.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,012,795	\$ 701,831	\$ 1,167,703	\$ 290,310
MAINTENANCE & OPERATIONS	\$ 53,712	\$ 58,266	\$ 77,779	\$ 18,557
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,066,507	\$ 760,097	\$ 1,245,482	\$ 308,867

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
514-POLICE OFFICERS	8.00	0.00	0	8.00	0.00	0	-	-	-
ORGANIZATION TOTAL	8.00	0.00	0	8.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) The grant funding for this program will expire December 2014. The remaining personnel will be absorbed into the General Fund.

220- 045-4578

GRANTS FUND- POLICE-COPS HIRING RECOVERY PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$506,365	\$181,015	11001	SALARIES	\$558,976	\$147,077	-73.7%
\$13,391	\$15,224	11003	SUPPLEMENTAL PAY	\$21,084	\$1,513	-92.8%
\$8,907	\$25,764	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$28,823	\$33,152	11102	HOLIDAY PAY	\$33,646	\$9,191	-72.7%
\$223,775	\$225,069	11501	RETIREMENT	\$269,373	\$75,152	-72.1%
\$53,177	\$51,868	11503	EMPL/CITY P.E.R.S.	\$61,009	\$7,358	-87.9%
\$9,165	\$8,781	11611	FICA MEDICARE	\$9,022	\$2,322	-74.3%
\$79,951	\$72,159	11701	HEALTH INSURANCE	\$100,699	\$19,082	-81.1%
\$1,271	\$1,152	11702	LIFE INSURANCE	\$1,405	\$337	-76.0%
\$44,481	\$49,921	11703	WORKERS COMPENSATION	\$70,924	\$18,423	-74.0%
\$7,091	\$8,688	11704	DENTAL/VISION INSURANCE	\$9,485	\$2,473	-73.9%
\$1,412	\$1,358	11715	DISABILITY INSURANCE	\$1,440	\$360	-75.0%
\$7,977	\$1,225	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,400	\$0	-100.0%
\$4,725	\$4,585	11807	SICK LEAVE RESERVE	\$5,102	\$1,229	-75.9%
\$15,086	\$14,578	11808	VACATION RESERVE	\$15,938	\$3,496	-78.1%
\$7,200	\$7,293	11901	UNIFORM ALLOWANCE	\$8,200	\$2,296	-72.0%
<b>\$1,012,795</b>	<b>\$701,831</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,167,703</b>	<b>\$290,310</b>	<b>-75.1%</b>
\$53,712	\$58,266	45998	ITC CHARGES	\$77,779	\$18,557	-76.1%
<b>\$53,712</b>	<b>\$58,266</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$77,779</b>	<b>\$18,557</b>	<b>-76.1%</b>
<b>\$1,066,507</b>	<b>\$760,097</b>		<b>TOTAL FOR ORGANIZATION- 4578</b>	<b>\$1,245,482</b>	<b>\$308,867</b>	<b>-75.2%</b>



# City of Inglewood

October 1, 2014



## Public Works

Director  
Louis Atwell

Sr. Assistant to Department Director  
Administrative Secretary  
Sr. Administrative Aide  
Office Specialist  
Office Assistant  
GIS Analyst  
GIS Technician  
Stormwater Runoff Coordinator  
Sr. Account Clerk

### Engineering

Principal Civil Engineer  
Associate Engineer (2)  
Sr. Engineering Technician (2)  
Engineering Technician  
Assistant Engineer

### Water Resources

Principal Engineer  
Sr. Engineer  
Associate Engineer  
Sr. Engineering Technician (2)  
Cross Connection/Control Specialist  
Backflow Prevention/Plumber Tech.  
Administrative Assistant  
Sr. Office Specialist  
Stormwater Runoff Investigator (3)  
Water Operations Manager  
Water Treatment Plant Supervisor  
Sr. Water Treatment Plant Operator  
Water Treatment Plant Operator (6)  
Public Works Supervisor  
Water Meter Services Worker (3)  
Water Meter Repair Worker  
Lead Utilities Repair Worker (5)  
Public Works Service Worker (8)  
Custodian

### Public Services

Chief Public Works Superintendent  
Sr. Administrative Aide  
Public Works Manager  
Lead Street Repair Worker (2)  
Concrete Finisher (1)  
Public Works Service Worker (6)  
Public Works Svc Worker (1 FTE)  
Public Works Supervisor (2)  
Street Sweeper Operator (3)  
Lead Park Maintenance Worker  
Park Maintenance Worker (4)  
Park Maintenance Technician (2)  
Lead Traffic Paint Worker  
Traffic Control Worker  
Traffic Paint Supervisor  
Lead Traffic Signal & Lighting Tech.  
Traffic System Worker (2)  
Traffic System Technician  
Lead Tree Trimmer  
Sr. Tree Trimmer (3)  
Tree Trimmer (4)

### Fleet Services

Public Works Superintendent  
Fleet Administrative Secretary  
Fleet Services Supervisor  
Fleet Maintenance Mechanic (3)  
Fleet Maintenance Technician (2)

### Environmental

Environmental Services Manager  
Sanitation Services Coordinator  
Code Enforcement Officer (3)  
Sr. Administrative Aide (1.5 FTE)  
Administrative Aide  
Office Assistant (1 FTE)

### Transportation

Principal Engineer  
Sr. Transportation Engineer  
Associate Engineer

### General Services

General Services Supervisor  
Facilities Maintenance Supervisor  
Lead Facilities Maintenance Tech.  
Facilities Maintenance Tech. (4)  
Energy Operations Supervisor  
HVAC Mechanic (1)

FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# PUBLIC WORKS

## STATEMENT OF OBJECTIVES

### DEPARTMENT GOAL

The goal of the Public Works Department for FY2014-15 is to effectively manage and maintain all public infrastructure projects through appropriate and cost-effective use of resources within and outside the department.

### MISSION STATEMENT

The mission of the Public Works Department is to provide leadership, planning, and administration of all public works programs.

### GENERAL OBJECTIVES

The Public Works Department is responsible for the design and construction of the City's street, intersections, sidewalks, water, sewer, and storm drain systems, and parks while also protecting and maintaining public property. Public Works adds quality and safety to the community through annual projects to repair, replace, or upgrade the City infrastructure. Public Works also provides management for geographical information (mapping) and environmental services (solid waste and recycling programs).

### FY2014-15 PROGRAM OBJECTIVES

(1) Continue efforts to reduce energy costs throughout the City of Inglewood; (2) continue to produce and purchase high quality potable water; (3) continue to promote active safety programs in all sections of the department; (4) coordinate public works and transportation planning in concert with other government agencies; (5) develop waste reduction and recycling components in compliance with State mandates; (6) ensure safety of staff, contractors and property owners; (7) establish training programs for all sections of the department; (8) oversee the design and construction of capital improvement projects; (9) promote community beautification and foster neighborhood preservation through maintenance of the Successor Agency property; and, (10) educate, eliminate, and continually monitor trash and other substances (other than water) that drain into the City's storm drains and ultimately into the ocean through the National Pollutant Discharge Elimination System (NDPES) program.

### PERFORMANCE MEASURES

- (1) Resurface approximately 5 miles of residential streets and reconstruct approximately 32,000 sq. ft. of public sidewalk.
- (2) Implement the Century Boulevard Mobility Improvement Project.
- (3) Implement the Civic Center Fire Life Safety, Americans with Disabilities Act (ADA), and seismic improvement projects including the City Hall Elevator Upgrade Project and the Civic Center Generator Upgrade Project.
- (4) Complete the renovation of City-owned facilities by completing the City Hall Elevator Upgrade Project, by replacing the flooring in the lobby and hallways at Roger's Park, and by replacing the HVAC System and a minimum of 20 windows at the Martin Luther King Community Center (Darby Park).
- (5) Replace HVAC Systems at Darby Park, ITC, and the City Hall Emergency Operations Center (EOC).
- (6) Reduce energy consumption by upgrading approximately 250 street lights with energy efficient lighting, enhance meter-reading operations by replacing approximately 100 water meters with Automatic Meter Reading (AMR) technology, and maintain customer service standards by responding to and resolving approximately 2,500 service requests.
- (7) Reduce greenhouse gas emissions (GHG) through the purchase of alternative fuel vehicles; implement a new fuel management system to enhance fuel use monitoring.
- (8) Coordinate, communicate, and attend regular meetings with Metro on the Crenshaw LAX LRT Project to ensure that all construction activities within the City of Inglewood conform to City standards, policies, and procedures.
- (9) Coordinate, communicate, and attend regular meetings with the Hollywood Park Development Project to ensure that all construction activities within the immediate vicinity of the Park conform to City standards, policies, and procedures.
- (10) Ensure the accuracy of refuse charges and customer billing information; ensure compliance with State diversion mandates and commercial recycling requirements; scavenger activity, unauthorized bin usage and illegal recycling through increased monitoring and field inspections; present quality environmental programs and recycling opportunities to Inglewood community; divert solid waste from landfills to preserve earth's natural resources.

**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
6010-DIRECTOR	\$ 237,302	\$ 338,644	\$ 352,149	\$ 375,615
6010-DIRECTOR-AQMD FUND	\$ -	\$ -	\$ 9,374	\$ -
6020-UTILITIES DIVISION-ADMINISTRATION	\$ 401,341	\$ 415,079	\$ 456,508	\$ 498,434
6021-ENGINEERING-ADMINISTRATION	\$ 483,480	\$ 428,731	\$ 602,771	\$ 677,009
6023-ENGINEERING-GIS	\$ 357,773	\$ 314,287	\$ 506,088	\$ 316,362
6025-UTILITIES DIVISION-PRODUCTION	\$ 12,226,864	\$ 13,431,085	\$ 14,899,466	\$ 15,435,847
6026-UTILITIES DIVISION-SYSTEM DESIGN	\$ 619,491	\$ 608,394	\$ 698,940	\$ 740,980
6027-ENVIRONMENTAL COMPLIANCE (NPDES)	\$ 708,940	\$ 1,163,577	\$ 933,991	\$ 981,192
6028-UTILITIES DIVISION-CROSS CONNECT	\$ 260,030	\$ 270,551	\$ 345,014	\$ 380,943
6030-ENGINEERING-MANAGEMENT & OPERATION	\$ 129,200	\$ 126,215	\$ 173,602	\$ 194,352
6032-ENGINEERING-TRAFFIC CONTROL	\$ 198,827	\$ 171,359	\$ 255,389	\$ 267,777
6033-PUBLIC SERVICE-PARKING METERS	\$ 168,364	\$ 122,531	\$ 150,849	\$ -
6035-PUBLIC SERVICE-TRAFFIC PAINTING	\$ 434,967	\$ 453,644	\$ 488,650	\$ 491,207
6036-PUBLIC SERVICE-SIGNALS	\$ 340,993	\$ 356,964	\$ 532,144	\$ 516,568
6037-PUBLIC SERVICE-STREET LIGHTING	\$ 1,517,582	\$ 1,572,859	\$ 1,514,903	\$ 1,542,629
6038-UTILITIES DIVISION-WATER METER	\$ 700,522	\$ 600,624	\$ 663,769	\$ 702,849
6041-UTILITIES DIVISION-TRANS&DIST	\$ 1,449,722	\$ 1,632,130	\$ 1,850,094	\$ 1,960,630
6042-UTILITIES DIVISION-STORM & SEWER	\$ 458,440	\$ 470,001	\$ 610,954	\$ 638,874
6050-PUBLIC SERVICE-ADMINISTRATION	\$ 480,551	\$ 468,771	\$ 227,838	\$ 257,600
6051-STREET & SANITATION-STREET CLEANING	\$ 690,632	\$ 645,085	\$ 746,164	\$ 781,649
6052-PUBLIC SERVICE-ENVIRONMENTAL SERVICES	\$ 11,975,764	\$ 12,440,024	\$ 14,555,097	\$ 14,244,214
6053-PUBLIC SERVICE-STREETS & SIDEWALKS	\$ 1,087,709	\$ 1,153,825	\$ 1,170,034	\$ 1,099,419
6055-PUBLIC SERVICE-STREET LANDSCAPING	\$ 1,096,860	\$ 1,107,069	\$ 1,219,547	\$ 1,280,652
6056-WEED & DEBRIS ABATEMENT	\$ 368,981	\$ 377,514	\$ 464,898	\$ 490,603
6057-MAINTENANCE DISTRICT	\$ 287,242	\$ 329,252	\$ 364,441	\$ 381,198
6058-PUBLIC SVC-ILLEGAL DISPOSAL REMED. PROG.	\$ 89,565	\$ -	\$ -	\$ -
6060-GENERAL SVC-ADMINISTRATION	\$ 160,496	\$ 160,414	\$ 180,313	\$ 113,912
6062-GENERAL SVC-FACILITIES MAINTENANCE	\$ 980,457	\$ 973,003	\$ 1,086,346	\$ -
6063-GEN. SVC-FACILITY CONSTRUCTION & RPR	\$ 918,838	\$ 888,568	\$ 1,015,680	\$ 877,468
6063-HP CFD FUND-GEN. SVC.-FAC. CONSTR. & RPR	\$ 41,514	\$ 3,704	\$ -	\$ -
6064-GENERAL SERVICE-FACILITY OPERATIONS	\$ 1,147,465	\$ 1,377,021	\$ 1,526,686	\$ 1,408,028
6074-PUBLIC WORKS-STREET MAINTENANCE	\$ -	\$ -	\$ 186,000	\$ 300,000
6078-GAS TAX MAINTENANCE	\$ 1,502,400	\$ 1,518,208	\$ 1,759,003	\$ 1,707,400
6079-UTILITIES/NON-DIVISIONAL-SANITATION FUND	\$ 24,901	\$ 10,267	\$ -	\$ -
6079-UTILITIES/NON-DIVISIONAL	\$ 2,876,982	\$ 3,447,232	\$ 2,512,231	\$ 2,512,231
6080-FLEET MANAGEMENT & TRANSIT SERVICES	\$ 2,708,149	\$ 2,528,788	\$ 3,043,682	\$ 2,741,231
6080-FLEET MANAGEMENT & TRANSIT SERVICES	\$ -	\$ 255,932	\$ 52,900	\$ 500,000
AGENCY 060 TOTALS	\$ 47,132,343	\$ 50,161,355	\$ 55,155,514	\$ 54,416,873

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
6010-DIRECTOR	2.00	0.00	0	2.00	0.00	0	-	-	-
6020-UTILITIES DIVISION-ADMINISTRATION	4.00	0.00	0	4.00	0.00	0	-	-	-
6021-ENGINEERING-ADMINISTRATION	6.00	0.00	0	6.00	0.00	0	-	-	-
6023-ENGINEERING-GIS	3.00	0.50	0	2.00	0.00	0	(1.00)	(0.50)	-
6025-UTILITIES DIVISION-PRODUCTION	10.00	0.00	540	10.00	0.00	540	-	-	-
6026-UTILITIES DIVISION-SYSTEM DESIGN	5.00	0.00	0	5.00	0.00	0	-	-	-
6027-ENVIRONMENTAL COMPLIANCE (NPDES)	5.00	0.00	300	5.00	0.00	300	-	-	-
6028-UTILITIES DIVISION-CROSS CONNECT	3.00	0.00	50	3.00	0.00	50	-	-	-
6030-ENGINEERING-MANAGEMENT & OPERATIONS	1.00	0.00	0	1.00	0.00	0	-	-	-
6032-ENGINEERING-TRAFFIC CONTROL	2.00	0.00	0	2.00	0.00	0	-	-	-
6033-PUBLIC SERVICE-PARKING METERS	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-
6035-PUBLIC SERVICE-TRAFFIC PAINTING	3.00	0.00	0	3.00	0.00	0	-	-	-
6036-PUBLIC SERVICE-SIGNALS	2.00	0.00	0	2.00	0.00	0	-	-	-
6037-PUBLIC SERVICE-STREET LIGHTING	4.00	0.00	0	4.00	0.00	0	-	-	-
6038-UTILITIES DIVISION-WATER METER	5.00	0.00	97	5.00	0.00	97	-	-	-
6041-UTILITIES DIVISION-TRANS&DIST	11.00	0.00	450	11.00	0.00	450	-	-	-
6042-UTILITIES DIVISION-STORM & SEWER	4.00	0.00	50	4.00	0.00	50	-	-	-
6050-PUBLIC SERVICE-ADMINISTRATION	1.00	0.00	0	1.00	0.00	0	-	-	-
6051-STREET & SANITATION-STREET CLEANING	5.00	0.00	100	5.00	0.00	100	-	-	-
6052-PUBLIC SERVICE-ENVIRONMENTAL SERVICES	7.00	1.50	235	8.00	0.00	235	1.00	(1.50)	-
6053-PUBLIC SERVICE-STREETS & SIDEWALKS	10.00	0.00	188	8.00	1.00	188	(2.00)	1.00	-
6055-PUBLIC SERVICE-STREET LANDSCAPING	9.00	0.00	470	9.00	0.00	470	-	-	-
6056-PUBLIC SERVICE-WEED & DEBRIS	1.00	4.00	0	1.00	4.00	0	-	-	-
6057-PUBLIC SERVICE-MAINTENANCE DISTRICT	3.00	0.00	0	3.00	0.00	0	-	-	-
6060-GENERAL SVC-ADMINISTRATION	1.00	0.00	0	1.00	0.00	0	-	-	-
6062-GENERAL SVC-FACILITIES MAINTENANCE	3.00	0.00	293	0.00	0.00	0	(3.00)	-	(293)
6063-GENERAL SVC-FACILITY CONSTRUCTION & RPR	6.00	0.00	261	5.00	0.00	261	(1.00)	-	-
6064-GENERAL SVC-FACILITY OPERATIONS	3.00	0.00	75	2.00	0.00	75	(1.00)	-	-
6080-FLEET MANAGEMENT & TRANSIT SERVICES	9.00	0.00	240	8.00	0.00	240	(1.00)	-	-
<b>AGENCY 060 TOTALS</b>	<b>130.00</b>	<b>6.00</b>	<b>3,349</b>	<b>120.00</b>	<b>5.00</b>	<b>3,056</b>	<b>(10.00)</b>	<b>(1.00)</b>	<b>(293)</b>

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**FUND: 001 - GENERAL**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6010 - DIRECTOR**

**GENERAL OBJECTIVES**

Administer, manage, supervise and maintain effective control of the operating organizations of the Public Works Department.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Oversee development of goals for each unit; (2) continue safety training program; (3) establish training programs for employees; (4) develop and complete various capital improvement projects; and (5) continue a comprehensive program to conserve energy and reduce utility costs.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 86,862	\$ 312,688	\$ 321,720	\$ 344,589
MAINTENANCE & OPERATIONS	\$ 150,440	\$ 25,957	\$ 30,429	\$ 31,026
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 237,302	\$ 338,644	\$ 352,149	\$ 375,615

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
922-PUBLIC WORKS DIRECTOR	1.00	0.00	0	1.00	0.00	0	-	-	-
680-ADMINISTRATIVE SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

## 001- 060-6010

## GENERAL FUND- PUBLIC WORKS-DIRECTOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$48,696	\$212,079	11001	SALARIES	\$214,889	\$245,388	14.2%
\$9,165	\$41,618	11501	RETIREMENT	\$47,128	\$60,119	27.6%
\$4,207	\$18,324	11503	EMPL/CITY P.E.R.S.	\$18,566	\$0	-100.0%
\$0	\$2,391	11611	FICA MEDICARE	\$2,388	\$3,603	50.9%
\$17,965	\$20,644	11701	HEALTH INSURANCE	\$21,783	\$17,749	-18.5%
\$257	\$601	11702	LIFE INSURANCE	\$648	\$609	-5.9%
\$531	\$2,870	11703	WORKERS COMPENSATION	\$3,236	\$3,710	14.7%
\$1,746	\$1,932	11704	DENTAL/VISION INSURANCE	\$1,860	\$2,541	36.6%
\$862	\$2,307	11715	DISABILITY INSURANCE	\$1,796	\$1,516	-15.6%
\$605	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$561	\$2,276	11807	SICK LEAVE RESERVE	\$2,230	\$2,546	14.2%
\$2,266	\$7,123	11808	VACATION RESERVE	\$6,846	\$6,458	-5.7%
<b>\$86,862</b>	<b>\$312,688</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$321,720</b>	<b>\$344,589</b>	<b>7.1%</b>
\$7,304	\$6,354	43600	OFFICE SUPPLIES	\$8,000	\$8,000	0.0%
\$0	\$0	43700	POSTAGE	\$1,000	\$1,000	0.0%
\$108,835	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$0	\$0	0.0%
\$19,949	\$0	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$0	\$0	0.0%
\$49	\$546	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$14,303	\$19,056	45998	ITC CHARGES	\$21,429	\$22,026	2.8%
<b>\$150,440</b>	<b>\$25,957</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$30,429</b>	<b>\$31,026</b>	<b>2.0%</b>
<b>\$237,302</b>	<b>\$338,644</b>		<b>TOTAL FOR ORGANIZATION- 6010</b>	<b>\$352,149</b>	<b>\$375,615</b>	<b>6.7%</b>

**FUND: 064 - AQMD FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6010 - DIRECTOR**

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ 9,374	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ 9,374	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is for historical purposes only.

064- 060-6010

AB2766 (AQMD) FUND- PUBLIC WORKS-DIRECTOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$9,374	\$0	-100.0%
\$0	\$0		TOTAL MAINTENANCE & OPERATIONS	\$9,374	\$0	-100.0%
\$0	\$0		TOTAL FOR ORGANIZATION- 6010	\$9,374	\$0	-100.0%

**FUND:** 110 - WATER FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6020 - UTILITIES-ADMINISTRATION

**GENERAL OBJECTIVES**

Oversee all utility operations, including water, sewer and storm water systems. Administer water engineering, resource management, treatment, production, distribution, meter reading, maintenance of sewer collection system, and maintenance and regulatory management of the storm drain system. Expand water resources beyond groundwater and imported water by providing recycled water for non-potable uses.

**FY2014-15 PROGRAM OBJECTIVES**

(1)Administer the activities of the Utilities division; (2) plan, design, inspect and manage water, sewer and storm drain system improvements; (3) supervise the activities of the water treatment plant, including the pumping and treatment of groundwater and the purchase of imported water; (4) administer the Storm Water Runoff Investigation Unit responsible for storm water pollution prevention and implementation of Clean Water Act regulations; (5) administer the Cross-Connection Control Program responsible for preventing pollution of potable water supplies; (6) coordinate projects for the expansion of the City’s recycled water program; (7) administer franchise agreements with all private and public utilities; and (8) coordinate utility related projects in the public right-of-way.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 310,208	\$ 329,401	\$ 364,768	\$ 405,340
MAINTENANCE & OPERATIONS	\$ 91,133	\$ 85,679	\$ 91,740	\$ 93,094
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 401,341	\$ 415,079	\$ 456,508	\$ 498,434

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
697-PRINCIPAL ENGIN.-WATER RESOURCES	1.00	0.00	0	1.00	0.00	0	-	-	-
602-ADMINISTRATIVE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
285-SENIOR OFFICE SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
202-SENIOR ACCOUNT CLERK	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	4.00	0.00	0	4.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

110- 060-6020

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$208,284	\$219,455	11001	SALARIES	\$240,609	\$276,744	15.0%
\$39,155	\$42,859	11501	RETIREMENT	\$52,764	\$67,800	28.5%
\$16,445	\$18,365	11503	EMPL/CITY P.E.R.S.	\$20,251	\$0	-100.0%
\$3,063	\$3,244	11611	FICA MEDICARE	\$3,539	\$4,068	15.0%
\$20,378	\$22,169	11701	HEALTH INSURANCE	\$23,341	\$24,919	6.8%
\$541	\$537	11702	LIFE INSURANCE	\$596	\$560	-6.0%
\$5,082	\$6,604	11703	WORKERS COMPENSATION	\$7,933	\$9,114	14.9%
\$3,845	\$4,182	11704	DENTAL/VISION INSURANCE	\$4,157	\$5,770	38.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$2,500	0.0%
\$2,429	\$2,191	11715	DISABILITY INSURANCE	\$1,832	\$2,301	25.6%
\$2,520	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$2,332	\$2,554	11807	SICK LEAVE RESERVE	\$2,496	\$2,871	15.0%
\$6,134	\$6,539	11808	VACATION RESERVE	\$6,550	\$7,991	22.0%
<b>\$310,208</b>	<b>\$329,401</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$364,768</b>	<b>\$405,340</b>	<b>11.1%</b>
\$67	\$0	43600	OFFICE SUPPLIES	\$200	\$200	0.0%
\$6,716	\$7,000	44000	EQUIPMENT EXPENSE	\$7,364	\$7,266	-1.3%
\$0	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$200	\$200	0.0%
\$14	\$28	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$24,658	\$18,972	45998	ITC CHARGES	\$24,297	\$25,749	6.0%
\$59,678	\$59,679	45999	OVERHEAD	\$59,679	\$59,679	0.0%
<b>\$91,133</b>	<b>\$85,679</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$91,740</b>	<b>\$93,094</b>	<b>1.5%</b>
<b>\$401,341</b>	<b>\$415,079</b>		<b>TOTAL FOR ORGANIZATION- 6020</b>	<b>\$456,508</b>	<b>\$498,434</b>	<b>9.2%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6021 - ENGINEERING-ADMINISTRATION

**GENERAL OBJECTIVES**

Manage professional services and construction contracts for various city capital improvement projects including street improvement and reconstructions, park facilities, and facility modification projects. Maintain the City’s pavement management system. Issue permits and perform inspections for all private construction work within the public right-of-way. Process all new tract and parcel maps, checking for compliance within the Subdivision Map Act, and with the City’s ordinance policies and standards. Review new development applications and identify related necessary infrastructure improvements. Provide engineering support for all other City departments.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide design, inspection, and contract administration for street resurfacing and reconstruction projects; (2) provide design and inspection of modification projects for the City’s facilities; (3) assist other departments in the preparation and implementation of the annual Capital Improvement Program (CIP) program; (4) implement a document management system to automate counter function to better serve the public; (5) issue permits and provide inspection for private construction within the public right-of-way; (6) review private development applications and plans.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 412,484	\$ 359,287	\$ 528,226	\$ 599,678
MAINTENANCE & OPERATIONS	\$ 70,996	\$ 69,444	\$ 74,545	\$ 77,331
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 483,480	\$ 428,731	\$ 602,771	\$ 677,009

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
655-ASSISTANT ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
618-ASSOCIATE ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
610-PRINCIPAL CIVIL ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
368-SENIOR ENGINEERING TECHNICIAN	2.00	0.00	0	2.00	0.00	0	-	-	-
224-ENGINEERING TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	6.00	0.00	0	6.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 060-6021

GENERAL FUND- PUBLIC WORKS-ENGINEERING - ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$241,170	\$207,365	11001	SALARIES	\$443,363	\$500,006	12.8%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$1,014	\$6,495	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$45,451	\$40,698	11501	RETIREMENT	\$97,457	\$122,753	26.0%
\$20,148	\$17,283	11503	EMPL/CITY P.E.R.S.	\$37,118	\$0	-100.0%
\$3,786	\$3,163	11611	FICA MEDICARE	\$6,477	\$7,300	12.7%
\$64,259	\$53,190	11701	HEALTH INSURANCE	\$94,471	\$109,164	15.6%
\$924	\$705	11702	LIFE INSURANCE	\$1,548	\$1,238	-20.1%
\$11,676	\$12,768	11703	WORKERS COMPENSATION	\$29,255	\$33,193	13.5%
\$6,252	\$5,108	11704	DENTAL/VISION INSURANCE	\$10,314	\$9,609	-6.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$3,152	\$2,201	11715	DISABILITY INSURANCE	\$3,559	\$4,557	28.0%
\$3,953	\$703	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,050	\$1,050	0.0%
\$2,745	\$2,399	11807	SICK LEAVE RESERVE	\$4,600	\$5,187	12.8%
\$6,915	\$6,157	11808	VACATION RESERVE	\$11,332	\$13,566	19.7%
\$0	\$0	29000	SALARIES-PROJECTS	\$(168,945)	\$(168,945)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(44,415)	\$(44,415)	0.0%
<b>\$412,484</b>	<b>\$359,287</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$528,226</b>	<b>\$599,678</b>	<b>13.5%</b>
\$3,224	\$1,067	43700	POSTAGE	\$0	\$0	0.0%
\$5,646	\$5,800	44000	EQUIPMENT EXPENSE	\$6,119	\$6,037	-1.3%
\$0	\$0	44050	MILEAGE EXPENSE	\$240	\$240	0.0%
\$16,501	\$18,997	44860	CONTRACT SERVICES-PUBLIC WORKS	\$20,000	\$20,000	0.0%
\$7,683	\$11,427	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$8,550	\$8,550	0.0%
\$11,774	\$12,934	45501	PRINTING AND PHOTOCOPY CHARGES	\$4,452	\$4,452	0.0%
\$26,169	\$19,219	45998	ITC CHARGES	\$35,184	\$38,052	8.2%
<b>\$70,996</b>	<b>\$69,444</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$74,545</b>	<b>\$77,331</b>	<b>3.7%</b>
<b>\$483,480</b>	<b>\$428,731</b>		<b>TOTAL FOR ORGANIZATION- 6021</b>	<b>\$602,771</b>	<b>\$677,009</b>	<b>12.3%</b>

**FUND:** 125 - IT & COMMUNICATIONS FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6023 - ENGINEERING-GEOGRAPHIC INFORMATION SYSTEM

**GENERAL OBJECTIVES**

Acquire, update and maintain the City's Geographic Information System (GIS) hardware, software and data features. Update and maintain the department website, engineering records and map production.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Facilitate the development and maintenance of an enterprise deployment for sharing and expanding the use of spatial data that will foster informed and effective decision making; and, (2) manage city assets for reporting and maintenance scheduling.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 223,374	\$ 183,084	\$ 341,739	\$ 176,366
MAINTENANCE & OPERATIONS	\$ 134,399	\$ 131,203	\$ 164,349	\$ 139,996
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 357,773	\$ 314,287	\$ 506,088	\$ 316,362

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
851-GIS MANAGER	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
821-GIS ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
213-GIS TECHNICAN	1.00	0.50	0	1.00	0.00	0	-	(0.50)	-
ORGANIZATION TOTAL	3.00	0.50	0	2.00	0.00	0	(1.00)	(0.50)	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As part of the City-wide Work Force Reduction Plan (WFR) in FY2013-14, the .50 full time equivalent (FTE) GIS Technician and full time (FT) GIS Analyst were eliminated; subsequent to the elimination, the full time GIS Manager position was downgraded to add back the full time GIS Analyst position.

125- 060-6023

IT & COMMUNICATIONS FUND- PUBLIC WORKS-ENGINEERING - GIS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$135,171	\$109,052	11001	SALARIES	\$221,987	\$116,896	-47.3%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$25,636	\$21,601	11501	RETIREMENT	\$43,321	\$28,894	-33.3%
\$11,454	\$9,260	11503	EMPL/CITY P.E.R.S.	\$16,688	\$0	-100.0%
\$714	\$570	11611	FICA MEDICARE	\$1,873	\$1,710	-8.7%
\$30,621	\$26,880	11701	HEALTH INSURANCE	\$49,069	\$30,241	-38.4%
\$625	\$464	11702	LIFE INSURANCE	\$856	\$449	-47.5%
\$2,805	\$2,812	11703	WORKERS COMPENSATION	\$5,355	\$4,071	-24.0%
\$3,237	\$2,626	11704	DENTAL/VISION INSURANCE	\$5,214	\$3,695	-29.1%
\$1,836	\$1,234	11715	DISABILITY INSURANCE	\$1,540	\$789	-48.8%
\$1,725	\$297	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$350	-50.0%
\$1,558	\$1,259	11807	SICK LEAVE RESERVE	\$2,039	\$1,213	-40.5%
\$5,475	\$4,482	11808	VACATION RESERVE	\$6,479	\$2,928	-54.8%
\$1,476	\$1,494	11902	CAR ALLOWANCE	\$1,488	\$0	-100.0%
\$0	\$0	29000	SALARIES-PROJECTS	\$(11,400)	\$(11,400)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(4,510)	\$(4,510)	0.0%
<b>\$223,374</b>	<b>\$183,084</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$341,739</b>	<b>\$176,366</b>	<b>-48.4%</b>
\$11	\$3,165	43600	OFFICE SUPPLIES	\$1,500	\$1,500	0.0%
\$3,796	\$4,000	44000	EQUIPMENT EXPENSE	\$4,149	\$4,094	-1.3%
\$771	\$928	44300	TRAVEL & SUBSISTENCE	\$1,000	\$1,000	0.0%
\$4,040	\$3,030	44400	TRAINING	\$3,000	\$3,000	0.0%
\$(181)	\$0	44500	DUES & SUBSCRIPTIONS	\$1,000	\$1,000	0.0%
\$8,344	\$2,924	44860	CONTRACT SERVICES-PUBLIC WORKS	\$17,269	\$10,000	-42.1%
\$31,290	\$28,608	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$48,029	\$31,000	-35.5%
\$0	\$146	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$86,330	\$88,402	45999	OVERHEAD	\$88,402	\$88,402	0.0%
<b>\$134,399</b>	<b>\$131,203</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$164,349</b>	<b>\$139,996</b>	<b>-14.8%</b>
<b>\$357,773</b>	<b>\$314,287</b>		<b>TOTAL FOR ORGANIZATION- 6023</b>	<b>\$506,088</b>	<b>\$316,362</b>	<b>-37.5%</b>

**FUND: 110 - WATER FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6025 - UTILITIES DIVISION-PRODUCTION**

**GENERAL OBJECTIVES**

Produce, treat and purchase an adequate supply of safe drinking water for consumers within the City's service area.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Continue operating the Water Treatment Plant efficiently; (2) continue operating the North Inglewood Reservoir and evaluate the Morningside Reservoir; (3) import 8,000 acre-feet of water; (4) pump and treat portion of allocated water rights of groundwater; (5) purchase 750 acre-feet of recycled water from the West Basin Municipal Water District; (6) respond to water quality concerns and promote consumer confidence; and, (7) prepare consumer confidence report to State Department of Health Services for compliance.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 797,271	\$ 807,457	\$ 934,935	\$ 1,033,585
MAINTENANCE & OPERATIONS	\$ 11,429,593	\$ 12,623,628	\$ 13,964,531	\$ 14,402,262
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 12,226,864	\$ 13,431,085	\$ 14,899,466	\$ 15,435,847

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
636-WATER TREATMENT PLANT SUPV.	1.00	0.00	0	1.00	0.00	0	-	-	-
425-WATER TREATMENT PLANT OPER.	6.00	0.00	500	6.00	0.00	500	-	-	-
421-WATER METER REPAIR TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
394-SR WTR TREATMENT PLANT OPER.	1.00	0.00	40	1.00	0.00	40	-	-	-
310-CUSTODIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	10.00	0.00	540	10.00	0.00	540	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

110- 060-6025

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - PRODUCTION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$423,478	\$425,656	11001	SALARIES	\$510,753	\$580,231	13.6%
\$10,244	\$12,645	11003	SUPPLEMENTAL PAY	\$3,562	\$3,562	0.0%
\$21,714	\$23,400	11100	REGULAR OVERTIME	\$19,800	\$19,800	0.0%
\$4,787	\$11,656	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$81,095	\$85,693	11501	RETIREMENT	\$112,782	\$143,026	26.8%
\$32,403	\$31,245	11503	EMPL/CITY P.E.R.S.	\$40,050	\$0	-100.0%
\$6,221	\$6,935	11611	FICA MEDICARE	\$6,981	\$7,917	13.4%
\$127,435	\$114,006	11701	HEALTH INSURANCE	\$124,458	\$140,103	12.6%
\$1,894	\$1,651	11702	LIFE INSURANCE	\$2,020	\$1,815	-10.2%
\$45,417	\$57,095	11703	WORKERS COMPENSATION	\$75,043	\$85,618	14.1%
\$12,001	\$12,170	11704	DENTAL/VISION INSURANCE	\$13,895	\$15,018	8.1%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$6,875	0.0%
\$4,503	\$4,237	11715	DISABILITY INSURANCE	\$4,204	\$4,953	17.8%
\$5,711	\$1,575	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,750	\$1,750	0.0%
\$4,888	\$4,833	11807	SICK LEAVE RESERVE	\$5,296	\$6,021	13.7%
\$15,481	\$14,661	11808	VACATION RESERVE	\$14,340	\$16,896	17.8%
<b>\$797,271</b>	<b>\$807,457</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$934,935</b>	<b>\$1,033,585</b>	<b>10.6%</b>
\$2,118	\$2,131	43201	UTILITIES-GAS	\$3,000	\$3,000	0.0%
\$1,108	\$1,242	43600	OFFICE SUPPLIES	\$2,000	\$2,000	0.0%
\$26,378	\$27,500	44000	EQUIPMENT EXPENSE	\$28,937	\$28,550	-1.3%
\$425	\$174	44050	MILEAGE EXPENSE	\$250	\$250	0.0%
\$4,763	\$5,794	44100	UNIFORMS	\$5,600	\$5,600	0.0%
\$1,425	\$1,770	44200	SMALL TOOLS	\$2,500	\$2,500	0.0%
\$211	\$923	44400	TRAINING	\$1,000	\$1,000	0.0%
\$7,937	\$500	44500	DUES & SUBSCRIPTIONS	\$720	\$720	0.0%
\$73,962	\$50,313	44860	CONTRACT SERVICES-PUBLIC WORKS	\$80,231	\$65,000	-19.0%
\$87,884	\$55,019	44861	MAINT MECH PLT/PUMPS & MATRL	\$90,000	\$90,000	0.0%
\$25,466	\$18,925	44862	TMDL MONITORING	\$52,792	\$30,000	-43.2%
\$7,848,189	\$9,060,981	45200	WATER PURCHASES	\$9,700,000	\$10,200,000	5.2%
\$419,154	\$384,233	45201	POWER PURCHASES	\$550,000	\$550,000	0.0%
\$87,168	\$45,218	45202	CHEMICALS-TREATMENT PLANT	\$112,213	\$85,000	-24.3%
\$46,069	\$37,099	45203	MATERIALS-TREATMENT PLANT	\$55,250	\$55,250	0.0%
\$648,462	\$474,501	45204	PUMPING TAXES	\$800,000	\$800,000	0.0%
\$498,961	\$799,482	45205	RECYCLE PURCHASES	\$800,000	\$800,000	0.0%
\$43,131	\$44,618	45206	COUNTY SANITATION SURCHARGE	\$30,000	\$30,000	0.0%
\$0	\$4,732	45207	LEASE/PURCHASE WATER RIGHTS	\$28,000	\$28,000	0.0%
\$2,021	\$1,027	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$45,644	\$48,333	45998	ITC CHARGES	\$62,274	\$65,627	5.4%
\$1,559,114	\$1,559,114	45999	OVERHEAD	\$1,559,114	\$1,559,114	0.0%
<b>\$11,429,593</b>	<b>\$12,623,628</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$13,964,531</b>	<b>\$14,402,262</b>	<b>3.1%</b>
<b>\$12,226,864</b>	<b>\$13,431,085</b>		<b>TOTAL FOR ORGANIZATION- 6025</b>	<b>\$14,899,466</b>	<b>\$15,435,847</b>	<b>3.6%</b>

**FUND: 110 - WATER FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6026 - UTILITIES DIVISION-SYSTEM DESIGN & DEVELOPMENT**

**GENERAL OBJECTIVES**

Plan, design, inspect and administer capital improvement projects for water, sewer and storm drain systems. Comprehensive analysis of water, sewer and storm drain systems. Develop projects and programs enforcing the National Pollutant Discharge Elimination System (NPDES) regulations.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide design, inspection and contract administration for capital improvement projects for water, sewer and storm drain systems, and the improvement of water facilities; (2) continue development of water, sewer and storm drain master plans; and, (3) review plans for private developments to ensure compliance with NPDES regulations.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 465,043	\$ 453,449	\$ 526,273	\$ 567,781
MAINTENANCE & OPERATIONS	\$ 154,447	\$ 154,945	\$ 172,667	\$ 173,199
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 619,491	\$ 608,394	\$ 698,940	\$ 740,980

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
808-SENIOR ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
642-PLAN CHECK ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
618-ASSOCIATE ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
368-SENIOR ENGINEERING TECHNICIAN	2.00	0.00	0	2.00	0.00	0	-	-	-
ORGANIZATION TOTAL	5.00	0.00	0	5.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

110- 060-6026

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - SYSTEM DESIGN

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$275,604	\$265,717	11001	SALARIES	\$371,551	\$418,938	12.8%
\$946	\$4,193	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$51,971	\$52,381	11501	RETIREMENT	\$81,479	\$102,637	26.0%
\$23,274	\$22,481	11503	EMPL/CITY P.E.R.S.	\$31,275	\$0	-100.0%
\$4,131	\$4,036	11611	FICA MEDICARE	\$5,488	\$6,167	12.4%
\$64,992	\$61,136	11701	HEALTH INSURANCE	\$85,294	\$78,857	-7.5%
\$1,156	\$980	11702	LIFE INSURANCE	\$1,427	\$1,476	3.4%
\$14,463	\$17,623	11703	WORKERS COMPENSATION	\$26,014	\$29,528	13.5%
\$6,682	\$6,412	11704	DENTAL/VISION INSURANCE	\$8,821	\$9,399	6.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$5,000	0.0%
\$3,829	\$3,118	11715	DISABILITY INSURANCE	\$3,542	\$3,434	-3.1%
\$3,417	\$784	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$3,182	\$3,077	11807	SICK LEAVE RESERVE	\$3,855	\$4,347	12.8%
\$8,745	\$8,826	11808	VACATION RESERVE	\$11,318	\$11,789	4.2%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$2,664	0.0%
\$0	\$0	29000	SALARIES-PROJECTS	\$(79,500)	\$(79,500)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(27,830)	\$(27,830)	0.0%
<b>\$465,043</b>	<b>\$453,449</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$526,273</b>	<b>\$567,781</b>	<b>7.9%</b>
\$1,352	\$1,134	43600	OFFICE SUPPLIES	\$2,500	\$2,500	0.0%
\$26,378	\$27,500	44000	EQUIPMENT EXPENSE	\$28,937	\$28,550	-1.3%
\$0	\$0	44200	SMALL TOOLS	\$200	\$200	0.0%
\$0	\$1,606	44400	TRAINING	\$5,000	\$5,000	0.0%
\$40	\$0	44500	DUES & SUBSCRIPTIONS	\$350	\$350	0.0%
\$2,758	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$3,000	\$3,000	0.0%
\$2,825	\$2,760	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$3,000	\$3,000	0.0%
\$2,928	\$2,405	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,066	\$2,066	0.0%
\$25,606	\$26,980	45998	ITC CHARGES	\$35,054	\$35,973	2.6%
\$92,559	\$92,560	45999	OVERHEAD	\$92,560	\$92,560	0.0%
<b>\$154,447</b>	<b>\$154,945</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$172,667</b>	<b>\$173,199</b>	<b>0.3%</b>
<b>\$619,491</b>	<b>\$608,394</b>		<b>TOTAL FOR ORGANIZATION- 6026</b>	<b>\$698,940</b>	<b>\$740,980</b>	<b>6.0%</b>

**FUND:** 090 - SEWER FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6027 - ENVIRONMENTAL COMPLIANCE (NPDES)

**GENERAL OBJECTIVES**

Comply with Federal, State and local regulations governing storm water, urban runoff and National Pollutant Discharge Elimination System (NPDES) permit requirements. Enforce the City’s Ordinance No. 01-05 pertaining to Storm Water and Urban Runoff Controls. Enforce City regulations in the public right-of-way.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Implement and maintain the NPDES Program mandated by the Environmental Protection Agency (EPA); (2) implement storm water pollution prevention programs and activities to reduce urban runoff pollution; (3) regulate illicit discharges and illicit connection to the storm drain system; (4) conduct routine inspections and site visit of commercial facilities City-wide to control pollutants from entering the storm drain system; (5) inform the community about Best Management Practices (BMP’s); and, (6) implement fats, oils and grease (FOG) ordinance.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 548,012	\$ 901,011	\$ 528,310	\$ 584,948
MAINTENANCE & OPERATIONS	\$ 160,928	\$ 262,166	\$ 404,681	\$ 395,244
CAPITAL OUTLAY	\$ -	\$ 399	\$ 1,000	\$ 1,000
ORGANIZATION TOTAL	\$ 708,940	\$ 1,163,577	\$ 933,991	\$ 981,192

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
882- SR. ASSIST. TO DEPARTMENT DIRECTOR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
809-ASSIST. TO DEPARTMENT DIRECTOR	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
671-STORMWATER RUNOFF COORDINATOR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
604-SR. ADMINISTRATIVE ANALYST	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
238-STORMWATER RUNOFF INVEST.	3.00	0.00	300	3.00	0.00	300	-	-	-
ORGANIZATION TOTAL	5.00	0.00	300	5.00	0.00	300	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As a result of the City-wide budget adjustment, the following position changes occurred: the elimination of the Assistant to Department Director and Senior Administrative Analyst and the addition of the Senior Assistant to Department Director and Stormwater Runoff Coordinator.

090- 060-6027

SEWER FUND- PUBLIC WORKS-ENVIRONMENTAL COMPLIANCE (NPDES)

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$295,474	\$650,094	11001	SALARIES	\$321,426	\$378,459	17.7%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$36,168	\$18,703	11100	REGULAR OVERTIME	\$12,400	\$12,400	0.0%
\$55,363	\$60,802	11501	RETIREMENT	\$70,923	\$90,121	27.1%
\$24,408	\$25,713	11503	EMPL/CITY P.E.R.S.	\$26,820	\$0	-100.0%
\$3,945	\$3,961	11611	FICA MEDICARE	\$3,894	\$4,423	13.6%
\$81,792	\$88,742	11701	HEALTH INSURANCE	\$94,361	\$85,107	-9.8%
\$1,255	\$1,202	11702	LIFE INSURANCE	\$1,263	\$1,209	-4.3%
\$14,588	\$19,105	11703	WORKERS COMPENSATION	\$22,371	\$25,586	14.4%
\$7,829	\$8,214	11704	DENTAL/VISION INSURANCE	\$8,581	\$9,076	5.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$9,375	0.0%
\$3,598	\$3,353	11715	DISABILITY INSURANCE	\$3,061	\$3,507	14.5%
\$4,132	\$875	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$3,366	\$3,473	11807	SICK LEAVE RESERVE	\$3,331	\$3,795	13.9%
\$10,968	\$11,597	11808	VACATION RESERVE	\$11,133	\$13,107	17.7%
\$990	\$990	11901	UNIFORM ALLOWANCE	\$975	\$1,014	4.0%
\$3,096	\$3,135	11902	CAR ALLOWANCE	\$3,096	\$3,096	0.0%
\$0	\$0	29000	SALARIES-PROJECTS	\$(42,400)	\$(42,400)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(14,840)	\$(14,840)	0.0%
<b>\$548,012</b>	<b>\$901,011</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$528,310</b>	<b>\$584,948</b>	<b>10.7%</b>
\$2,144	\$2,362	43600	OFFICE SUPPLIES	\$2,500	\$2,500	0.0%
\$248	\$223	44050	MILEAGE EXPENSE	\$200	\$200	0.0%
\$0	\$0	44500	DUES & SUBSCRIPTIONS	\$220	\$220	0.0%
\$5,419	\$2,114	44860	CONTRACT SERVICES-PUBLIC WORKS	\$50,000	\$50,000	0.0%
\$9,258	\$88,862	44862	TMDL MONITORING	\$150,000	\$150,000	0.0%
\$14,390	\$25,013	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$50,228	\$40,000	-20.4%
\$26,229	\$27,249	45998	ITC CHARGES	\$35,190	\$35,981	2.2%
\$103,239	\$116,343	45999	OVERHEAD	\$116,343	\$116,343	0.0%
<b>\$160,928</b>	<b>\$262,166</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$404,681</b>	<b>\$395,244</b>	<b>-2.3%</b>
\$0	\$399	66000	OFFICE EQUIPMENT/FURNITURE	\$1,000	\$1,000	0.0%
<b>\$0</b>	<b>\$399</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>0.0%</b>
<b>\$708,940</b>	<b>\$1,163,577</b>		<b>TOTAL FOR ORGANIZATION- 6027</b>	<b>\$933,991</b>	<b>\$981,192</b>	<b>5.1%</b>

**FUND: 110 - WATER FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6028 - UTILITIES DIVISION-CROSS CONNECTION**

**GENERAL OBJECTIVES**

Administer the Cross-connection and Backflow Prevention program. Administer the gate valve and fire hydrant replacement rehabilitation programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Implement program enforcing state regulations to safeguard potable water supplies by preventing backflow of contaminated water into the public water system; (2) conduct site inspections of businesses and residential properties to prevent cross-connections between the potable water system and contaminated sources; and (3) prepare reports, notices and coordinate inspections with Los Angeles County Department of Health Services (DHS).

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 203,350	\$ 214,239	\$ 276,574	\$ 311,606
MAINTENANCE & OPERATIONS	\$ 56,680	\$ 56,313	\$ 68,440	\$ 69,337
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 260,030	\$ 270,551	\$ 345,014	\$ 380,943

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
626-CROSS CONNECTION CONTROL SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
370-OFFICE SPECIALIST	1.00	0.00	0	1.00	0.00	0	-	-	-
219-BACKFLOW PREV/PLUMBER TECHNICIAN	1.00	0.00	50	1.00	0.00	50	-	-	-
ORGANIZATION TOTAL	3.00	0.00	50	3.00	0.00	50	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

110- 060-6028

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - CROSS CONNECTION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$124,947	\$126,838	11001	SALARIES	\$162,209	\$184,782	13.9%
\$442	\$447	11003	SUPPLEMENTAL PAY	\$442	\$442	0.0%
\$601	\$1,745	11100	REGULAR OVERTIME	\$1,900	\$1,900	0.0%
\$23,629	\$25,072	11501	RETIREMENT	\$35,669	\$45,379	27.2%
\$10,159	\$10,529	11503	EMPL/CITY P.E.R.S.	\$13,476	\$0	-100.0%
\$1,877	\$1,922	11611	FICA MEDICARE	\$2,403	\$2,732	13.7%
\$20,810	\$26,197	11701	HEALTH INSURANCE	\$33,060	\$36,232	9.6%
\$544	\$584	11702	LIFE INSURANCE	\$719	\$691	-3.9%
\$7,412	\$8,590	11703	WORKERS COMPENSATION	\$12,102	\$13,845	14.4%
\$3,579	\$4,105	11704	DENTAL/VISION INSURANCE	\$5,101	\$5,381	5.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$9,375	0.0%
\$1,562	\$1,431	11715	DISABILITY INSURANCE	\$1,546	\$1,771	14.6%
\$1,490	\$507	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$1,396	\$1,468	11807	SICK LEAVE RESERVE	\$1,683	\$1,917	13.9%
\$4,903	\$4,803	11808	VACATION RESERVE	\$5,741	\$6,633	15.5%
<b>\$203,350</b>	<b>\$214,239</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$276,574</b>	<b>\$311,606</b>	<b>12.7%</b>
\$60	\$536	43600	OFFICE SUPPLIES	\$500	\$500	0.0%
\$85	\$93	44860	CONTRACT SERVICES-PUBLIC WORKS	\$800	\$800	0.0%
\$2,061	\$2,460	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$10,000	\$10,000	0.0%
	\$275	45501	PRINTING AND PHOTOCOPY CHARGES		\$0	
\$15,756	\$14,230	45998	ITC CHARGES	\$18,422	\$19,319	4.9%
\$38,717	\$38,718	45999	OVERHEAD	\$38,718	\$38,718	0.0%
<b>\$56,680</b>	<b>\$56,313</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$68,440</b>	<b>\$69,337</b>	<b>1.3%</b>
<b>\$260,030</b>	<b>\$270,551</b>		<b>TOTAL FOR ORGANIZATION- 6028</b>	<b>\$345,014</b>	<b>\$380,943</b>	<b>10.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6030 - ENGINEERING-MANAGEMENT & OPERATIONS

**GENERAL OBJECTIVES**

Maintain and control a efficient transportation system. Provide administrative support and services for the Transportation Organization.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Continue evaluation and refinement of a computerized transportation control system; (2) monitor the City's parking facilities; (3) continue planning for the City's transportation needs, both present and future; (4) continue implementation of the Arbor Vitae Improvement Project between San Diego Freeway and Prairie Avenue; (5) apply for and administer local, regional, State, and Federal grants; (6) Maintain liaison with other government agencies; (8) implement an effective response to citizen complaints and requests; (9) design parking lots, streetscapes and street intersections as well as other public spaces; (10) prepare circulation studies and plans; (11) administer Congestion Management programs; and (12) attend the Parking and Traffic Commission meetings as required.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 119,317	\$ 115,151	\$ 159,948	\$ 179,856
MAINTENANCE & OPERATIONS	\$ 9,882	\$ 11,064	\$ 13,654	\$ 14,496
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
<b>ORGANIZATION TOTAL</b>	<b>\$ 129,200</b>	<b>\$ 126,215</b>	<b>\$ 173,602</b>	<b>\$ 194,352</b>

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
695-PRINIPAL ENGINEER-TRANSP. SVCS	1.00	0.00	0	1.00	0.00	0	-	-	-
<b>ORGANIZATION TOTAL</b>	<b>1.00</b>	<b>0.00</b>	<b>0</b>	<b>1.00</b>	<b>0.00</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 060-6030

GENERAL FUND- PUBLIC WORKS-ENGINEERING - MANAGEMENT & OPERATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$78,286	\$76,492	11001	SALARIES	\$104,042	\$123,578	18.8%
\$14,774	\$14,834	11501	RETIREMENT	\$22,812	\$30,276	32.7%
\$6,768	\$6,531	11503	EMPL/CITY P.E.R.S.	\$8,989	\$0	-100.0%
\$1,166	\$1,135	11611	FICA MEDICARE	\$1,532	\$1,825	19.1%
\$10,568	\$9,774	11701	HEALTH INSURANCE	\$14,014	\$14,404	2.8%
\$209	\$167	11702	LIFE INSURANCE	\$254	\$246	-2.9%
\$851	\$1,027	11703	WORKERS COMPENSATION	\$1,566	\$1,869	19.3%
\$1,399	\$1,277	11704	DENTAL/VISION INSURANCE	\$1,860	\$2,009	8.0%
\$1,149	\$795	11715	DISABILITY INSURANCE	\$859	\$863	0.4%
\$1,017	\$160	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$877	\$829	11807	SICK LEAVE RESERVE	\$1,077	\$1,282	19.0%
\$2,254	\$2,130	11808	VACATION RESERVE	\$2,768	\$3,330	20.3%
<b>\$119,317</b>	<b>\$115,151</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$159,948</b>	<b>\$179,856</b>	<b>12.4%</b>
\$1,551	\$381	43600	OFFICE SUPPLIES	\$500	\$500	0.0%
\$0	\$0	44050	MILEAGE EXPENSE	\$500	\$500	0.0%
\$179	\$2,000	44860	CONTRACT SERVICES-PUBLIC WORKS	\$2,000	\$2,000	0.0%
\$14	\$14	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$8,139	\$8,669	45998	ITC CHARGES	\$10,654	\$11,496	7.9%
<b>\$9,882</b>	<b>\$11,064</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$13,654</b>	<b>\$14,496</b>	<b>6.2%</b>
<b>\$129,200</b>	<b>\$126,215</b>		<b>TOTAL FOR ORGANIZATION- 6030</b>	<b>\$173,602</b>	<b>\$194,352</b>	<b>12.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6032 - ENGINEERING-TRAFFIC CONTROL

**GENERAL OBJECTIVES**

Provide engineering, technical design and support for the operating organizations. Receive and process citizen requests. Continue to build the City's Intelligent Transportation System and operate the Traffic Management Center.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Coordinate, integrate, and enhance the Intelligent Transportation System with the transportation needs of the City; (2) administer signal and lighting modifications contracts; (3) coordinate traffic operation and maintenance functions; (4) coordinate effort with the Planning division to provide an integrated approach to the solution of the City's development; (5) administer the surface transportation programs; (6) perform miscellaneous studies; (7) attend the Parking and Traffic Commission meetings as required; (8) maintain liaison with other government agencies; and (9) seek new funding and prepare grant applications.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 184,121	\$ 157,724	\$ 238,503	\$ 250,749
MAINTENANCE & OPERATIONS	\$ 14,706	\$ 13,635	\$ 16,886	\$ 17,028
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 198,827	\$ 171,359	\$ 255,389	\$ 267,777

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
848-SENIOR TRANSPORTATION ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
618-ASSOCIATE ENGINEER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

## 001- 060-6032

## GENERAL FUND- PUBLIC WORKS-ENGINEERING - TRAFFIC CONTROL

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$108,685	\$95,498	11001	SALARIES	\$166,419	\$184,340	10.8%
\$20,508	\$18,843	11501	RETIREMENT	\$36,486	\$45,162	23.8%
\$9,410	\$8,296	11503	EMPL/CITY P.E.R.S.	\$14,379	\$0	-100.0%
\$1,642	\$1,470	11611	FICA MEDICARE	\$2,472	\$2,719	10.0%
\$27,803	\$19,771	11701	HEALTH INSURANCE	\$32,008	\$30,241	-5.5%
\$450	\$382	11702	LIFE INSURANCE	\$649	\$614	-5.4%
\$3,078	\$3,483	11703	WORKERS COMPENSATION	\$5,547	\$6,267	13.0%
\$1,967	\$1,748	11704	DENTAL/VISION INSURANCE	\$2,388	\$4,018	68.3%
\$1,873	\$1,282	11715	DISABILITY INSURANCE	\$1,583	\$1,203	-24.0%
\$1,400	\$283	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$1,227	\$1,046	11807	SICK LEAVE RESERVE	\$1,723	\$1,913	11.0%
\$3,438	\$2,950	11808	VACATION RESERVE	\$4,725	\$4,531	-4.1%
\$2,640	\$2,673	11902	CAR ALLOWANCE	\$3,024	\$2,640	-12.7%
\$0	\$0	29000	SALARIES-PROJECTS	\$(24,630)	\$(24,630)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(8,620)	\$(8,620)	0.0%
<b>\$184,121</b>	<b>\$157,724</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$238,503</b>	<b>\$250,749</b>	<b>5.1%</b>
\$780	\$612	43600	OFFICE SUPPLIES	\$500	\$500	0.0%
\$118	\$84	44050	MILEAGE EXPENSE	\$500	\$500	0.0%
\$1,900	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$0	\$0	0.0%
\$14	\$69	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$11,894	\$12,870	45998	ITC CHARGES	\$15,886	\$16,028	0.9%
<b>\$14,706</b>	<b>\$13,635</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$16,886</b>	<b>\$17,028</b>	<b>0.8%</b>
<b>\$198,827</b>	<b>\$171,359</b>		<b>TOTAL FOR ORGANIZATION- 6032</b>	<b>\$255,389</b>	<b>\$267,777</b>	<b>4.9%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6033 - PUBLIC SERVICES-PARKING METERS

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 142,415	\$ 96,639	\$ 120,812	\$ -
MAINTENANCE & OPERATIONS	\$ 25,949	\$ 25,891	\$ 30,037	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 168,364	\$ 122,531	\$ 150,849	\$ -

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
223-PARKING METER TECHNICIAN	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-
ORGANIZATION TOTAL	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The City Mayor and Council approved a public-private contract for parking enforcement and parking meter operations in FY2013-14. This action reduced the associated personnel and operational costs. The Parking and Enterprise Services Department will now oversee the contract operations for parking meters.

001- 060-6033

GENERAL FUND- PUBLIC WORKS-PUBLIC SERVICES - PARKING METERS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$83,385	\$48,769	11001	SALARIES	\$49,209	\$0	-100.0%
\$244	\$723	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$15,607	\$9,428	11501	RETIREMENT	\$19,622	\$0	-100.0%
\$6,634	\$3,844	11503	EMPL/CITY P.E.R.S.	\$7,158	\$0	-100.0%
\$1,259	\$739	11611	FICA MEDICARE	\$1,345	\$0	-100.0%
\$19,124	\$20,042	11701	HEALTH INSURANCE	\$23,441	\$0	-100.0%
\$230	\$204	11702	LIFE INSURANCE	\$224	\$0	-100.0%
\$8,775	\$6,353	11703	WORKERS COMPENSATION	\$13,148	\$0	-100.0%
\$1,974	\$2,040	11704	DENTAL/VISION INSURANCE	\$2,148	\$0	-100.0%
\$813	\$842	11715	DISABILITY INSURANCE	\$853	\$0	-100.0%
\$1,079	\$221	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$0	-100.0%
\$956	\$962	11807	SICK LEAVE RESERVE	\$928	\$0	-100.0%
\$2,334	\$2,472	11808	VACATION RESERVE	\$2,385	\$0	-100.0%
<b>\$142,415</b>	<b>\$96,639</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$120,812</b>	<b>\$0</b>	<b>-100.0%</b>
\$284	\$262	43101	UTILITIES-ELECTRIC	\$500	\$0	-100.0%
\$1,186	\$1,264	43301	UTILITIES-WATER	\$1,500	\$0	-100.0%
\$5,256	\$5,500	44000	EQUIPMENT EXPENSE	\$5,808	\$0	-100.0%
\$0	\$0	44100	UNIFORMS	\$1,000	\$0	-100.0%
\$0	\$477	44200	SMALL TOOLS	\$500	\$0	-100.0%
\$11,249	\$10,187	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$10,000	\$0	-100.0%
\$7,974	\$8,201	45998	ITC CHARGES	\$10,729	\$0	-100.0%
<b>\$25,949</b>	<b>\$25,891</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$30,037</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$168,364</b>	<b>\$122,531</b>		<b>TOTAL FOR ORGANIZATION- 6033</b>	<b>\$150,849</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6035 - PUBLIC SERVICES-TRAFFIC PAINTING

**GENERAL OBJECTIVES**

Stripe streets, paint curbs and legends, and place barricades as required for parking control. Install, repair, and upgrade traffic, parking control, and information signs throughout the City.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Continue upgrading the striping of City streets to meet Federal standards; (2) complete 110 miles of street striping; (3) repaint over 100,000 square feet of curbs; (4) repaint 100,000 square feet of median islands, 58,000 square feet of crosswalks, 1,100 stop legends, 15,000 fire hydrants, and 4,000 parking stalls; (5) install raised lane markers on newly resurfaced streets; (6) maintain 1,000 fire hydrant markers. (7) maintain traffic signs City-wide; (8) replace damaged neighborhood signs; and (9) continue to upgrade street sweeping, and street name signs to comply with Uniform Traffic Control guidelines.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 278,143	\$ 298,099	\$ 325,424	\$ 337,978
MAINTENANCE & OPERATIONS	\$ 156,824	\$ 155,545	\$ 163,226	\$ 153,229
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 434,967	\$ 453,644	\$ 488,650	\$ 491,207

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
639-PUBLIC WORKS SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
408-TRAFFIC CONTROL WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
391-LEAD TRAFFIC PAINT WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	3.00	0.00	0	3.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 060-6035

GENERAL FUND- PUBLIC WORKS-PUBLIC SERVICES - TRAFFIC PAINTING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$153,017	\$158,821	11001	SALARIES	\$173,718	\$194,770	12.1%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$0	-100.0%
\$535	\$2,656	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$1,262	\$3,286	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$28,930	\$30,980	11501	RETIREMENT	\$38,327	\$47,718	24.5%
\$12,696	\$13,053	11503	EMPL/CITY P.E.R.S.	\$14,438	\$0	-100.0%
\$1,304	\$1,437	11611	FICA MEDICARE	\$1,505	\$2,830	88.1%
\$46,708	\$51,077	11701	HEALTH INSURANCE	\$55,494	\$49,821	-10.2%
\$658	\$599	11702	LIFE INSURANCE	\$658	\$805	22.3%
\$16,181	\$20,756	11703	WORKERS COMPENSATION	\$25,527	\$28,740	12.6%
\$4,855	\$4,762	11704	DENTAL/VISION INSURANCE	\$5,101	\$5,452	6.9%
\$2,005	\$1,744	11715	DISABILITY INSURANCE	\$1,655	\$1,109	-33.0%
\$1,953	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$1,721	\$1,808	11807	SICK LEAVE RESERVE	\$1,802	\$2,021	12.2%
\$5,280	\$5,544	11808	VACATION RESERVE	\$5,635	\$4,187	-25.7%
<b>\$278,143</b>	<b>\$298,099</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$325,424</b>	<b>\$337,978</b>	<b>3.9%</b>
\$468	\$286	43600	OFFICE SUPPLIES	\$300	\$300	0.0%
\$49,642	\$51,700	44000	EQUIPMENT EXPENSE	\$54,347	\$53,620	-1.3%
\$5,148	\$5,679	44100	UNIFORMS	\$4,000	\$4,000	0.0%
\$1,102	\$832	44200	SMALL TOOLS	\$1,850	\$1,850	0.0%
\$85,137	\$80,783	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$81,053	\$80,000	-1.3%
\$15,328	\$16,265	45998	ITC CHARGES	\$21,676	\$13,459	-37.9%
<b>\$156,824</b>	<b>\$155,545</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$163,226</b>	<b>\$153,229</b>	<b>-6.1%</b>
<b>\$434,967</b>	<b>\$453,644</b>		<b>TOTAL FOR ORGANIZATION- 6035</b>	<b>\$488,650</b>	<b>\$491,207</b>	<b>0.5%</b>

**FUND:** 060 - GAS TAX FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6036 - PUBLIC SERVICES-SIGNALS

**GENERAL OBJECTIVES**

Maintain 138 traffic signals, and the interconnection of 105 signals into the Computerized Traffic Control System.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Maintain 138 traffic control panels and traffic signals City-wide; (2) continue installation and maintenance of the Intelligent Transportation System (ITS); (3) analyze information obtained from ITS and utilize findings to improve traffic management and flow; and (4) maintain speed display signs, pedestrian countdown units, and flashing crosswalk units.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 117,938	\$ 122,909	\$ 193,392	\$ 179,405
MAINTENANCE & OPERATIONS	\$ 223,055	\$ 234,055	\$ 338,752	\$ 337,163
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 340,993	\$ 356,964	\$ 532,144	\$ 516,568

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
606-TRAFFIC PAINT SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
412-TRAFFIC SYSTEMS WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.00	0	2.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

060- 060-6036

GAS TAX FUND- PUBLIC WORKS-PUBLIC SERVICES - SIGNALS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$68,903	\$70,821	11001	SALARIES	\$108,754	\$111,103	2.2%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$0	\$0	0.0%
\$379	\$0	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$13,225	\$13,908	11501	RETIREMENT	\$23,850	\$27,220	14.1%
\$6,059	\$6,123	11503	EMPL/CITY P.E.R.S.	\$9,075	\$0	-100.0%
\$1,033	\$1,056	11611	FICA MEDICARE	\$1,577	\$1,611	2.2%
\$13,068	\$14,833	11701	HEALTH INSURANCE	\$26,448	\$15,149	-42.7%
\$190	\$165	11702	LIFE INSURANCE	\$500	\$347	-30.7%
\$7,349	\$9,267	11703	WORKERS COMPENSATION	\$15,980	\$16,394	2.6%
\$1,750	\$1,729	11704	DENTAL/VISION INSURANCE	\$3,245	\$2,541	-21.7%
\$1,222	\$907	11715	DISABILITY INSURANCE	\$412	\$626	51.9%
\$879	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$795	\$805	11807	SICK LEAVE RESERVE	\$1,129	\$1,153	2.1%
\$2,044	\$2,068	11808	VACATION RESERVE	\$2,071	\$2,911	40.6%
<b>\$117,938</b>	<b>\$122,909</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$193,392</b>	<b>\$179,405</b>	<b>-7.2%</b>
\$95,994	\$104,496	43101	UTILITIES-ELECTRIC	\$200,000	\$200,000	0.0%
\$11,972	\$12,400	44000	EQUIPMENT EXPENSE	\$13,068	\$12,893	-1.3%
\$0	\$0	44050	MILEAGE EXPENSE	\$250	\$250	0.0%
\$4,125	\$3,306	44100	UNIFORMS	\$3,000	\$3,000	0.0%
\$0	\$0	44200	SMALL TOOLS	\$500	\$500	0.0%
\$0	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$2,500	\$2,500	0.0%
\$18,110	\$20,823	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$23,000	\$23,000	0.0%
\$9,302	\$9,478	45998	ITC CHARGES	\$12,882	\$11,468	-11.0%
\$83,552	\$83,552	45999	OVERHEAD	\$83,552	\$83,552	0.0%
<b>\$223,055</b>	<b>\$234,055</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$338,752</b>	<b>\$337,163</b>	<b>-0.5%</b>
<b>\$340,993</b>	<b>\$356,964</b>		<b>TOTAL FOR ORGANIZATION- 6036</b>	<b>\$532,144</b>	<b>\$516,568</b>	<b>-2.9%</b>

**FUND:** 080 - SPECIAL ASSESSMENT  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6037 - PUBLIC SERVICES-STREET LIGHTING

**GENERAL OBJECTIVES**

Provide effective street and safety lighting City-wide.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Continue re-lamping with high-pressure sodium lighting to increase lighting levels to lower energy costs and assist with crime prevention; and (2) maintain street lights and safety lights at intersections.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 318,998	\$ 386,836	\$ 424,080	\$ 451,623
MAINTENANCE & OPERATIONS	\$ 1,198,584	\$ 1,186,023	\$ 1,090,823	\$ 1,091,006
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,517,582	\$ 1,572,859	\$ 1,514,903	\$ 1,542,629

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
604-SENIOR ADMINISTRATIVE ANALYST	1.00	0.00	0	1.00	0.00	0	-	-	-
412-TRAFFIC SYSTEMS WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
404-TRAFFIC SYSTEMS TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
393-LD TRAFFIC SIGNAL & LIGHTING TECH.	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	4.00	0.00	0	4.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

080- 060-6037

SPECIAL ASSESSMENT FUND- PUBLIC WORKS-PUBLIC SERVICES - STREET LIGHTING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$154,175	\$193,109	11001	SALARIES	\$223,152	\$255,262	14.4%
\$6,011	\$8,438	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$39,134	\$40,387	11108	STAND-BY PAY O.T.	\$40,512	\$40,512	0.0%
\$29,016	\$37,721	11501	RETIREMENT	\$48,938	\$62,538	27.8%
\$11,310	\$13,935	11503	EMPL/CITY P.E.R.S.	\$14,044	\$5,100	-63.7%
\$2,981	\$3,601	11611	FICA MEDICARE	\$3,320	\$3,736	12.5%
\$46,865	\$51,573	11701	HEALTH INSURANCE	\$56,204	\$44,167	-21.4%
\$627	\$774	11702	LIFE INSURANCE	\$868	\$867	-0.2%
\$10,016	\$17,443	11703	WORKERS COMPENSATION	\$23,417	\$27,467	17.3%
\$3,723	\$4,961	11704	DENTAL/VISION INSURANCE	\$5,628	\$7,068	25.6%
\$1,983	\$2,133	11715	DISABILITY INSURANCE	\$2,127	\$2,004	-5.8%
\$2,548	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$1,777	\$2,216	11807	SICK LEAVE RESERVE	\$2,315	\$2,649	14.4%
\$6,178	\$7,160	11808	VACATION RESERVE	\$7,350	\$6,714	-8.7%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$0	-100.0%
\$0	\$0	29000	SALARIES-PROJECTS	\$(5,300)	\$(5,300)	0.0%
\$0	\$0	29004	BENEFITS-PROJECTS	\$(1,860)	\$(1,860)	0.0%
<b>\$318,998</b>	<b>\$386,836</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$424,080</b>	<b>\$451,623</b>	<b>6.5%</b>
\$935,072	\$907,349	43101	UTILITIES-ELECTRIC	\$800,000	\$800,000	0.0%
\$29,882	\$31,100	44000	EQUIPMENT EXPENSE	\$32,774	\$32,336	-1.3%
\$0	\$0	44100	UNIFORMS	\$1,000	\$1,000	0.0%
\$0	\$551	44200	SMALL TOOLS	\$1,000	\$1,000	0.0%
\$0	\$0	44401	EDUCATIONAL REIMBURSEMENT	\$500	\$500	0.0%
\$3,281	\$3,600	44860	CONTRACT SERVICES-PUBLIC WORKS	\$5,000	\$5,000	0.0%
\$14,497	\$26,804	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$28,000	\$28,000	0.0%
\$21,550	\$22,318	45998	ITC CHARGES	\$28,247	\$28,868	2.2%
\$194,302	\$194,302	45999	OVERHEAD	\$194,302	\$194,302	0.0%
<b>\$1,198,584</b>	<b>\$1,186,023</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$1,090,823</b>	<b>\$1,091,006</b>	<b>0.0%</b>
<b>\$1,517,582</b>	<b>\$1,572,859</b>		<b>TOTAL FOR ORGANIZATION- 6037</b>	<b>\$1,514,903</b>	<b>\$1,542,629</b>	<b>1.8%</b>

**FUND: 110 - WATER FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6038 - UTILITIES DIVISION-WATER METER**

**GENERAL OBJECTIVES**

Coordinate all operations relating to water meters, including meter reading, exchanges, repairs, testing and compound meter maintenance.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Test, repair and exchange meters; (2) field test compound meters and repair as needed; (3) read all meters and submit information for billing in a timely manner; and (4) respond to service requests and conduct investigations when warranted.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 505,786	\$ 367,676	\$ 423,486	\$ 461,548
MAINTENANCE & OPERATIONS	\$ 194,736	\$ 232,948	\$ 240,283	\$ 241,301
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 700,522	\$ 600,624	\$ 663,769	\$ 702,849

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
422-WATER METER SERVICE WORKER	3.00	0.00	32	3.00	0.00	32	-	-	-
421-WATER METER REPAIR TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
418-LEAD WATER UTILITIES WORKER	1.00	0.00	65	1.00	0.00	65	-	-	-
ORGANIZATION TOTAL	5.00	0.00	97	5.00	0.00	97	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

110- 060-6038

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - WATER METER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$340,184	\$194,039	11001	SALARIES	\$223,209	\$255,112	14.3%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$22,367	\$27,785	11100	REGULAR OVERTIME	\$3,400	\$3,400	0.0%
\$9,258	\$132	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$30,878	\$33,336	11501	RETIREMENT	\$49,178	\$62,755	27.6%
\$12,489	\$13,590	11503	EMPL/CITY P.E.R.S.	\$17,940	\$0	-100.0%
\$2,859	\$2,879	11611	FICA MEDICARE	\$3,251	\$3,727	14.6%
\$51,552	\$55,683	11701	HEALTH INSURANCE	\$72,423	\$76,173	5.2%
\$753	\$796	11702	LIFE INSURANCE	\$1,053	\$902	-14.4%
\$17,295	\$22,314	11703	WORKERS COMPENSATION	\$32,798	\$37,644	14.8%
\$5,977	\$6,186	11704	DENTAL/VISION INSURANCE	\$7,992	\$7,277	-8.9%
\$1,629	\$1,725	11715	DISABILITY INSURANCE	\$1,887	\$2,446	29.6%
\$2,398	\$721	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$1,879	\$1,947	11807	SICK LEAVE RESERVE	\$2,316	\$2,647	14.3%
\$5,227	\$5,492	11808	VACATION RESERVE	\$6,123	\$7,550	23.3%
<b>\$505,786</b>	<b>\$367,676</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$423,486</b>	<b>\$461,548</b>	<b>9.0%</b>
\$0	\$0	43600	OFFICE SUPPLIES	\$300	\$300	0.0%
\$18,883	\$19,600	44000	EQUIPMENT EXPENSE	\$20,640	\$20,364	-1.3%
\$4,832	\$9,336	44100	UNIFORMS	\$7,700	\$7,700	0.0%
\$0	\$34	44200	SMALL TOOLS	\$1,300	\$1,300	0.0%
\$6,962	\$6,203	44860	CONTRACT SERVICES-PUBLIC WORKS	\$6,000	\$6,000	0.0%
\$66,753	\$103,389	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$103,500	\$103,500	0.0%
\$4,847	\$1,014	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$20,474	\$21,388	45998	ITC CHARGES	\$28,208	\$29,502	4.6%
\$71,984	\$71,984	45999	OVERHEAD	\$71,984	\$71,984	0.0%
<b>\$194,736</b>	<b>\$232,948</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$240,283</b>	<b>\$241,301</b>	<b>0.4%</b>
<b>\$700,522</b>	<b>\$600,624</b>		<b>TOTAL FOR ORGANIZATION- 6038</b>	<b>\$663,769</b>	<b>\$702,849</b>	<b>5.9%</b>

**FUND: 110 - WATER FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6041 - UTILITIES DIVISION-TRANSMISSION & DISTRIBUTION**

**GENERAL OBJECTIVES**

Maintain the City water distribution system. Provide ongoing maintenance for approximately 152 miles of water mains, 15,000 service connections, 1,500 fire hydrants and 2,500 gate valves.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Maintain and repair City water mains, service connections, fire hydrants and gate valves; (2) replace galvanized service lines not replaced in the annual improvement plan; (3) perform on-going maintenance and repair of gate valve system; and (4) repair or replace defective gate valves.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 977,852	\$ 945,209	\$ 1,071,183	\$ 1,179,719
MAINTENANCE & OPERATIONS	\$ 471,869	\$ 686,921	\$ 778,911	\$ 780,911
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,449,722	\$ 1,632,130	\$ 1,850,094	\$ 1,960,630

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
883-WATER OPERATIONS MANAGER	0.00	0.00	0	1.00	0.00	0	1.00	-	-
868-WATER OPERATIONS SUPERVISOR	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
680-ADMINISTRATIVE SECRETARY	0.00	0.00	0	1.00	0.00	0	1.00	-	-
639-PUBLIC WORKS SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
418-LEAD WATER UTILITIES WORKER	3.00	0.00	225	3.00	0.00	225	-	-	-
338-PUBLIC WORKS SERVICE WORKER	4.00	0.00	225	4.00	0.00	225	-	-	-
209-SENIOR ADMINISTRATIVE AIDE	2.00	0.00	0	1.00	0.00	0	(1.00)	-	-
ORGANIZATION TOTAL	11.00	0.00	450	11.00	0.00	450	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As a result of the City-wide budget adjustment, the following position changes occurred: elimination of the Water Operations Supervisor and one Senior Administrative Aide and the addition of the Water Operations Manager and Administrative Secretary.

110- 060-6041

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - TRANSMISSION & DISTRIBUTION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$494,068	\$468,469	11001	SALARIES	\$564,109	\$650,381	15.3%
\$6,683	\$7,472	11003	SUPPLEMENTAL PAY	\$6,968	\$8,294	19.0%
\$66,961	\$52,096	11100	REGULAR OVERTIME	\$15,100	\$15,100	0.0%
\$22,792	\$32,724	11108	STAND-BY PAY O.T.	\$17,109	\$17,109	0.0%
\$93,719	\$92,010	11501	RETIREMENT	\$125,238	\$158,609	26.6%
\$38,921	\$36,313	11503	EMPL/CITY P.E.R.S.	\$46,301	\$0	-100.0%
\$6,422	\$7,800	11611	FICA MEDICARE	\$8,317	\$9,388	12.9%
\$153,555	\$152,125	11701	HEALTH INSURANCE	\$174,929	\$195,301	11.6%
\$2,197	\$1,826	11702	LIFE INSURANCE	\$2,243	\$2,184	-2.6%
\$39,858	\$50,834	11703	WORKERS COMPENSATION	\$63,598	\$72,241	13.6%
\$15,683	\$15,261	11704	DENTAL/VISION INSURANCE	\$17,082	\$18,040	5.6%
\$5,217	\$4,754	11715	DISABILITY INSURANCE	\$4,951	\$5,205	5.1%
\$7,015	\$1,760	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,925	\$1,925	0.0%
\$5,777	\$5,267	11807	SICK LEAVE RESERVE	\$5,852	\$6,632	13.3%
\$18,653	\$16,498	11808	VACATION RESERVE	\$17,461	\$19,312	10.6%
\$330	\$0	11901	UNIFORM ALLOWANCE	\$0	\$0	0.0%
<b>\$977,852</b>	<b>\$945,209</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,071,183</b>	<b>\$1,179,719</b>	<b>10.1%</b>
\$190	\$212	43600	OFFICE SUPPLIES	\$300	\$300	0.0%
\$91,205	\$94,900	44000	EQUIPMENT EXPENSE	\$99,983	\$98,646	-1.3%
\$3,764	\$4,825	44100	UNIFORMS	\$5,000	\$5,000	0.0%
\$122	\$0	44200	SMALL TOOLS	\$1,500	\$1,500	0.0%
\$33,785	\$22,254	44860	CONTRACT SERVICES-PUBLIC WORKS	\$60,000	\$60,000	0.0%
\$76,754	\$62,426	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$93,000	\$93,000	0.0%
\$90	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$0	\$236,000	45661	INDIRECT COST-PARKS AND REC SUPPORT	\$236,000	\$236,000	0.0%
\$54,183	\$54,527	45998	ITC CHARGES	\$71,350	\$74,687	4.7%
\$211,777	\$211,778	45999	OVERHEAD	\$211,778	\$211,778	0.0%
<b>\$471,869</b>	<b>\$686,921</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$778,911</b>	<b>\$780,911</b>	<b>0.3%</b>
<b>\$1,449,722</b>	<b>\$1,632,130</b>		<b>TOTAL FOR ORGANIZATION- 6041</b>	<b>\$1,850,094</b>	<b>\$1,960,630</b>	<b>6.0%</b>

**FUND:** 090 - SEWER FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6042 - UTILITIES DIVISION-STORM DRAIN & SEWER MAINTENAN

**GENERAL OBJECTIVES**

Maintain sewer main lines, manholes, storm drains and catch basins throughout the City.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Continue the City's sewer maintenance program by cleaning every main line at least once a year; (2) inspect and maintain every manhole; (3) maintain storm drains; (4) clean all catch basins quarterly; (5) respond to sewer and storm drain service requests; (6) monitor and analyze the sewer and storm drain system utilizing video recording equipment; and (7) maintain records pertaining to sewer and storm drain conditions.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 291,136	\$ 294,614	\$ 358,036	\$ 385,631
MAINTENANCE & OPERATIONS	\$ 167,304	\$ 175,387	\$ 252,918	\$ 253,243
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 458,440	\$ 470,001	\$ 610,954	\$ 638,874

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
418-LEAD WATER UTILITIES WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
338-PUBLIC WORKS SERVICE WORKER	3.00	0.00	50	3.00	0.00	50	-	-	-
ORGANIZATION TOTAL	4.00	0.00	50	4.00	0.00	50	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

090- 060-6042

SEWER FUND- PUBLIC WORKS-UTILITIES - STORM DRAIN & SEWER MAINT.

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$122,942	\$124,251	11001	SALARIES	\$178,738	\$202,435	13.3%
\$884	\$894	11003	SUPPLEMENTAL PAY	\$884	\$884	0.0%
\$30,993	\$27,382	11100	REGULAR OVERTIME	\$1,600	\$1,600	0.0%
\$28,977	\$27,928	11108	STAND-BY PAY O.T.	\$12,876	\$12,876	0.0%
\$22,833	\$23,985	11501	RETIREMENT	\$39,392	\$49,812	26.5%
\$9,705	\$9,778	11503	EMPL/CITY P.E.R.S.	\$14,370	\$0	-100.0%
\$2,665	\$2,617	11611	FICA MEDICARE	\$2,605	\$2,948	13.2%
\$44,904	\$48,506	11701	HEALTH INSURANCE	\$64,760	\$68,196	5.3%
\$628	\$597	11702	LIFE INSURANCE	\$863	\$655	-24.1%
\$12,958	\$16,370	11703	WORKERS COMPENSATION	\$26,264	\$29,871	13.7%
\$4,493	\$4,648	11704	DENTAL/VISION INSURANCE	\$6,372	\$6,886	8.1%
\$1,224	\$1,243	11715	DISABILITY INSURANCE	\$1,411	\$1,335	-5.4%
\$2,257	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$1,356	\$1,382	11807	SICK LEAVE RESERVE	\$1,854	\$2,101	13.3%
\$4,315	\$4,508	11808	VACATION RESERVE	\$5,347	\$5,332	-0.3%
<b>\$291,136</b>	<b>\$294,614</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$358,036</b>	<b>\$385,631</b>	<b>7.7%</b>
\$0	\$0	43600	OFFICE SUPPLIES	\$300	\$300	0.0%
\$32,413	\$33,800	44000	EQUIPMENT EXPENSE	\$35,575	\$35,099	-1.3%
\$3,246	\$4,285	44100	UNIFORMS	\$4,500	\$4,500	0.0%
\$0	\$0	44200	SMALL TOOLS	\$1,200	\$1,200	0.0%
\$3,819	\$6,357	44860	CONTRACT SERVICES-PUBLIC WORKS	\$74,000	\$74,000	0.0%
\$30,631	\$31,354	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$32,100	\$32,100	0.0%
\$7,000	\$7,000	45670	LIAB SELF-INSURANCE/SEWER 6042	\$7,000	\$7,000	0.0%
\$15,800	\$18,196	45998	ITC CHARGES	\$23,848	\$24,649	3.4%
\$74,395	\$74,395	45999	OVERHEAD	\$74,395	\$74,395	0.0%
<b>\$167,304</b>	<b>\$175,387</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$252,918</b>	<b>\$253,243</b>	<b>0.1%</b>
<b>\$458,440</b>	<b>\$470,001</b>		<b>TOTAL FOR ORGANIZATION- 6042</b>	<b>\$610,954</b>	<b>\$638,874</b>	<b>4.6%</b>

**FUND:** 090 - SEWER FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6050 - PUBLIC SERVICES-ADMINISTRATION

**GENERAL OBJECTIVES**

Maintain safe roadways, alleys, sidewalks, signs, signals and street lights, and assessment districts. Perform street painting, weed and debris abatement. Administer the contract for refuse collection and disposal, and solid waste reduction programs.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Supervise all asphalt and concrete maintenance activities; (2) administer an aggressive sidewalk inspection program; (3) oversee contract coordination for the collection and disposal of commercial and residential refuse; (4) provide maintenance for the Market Street area and assessment districts; (5) supervise parking meter, sign, traffic painting, street light, and signal maintenance activities; (6) maintain Redevelopment properties; and (7) conduct an on-going safety and accident prevention program for the Public Services Division.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 162,732	\$ 139,320	\$ 153,714	\$ 182,994
MAINTENANCE & OPERATIONS	\$ 317,819	\$ 329,452	\$ 74,124	\$ 74,606
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 480,551	\$ 468,771	\$ 227,838	\$ 257,600

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
691-PUBLIC WORKS SUPERINT.-PUBLIC SVCS	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
605-CHIEF PUBLIC WORKS SUPERINTENDENT	0.00	0.00	0	1.00	0.00	0	1.00	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As part of the City-wide budget adjustment, the Public Works Superintendent position was upgraded to Chief Public Works Superintendent.

090- 060-6050

SEWER FUND- PUBLIC WORKS-PUBLIC SERVICES - ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$104,604	\$86,415	11001	SALARIES	\$93,889	\$115,351	22.9%
\$19,687	\$16,692	11501	RETIREMENT	\$20,589	\$26,206	27.3%
\$9,038	\$7,349	11503	EMPL/CITY P.E.R.S.	\$8,112	\$0	-100.0%
\$1,532	\$1,264	11611	FICA MEDICARE	\$1,364	\$1,554	14.0%
\$15,082	\$16,016	11701	HEALTH INSURANCE	\$17,300	\$19,093	10.4%
\$331	\$296	11702	LIFE INSURANCE	\$329	\$313	-4.9%
\$4,057	\$4,128	11703	WORKERS COMPENSATION	\$5,052	\$5,780	14.4%
\$1,746	\$1,722	11704	DENTAL/VISION INSURANCE	\$1,860	\$2,009	8.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$6,875	0.0%
\$1,433	\$1,044	11715	DISABILITY INSURANCE	\$852	\$863	1.2%
\$1,194	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$981	\$981	11807	SICK LEAVE RESERVE	\$974	\$1,110	13.9%
\$3,047	\$3,238	11808	VACATION RESERVE	\$3,217	\$3,665	13.9%
<b>\$162,732</b>	<b>\$139,320</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$153,714</b>	<b>\$182,994</b>	<b>19.0%</b>
\$13,559	\$13,090	43600	OFFICE SUPPLIES	\$6,000	\$6,000	0.0%
\$40,366	\$38,789	43700	POSTAGE	\$15,000	\$15,000	0.0%
\$0	\$671	44300	TRAVEL & SUBSISTENCE	\$690	\$690	0.0%
\$0	\$0	44500	DUES & SUBSCRIPTIONS	\$50	\$50	0.0%
\$14	\$14	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$7,237	\$8,192	45998	ITC CHARGES	\$10,239	\$10,721	4.7%
\$30,092	\$42,145	45999	OVERHEAD	\$42,145	\$42,145	0.0%
\$226,551	\$226,550	48500	DEPRECIATION EXPENSE	\$0	\$0	0.0%
<b>\$317,819</b>	<b>\$329,452</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$74,124</b>	<b>\$74,606</b>	<b>0.7%</b>
<b>\$480,551</b>	<b>\$468,771</b>		<b>TOTAL FOR ORGANIZATION- 6050</b>	<b>\$227,838</b>	<b>\$257,600</b>	<b>13.1%</b>

**FUND:** 090 - SEWER FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6051 - PUBLIC SERVICES-STREET & SANIT.-STREET CLEANING

**GENERAL OBJECTIVES**

Provide cleaning of all streets, alleys and City-owned parking lots (2,500 curb miles/month). Hand clean areas mechanical sweepers are unable to access.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Clean residential streets and alleys once/week in coordination with automated refuse collection; (2) sweep parking lots twice/week; (3) clean commercial streets and median islands five/week; (4) hand-clean seventy-five locations once/week; (5) remove and dispose of household furniture, appliances, and debris discarded in the City right-of-way; (6) load 425 tons of municipal waste per month from City Yard Transfer Station into roll off containers for transport to landfill; and (7) collect refuse bi-weekly from 300 trash receptacles located at bus stops City-wide.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 420,374	\$ 374,240	\$ 449,216	\$ 485,192
MAINTENANCE & OPERATIONS	\$ 270,258	\$ 270,845	\$ 296,948	\$ 296,457
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 690,632	\$ 645,085	\$ 746,164	\$ 781,649

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
338-PUBLIC WORKS SERVICE WORKER	2.00	0.00	0	2.00	0.00	0	-	-	-
262-STREET SWEEPER OPERATOR	3.00	0.00	100	3.00	0.00	100	-	-	-
ORGANIZATION TOTAL	5.00	0.00	100	5.00	0.00	100	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

090- 060-6051

SEWER FUND- PUBLIC WORKS-PUBLIC SERVICES - STREET CLEANING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$225,260	\$191,802	11001	SALARIES	\$240,049	\$272,066	13.3%
\$9,588	\$7,643	11003	SUPPLEMENTAL PAY	\$7,070	\$6,812	-3.6%
\$4,379	\$11,998	11100	REGULAR OVERTIME	\$3,700	\$3,700	0.0%
\$9,464	\$10,345	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$44,052	\$39,097	11501	RETIREMENT	\$54,193	\$68,323	26.1%
\$18,726	\$15,939	11503	EMPL/CITY P.E.R.S.	\$19,770	\$0	-100.0%
\$2,069	\$2,185	11611	FICA MEDICARE	\$2,820	\$4,079	44.6%
\$56,991	\$50,052	11701	HEALTH INSURANCE	\$63,341	\$66,360	4.8%
\$927	\$714	11702	LIFE INSURANCE	\$961	\$973	1.2%
\$24,520	\$25,749	11703	WORKERS COMPENSATION	\$36,052	\$40,956	13.6%
\$7,489	\$6,438	11704	DENTAL/VISION INSURANCE	\$7,992	\$8,573	7.3%
\$2,040	\$1,830	11715	DISABILITY INSURANCE	\$1,995	\$1,942	-2.6%
\$3,135	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$2,579	\$2,151	11807	SICK LEAVE RESERVE	\$2,490	\$2,823	13.4%
\$9,155	\$7,598	11808	VACATION RESERVE	\$7,907	\$7,710	-2.5%
<b>\$420,374</b>	<b>\$374,240</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$449,216</b>	<b>\$485,192</b>	<b>8.0%</b>
\$107,947	\$112,400	44000	EQUIPMENT EXPENSE	\$118,444	\$116,861	-1.3%
\$2,660	\$3,325	44100	UNIFORMS	\$3,500	\$3,500	0.0%
\$26,826	\$21,472	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$35,000	\$35,000	0.0%
\$22,743	\$23,565	45998	ITC CHARGES	\$29,921	\$31,013	3.6%
\$110,082	\$110,083	45999	OVERHEAD	\$110,083	\$110,083	0.0%
<b>\$270,258</b>	<b>\$270,845</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$296,948</b>	<b>\$296,457</b>	<b>-0.2%</b>
<b>\$690,632</b>	<b>\$645,085</b>		<b>TOTAL FOR ORGANIZATION- 6051</b>	<b>\$746,164</b>	<b>\$781,649</b>	<b>4.8%</b>

**FUND:** 070 - SANITATION  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6052 - PUBLIC SERVICES-ENVIRONMENTAL SERVICES

**GENERAL OBJECTIVES**

Administer the contract for the collection and disposal of residential and commercial refuse. Manage the collection, storage, and disposal of City generated hazardous waste materials as outlined by the County, State and Federal regulations. Implement and manage environmental programs related to municipal solid waste.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Oversee and coordinate commercial and residential collection activities; (2) review monthly refuse billing submitted by contractor for accuracy; and, (3) organize and control the Hazmat Storage Facility in accordance with State and Federal regulations.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 360,306	\$ 759,363	\$ 792,189	\$ 936,760
MAINTENANCE & OPERATIONS	\$ 11,615,458	\$ 11,680,661	\$ 13,762,907	\$ 13,307,454
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 11,975,764	\$ 12,440,024	\$ 14,555,097	\$ 14,244,214

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
663-SANITATION SERVICES COORD.	1.00	0.00	0	1.00	0.00	0	-	-	-
637-ENVIRONMENTAL SERVICES MGR	1.00	0.00	0	1.00	0.00	0	-	-	-
337-CODE ENFORCEMENT OFFICER	3.00	0.00	235	3.00	0.00	235	-	-	-
314-SANITATION SERVICES ASSISTANT	0.00	0.00	0	1.00	0.00	0	1.00	-	-
228-OFFICE ASSISTANT	0.00	1.00	0	0.00	0.00	0	-	(1.00)	-
209-SENIOR ADMINISTRATIVE AIDE	1.00	0.50	0	1.00	0.00	0	-	(0.50)	-
206-ADMINISTRATIVE AIDE	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	7.00	1.50	235	8.00	0.00	235	1.00	(1.50)	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) One (1) full time Sanitation Services Assistant was added; the .50 full time equivalent (FTE) Senior Administrative Aide and 1.00 FTE Office Assistant were eliminated through Council approved action during FY2013-14.

070- 060-6052

SANITATION FUND- PUBLIC WORKS-PUBLIC SERVICES - ENVIRONMENTAL SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$215,364	\$507,841	11001	SALARIES	\$483,145	\$573,519	18.7%
\$2,080	\$2,747	11003	SUPPLEMENTAL PAY	\$2,080	\$2,080	0.0%
\$7,574	\$10,345	11100	REGULAR OVERTIME	\$10,000	\$10,000	0.0%
\$40,602	\$70,589	11501	RETIREMENT	\$95,414	\$132,050	38.4%
\$16,692	\$28,160	11503	EMPL/CITY P.E.R.S.	\$35,700	\$0	-100.0%
\$2,199	\$4,809	11611	FICA MEDICARE	\$5,941	\$7,092	19.4%
\$47,122	\$89,493	11701	HEALTH INSURANCE	\$106,443	\$132,171	24.2%
\$711	\$1,167	11702	LIFE INSURANCE	\$1,510	\$1,560	3.3%
\$2,687	\$7,388	11703	WORKERS COMPENSATION	\$11,575	\$13,696	18.3%
\$5,470	\$9,344	11704	DENTAL/VISION INSURANCE	\$11,086	\$13,625	22.9%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$3,206	\$3,993	11715	DISABILITY INSURANCE	\$3,787	\$4,350	14.8%
\$2,861	\$1,738	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,794	\$1,794	0.0%
\$2,418	\$4,035	11807	SICK LEAVE RESERVE	\$4,477	\$5,557	24.1%
\$7,193	\$11,967	11808	VACATION RESERVE	\$13,016	\$15,003	15.3%
\$0	\$990	11901	UNIFORM ALLOWANCE	\$1,313	\$1,352	3.0%
\$4,128	\$4,757	11902	CAR ALLOWANCE	\$4,908	\$4,913	0.1%
<b>\$360,306</b>	<b>\$759,363</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$792,189</b>	<b>\$936,760</b>	<b>18.2%</b>
\$23,536	\$44,138	43500	ADVERTISING & PUBLICATIONS	\$45,000	\$45,000	0.0%
\$1,335	\$2,210	43600	OFFICE SUPPLIES	\$2,500	\$2,500	0.0%
\$11,583	\$11,900	44000	EQUIPMENT EXPENSE	\$12,757	\$12,586	-1.3%
\$0	\$0	44300	TRAVEL & SUBSISTENCE	\$3,000	\$3,000	0.0%
\$0	\$0	44401	EDUCATIONAL REIMBURSEMENT	\$800	\$800	0.0%
\$432	\$423	44500	DUES & SUBSCRIPTIONS	\$500	\$500	0.0%
\$152,473	\$110,316	44860	CONTRACT SERVICES-PUBLIC WORKS	\$280,329	\$69,200	-75.3%
\$2,471,522	\$3,079,656	44881	CONTRACT SERVICES-RESIDEN REF	\$2,950,000	\$2,950,000	0.0%
\$6,734,662	\$6,121,668	44882	CONTRACT SERVICES-COMMERC REF	\$7,509,000	\$7,509,000	0.0%
\$1,436	\$0	45057	WASTE MGMT-STAFF TRNG FEE	\$0	\$0	0.0%
\$31,130	\$43,103	45059	SPECIAL EXPENSE-SANITATION	\$31,000	\$31,000	0.0%
\$14,355	\$394	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$0	\$0	0.0%
\$63,017	\$29,414	45090	SPECIAL EXPENSE-ENVIRONMENTAL GRANTS	\$40,623	\$35,000	-13.8%
\$0	\$30,556	45152	CDS-INFRASTRUCTURE IMPACT	\$225,377	\$150,000	-33.4%
\$0	\$67,405	45154	CDS-OUTREACH	\$309,115	\$140,000	-54.7%
\$0	\$0	45155	CDS-PUB ED/BCAST	\$180,000	\$180,000	0.0%
\$0	\$9,878	45157	CDS-STAFF TRAINING	\$10,000	\$10,000	0.0%
\$0	\$0	45158	CDS-SERVICE CENTER	\$20,000	\$20,000	0.0%
\$947	\$1,314	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$255,000	\$255,000	45673	LIAB SELF-INSURANCE/SANITATION	\$255,000	\$255,000	0.0%
\$18,891	\$38,146	45998	ITC CHARGES	\$52,766	\$58,727	11.3%
\$1,835,140	\$1,835,141	45999	OVERHEAD	\$1,835,141	\$1,835,141	0.0%
<b>\$11,615,458</b>	<b>\$11,680,661</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$13,762,907</b>	<b>\$13,307,454</b>	<b>-3.3%</b>
<b>\$11,975,764</b>	<b>\$12,440,024</b>		<b>TOTAL FOR ORGANIZATION- 6052</b>	<b>\$14,555,097</b>	<b>\$14,244,214</b>	<b>-2.1%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6053 - PUBLIC SERVICES-STREETS & SIDEWALKS

**GENERAL OBJECTIVES**

(1) Perform regular maintenance of City streets by maintain sidewalks, curb and gutter, driveway aprons, and other concrete improvements as needed.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Perform regular maintenance of all City streets, alleys, and parking lots; (2) inspect and repair all reported hazardous sidewalk locations in a timely manner; (3) develop an inspection program to identify sidewalk trip hazard locations, and prioritize needed repairs; and (4) repair damaged curbs and gutters to ensure proper flow to prevent stagnant water.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 818,619	\$ 867,196	\$ 923,811	\$ 865,144
MAINTENANCE & OPERATIONS	\$ 269,089	\$ 286,628	\$ 246,223	\$ 234,275
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
 ORGANIZATION TOTAL	 \$ 1,087,709	 \$ 1,153,825	 \$ 1,170,034	 \$ 1,099,419

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
875-PUBLIC SERVICE MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
338-PUBLIC WORKS SERVICE WORKER	4.00	0.00	133	4.00	1.00	133	-	1.00	-
287-LEAD STREET REPAIR WORKER	2.00	0.00	36	2.00	0.00	36	-	-	-
220-CONCRETE FINISHER	3.00	0.00	19	1.00	0.00	19	(2.00)	-	-
 ORGANIZATION TOTAL	 10.00	 0.00	 188	 8.00	 1.00	 188	 (2.00)	 1.00	 -

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) Two (2) full time Concrete Finisher positions were eliminated as a result of the City-wide Work Force Reduction Plan (WFR) in FY2013-14.
- (2) As a result of the City-wide budget adjustment, 1.00 full time equivalent (FTE) Public Works Service Workers were added for maintenance of Market Street.

001- 060-6053

GENERAL FUND- PUBLIC WORKS-PUBLIC SERVICES - STREETS & SIDEWALKS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$446,078	\$459,297	11001	SALARIES	\$493,800	\$499,779	1.2%
\$4,446	\$4,497	11003	SUPPLEMENTAL PAY	\$4,446	\$3,406	-23.4%
\$3,203	\$14,723	11100	REGULAR OVERTIME	\$6,200	\$6,200	0.0%
\$9,638	\$10,311	11108	STAND-BY PAY O.T.	\$7,297	\$7,297	0.0%
\$84,287	\$90,047	11501	RETIREMENT	\$109,264	\$111,644	2.2%
\$36,246	\$37,130	11503	EMPL/CITY P.E.R.S.	\$40,274	\$0	-100.0%
\$6,811	\$7,235	11611	FICA MEDICARE	\$7,272	\$6,655	-8.5%
\$132,016	\$138,636	11701	HEALTH INSURANCE	\$138,753	\$115,574	-16.7%
\$1,871	\$1,741	11702	LIFE INSURANCE	\$1,929	\$1,482	-23.1%
\$47,016	\$60,052	11703	WORKERS COMPENSATION	\$72,557	\$66,740	-8.0%
\$13,050	\$13,440	11704	DENTAL/VISION INSURANCE	\$14,129	\$11,504	-18.6%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$9,375	0.0%
\$4,790	\$4,738	11715	DISABILITY INSURANCE	\$4,282	\$3,852	-10.0%
\$5,869	\$1,740	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,750	\$1,400	-20.0%
\$5,138	\$5,218	11807	SICK LEAVE RESERVE	\$5,123	\$4,693	-8.4%
\$18,163	\$18,391	11808	VACATION RESERVE	\$16,736	\$15,542	-7.1%
<b>\$818,619</b>	<b>\$867,196</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$923,811</b>	<b>\$865,144</b>	<b>-6.4%</b>
\$141,820	\$147,600	44000	EQUIPMENT EXPENSE	\$155,575	\$153,495	-1.3%
\$8,581	\$10,126	44100	UNIFORMS	\$7,700	\$7,700	0.0%
\$179	\$994	44200	SMALL TOOLS	\$1,000	\$1,000	0.0%
\$32,335	\$57,041	45052	WASTE MGMT-INFRA. IMPACT FE	\$0	\$0	0.0%
\$41,065	\$23,499	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$20,415	\$20,415	0.0%
\$45,110	\$47,368	45998	ITC CHARGES	\$61,533	\$51,665	-16.0%
<b>\$269,089</b>	<b>\$286,628</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$246,223</b>	<b>\$234,275</b>	<b>-4.9%</b>
<b>\$1,087,709</b>	<b>\$1,153,825</b>		<b>TOTAL FOR ORGANIZATION- 6053</b>	<b>\$1,170,034</b>	<b>\$1,099,419</b>	<b>-6.0%</b>

**FUND:** 080 - SPECIAL ASSESSMENT  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6055 - PUBLIC SERVICE-STREET LANDSCAPING

**GENERAL OBJECTIVES**

Work together with Tree People and Los Angeles Conservancy Corps in the planting and maintaining of new trees throughout the City of Inglewood. Continue to maintain approximately 19,245 trees throughout the City by keeping them free of hazards. Provide monthly tree trimming in each Councilmatic District by following a tree trimming schedule. Respond more promptly to citizen-generated service requests. Promote a high level of service in managing urban forestry in Inglewood. Provide regular training and safety meetings. Provide weed abatement on City sidewalks and streets. Practice good public relations with City staff and the public.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Coordinate with Tree People and Los Angeles Conservancy Corps the scheduling of planting events throughout the year; (2) maintain City-wide tree trimming schedule on a monthly basis; (3) remove all problematic trees throughout the City; (4) plant new trees in areas where trees have been newly removed and in empty tree wells; (5) keep trees free of hazards; (5) root, prune large trees to prevent sidewalk damage; (6) provide safety training for employees; (7) respond to City requests for emergency maintenance; (8) keep all center medians, sidewalks and streets free of weeds; (9) fertilize trees when needed; (10) assist with sidewalk and curb repair projects.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 742,261	\$ 742,211	\$ 813,946	\$ 885,160
MAINTENANCE & OPERATIONS	\$ 349,599	\$ 364,859	\$ 400,601	\$ 390,492
CAPITAL OUTLAY	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
ORGANIZATION TOTAL	\$ 1,096,860	\$ 1,107,069	\$ 1,219,547	\$ 1,280,652

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
415-LEAD TREE TRIMMER	1.00	0.00	0	1.00	0.00	0	-	-	-
413-TREE TRIMMER	4.00	0.00	235	4.00	0.00	235	-	-	-
395-SENIOR TREE TRIMMER	3.00	0.00	235	3.00	0.00	235	-	-	-
313-PARK MAINTENANCE WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	9.00	0.00	470	9.00	0.00	470	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

080- 060-6055

SPECIAL ASSESSMENT FUND- PUBLIC WORKS-STREET LANDSCAPING

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$409,047	\$387,415	11001	SALARIES	\$403,972	\$461,760	14.3%
\$4,576	\$4,629	11003	SUPPLEMENTAL PAY	\$4,576	\$5,616	22.7%
\$4,807	\$4,426	11100	REGULAR OVERTIME	\$16,100	\$16,100	0.0%
\$0	\$485	11108	STAND-BY PAY O.T.	\$10,000	\$10,000	0.0%
\$77,648	\$76,737	11501	RETIREMENT	\$89,587	\$114,504	27.8%
\$29,351	\$30,010	11503	EMPL/CITY P.E.R.S.	\$32,529	\$0	-100.0%
\$6,076	\$5,763	11611	FICA MEDICARE	\$5,930	\$6,784	14.4%
\$124,955	\$142,683	11701	HEALTH INSURANCE	\$152,560	\$159,657	4.7%
\$1,655	\$1,556	11702	LIFE INSURANCE	\$1,636	\$1,571	-4.0%
\$43,114	\$51,043	11703	WORKERS COMPENSATION	\$59,354	\$68,138	14.8%
\$12,675	\$12,901	11704	DENTAL/VISION INSURANCE	\$13,488	\$12,868	-4.6%
\$3,638	\$3,842	11715	DISABILITY INSURANCE	\$3,847	\$4,426	15.0%
\$5,255	\$1,575	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,575	\$1,575	0.0%
\$4,447	\$4,352	11807	SICK LEAVE RESERVE	\$4,188	\$4,792	14.4%
\$15,017	\$14,796	11808	VACATION RESERVE	\$14,603	\$17,370	18.9%
<b>\$742,261</b>	<b>\$742,211</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$813,946</b>	<b>\$885,160</b>	<b>8.7%</b>
\$125,857	\$131,100	44000	EQUIPMENT EXPENSE	\$138,150	\$136,303	-1.3%
\$9,071	\$8,282	44100	UNIFORMS	\$13,000	\$13,000	0.0%
\$0	\$981	44200	SMALL TOOLS	\$1,000	\$1,000	0.0%
\$0	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$26,625	\$16,000	-39.9%
\$11,166	\$11,845	44870	CONTRACT SERVICES-PR&CS	\$0	\$0	0.0%
\$0	\$3,564	44875	CONTRACT SERVICES-PARKS & CODE ENF	\$0	\$0	0.0%
\$0	\$0	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$16,000	\$16,000	0.0%
\$11,112	\$15,913	45070	SPECIAL EXPENSES-PR&CS	\$0	\$0	0.0%
\$0	\$38	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$40,784	\$41,527	45998	ITC CHARGES	\$54,216	\$56,579	4.4%
\$151,610	\$151,610	45999	OVERHEAD	\$151,610	\$151,610	0.0%
<b>\$349,599</b>	<b>\$364,859</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$400,601</b>	<b>\$390,492</b>	<b>-2.5%</b>
\$5,000	\$0	67000	MACHINERY & EQUIPMENT	\$5,000	\$5,000	0.0%
<b>\$5,000</b>	<b>\$0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>0.0%</b>
<b>\$1,096,860</b>	<b>\$1,107,069</b>		<b>TOTAL FOR ORGANIZATION- 6055</b>	<b>\$1,219,547</b>	<b>\$1,280,652</b>	<b>5.0%</b>

**FUND: 080 - SPECIAL ASSESSMENT**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6056 - PUBLIC SERVICES-WEED & DEBRIS ABATEMENT**

**GENERAL OBJECTIVES**

Keep City owned property free of weeds and debris. Maintain Parking Structures #1 & #2.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Clean, board-up, and monitor buildings owned by the Successor Agency; and (2) improve appearance of City properties by providing regular weed and debris removal.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 255,625	\$ 235,909	\$ 318,766	\$ 344,449
MAINTENANCE & OPERATIONS	\$ 113,356	\$ 141,605	\$ 146,132	\$ 146,154
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 368,981	\$ 377,514	\$ 464,898	\$ 490,603

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
639-PUBLIC WORKS SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
312-PARK MAINTENANCE TECH.	0.00	4.00	0	0.00	4.00	0	-	-	-
ORGANIZATION TOTAL	1.00	4.00	0	1.00	4.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

080- 060-6056

SPECIAL ASSESSMENT FUND- PUBLIC WORKS-PUBLIC SERVICES-WEED & DEBRIS ABATEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$169,423	\$153,369	11001	SALARIES	\$215,688	\$231,648	7.4%
\$442	\$447	11003	SUPPLEMENTAL PAY	\$442	\$442	0.0%
\$141	\$965	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$31,946	\$30,033	11501	RETIREMENT	\$38,056	\$46,423	22.0%
\$5,361	\$5,269	11503	EMPL/CITY P.E.R.S.	\$6,117	\$0	-100.0%
\$2,514	\$2,350	11611	FICA MEDICARE	\$3,176	\$3,407	7.3%
\$17,192	\$15,065	11701	HEALTH INSURANCE	\$14,986	\$16,597	10.8%
\$166	\$144	11702	LIFE INSURANCE	\$173	\$158	-9.0%
\$17,897	\$20,171	11703	WORKERS COMPENSATION	\$31,695	\$34,182	7.8%
\$2,945	\$2,745	11704	DENTAL/VISION INSURANCE	\$2,915	\$3,073	5.4%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$2,500	0.0%
\$1,070	\$788	11715	DISABILITY INSURANCE	\$671	\$750	11.7%
\$2,367	\$700	11805	UNEMPLOYMENT INSURANCE RESERVE	\$875	\$875	0.0%
\$1,105	\$1,020	11807	SICK LEAVE RESERVE	\$1,046	\$1,157	10.6%
\$3,057	\$2,845	11808	VACATION RESERVE	\$2,925	\$3,237	10.7%
<b>\$255,625</b>	<b>\$235,909</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$318,766</b>	<b>\$344,449</b>	<b>8.1%</b>
\$41,174	\$42,900	44000	EQUIPMENT EXPENSE	\$45,117	\$44,514	-1.3%
\$4,741	\$4,141	44100	UNIFORMS	\$4,000	\$4,000	0.0%
\$720	\$835	44200	SMALL TOOLS	\$1,000	\$1,000	0.0%
\$4,353	\$4,156	44860	CONTRACT SERVICES-PUBLIC WORKS	\$7,500	\$7,500	0.0%
\$14,785	\$18,358	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$12,175	\$12,175	0.0%
\$15,518	\$16,107	45998	ITC CHARGES	\$21,232	\$21,857	2.9%
\$32,064	\$55,108	45999	OVERHEAD	\$55,108	\$55,108	0.0%
<b>\$113,356</b>	<b>\$141,605</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$146,132</b>	<b>\$146,154</b>	<b>0.0%</b>
<b>\$368,981</b>	<b>\$377,514</b>		<b>TOTAL FOR ORGANIZATION- 6056</b>	<b>\$464,898</b>	<b>\$490,603</b>	<b>5.5%</b>

**FUND: 080 - SPECIAL ASSESSMENT**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6057 - PUBLIC SERVICES-MAINTENANCE DISTRICT**

**GENERAL OBJECTIVES**

Maintain the downtown Market Street, Darby Dixon, and Morningside Park maintenance districts. Maintain and keep assessment districts free of litter, weeds, and debris that may cause unhealthy, unsafe, and hazardous conditions. Keep parking lots free of debris. Maintain landscaping in center medians and parking lots.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Replace shrubs, turf and groundcover damaged by vandals and/or traffic accidents; (2) provide maintenance of flowers, trees, and shrubs used to beautify the In-town Market Street development and Morningside Assessment districts; (3) provide hazard-free, clean attractive parking facilities; and (4) maintain irrigation systems in assessment districts.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 190,368	\$ 234,703	\$ 253,145	\$ 279,802
MAINTENANCE & OPERATIONS	\$ 96,873	\$ 94,550	\$ 111,296	\$ 101,396
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 287,242	\$ 329,252	\$ 364,441	\$ 381,198

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
313-PARK SERVICE WORKER	2.00	0.00	0	2.00	0.00	0	-	-	-
312-PARK MAINTENANCE TECH.	0.00	0.00	0	0.00	0.00	0	-	-	-
300-LEAD PARK MAINT. WORKER	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	3.00	0.00	0	3.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

080- 060-6057

SPECIAL ASSESSMENT FUND- PUBLIC WORKS-PUBLIC SERVICES - MAINTENANCE DISTRICT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$102,308	\$125,426	11001	SALARIES	\$137,016	\$156,156	14.0%
\$1,924	\$1,924	11003	SUPPLEMENTAL PAY	\$1,924	\$2,366	23.0%
\$637	\$2,291	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$4,306	\$4,784	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$19,431	\$24,845	11501	RETIREMENT	\$30,471	\$38,837	27.5%
\$7,510	\$8,450	11503	EMPL/CITY P.E.R.S.	\$10,240	\$0	-100.0%
\$1,619	\$1,955	11611	FICA MEDICARE	\$2,021	\$2,305	14.1%
\$32,646	\$38,700	11701	HEALTH INSURANCE	\$41,055	\$45,362	10.5%
\$502	\$507	11702	LIFE INSURANCE	\$559	\$536	-4.1%
\$10,724	\$16,478	11703	WORKERS COMPENSATION	\$20,134	\$23,042	14.4%
\$2,451	\$2,423	11704	DENTAL/VISION INSURANCE	\$2,675	\$2,751	2.8%
\$1,016	\$1,246	11715	DISABILITY INSURANCE	\$1,305	\$1,497	14.7%
\$1,156	\$525	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$1,159	\$1,438	11807	SICK LEAVE RESERVE	\$1,421	\$1,620	14.0%
\$2,979	\$3,712	11808	VACATION RESERVE	\$3,799	\$4,805	26.5%
<b>\$190,368</b>	<b>\$234,703</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$253,145</b>	<b>\$279,802</b>	<b>10.5%</b>
\$0	\$0	43101	UTILITIES-ELECTRIC	\$1,000	\$1,000	0.0%
\$20,343	\$21,100	44000	EQUIPMENT EXPENSE	\$22,299	\$22,001	-1.3%
\$896	\$1,113	44100	UNIFORMS	\$1,500	\$1,500	0.0%
\$15,363	\$14,934	44860	CONTRACT SERVICES-PUBLIC WORKS	\$16,125	\$5,500	-65.9%
\$6,727	\$5,748	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$15,000	\$15,000	0.0%
\$15,034	\$13,145	45998	ITC CHARGES	\$16,862	\$17,885	6.1%
\$38,510	\$38,510	45999	OVERHEAD	\$38,510	\$38,510	0.0%
<b>\$96,873</b>	<b>\$94,550</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$111,296</b>	<b>\$101,396</b>	<b>-8.9%</b>
<b>\$287,242</b>	<b>\$329,252</b>		<b>TOTAL FOR ORGANIZATION- 6057</b>	<b>\$364,441</b>	<b>\$381,198</b>	<b>4.6%</b>

**FUND:** 070 - SANITATION  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6058 - ILLEGAL DISPOSAL REMEDIATION GRANT

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 89,565	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 89,565	\$ -	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

070- 060-6058

SANITATION FUND- PUBLIC WORKS-ILLEGAL DISPOSAL REMEDIATION GRANT-REIMB

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$89,565	\$0	45059	SPECIAL EXPENSE-SANITATION	\$0	\$0	0.0%
<b>\$89,565</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$89,565</b>	<b>\$0</b>		<b>TOTAL FOR ORGANIZATION- 6058</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6060 - GENERAL SERVICES-ADMINISTRATION

**GENERAL OBJECTIVES**

Manage all activities pertaining to the General Services Administration including, space management, developments and improvements. Oversee energy management, HVAC operations, capital improvements for all City facilities, as well as, construction work and janitorial services.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Oversee facility improvement requests to remodel and develop space for tenants and departmental needs; (2) continue to develop new energy conservation measures throughout the City; (3) implement Americans with Disabilities Act (ADA) program objectives according to the City's updated ADA Transition Plan; (4) continue annual facilities review and evaluation; and, (5) continue implementing security access system.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 143,314	\$ 150,244	\$ 162,959	\$ 100,959
MAINTENANCE & OPERATIONS	\$ 17,181	\$ 10,170	\$ 17,354	\$ 12,953
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 160,496	\$ 160,414	\$ 180,313	\$ 113,912

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
647-PUBLIC WORKS SUPT.-GENERAL SVCS.	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
814-GENERAL SERVICES SUPERVISOR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
ORGANIZATION TOTAL	1.00	0.00	0	1.00	0.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The full time Public Works Superintendent-General Services was downgraded to a full time General Services Supervisor to better reflect the needs of the department.

001- 060-6060

GENERAL FUND- PUBLIC WORKS-GENERAL SERVICES - ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$79,031	\$83,506	11001	SALARIES	\$90,222	\$76,258	-15.5%
\$14,874	\$16,387	11501	RETIREMENT	\$19,785	\$18,683	-5.6%
\$6,828	\$7,215	11503	EMPL/CITY P.E.R.S.	\$7,795	\$0	-100.0%
\$1,203	\$1,270	11611	FICA MEDICARE	\$1,359	\$1,106	-18.6%
\$26,586	\$26,917	11701	HEALTH INSURANCE	\$28,353	\$26	-99.9%
\$326	\$311	11702	LIFE INSURANCE	\$331	\$154	-53.5%
\$3,070	\$4,053	11703	WORKERS COMPENSATION	\$4,855	\$4,121	-15.1%
\$1,746	\$1,783	11704	DENTAL/VISION INSURANCE	\$1,860	\$144	-92.3%
\$1,395	\$1,093	11715	DISABILITY INSURANCE	\$844	\$293	-65.3%
\$1,015	\$175	11805	UNEMPLOYMENT INSURANCE RESERVE	\$175	\$175	0.0%
\$911	\$963	11807	SICK LEAVE RESERVE	\$936	\$0	-100.0%
\$3,678	\$3,886	11808	VACATION RESERVE	\$3,779	\$0	-100.0%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$0	-100.0%
<b>\$143,314</b>	<b>\$150,244</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$162,959</b>	<b>\$100,959</b>	<b>-38.0%</b>
\$10,131	\$686	44860	CONTRACT SERVICES-PUBLIC WORKS	\$5,000	\$5,000	0.0%
\$388	\$790	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$1,500	\$1,500	0.0%
\$6,662	\$8,694	45998	ITC CHARGES	\$10,854	\$6,453	-40.5%
<b>\$17,181</b>	<b>\$10,170</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$17,354</b>	<b>\$12,953</b>	<b>-25.4%</b>
<b>\$160,496</b>	<b>\$160,414</b>		<b>TOTAL FOR ORGANIZATION- 6060</b>	<b>\$180,313</b>	<b>\$113,912</b>	<b>-36.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6062 - GENERAL SERVICES-FACILITIES MAINTENANCE

**GENERAL OBJECTIVES**

Administer contracts for janitorial services in all City facilities including: floor and window coverings, pest control, environmental health services, upholstery repairs and furniture purchases. Manage and facilitate City custodial services, contracts for vending machines, moving services and tenant leases. Develop and oversee tenant improvement plans and leases.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Develop and maintain janitorial contracts; (2) oversee vending machine contract; (3) administer contracts for equipment moves, floor and window coverings, pest control and furniture replacement purchases; (4) administer and perform meeting setups within City facilities; and (5) oversee cable installations.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 223,446	\$ 188,378	\$ 257,755	\$ -
MAINTENANCE & OPERATIONS	\$ 757,011	\$ 784,625	\$ 828,590	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 980,457	\$ 973,003	\$ 1,086,346	\$ -

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
814-GENERAL SERVICES SUPERVISOR	1	0	0	0	0	0	(1.00)	-	-
310-CUSTODIAL SERVICE WORKER	1	0	293	0	0	0	(1.00)	-	(293)
221-SENIOR CUSTODIAN	1	0	0	0	0	0	(1.00)	-	-
ORGANIZATION TOTAL	3	0	293	0	0	0	(3.00)	-	(293)

(POS=FULL TIME POSITIONS / PT=PART TIME HOURS / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) This division has been transferred to the Finance Department was a result of departmental reorganization, see division 2562.

001- 060-6062

GENERAL FUND- PUBLIC WORKS-GENERAL SERVICES - FACILITY MAINTENANCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$121,885	\$101,072	11001	SALARIES	\$138,946	\$0	-100.0%
\$442	\$447	11003	SUPPLEMENTAL PAY	\$442	\$0	-100.0%
\$16,295	\$11,839	11100	REGULAR OVERTIME	\$7,164	\$0	-100.0%
\$23,510	\$19,828	11501	RETIREMENT	\$30,568	\$0	-100.0%
\$8,678	\$8,511	11503	EMPL/CITY P.E.R.S.	\$11,601	\$0	-100.0%
\$1,060	\$681	11611	FICA MEDICARE	\$1,007	\$0	-100.0%
\$29,116	\$24,503	11701	HEALTH INSURANCE	\$37,696	\$0	-100.0%
\$453	\$402	11702	LIFE INSURANCE	\$623	\$0	-100.0%
\$6,670	\$7,715	11703	WORKERS COMPENSATION	\$13,865	\$0	-100.0%
\$3,373	\$3,300	11704	DENTAL/VISION INSURANCE	\$4,992	\$0	-100.0%
\$1,598	\$1,251	11715	DISABILITY INSURANCE	\$1,139	\$0	-100.0%
\$1,839	\$350	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$0	-100.0%
\$1,172	\$1,150	11807	SICK LEAVE RESERVE	\$1,442	\$0	-100.0%
\$4,703	\$4,645	11808	VACATION RESERVE	\$5,082	\$0	-100.0%
\$2,652	\$2,685	11902	CAR ALLOWANCE	\$2,664	\$0	-100.0%
<b>\$223,446</b>	<b>\$188,378</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$257,755</b>	<b>\$0</b>	<b>-100.0%</b>
\$79	\$203	43600	OFFICE SUPPLIES	\$250	\$0	-100.0%
\$7,884	\$8,200	44000	EQUIPMENT EXPENSE	\$8,608	\$0	-100.0%
\$755	\$1,273	44100	UNIFORMS	\$1,500	\$0	-100.0%
\$0	\$0	44200	SMALL TOOLS	\$250	\$0	-100.0%
\$56,714	\$72,856	44860	CONTRACT SERVICES-PUBLIC WORKS	\$164,024	\$0	-100.0%
\$310,532	\$307,046	44867	CUSTODIAL CHALL, MNLIB, PDEPT	\$301,054	\$0	-100.0%
\$242,516	\$249,975	44868	CUSTODIAL PARK FACILITIES & SVC CTR	\$212,438	\$0	-100.0%
\$58,714	\$53,673	44869	CUSTODIAL H20 TP, BR LIB, I-COPPS & PRKG	\$68,297	\$0	-100.0%
\$66,592	\$77,875	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$55,000	\$0	-100.0%
\$0	\$14	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$13,225	\$13,509	45998	ITC CHARGES	\$17,169	\$0	-100.0%
<b>\$757,011</b>	<b>\$784,625</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$828,590</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$980,457</b>	<b>\$973,003</b>		<b>TOTAL FOR ORGANIZATION- 6062</b>	<b>\$1,086,346</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6063 - GENERAL SERVICES-FACILITY CONSTRUCTION & REPAIR

**GENERAL OBJECTIVES**

Administer repair, remodel, and construction services for City facilities, including electrical, plumbing, carpentry, camera management, and security access system. Provide oversight of roofing repairs, replacement programs, automated doors and gates, cable installation. Monitor/implement ADA Transition Plan.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Perform scheduled maintenance and repairs for City buildings and park structures; (2) expand video surveillance in and around City facilities.; (3) continue installation of Hirsch Access Control System on building main entrances; (4) provide repairs and improvements in accordance with the City's ADA Transition Plan; (5) expand space improvement construction by utilizing City staff; and, (6) provide construction management.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 579,657	\$ 585,392	\$ 590,977	\$ 531,767
MAINTENANCE & OPERATIONS	\$ 339,180	\$ 303,176	\$ 424,703	\$ 345,701
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 918,838	\$ 888,568	\$ 1,015,680	\$ 877,468

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
613-FACILITY REPAIR SUPERVISOR	0.00	0.00	0	0.00	0.00	0	-	-	-
288-PAINT CONTRACTS COORDINATOR	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
286-LD FACILITY MAINTENANCE TECH	1.00	0.00	0	1.00	0.00	0	-	-	-
216-FACILITIES MAINT. WORKER	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
214-FACILITIES MAINT. TECH	3.00	0.00	261	4.00	0.00	261	1.00	-	-
ORGANIZATION TOTAL	6.00	0.00	261	5.00	0.00	261	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The full time Paint Contracts Coordinator and associated expenses, were transferred to the Finance Department, division 2562, as a result of the department reorganization plan.
- (2) As a result of the City-wide budget adjustment, the Facilities Maintenance Worker was upgraded to a Facilities Maintenance Technician.

001- 060-6063

GENERAL FUND- PUBLIC WORKS-GENERAL SERVICES-FACILITY CONST. & REPAIR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$301,353	\$298,517	11001	SALARIES	\$317,391	\$297,689	-6.2%
\$2,652	\$2,683	11003	SUPPLEMENTAL PAY	\$2,652	\$2,210	-16.7%
\$5,692	\$6,047	11100	REGULAR OVERTIME	\$10,000	\$10,000	0.0%
\$43,347	\$41,676	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$56,997	\$59,000	11501	RETIREMENT	\$70,184	\$72,941	3.9%
\$24,228	\$24,052	11503	EMPL/CITY P.E.R.S.	\$25,603	\$0	-100.0%
\$5,150	\$5,103	11611	FICA MEDICARE	\$4,672	\$4,342	-7.1%
\$78,819	\$81,719	11701	HEALTH INSURANCE	\$86,370	\$76,298	-11.7%
\$1,227	\$1,140	11702	LIFE INSURANCE	\$1,201	\$858	-28.5%
\$31,791	\$39,444	11703	WORKERS COMPENSATION	\$46,636	\$43,606	-6.5%
\$7,987	\$8,252	11704	DENTAL/VISION INSURANCE	\$8,628	\$7,277	-15.7%
\$2,453	\$2,843	11715	DISABILITY INSURANCE	\$3,026	\$2,833	-6.4%
\$4,441	\$1,050	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,050	\$875	-16.7%
\$3,399	\$3,435	11807	SICK LEAVE RESERVE	\$3,292	\$3,066	-6.9%
\$10,125	\$10,432	11808	VACATION RESERVE	\$10,273	\$9,771	-4.9%
<b>\$579,657</b>	<b>\$585,392</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$590,977</b>	<b>\$531,767</b>	<b>-10.0%</b>
\$0	\$0	43600	OFFICE SUPPLIES	\$500	\$500	0.0%
\$76,994	\$80,100	44000	EQUIPMENT EXPENSE	\$84,425	\$83,296	-1.3%
\$3,018	\$3,176	44100	UNIFORMS	\$4,500	\$4,500	0.0%
\$1,780	\$1,939	44200	SMALL TOOLS	\$2,000	\$2,000	0.0%
\$85,354	\$95,727	44860	CONTRACT SERVICES-PUBLIC WORKS	\$139,563	\$92,853	-33.5%
\$134,776	\$91,681	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$153,700	\$128,049	-16.7%
\$0	\$17	45065	SPECIAL EXPENSE-PAINTING & MATERIALS	\$0	\$0	0.0%
\$0	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$37,259	\$30,535	45998	ITC CHARGES	\$39,364	\$33,852	-14.0%
<b>\$339,180</b>	<b>\$303,176</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$424,703</b>	<b>\$345,701</b>	<b>-18.6%</b>
<b>\$918,838</b>	<b>\$888,568</b>		<b>TOTAL FOR ORGANIZATION- 6063</b>	<b>\$1,015,680</b>	<b>\$877,468</b>	<b>-13.6%</b>

**FUND:** 151 - HOLLYWOOD PARK CFD FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6063 - GENERAL SERVICES-FACILITY CONSTRUCTION & REPAIR

**GENERAL OBJECTIVES**

N/A

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 41,514	\$ 3,704	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 41,514	\$ 3,704	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) This section is budgeted during the fiscal year through a budget amendment when the revenues are recognized and accepted.

151- 060-6063

HOLLYWOOD PARK CFD FUND- PUBLIC WORKS-GENERAL SERVICES-FACILITY CONST. & REPAIR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$41,514	\$3,704	44860	CONTRACT SERVICES-PUBLIC WORKS	\$0	\$0	0.0%
\$41,514	\$3,704		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$41,514	\$3,704		TOTAL FOR ORGANIZATION- 6063	\$0	\$0	0.0%

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6064 - GENERAL SERVICES-FACILITY OPERATIONS

**GENERAL OBJECTIVES**

Coordinate operations for all heating, air conditioning, and ventilation systems for City facilities. Provide maintenance and repair services for space heating, ventilating, air conditioning and refrigeration (HVAC&R) for all buildings and park structures. Administer contract services pertaining to maintenance of elevators at City facilities. Provide water treatment for building systems and routine preventative maintenance service for facility mechanical systems.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Provide scheduled HVAC&R maintenance, repair and service for all City facilities; (2) monitor elevator services; (3) continue expansion of a comprehensive central energy management system; and (4) provide support for refrigerated food systems to the Senior Center and Police Department jail.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 259,413	\$ 244,030	\$ 345,133	\$ 273,360
MAINTENANCE & OPERATIONS	\$ 888,052	\$ 1,132,991	\$ 1,181,553	\$ 1,134,668
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,147,465	\$ 1,377,021	\$ 1,526,686	\$ 1,408,028

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
625-ENERGY OPERATIONS SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
301-HVAC MECHANIC	2.00	0.00	75	1.00	0.00	75	(1.00)	-	-
ORGANIZATION TOTAL	3.00	0.00	75	2.00	0.00	75	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) One (1) HVAC Mechanic was eliminated as a result of the City-wide Work Force Reduction Plan (WFR) in FY2013-14.

001- 060-6064

GENERAL FUND- PUBLIC WORKS-GENERAL SERVICES - FACILITY OPERATIONS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$146,740	\$133,506	11001	SALARIES	\$187,990	\$152,386	-18.9%
\$442	\$447	11003	SUPPLEMENTAL PAY	\$442	\$442	0.0%
\$8,459	\$5,130	11100	REGULAR OVERTIME	\$3,100	\$3,100	0.0%
\$27,607	\$26,214	11501	RETIREMENT	\$41,325	\$37,442	-9.4%
\$11,200	\$10,636	11503	EMPL/CITY P.E.R.S.	\$15,570	\$0	-100.0%
\$2,301	\$2,066	11611	FICA MEDICARE	\$2,746	\$2,231	-18.8%
\$33,049	\$36,540	11701	HEALTH INSURANCE	\$51,540	\$38,668	-25.0%
\$496	\$435	11702	LIFE INSURANCE	\$686	\$414	-39.7%
\$15,491	\$17,540	11703	WORKERS COMPENSATION	\$27,624	\$22,486	-18.6%
\$4,121	\$3,845	11704	DENTAL/VISION INSURANCE	\$4,992	\$3,695	-26.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$1,921	\$1,569	11715	DISABILITY INSURANCE	\$1,471	\$1,461	-0.7%
\$1,798	\$468	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$350	-33.3%
\$1,625	\$1,510	11807	SICK LEAVE RESERVE	\$1,951	\$1,581	-19.0%
\$4,164	\$4,123	11808	VACATION RESERVE	\$5,171	\$4,729	-8.6%
<b>\$259,413</b>	<b>\$244,030</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$345,133</b>	<b>\$273,360</b>	<b>-20.8%</b>
\$484,118	\$787,293	43101	UTILITIES-ELECTRIC	\$720,000	\$720,000	0.0%
\$43,326	\$43,539	43201	UTILITIES-GAS	\$50,000	\$50,000	0.0%
\$19,315	\$24,732	43301	UTILITIES-WATER	\$50,000	\$50,000	0.0%
\$161	\$0	43401	UTILITIES-COMMUNICATIONS	\$250	\$250	0.0%
\$308	\$229	43600	OFFICE SUPPLIES	\$500	\$500	0.0%
\$9,052	\$9,400	44000	EQUIPMENT EXPENSE	\$9,853	\$9,721	-1.3%
\$2,180	\$3,140	44100	UNIFORMS	\$2,500	\$2,500	0.0%
\$666	\$667	44200	SMALL TOOLS	\$1,000	\$1,000	0.0%
\$204,303	\$149,405	44860	CONTRACT SERVICES-PUBLIC WORKS	\$171,257	\$160,404	-6.3%
\$8,074	\$12,639	44861	MAINT MECH PLT/PUMPS & MATRL	\$9,500	\$9,500	0.0%
\$5,000	\$6,696	44862	TMDL MONITORING	\$7,500	\$7,500	0.0%
\$5,000	\$764	44863	AUTOMATED BUILDING CONTROLS	\$5,000	\$5,000	0.0%
\$7,648	\$975	44866	COOLING TOWER WATER TREATMENT	\$21,050	\$10,000	-52.5%
\$74,109	\$66,846	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$87,053	\$78,800	-9.5%
\$8,093	\$10,866	45061	REFRIG EQUIPMENT & MATERIALS	\$23,100	\$12,300	-46.8%
\$522	\$0	45062	SAFETY & HAZ.MAT. HANDLING	\$0	\$0	0.0%
\$14	\$28	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$16,163	\$15,772	45998	ITC CHARGES	\$22,989	\$17,193	-25.2%
<b>\$888,052</b>	<b>\$1,132,991</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$1,181,553</b>	<b>\$1,134,668</b>	<b>-4.0%</b>
<b>\$1,147,465</b>	<b>\$1,377,021</b>		<b>TOTAL FOR ORGANIZATION- 6064</b>	<b>\$1,526,686</b>	<b>\$1,408,028</b>	<b>-7.8%</b>

**FUND:** 060 - GAS TAX FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6074 - PUBLIC WORKS-STREET MAINTENANCE

**GENERAL OBJECTIVES**

See Agency Statement of Objectives.

**FY2014-15 PROGRAM OBJECTIVES**

N/A.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ 186,000	\$ 300,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ 186,000	\$ 300,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Funds for tree trimming contract in assessment districts.

060- 060-6074

GAS TAX FUND- PUBLIC WORKS-PUBLIC WORKS-STREET MAINTENANCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	44860	CONTRACT SERVICES-PUBLIC WORKS	\$186,000	\$0	-100.0%
\$0	\$0	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$0	\$300,000	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$186,000</b>	<b>\$300,000</b>	<b>61.3%</b>
<b>\$0</b>	<b>\$0</b>		<b>TOTAL FOR ORGANIZATION- 6074</b>	<b>\$186,000</b>	<b>\$300,000</b>	<b>61.3%</b>

**FUND:** 060 - GAS TAX FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6078 - GAS TAX MAINTENANCE

**GENERAL OBJECTIVES**

See Agency Statement of Objectives.

**FY2014-15 PROGRAM OBJECTIVES**

N/A.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 1,502,400	\$ 1,518,208	\$ 1,559,003	\$ 1,507,400
CAPITAL OUTLAY	\$ -	\$ -	\$ 200,000	\$ 200,000
ORGANIZATION TOTAL	\$ 1,502,400	\$ 1,518,208	\$ 1,759,003	\$ 1,707,400

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

060- 060-6078

GAS TAX FUND- PUBLIC WORKS-GAS TAX MAINTENANCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$610,000	\$625,808	45609	ST GAS TAX-STREET RELATED COST	\$666,603	\$615,000	-7.7%
\$11,000	\$11,000	45610	ST GAS TAX-STREET DESIGN	\$11,000	\$11,000	0.0%
\$367,000	\$367,000	45612	ST GAS TAX-SIGN&LIGHTING MAINT	\$367,000	\$367,000	0.0%
\$393,000	\$393,000	45614	ST GAS TAX-PATCH,REPAIRS&MAINT	\$393,000	\$393,000	0.0%
\$6,400	\$6,400	45618	GAS TAX ST STRIPING/CURB PAINT	\$6,400	\$6,400	0.0%
\$115,000	\$115,000	45619	GAS TAX SEALING OF CITY STREET	\$115,000	\$115,000	0.0%
<b>\$1,502,400</b>	<b>\$1,518,208</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$1,559,003</b>	<b>\$1,507,400</b>	<b>-3.3%</b>
\$0	\$0	67000	MACHINERY & EQUIPMENT	\$200,000	\$200,000	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>0.0%</b>
<b>\$1,502,400</b>	<b>\$1,518,208</b>		<b>TOTAL FOR ORGANIZATION- 6078</b>	<b>\$1,759,003</b>	<b>\$1,707,400</b>	<b>-2.9%</b>

**FUND:** 070 - SANITATION FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6079 - UTILITIES/NON-DIVISIONAL

**GENERAL OBJECTIVES**

See Agency Statement of Objectives.

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 24,901	\$ 10,267	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 24,901	\$ 10,267	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is for historical purposes only.

070- 060-6079

SANITATION FUND- PUBLIC WORKS-UTILITIES - NON-DIVISIONAL

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$24,901	\$10,267	48500	DEPRECIATION EXPENSE	\$0	\$0	0.0%
<b>\$24,901</b>	<b>\$10,267</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$24,901</b>	<b>\$10,267</b>		<b>TOTAL FOR ORGANIZATION- 6079</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

**FUND:** 110 - WATER FUND  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6079 - UTILITIES/NON-DIVISIONAL

**GENERAL OBJECTIVES**

See Agency Statement of Objectives.

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 2,876,982	\$ 3,447,232	\$ 2,512,231	\$ 2,512,231
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 2,876,982	\$ 3,447,232	\$ 2,512,231	\$ 2,512,231

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

110- 060-6079

WATER UTILITY FUND- PUBLIC WORKS-UTILITIES - NON-DIVISIONAL

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$68,997	\$70,338	43700	POSTAGE	\$70,000	\$70,000	0.0%
\$65,906	\$20,432	44860	CONTRACT SERVICES-PUBLIC WORKS	\$43,000	\$43,000	0.0%
\$1,284,858	\$1,656,874	44990	CONTRIBUTION IN LIEU TAX	\$1,700,000	\$1,700,000	0.0%
\$321,214	\$361,825	44991	CONTRIBUTION WATER FRANCH TAX	\$300,000	\$300,000	0.0%
\$425	\$78	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$215,000	\$215,000	45667	LIAB SELF-INSURANCE/WATER	\$215,000	\$215,000	0.0%
\$16,036	\$184,231	45999	OVERHEAD	\$184,231	\$184,231	0.0%
\$904,546	\$938,453	48500	DEPRECIATION EXPENSE	\$0	\$0	0.0%
<b>\$2,876,982</b>	<b>\$3,447,232</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$2,512,231</b>	<b>\$2,512,231</b>	<b>0.0%</b>
<b>\$2,876,982</b>	<b>\$3,447,232</b>		<b>TOTAL FOR ORGANIZATION- 6079</b>	<b>\$2,512,231</b>	<b>\$2,512,231</b>	<b>0.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 060 - PUBLIC WORKS  
**ORGANIZATION:** 6080 - FLEET MANAGEMENT & TRANSIT SERVICES

**GENERAL OBJECTIVES**

Provide reliable, safe transportation and excellent customer service at the lowest possible cost to all departments/divisions in a timely and professional manner. The primary responsibility of the Fleet Management Transit Services Division is to maintain 600 pieces of motorized, non-motorized pieces of equipment for 50 different departments/divisions including: Public Works, Police Department, Finance, Park, Recreation and Library Services, Public Transportation, and Motor Pool. The Division is also responsible for the conversion of new Police vehicles, towing services, GPS systems, procurement of new equipment and the fabrication to vehicles that require unique equipment. The Division is also responsible for the maintenance of the City's gasoline, diesel and Compress Natural Gas (CNG) infrastructure, underground tanks and City owned carwash system.

**FY2014-15 PROGRAM OBJECTIVES**

(1) Continue to administer fleet operations and replace equipment with the most cost effective means; (2) complete underground testing and Veeder-Root monitoring system certification; (3) survey departments regarding vehicle quality customer service; (4) complete smog inspections, preventive maintenance services and general repairs; (5) complete automotive certifications program per technician and become a Blue Seal certified facility; (6) reduce sublet repairs to 8%, reduce unscheduled repairs to 25%, complete 35% of all general repairs within two 2 business days; (7) become 80% compliance on all preventative maintenance (PM)'s that are due each month; (8) increase technician productivity to charge hours back to other departments; (9) install public access propane fueling infrastructure; (10) expand Global Positioning System devices on more vehicles; (11) replace vehicular hoists and perform annual maintenance to existing hoist; (12) develop standards and policies for the Fleet Services Division; (13) replace vehicles and equipment for other departments; (14) repaint existing City owned vehicles; (15) complete Fleet Certification program; (16) upgrade and modernize the equipment in the vehicular shop; and, (17) install new back up generator at the City Service Center.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 850,138	\$ 853,994	\$ 931,223	\$ 847,665
MAINTENANCE & OPERATIONS	\$ 1,357,346	\$ 1,265,799	\$ 1,712,458	\$ 1,493,566
CAPITAL OUTLAY	\$ 500,665	\$ 408,995	\$ 400,000	\$ 400,000
ORGANIZATION TOTAL	\$ 2,708,149	\$ 2,528,788	\$ 3,043,682	\$ 2,741,231

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	POS	FTE	OT	POS	FTE	OT	POS	FTE	OT
888-FLEET ADMINISTRATIVE SECRETARY	0.00	0.00	0	1.00	0.00	0	1.00	-	-
646-PUBLIC WORKS SUPT.-FLEET SVCS.	1.00	0.00	0	1.00	0.00	0	-	-	-
644-FLEET MAINTENANCE COORD.	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
615-FLEET SERVICES SUPERVISOR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
270-FLEET MAINTENANCE MECHANIC	5.00	0.00	120	3.00	0.00	120	(2.00)	-	-
266-FLEET MAINTENANCE TECHNICIAN	2.00	0.00	120	2.00	0.00	120	-	-	-
ORGANIZATION TOTAL	9.00	0.00	240	8.00	0.00	240	(1.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT / OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) Two (2) Fleet Maintenance Mechanics were eliminated as a result of the City-wide Work Force Reduction Plan (WFR) in FY2013-14.
- (2) The Fleet Maintenance Coordinator will be held vacant for six months of 50 percent of the fiscal year.
- (3) The Fleet Maintenance Coordinator was downgraded to a Fleet Administrative Secretary and a full time Fleet Services Supervisor as part of the City-wide budget adjustment.

001- 060-6080

GENERAL FUND- PUBLIC WORKS-FLEET MANAGEMENT & TRANSIT SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$466,518	\$456,151	11001	SALARIES	\$501,008	\$534,616	6.7%
\$4,732	\$4,559	11003	SUPPLEMENTAL PAY	\$3,848	\$2,964	-23.0%
\$1,859	\$8,415	11100	REGULAR OVERTIME	\$8,300	\$8,300	0.0%
\$4,226	\$7,164	11108	STAND-BY PAY O.T.	\$0	\$0	0.0%
\$85,852	\$89,936	11501	RETIREMENT	\$110,710	\$111,232	0.5%
\$36,130	\$34,822	11503	EMPL/CITY P.E.R.S.	\$41,271	\$0	-100.0%
\$4,100	\$5,420	11611	FICA MEDICARE	\$4,498	\$4,201	-6.6%
\$149,851	\$147,689	11701	HEALTH INSURANCE	\$151,780	\$127,039	-16.3%
\$1,645	\$1,435	11702	LIFE INSURANCE	\$1,752	\$1,257	-28.2%
\$47,379	\$56,577	11703	WORKERS COMPENSATION	\$65,702	\$57,505	-12.5%
\$13,727	\$13,468	11704	DENTAL/VISION INSURANCE	\$14,826	\$12,519	-15.6%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$4,534	\$4,393	11715	DISABILITY INSURANCE	\$4,119	\$3,467	-15.8%
\$6,117	\$1,750	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,575	\$1,225	-22.2%
\$5,049	\$4,785	11807	SICK LEAVE RESERVE	\$5,195	\$4,680	-9.9%
\$18,420	\$17,430	11808	VACATION RESERVE	\$16,640	\$14,141	-15.0%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(53,482)	0.0%
<b>\$850,138</b>	<b>\$853,994</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$931,223</b>	<b>\$847,665</b>	<b>-9.0%</b>
\$1,232	\$786	43600	OFFICE SUPPLIES	\$2,000	\$2,000	0.0%
\$43,510	\$45,300	44000	EQUIPMENT EXPENSE	\$47,606	\$46,970	-1.3%
\$15,961	\$13,635	44100	UNIFORMS	\$16,000	\$16,000	0.0%
\$8,236	\$0	44200	SMALL TOOLS	\$8,500	\$8,500	0.0%
\$20,000	\$3,914	44613	INSURANCE REPAIRS	\$69,812	\$66,225	-5.1%
\$158,134	\$115,531	44860	CONTRACT SERVICES-PUBLIC WORKS	\$310,140	\$227,110	-26.8%
\$37,787	\$37,144	45060	SPECIAL EXPENSE-PUBLIC WORKS	\$45,000	\$45,000	0.0%
\$678,239	\$646,133	45066	SPECIAL EXPENSE-MOTOR FUEL	\$820,282	\$700,000	-14.7%
\$340,744	\$355,001	45068	SPECIAL EXPENSE-AUTO PARTS	\$330,441	\$330,000	-0.1%
\$1,634	\$1,014	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$51,869	\$47,343	45998	ITC CHARGES	\$62,027	\$51,110	-17.6%
<b>\$1,357,346</b>	<b>\$1,265,799</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$1,712,458</b>	<b>\$1,493,566</b>	<b>-12.8%</b>
\$500,665	\$408,995	67000	MACHINERY & EQUIPMENT	\$400,000	\$400,000	0.0%
<b>\$500,665</b>	<b>\$408,995</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>0.0%</b>
<b>\$2,708,149</b>	<b>\$2,528,788</b>		<b>TOTAL FOR ORGANIZATION- 6080</b>	<b>\$3,043,682</b>	<b>\$2,741,231</b>	<b>-9.9%</b>

**FUND: 064 - AB2766 (AQMD) FUND**  
**AGENCY: 060 - PUBLIC WORKS**  
**ORGANIZATION: 6080 - FLEET MANAGEMENT & TRANSIT SERVICES**

**GENERAL OBJECTIVES**

See Agency Statement of Objectives.

**FY2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ 255,932	\$ 52,900	\$ 500,000
ORGANIZATION TOTAL	\$ -	\$ 255,932	\$ 52,900	\$ 500,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) A budget amendment authorized use of AQMD funds for purchase of vehicles for the Police Department.

064- 060-6080

AB2766 (AQMD) FUND- PUBLIC WORKS-FLEET MANAGEMENT & TRANSIT SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$255,932	67000	MACHINERY & EQUIPMENT	\$52,900	\$500,000	845.2%
\$0	\$255,932		TOTAL CAPITAL OUTLAY	\$52,900	\$500,000	845.2%
\$0	\$255,932		TOTAL FOR ORGANIZATION- 6080	\$52,900	\$500,000	845.2%



# City of Inglewood

October 1, 2014

Inglewood



## Parks, Recreation and Library Services

*Director*

*Sabrina Barnes*

Sr. Administrative Secretary  
Administrative Aide

### Parks Administration & Community Beautification

Parks Administration Superintendent  
Parks Maintenance/Construction Supervisor  
Lead Park Maintenance Worker (2)  
Park Maintenance Worker (5)  
Park Maintenance Technician (4)  
At-Risk Youth Recreation Leader (0.11 FTE)  
At-Risk Youth Park Maint. Trainee (0.80 FTE)  
Graffiti Abatement Supervisor (1)  
Graffiti Abatement Worker (5)  
Graffiti Abatement Worker (2 FTE)

### Recreational & Cultural Programs

Recreation Superintendent  
Recreation Supervisor (2)  
Sr. Recreation Leader (8.12 FTE)  
Recreation Specialist (0.93 FTE)  
Recreation Leader II (3.25 FTE)  
Recreation Leader I (9.41 FTE)  
Recreation Aide (2.17 FTE)  
Sr. Office Assistant  
Swimming Pool Supervisor (0.25 FTE)  
Sr. Lifeguard (0.24 FTE)  
Lifeguard (2.00 FTE)

### Human Services

Human Services Grants Administrator  
Human Services Transportation Manager  
Human Services Transportation Scheduler  
Human Services Program Manager  
Human Services Program Liaison (3)  
Sr. Recreation Leader (2)  
Recreation Leader II (1.53 FTE)  
Senior Account Clerk  
Sr. Center Assistant (7.25)  
Sr. Administrative Aide  
Food Services Manager  
Food Services Delivery Coordinator (2)  
Food Services Aide (3.80 FTE)  
Fleet Maintenance Technician  
Drivers (9.00 FTE)

### Library Services

Acting Library Manager  
Frances Tracht  
Administrative Secretary  
Senior Administrative Aide  
Sr. Administrative Analyst (0.46 FTE)  
Courier (0.48 FTE)  
Principal Librarian  
Library Support Supervisor (2)  
Library Assistant  
Sr. Library Support Clerk  
Sr. Library Support Clerk (3.00 FTE)  
Library Support Clerk (1.70 FTE)  
Principal Librarian  
Associate Librarian (2)  
Library Assistant  
Associate Librarian (1.41 FTE)  
Library Support Clerk (1.50 FTE)  
Library Assistant  
Librarian (0.05 FTE)  
Principal Librarian  
Associate Librarian  
Associate Librarian (0.50 FTE)  
Library Support Clerk (0.75 FTE)  
Associate Librarian (0.25 FTE)  
Library Support Supervisor  
Library Support Clerk (0.50 FTE)  
Sr. Library Support Clerk (0.25 FTE)

FTE Refers to Fulltime Equivalent (e.g., the hours may be divided among multiple part-time staff members)

# **PARKS, RECREATION AND LIBRARY SERVICES**

## **STATEMENT OF OBJECTIVES**

### **DEPARTMENT GOAL**

The goal of the Parks, Recreation and Library Services Department for FY 2014-15 is to provide quality and effective recreational, athletic, human, library and park services that benefit the entire community, while promoting and publicizing department programs, services, and activities that increase citizen awareness and participation.

### **MISSION STATEMENT**

Parks, recreation, libraries and human services make life better!

### **GENERAL OBJECTIVES**

Administer parks, recreation, human and community services and programs with an emphasis on improving the quality of life for all residents of the Inglewood community.

### **FY 2014-15 PROGRAM OBJECTIVES**

(1) Promote the role of parks, libraries and recreation in improving the quality of life for residents and the community-at-large; (2) provide the highest quality of interdepartmental and community service delivery; (3) improve parks, equipment and library and recreational facilities through various Federal, State, and County Grant programs and continued pursuit of foundation funds; (4) coordinate City-wide special events with the Administrative Office; (5) continue providing grounds maintenance for over 100 acres of green spaces throughout Inglewood; (6) work with the Parks and Recreation Commission, Public Art Commission and Library Board to accomplish stated objectives; (7) improve transportation services to the growing senior/disabled population of the community; (8) develop innovative bilingual cultural activities and programs that appeal to youth, adults and seniors and (9) solicit contributions and sponsorship from foundations, corporations and individuals for expanded programming in the Recreation, Human Services and Library Divisions.

### **PERFORMANCE MEASURES**

- (1) Recreation Division: Improve participation in recreation programs and activities by 25%. Staff will initiate new classes as well as increased outreach efforts to encourage new and repeat patronage of programs and activities. Emphasis will be placed on cultural classes, summer and interim camps, the early childhood development and sports programs.
- (2) Human Services Division: Improve ridership for para-transit and I-Line Trolley by 10%. Current ridership is 59,322 passenger trips per year. Staff will initiate outreach and public awareness campaign to promote usage and knowledge of these transportation services.
- (3) Library Division: Improve Library collection (inventory) through weeding of obsolete and acquisition of new materials. Three percent (3%) of the collection will be weeded and replaced. The Library's collection includes over 405,000 items, in various formats, from books and magazines to databases and DVDs. Staff will continue to weed the collection and acquire new material to provide for the best and most relevant offering of informational items.
- (4) Parks Administration Division (Park Maintenance/Construction): Re-establish the Inglewood Beautification Association (IBA) by conducting an annual spring planting day. Staff will recruit volunteers to promote beautification efforts by planting flowers in the IBA plots along Hillcrest Boulevard. Flyers will be distributed at City parks and recreation centers and libraries as well as IUSD/Charter/Private schools and churches.
- (5) Graffiti: Improve response time for graffiti removal. Calls received from graffiti hot lines/citizen requests from 6:00 a.m. to 12:00 p.m. will be handled on same day. Calls received after 12:30 p.m., will be handled on next business day before 12:00 p.m. Lead Graffiti Abatement Worker will pick up calls every two hours and dispatch crews to locations where graffiti is present.

**FINANCIAL SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2011-12 ACTUALS</u>	<u>FY2012-13 ACTUALS</u>	<u>FY2013-14 CURR MOD</u>	<u>FY2014-15 ANNUAL</u>
7010-DIRECTOR	\$ 414,232	\$ 443,138	\$ 475,366	\$ 511,008
7010-DIRECTOR-PUBLIC ARTS FUND	\$ 4,123	\$ 77,639	\$ 278,776	\$ 199,376
7021-PARK MAINTENANCE	\$ 1,768,056	\$ 1,651,459	\$ 1,782,907	\$ 1,825,012
7031-WESTSIDE REC FACILITY	\$ 588,264	\$ 511,948	\$ 567,856	\$ 603,980
7032-EASTSIDE REC FACILITY	\$ 332,766	\$ 359,893	\$ 382,870	\$ 405,026
7034-CITYWIDE SPORTS	\$ 402,223	\$ 327,410	\$ 425,343	\$ 446,860
7035-LOCKHAVEN CENTER-CDBG SUBSIDY	\$ 19,081	\$ 18,199	\$ 11,100	\$ 13,400
7042-CULTURAL	\$ 147,590	\$ 158,180	\$ 180,586	\$ 194,040
7043-NON-PROFIT	\$ 217	\$ 3,899	\$ 17,400	\$ 17,400
7045-GRAFFITI ABATEMENT	\$ 405,815	\$ 581,360	\$ 710,973	\$ 877,417
7049-HUMAN SERVICES	\$ 221,250	\$ 214,019	\$ 248,567	\$ 242,082
7049-HUMAN SERVICES	\$ -	\$ -	\$ 31,200	\$ -
7051-SENIOR NUTRITION PROGRAM	\$ 1,280,582	\$ 1,183,011	\$ 1,487,011	\$ 1,363,438
7054-SENIOR TRANSPORTATION	\$ 986,206	\$ 1,153,560	\$ 1,250,851	\$ 1,435,749
7056-SUMMER FOOD PROGRAM	\$ 168,989	\$ 160,781	\$ 237,375	\$ 234,125
7057-MTA BUS PASS SUBSIDY	\$ 157,839	\$ 141,211	\$ 222,984	\$ 216,463
7058-YOUTH ENRICHMENT PROG	\$ 192,759	\$ 159,488	\$ 228,650	\$ 202,465
7060-AT RISK YOUTH	\$ 55,095	\$ 45,546	\$ 36,007	\$ 35,209
7061-CARE MANAGEMENT	\$ 281,824	\$ 325,633	\$ 362,764	\$ 397,955
7062-SR. NUTRITION PROG-CDBG	\$ 88,255	\$ 87,133	\$ 129,859	\$ 118,432
7063-AFTER SCHOOL REC-GF	\$ 86,354	\$ 126,848	\$ 213,981	\$ 226,512
7064-BE WELL NUTRITION/EXERCISE PROGRAM	\$ 48,736	\$ 57,264	\$ 118,000	\$ -
7065-SIMINSKI PARK	\$ 17,832	\$ 23,083	\$ 10,000	\$ 13,000
7067-ROGERS/ASHWOOD PARKS	\$ 13,091	\$ 20,179	\$ 10,000	\$ 13,830
7080-LIBRARY ADMINISTRATION	\$ 295,100	\$ 304,527	\$ 362,694	\$ 379,914
7081-LIBRARY TECHNICAL SERVICES	\$ 995,297	\$ 992,700	\$ 1,140,524	\$ 1,026,321
7082-LIBRARY ADULT SERVICES	\$ 748,574	\$ 770,118	\$ 864,187	\$ 907,850
7083-LIBRARY CHILDREN SERVICES	\$ 321,402	\$ 325,238	\$ 337,478	\$ 372,758
7084-LIBRARY EXTENSION SERVICES	\$ 157,932	\$ 176,343	\$ 187,157	\$ 199,878
7090-HISTORICAL ADOBE	\$ -	\$ 413	\$ 2,000	\$ 2,000
AGENCY 070 TOTALS	\$ 10,199,484	\$ 10,400,220	\$ 12,314,465	\$ 12,481,500

**POSITION SUMMARY RECAP**

<u>ORGANIZATION-TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
7010-DIRECTOR	3.00	0.00	74	3.00	0.00	74	-	-	-
7021-PARK MAINTENANCE	13.00	0.00	454	15.00	0.00	454	2.00	-	-
7031-WESTSIDE REC FACILITY	4.00	3.27	0	4.00	3.27	0	-	-	-
7032-EASTSIDE REC FACILITY	2.00	3.71	0	2.00	3.71	0	-	-	-
7034-CITYWIDE SPORTS	3.00	5.88	0	3.00	5.88	0	-	-	-
7042-CULTURAL	1.00	0.30	0	1.00	0.30	0	-	-	-
7043-NON-PROFIT	0.00	0.00	0	0.00	0.00	0	-	-	-
7045-GRAFFITI ABATEMENT	6.00	1.00	300	6.00	2.00	300	-	1.00	-
7049-HUMAN SERVICES	1.00	0.80	0	1.00	1.10	0	-	0.30	-
7051-SENIOR NUTRITION PROGRAM	4.00	6.05	0	4.00	6.05	0	-	-	-
7054-SENIOR TRANSPORTATION	4.00	10.00	0	9.00	5.00	0	5.00	(5.00)	-
7056-SUMMER FOOD PROGRAM	0.00	1.53	0	0.00	1.87	0	-	0.34	-
7057-MTA BUS PASS SUBSIDY	0.00	1.50	0	0.00	1.50	0	-	-	-
7058-YOUTH ENRICHMENT PROG	1.00	1.00	0	1.00	1.00	0	-	-	-
7060-AT RISK YOUTH	0.00	0.91	0	0.00	0.91	0	-	-	-
7061-CARE MANAGEMENT	3.00	1.00	0	3.00	1.00	0	-	-	-
7062-SENIOR NUTRITION PROGRAM	0.00	2.00	0	0.00	2.00	0	-	-	-
7063-AFTER SCHOOL REC PROG.-GF	0.00	7.37	0	0.00	7.37	0	-	-	-
7080-LIBRARY ADMINISTRATION	2.00	0.94	0	2.00	0.94	0	-	-	-
7081-LIBRARY TECHNICAL SERVICES	8.00	6.20	0	6.00	6.20	0	(2.00)	-	-
7082-LIBRARY ADULT SERVICES	5.00	2.96	0	5.00	2.96	0	-	-	-
7083-LIBRARY CHILDREN SERVICES	2.00	1.25	0	2.00	1.25	0	-	-	-
7084-LIBRARY EXTENSION SERVICES	1.00	1.00	0	1.00	1.00	0	-	-	-
7090-HISTORICAL ADOBE	0.00	0.00	0	0.00	0.00	0.00	-	-	-
AGENCY 070 TOTALS	63.00	58.66	828	68.00	55.30	828	5.00	(3.36)	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7010 - DIRECTOR

**GENERAL OBJECTIVES**

Provide quality services, facilities, and imaginative approaches to recreational and community service programs for youth, families and senior citizens. Maintain a high level of service and maintenance in City parks, parkways, center medians, islands, alleys and trees located on City property. Promote the City's community beautification and economic development efforts and image enhancement through the responsive, efficient and professional administration of department operations, personnel and special projects. Continue to reinforce the use and expansion of volunteer resources throughout the Department. Develop and seek opportunities to partner with organizations to enhance and expand programs, activities and services. Implement environmentally-sensitive programs and practices.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Continue to maintain or improve the availability and effectiveness of recreational, maintenance, human and community beautification services that benefit the entire community; (2) improve parks, equipment and recreational facilities utilizing non-profit agency support and various Federal, State, County and Foundation Grant programs; (3) coordinate City-wide special events with the Administrative Office; (4) continue providing grounds maintenance for over 100 acres of green spaces throughout Inglewood; (5) work with the Parks and Recreation Commission to accomplish stated objectives; (6) improve transportation services to the growing senior/disabled population of the community; (7) Recruit and train volunteers to work in diversified programs sponsored by the department; (8) Promote the city's community beautification and economic development efforts through code enforcement and anti-graffiti activities; (9) Create a productive and rewarding workplace which emphasizes teamwork, communication and recognizes innovation and achievement; and (10) Continue to expand and improve relationships with community service organizations.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 330,506	\$ 359,492	\$ 377,173	\$ 367,875
MAINTENANCE & OPERATIONS	\$ 83,726	\$ 83,646	\$ 98,193	\$ 143,133
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 414,232	\$ 443,138	\$ 475,366	\$ 511,008

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
948-PRKS, REC& COMM. SERVICES DIREC	1.00	0.00	0	1.00	0.00	0	-	-	-
860-SENIOR ADMINISTRATIVE SECRETAR	1.00	0.00	0	1.00	0.00	0	-	-	-
372-SENIOR OFFICE ASSISTANT	0.00	0.00	0	0.00	0.00	0	-	-	-
206-ADMINISTRATIVE AIDE	1.00	0.00	74	1.00	0.00	74	-	-	-
ORGANIZATION TOTAL	3.00	0.00	74	3.00	0.00	74	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) The Senior Administrative Secretary is held vacant for three months or 25 percent of the fiscal year.
- (2) Line item 45070: Increase by \$45,000 to fund the purchase of a recreation software and the promotion and advertisement of the City Community Guide.

## 001- 070-7010

## GENERAL FUND- PARKS, RECREATION &amp; LIBRARY SERVICES-DIRECTOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$200,556	\$217,935	11001	SALARIES	\$224,888	\$248,638	10.6%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$1,721	\$1,754	11100	REGULAR OVERTIME	\$2,000	\$2,000	0.0%
\$38,159	\$43,084	11501	RETIREMENT	\$49,548	\$61,170	23.5%
\$17,263	\$18,670	11503	EMPL/CITY P.E.R.S.	\$19,260	\$0	-100.0%
\$3,011	\$3,263	11611	FICA MEDICARE	\$3,335	\$3,678	10.3%
\$38,039	\$42,194	11701	HEALTH INSURANCE	\$45,040	\$42,111	-6.5%
\$826	\$799	11702	LIFE INSURANCE	\$856	\$795	-7.0%
\$5,308	\$7,497	11703	WORKERS COMPENSATION	\$8,395	\$9,315	11.0%
\$5,055	\$5,155	11704	DENTAL/VISION INSURANCE	\$5,341	\$5,704	6.8%
\$3,124	\$2,636	11715	DISABILITY INSURANCE	\$2,146	\$1,961	-8.6%
\$2,468	\$543	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$2,196	\$2,366	11807	SICK LEAVE RESERVE	\$2,333	\$2,580	10.6%
\$8,644	\$9,441	11808	VACATION RESERVE	\$9,372	\$9,532	1.7%
\$3,096	\$3,101	11902	CAR ALLOWANCE	\$3,096	\$3,048	-1.6%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(24,221)	0.0%
<b>\$330,506</b>	<b>\$359,492</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$377,173</b>	<b>\$367,875</b>	<b>-2.5%</b>
\$3,466	\$3,839	43600	OFFICE SUPPLIES	\$5,000	\$5,000	0.0%
\$1,724	\$1,769	43700	POSTAGE	\$2,500	\$2,500	0.0%
\$3,814	\$5,850	44870	CONTRACT SERVICES-PR&CS	\$4,000	\$4,000	0.0%
\$43,105	\$45,219	45008	CITY PROMOTIONAL ACTIVITIES	\$50,000	\$50,000	0.0%
\$6,773	\$726	45070	SPECIAL EXPENSES-PR&CS	\$9,000	\$54,000	500.0%
\$7,445	\$7,408	45501	PRINTING AND PHOTOCOPY CHARGES	\$2,570	\$2,570	0.0%
\$17,398	\$18,835	45998	ITC CHARGES	\$25,123	\$25,063	-0.2%
<b>\$83,726</b>	<b>\$83,646</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$98,193</b>	<b>\$143,133</b>	<b>45.8%</b>
<b>\$414,232</b>	<b>\$443,138</b>		<b>TOTAL FOR ORGANIZATION- 7010</b>	<b>\$475,366</b>	<b>\$511,008</b>	<b>7.5%</b>

**FUND:** 055 - PUBLIC ARTS FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7010 - DIRECTOR

**GENERAL OBJECTIVES**

Promote development, implementation and utilization of the City's Public Arts program.

**FY 2014-15 PROGRAM OBJECTIVES**

1) Develop standards, guidelines, and procedures for implementation of the Percent for Arts program; 2) provide assistance and technical support to the Arts Commission; 3) increase understanding and enjoyment of public art by Inglewood residents and visitors; and 4) Provide public art opportunities for local artists.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 4,123	\$ 77,639	\$ 278,776	\$ 199,376
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 4,123	\$ 77,639	\$ 278,776	\$ 199,376

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) Item: 44870 reflects a contract for the Public Arts Coordinator.

055- 070-7010

PUBLIC ART FUND- PARKS, RECREATION & LIBRARY SERVICES-DIRECTOR

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$4,123	\$72,600	44870	CONTRACT SERVICES-PR&CS	\$226,876	\$149,376	-34.2%
\$0	\$4,934	45070	SPECIAL EXPENSES-PR&CS	\$51,900	\$50,000	-3.7%
\$0	\$105	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$4,123</b>	<b>\$77,639</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$278,776</b>	<b>\$199,376</b>	<b>-28.5%</b>
<b>\$4,123</b>	<b>\$77,639</b>		<b>TOTAL FOR ORGANIZATION- 7010</b>	<b>\$278,776</b>	<b>\$199,376</b>	<b>-28.5%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7021 - PARK MAINTENANCE

**GENERAL OBJECTIVES**

Keep Inglewood parks and recreational facilities in a safe working/playing condition. Maintain the natural beauty of approximately 100 acres of parks and green areas and 45 acres of parkways, street medians, traffic islands, service roads and parking lots located throughout the City. Provide the regular maintenance of all City irrigation systems, playground equipment, outdoor fitness equipment, public restrooms, athletic fields and courts, skate parks, fencing, concrete, masonry, picnic areas and park facilities. Assist with the management of capital improvement projects. Continue to work together with the South Bay One Stop Business and Career Centers in compliance with the City's Youth Employment Plan.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Develop priorities for park maintenance and construction based on availability of staff, materials and funds; (2) continue to provide regular maintenance for sports/athletic fields to promote health and safety conditions; (3) manage fields to prevent overuse and irreparable damage; (4) continue to maintain all playground apparatuses and outdoor fitness equipment in a good and safe working condition; (4) provide City-wide repairs on irrigation systems, concrete, masonry, swimming pools, playground equipment, outdoor fitness equipment and park facilities; (5) mow all green spaces according to set schedules; (7) conduct regular safety meetings; (8) assist in the recruitment of volunteers to increase the participation with the Inglewood Beautification Association (IBA) with two annual plantings; and (9) train staff on new procedures and new equipment.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 1,044,259	\$ 1,052,963	\$ 1,212,118	\$ 1,252,577
MAINTENANCE & OPERATIONS	\$ 723,798	\$ 598,496	\$ 570,789	\$ 572,435
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 1,768,056	\$ 1,651,459	\$ 1,782,907	\$ 1,825,012

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
648-PARKS ADMIN SUPERINTENDENT	1.00	0.00	0	1.00	0.00	0	-	-	-
619-PARK MAINTENANCE SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
313-PARK MAINTENANCE WORKER	5.00	0.00	177	7.00	0.00	177	2.00	-	-
312-PARK MAINTENANCE TECHNICIAN	4.00	0.00	277	4.00	0.00	277	-	-	-
300-LEAD PARK MAINTENANCE WORKEF	2.00	0.00	0	2.00	0.00	0	-	-	-
ORGANIZATION TOTAL	13.00	0.00	454	15.00	0.00	454	2.00	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) Item 45561: Interfund for Water Utility Fund support for park maintenance related services provided by three (3) Park Maintenance Technicians.
- (2) The Parks Administration Superintendent position will be held vacant for six months or 50 percent of the fiscal year.
- (3) Two (2) Park Maintenance Workers were added as part of the City-wide budget adjustment.

001- 070-7021

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-PARK MAINTENANCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$578,143	\$570,735	11001	SALARIES	\$650,396	\$740,142	13.8%
\$4,657	\$4,493	11003	SUPPLEMENTAL PAY	\$4,420	\$4,420	0.0%
\$5,386	\$8,545	11100	REGULAR OVERTIME	\$3,000	\$3,000	0.0%
\$109,276	\$112,274	11501	RETIREMENT	\$143,600	\$182,413	27.0%
\$47,409	\$45,963	11503	EMPL/CITY P.E.R.S.	\$53,416	\$0	-100.0%
\$8,791	\$8,542	11611	FICA MEDICARE	\$9,556	\$10,798	13.0%
\$174,969	\$181,600	11701	HEALTH INSURANCE	\$206,189	\$226,493	9.8%
\$2,605	\$2,372	11702	LIFE INSURANCE	\$2,712	\$2,491	-8.2%
\$50,481	\$62,365	11703	WORKERS COMPENSATION	\$79,704	\$91,727	15.1%
\$18,188	\$18,061	11704	DENTAL/VISION INSURANCE	\$20,341	\$21,408	5.2%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$6,872	\$6,219	11715	DISABILITY INSURANCE	\$5,931	\$6,504	9.6%
\$7,820	\$2,275	11805	UNEMPLOYMENT INSURANCE RESERVE	\$2,275	\$2,275	0.0%
\$6,618	\$6,526	11807	SICK LEAVE RESERVE	\$6,747	\$7,680	13.8%
\$19,949	\$19,858	11808	VACATION RESERVE	\$20,733	\$21,612	4.2%
\$3,096	\$3,135	11902	CAR ALLOWANCE	\$3,096	\$0	-100.0%
\$0	\$0	19001	SALARY SAVINGS	\$0	\$(72,760)	0.0%
<b>\$1,044,259</b>	<b>\$1,052,963</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,212,118</b>	<b>\$1,252,577</b>	<b>3.3%</b>
\$75,457	\$126,483	43101	UTILITIES-ELECTRIC	\$112,448	\$112,448	0.0%
\$337,489	\$400,333	43301	UTILITIES-WATER	\$348,768	\$348,768	0.0%
\$140,068	\$145,800	44000	EQUIPMENT EXPENSE	\$153,604	\$151,551	-1.3%
\$10,887	\$14,949	44100	UNIFORMS	\$16,000	\$16,000	0.0%
\$1,250	\$0	44200	SMALL TOOLS	\$1,250	\$1,250	0.0%
\$22,264	\$23,203	44870	CONTRACT SERVICES-PR&CS	\$30,000	\$30,000	0.0%
\$75,419	\$60,602	45070	SPECIAL EXPENSES-PR&CS	\$63,331	\$63,331	0.0%
\$1,312	\$1,147	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$0	\$(236,000)	45661	INDIRECT COST-PARKS AND REC SUPPORT	\$(236,000)	\$(236,000)	0.0%
\$59,653	\$61,978	45998	ITC CHARGES	\$80,737	\$84,436	4.6%
<b>\$723,798</b>	<b>\$598,496</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$570,789</b>	<b>\$572,435</b>	<b>0.3%</b>
<b>\$1,768,056</b>	<b>\$1,651,459</b>		<b>TOTAL FOR ORGANIZATION- 7021</b>	<b>\$1,782,907</b>	<b>\$1,825,012</b>	<b>2.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7031 - WESTSIDE REC FACILITIES, PROGRAMS AND ACTIVITIES

**GENERAL OBJECTIVES**

Provide comprehensive and diverse recreational and leisure activities for families at Westside facilities.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Maintain and enhance existing programs; (2) continue to maintain high standards of facility maintenance and safety; (3) collaborate with community based organizations to provide new and innovative programs for youth and families; (4) seek grant funding opportunities that will enhance programs, classes, activities and facility upgrades and (5) continue to improve customer service by expanding and promoting staff development and training.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 441,396	\$ 373,572	\$ 411,954	\$ 447,543
MAINTENANCE & OPERATIONS	\$ 146,868	\$ 138,376	\$ 155,902	\$ 156,437
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 588,264	\$ 511,948	\$ 567,856	\$ 603,980

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
690-RECREATION SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
380-SR RECREATION LEADER	2.00	0.07	0	2.00	0.82	0	-	0.75	-
372-SR OFFICE ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
349-RECREATION LEADER II	0.00	0.43	0	0.00	0.43	0	-	-	-
348-RECREATION LEADER I	0.00	0.86	0	0.00	0.86	0	-	-	-
328-RECREATION SPECIALIST	0.00	1.26	0	0.00	0.51	0	-	(0.75)	-
115-RECREATION AIDE	0.00	0.65	0	0.00	0.65	0	-	-	-
ORGANIZATION TOTAL	4.00	3.27	0	4.00	3.27	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) .75 full time equivalent (FTE) Recreation Specialist was upgraded to .75 FTE Senior Recreation Leader as part of the City-wide budget adjustment.

001- 070-7031

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-WESTSIDE REC FACILITY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$284,578	\$241,175	11001	SALARIES	\$268,458	\$294,051	9.5%
\$1,753	\$1,774	11003	SUPPLEMENTAL PAY	\$1,883	\$2,158	14.6%
\$49,401	\$43,221	11501	RETIREMENT	\$47,591	\$58,810	23.6%
\$13,505	\$13,197	11503	EMPL/CITY P.E.R.S.	\$15,215	\$0	-100.0%
\$3,679	\$3,432	11611	FICA MEDICARE	\$3,408	\$4,262	25.1%
\$54,981	\$40,466	11701	HEALTH INSURANCE	\$41,609	\$54,047	29.9%
\$618	\$464	11702	LIFE INSURANCE	\$510	\$656	28.7%
\$10,073	\$10,538	11703	WORKERS COMPENSATION	\$13,154	\$14,372	9.3%
\$6,927	\$6,628	11704	DENTAL/VISION INSURANCE	\$6,978	\$7,407	6.2%
\$2,327	\$1,957	11715	DISABILITY INSURANCE	\$1,740	\$1,257	-27.7%
\$4,231	\$1,965	11805	UNEMPLOYMENT INSURANCE RESERVE	\$3,044	\$2,975	-2.3%
\$2,207	\$2,053	11807	SICK LEAVE RESERVE	\$1,998	\$2,216	10.9%
\$7,115	\$6,703	11808	VACATION RESERVE	\$6,368	\$5,332	-16.3%
<b>\$441,396</b>	<b>\$373,572</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$411,954</b>	<b>\$447,543</b>	<b>8.6%</b>
\$42,142	\$39,163	43101	UTILITIES-ELECTRIC	\$40,000	\$40,000	0.0%
\$8,007	\$6,672	43201	UTILITIES-GAS	\$10,000	\$10,000	0.0%
\$8,713	\$11,182	43301	UTILITIES-WATER	\$7,500	\$7,500	0.0%
\$399	\$211	43600	OFFICE SUPPLIES	\$1,100	\$1,100	0.0%
\$39,908	\$41,400	44000	EQUIPMENT EXPENSE	\$43,561	\$42,979	-1.3%
\$1,205	\$2,633	44100	UNIFORMS	\$1,000	\$1,000	0.0%
\$1,578	\$958	44870	CONTRACT SERVICES-PR&CS	\$1,500	\$1,500	0.0%
\$3,118	\$2,122	45070	SPECIAL EXPENSES-PR&CS	\$4,000	\$4,000	0.0%
\$17,893	\$11,836	45100	PROGRAM EXPENSES	\$19,150	\$19,150	0.0%
\$2,172	\$1,376	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$21,734	\$20,823	45998	ITC CHARGES	\$27,440	\$28,557	4.1%
<b>\$146,868</b>	<b>\$138,376</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$155,902</b>	<b>\$156,437</b>	<b>0.3%</b>
<b>\$588,264</b>	<b>\$511,948</b>		<b>TOTAL FOR ORGANIZATION- 7031</b>	<b>\$567,856</b>	<b>\$603,980</b>	<b>6.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7032 - EASTSIDE REC FACILITIES, PROGRAMS AND ACTIVITIES

**GENERAL OBJECTIVES**

Provide comprehensive and diverse recreational and leisure activities for families at Eastside facilities.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Maintain and enhance existing programs; (2) develop new programs and activities for youth and families; (3) continue to maintain high standards of facility maintenance and safety; (4) seek grant funding opportunities that will enhance programs, classes, activities and facility upgrades and (5) continue to improve customer service by expanding and promoting staff development and training.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 286,569	\$ 321,816	\$ 328,723	\$ 350,642
MAINTENANCE & OPERATIONS	\$ 46,197	\$ 38,077	\$ 54,147	\$ 54,384
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 332,766	\$ 359,893	\$ 382,870	\$ 405,026

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
690- RECREATION SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
380-SENIOR RECREATION LEADER	1.00	1.00	0	1.00	1.00	0	-	-	-
349-RECREATION LEADER II	0.00	2.18	0	0.00	2.18	0	-	-	-
348-RECREATION LEADER I	0.00	0.11	0	0.00	0.11	0	-	-	-
328-RECREATION SPECIALIST	0.00	0.42	0	0.00	0.42	0	-	-	-
ORGANIZATION TOTAL	2.00	3.71	0	2.00	3.71	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 070-7032

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-EASTSIDE REC FACILITY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$191,762	\$208,272	11001	SALARIES	\$219,730	\$232,882	6.0%
\$1,753	\$1,774	11003	SUPPLEMENTAL PAY	\$1,883	\$2,158	14.6%
\$29,909	\$32,583	11501	RETIREMENT	\$33,285	\$40,474	21.6%
\$6,391	\$6,793	11503	EMPL/CITY P.E.R.S.	\$9,102	\$0	-100.0%
\$2,631	\$3,017	11611	FICA MEDICARE	\$3,215	\$3,410	6.1%
\$30,959	\$43,454	11701	HEALTH INSURANCE	\$36,584	\$40,678	11.2%
\$534	\$616	11702	LIFE INSURANCE	\$696	\$671	-3.6%
\$7,471	\$10,123	11703	WORKERS COMPENSATION	\$11,925	\$12,701	6.5%
\$4,573	\$5,040	11704	DENTAL/VISION INSURANCE	\$4,535	\$4,759	4.9%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$1,082	\$1,044	11715	DISABILITY INSURANCE	\$1,014	\$1,125	10.9%
\$3,383	\$2,034	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,407	\$1,400	-0.5%
\$1,449	\$1,612	11807	SICK LEAVE RESERVE	\$1,292	\$1,415	9.5%
\$4,670	\$5,455	11808	VACATION RESERVE	\$4,054	\$4,595	13.3%
<b>\$286,569</b>	<b>\$321,816</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$328,723</b>	<b>\$350,642</b>	<b>6.7%</b>
\$3,394	\$2,292	43201	UTILITIES-GAS	\$3,600	\$3,600	0.0%
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$300	\$300	0.0%
\$1,029	\$613	43600	OFFICE SUPPLIES	\$1,700	\$1,700	0.0%
\$3,000	\$(1,500)	44100	UNIFORMS	\$1,500	\$1,500	0.0%
\$1,198	\$358	44870	CONTRACT SERVICES-PR&CS	\$1,000	\$1,000	0.0%
\$3,252	\$2,270	45070	SPECIAL EXPENSES-PR&CS	\$3,500	\$3,500	0.0%
\$16,070	\$15,591	45100	PROGRAM EXPENSES	\$20,000	\$20,000	0.0%
\$3,247	\$2,129	45501	PRINTING AND PHOTOCOPY CHARGES	\$651	\$651	0.0%
\$15,006	\$16,324	45998	ITC CHARGES	\$21,896	\$22,133	1.1%
<b>\$46,197</b>	<b>\$38,077</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$54,147</b>	<b>\$54,384</b>	<b>0.4%</b>
<b>\$332,766</b>	<b>\$359,893</b>		<b>TOTAL FOR ORGANIZATION- 7032</b>	<b>\$382,870</b>	<b>\$405,026</b>	<b>5.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7034 - CITYWIDE SPORTS/PHYSICAL ACTIVITIES

**GENERAL OBJECTIVES**

Provide structured City-wide sports program and activities that promote good sportsmanship and healthy lifestyles.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide a variety of recreational and physical fitness activities to youth and adults; (2) maintain and enhance existing sports programs; (3) recruit and employ volunteers to improve and expand sports offerings; (4) collaborate with American Youth Soccer Organization (AYSO), Inglewood Unified School District (IUSD) and Southern California Municipal Athletic Federation (SCMAF) to expand recreational opportunities for youth and (5) continue to improve customer service by expanding and promoting staff development and training.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 333,638	\$ 269,063	\$ 352,850	\$ 374,103
MAINTENANCE & OPERATIONS	\$ 68,585	\$ 58,347	\$ 72,493	\$ 72,757
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 402,223	\$ 327,410	\$ 425,343	\$ 446,860

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
380-SENIOR RECREATION LEADER	3.00	0.00	0	3.00	0.00	0	-	-	-
348-RECREATION LEADER I	0.00	1.87	0	0.00	1.87	0	-	-	-
123-LIFEGUARD	0.00	2.00	0	0.00	2.00	0	-	-	-
121-SWIMMING POOL SUPERVISOR	0.00	0.25	0	0.00	0.25	0	-	-	-
115-RECREATION AIDE	0.00	1.52	0	0.00	1.52	0	-	-	-
110-SENIOR LIFEGUARD	0.00	0.24	0	0.00	0.24	0	-	-	-
ORGANIZATION TOTAL	3.00	5.88	0	3.00	5.88	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 070-7034

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-CITYWIDE SPORTS/PHYSICAL ACTIVITIES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$230,736	\$186,435	11001	SALARIES	\$244,546	\$262,069	7.2%
\$3,507	\$3,547	11003	SUPPLEMENTAL PAY	\$3,766	\$4,316	14.6%
\$262	\$251	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$31,754	\$22,241	11501	RETIREMENT	\$27,388	\$33,057	20.7%
\$11,369	\$7,416	11503	EMPL/CITY P.E.R.S.	\$9,159	\$0	-100.0%
\$2,241	\$1,611	11611	FICA MEDICARE	\$2,301	\$2,486	8.0%
\$25,362	\$25,928	11701	HEALTH INSURANCE	\$37,127	\$41,511	11.8%
\$505	\$343	11702	LIFE INSURANCE	\$534	\$520	-2.5%
\$9,276	\$9,459	11703	WORKERS COMPENSATION	\$13,362	\$14,397	7.7%
\$4,940	\$3,368	11704	DENTAL/VISION INSURANCE	\$4,752	\$5,129	7.9%
\$1,926	\$848	11715	DISABILITY INSURANCE	\$844	\$968	14.7%
\$3,896	\$2,436	11805	UNEMPLOYMENT INSURANCE RESERVE	\$4,131	\$4,025	-2.6%
\$1,695	\$1,043	11807	SICK LEAVE RESERVE	\$1,146	\$1,305	13.9%
\$6,169	\$4,137	11808	VACATION RESERVE	\$3,794	\$4,321	13.9%
<b>\$333,638</b>	<b>\$269,063</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$352,850</b>	<b>\$374,103</b>	<b>6.0%</b>
\$0	\$0	43201	UTILITIES-GAS	\$2,000	\$2,000	0.0%
\$843	\$756	43600	OFFICE SUPPLIES	\$1,500	\$1,500	0.0%
\$9,928	\$10,300	44000	EQUIPMENT EXPENSE	\$10,890	\$10,744	-1.3%
\$2,637	\$(1,240)	44100	UNIFORMS	\$2,000	\$2,000	0.0%
\$2,189	\$3,595	44870	CONTRACT SERVICES-PR&CS	\$4,000	\$4,000	0.0%
\$9,324	\$6,202	45070	SPECIAL EXPENSES-PR&CS	\$8,600	\$8,600	0.0%
\$19,480	\$19,467	45100	PROGRAM EXPENSES	\$20,000	\$20,000	0.0%
\$591	\$1,437	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$23,592	\$17,830	45998	ITC CHARGES	\$23,503	\$23,913	1.7%
<b>\$68,585</b>	<b>\$58,347</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$72,493</b>	<b>\$72,757</b>	<b>0.4%</b>
<b>\$402,223</b>	<b>\$327,410</b>		<b>TOTAL FOR ORGANIZATION- 7034</b>	<b>\$425,343</b>	<b>\$446,860</b>	<b>5.1%</b>

**FUND:** 221 - HUD (CDBG) FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7035 - LOCKHAVEN CENTER

**GENERAL OBJECTIVES**

Provide recreational opportunities for youth and families in the Lockhaven community.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide a variety of recreational classes for residents in the Lockhaven community and (2) provide programs and activities for youth ages 3-5. Program funded by CDBG.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 15,985	\$ 12,632	\$ 10,000	\$ 13,400
MAINTENANCE & OPERATIONS	\$ 3,095	\$ 5,566	\$ 1,100	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 19,081	\$ 18,199	\$ 11,100	\$ 13,400

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This division is for job costing purposes only.

221- 070-7035

HUD (CDBG) FUND- PARKS, RECREATION & LIBRARY SERVICES-LOCKHAVEN COMMUNITY CENTER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$13,468	\$10,593	11001	SALARIES	\$9,000	\$12,060	34.0%
\$726	\$542	11501	RETIREMENT	\$0	\$0	0.0%
\$195	\$154	11611	FICA MEDICARE	\$0	\$0	0.0%
\$696	\$517	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$520	\$511	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$37	\$44	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$242	\$192	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$20	\$18	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$82	\$61	11808	VACATION RESERVE	\$0	\$0	0.0%
\$0	\$0	11900	BENEFITS-GENERAL	\$1,000	\$1,340	34.0%
<b>\$15,985</b>	<b>\$12,632</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$10,000</b>	<b>\$13,400</b>	<b>34.0%</b>
\$705	\$1,714	44870	CONTRACT SERVICES-PR&CS	\$0	\$0	0.0%
\$686	\$3,853	45070	SPECIAL EXPENSES-PR&CS	\$1,100	\$0	-100.0%
\$1,704	\$0	45100	PROGRAM EXPENSES	\$0	\$0	0.0%
<b>\$3,095</b>	<b>\$5,566</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$1,100</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$19,081</b>	<b>\$18,199</b>		<b>TOTAL FOR ORGANIZATION- 7035</b>	<b>\$11,100</b>	<b>\$13,400</b>	<b>20.7%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7042 - CULTURAL

**GENERAL OBJECTIVES**

Provide diverse and quality recreational programs, activities and cultural events that enhance and expand recreational opportunities for families.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide family oriented programs, classes and activities for the community; (2) enhance existing cultural classes and programs; (3) develop new performing arts workshops and camps for youth; (4) seek volunteer instructors to teach recreational and cultural classes and activities; (5) provide support for the planning and execution of City-wide special events and activities; and (6) afford staff opportunities for growth and development through in-service and specialized training.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 127,621	\$ 129,288	\$ 149,854	\$ 163,292
MAINTENANCE & OPERATIONS	\$ 19,969	\$ 28,892	\$ 30,732	\$ 30,748
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 147,590	\$ 158,180	\$ 180,586	\$ 194,040

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
802-RECREATION SUPERINTENDENT	1.00	0.00	0	1.00	0.00	0	-	-	-
349-RECREATION LEADER II	0.00	0.30	0	0.00	0.30	0	-	-	-
ORGANIZATION TOTAL	1.00	0.30	0	1.00	0.30	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

001- 070-7042

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-CULTURAL

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$78,393	\$79,007	11001	SALARIES	\$92,654	\$99,762	7.7%
\$14,544	\$14,816	11501	RETIREMENT	\$18,545	\$22,460	21.1%
\$6,313	\$6,187	11503	EMPL/CITY P.E.R.S.	\$7,307	\$0	-100.0%
\$1,145	\$1,154	11611	FICA MEDICARE	\$1,345	\$1,448	7.7%
\$15,683	\$16,821	11701	HEALTH INSURANCE	\$17,300	\$19,093	10.4%
\$259	\$237	11702	LIFE INSURANCE	\$273	\$250	-8.6%
\$3,022	\$3,830	11703	WORKERS COMPENSATION	\$4,986	\$5,391	8.1%
\$1,784	\$1,781	11704	DENTAL/VISION INSURANCE	\$1,860	\$2,009	8.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$6,875	0.0%
\$1,255	\$948	11715	DISABILITY INSURANCE	\$806	\$863	7.0%
\$1,024	\$283	11805	UNEMPLOYMENT INSURANCE RESERVE	\$358	\$350	-2.2%
\$838	\$841	11807	SICK LEAVE RESERVE	\$878	\$951	8.4%
\$3,361	\$3,384	11808	VACATION RESERVE	\$3,542	\$3,840	8.4%
<b>\$127,621</b>	<b>\$129,288</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$149,854</b>	<b>\$163,292</b>	<b>9.0%</b>
\$2,968	\$1,721	43201	UTILITIES-GAS	\$1,500	\$1,500	0.0%
\$523	\$288	43600	OFFICE SUPPLIES	\$1,250	\$1,250	0.0%
\$6,356	\$7,936	44870	CONTRACT SERVICES-PR&CS	\$8,000	\$8,000	0.0%
\$10,590	\$10,273	44871	CONTRACT SRVC-PR&CS/REC CLASS	\$25,000	\$25,000	0.0%
\$3,736	\$7,815	45070	SPECIAL EXPENSES-PR&CS	\$7,000	\$7,000	0.0%
\$140	\$1,173	45100	PROGRAM EXPENSES	\$2,000	\$2,000	0.0%
\$(11,939)	\$(8,906)	45105	PROGRAM OFFSET-HUMAN SERVICES	\$(24,000)	\$(24,000)	0.0%
\$738	\$1,132	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$6,857	\$7,460	45998	ITC CHARGES	\$9,982	\$9,998	0.2%
<b>\$19,969</b>	<b>\$28,892</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$30,732</b>	<b>\$30,748</b>	<b>0.1%</b>
<b>\$147,590</b>	<b>\$158,180</b>		<b>TOTAL FOR ORGANIZATION- 7042</b>	<b>\$180,586</b>	<b>\$194,040</b>	<b>7.5%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7043 - NON-PROFIT ORGANIZATION

**GENERAL OBJECTIVES**

Solicit contributions and sponsorship from foundations, corporations and individuals for expanded programming in the Recreation and Human Services Divisions.

**FY 2014-15 PROGRAM OBJECTIVES**

Funds will be accessed from the Inglewood Community Services Corporation (ICSC) for: (1) programs at the Inglewood Senior Center, including (i) Be Well Exercise and Nutrition Program and classes and activities for seniors; (ii) Youth/cultural enrichment to include various classes and activities at City Recreation Centers; (iii) the Mural Education Project, for youth and community involvement in the preservation of the "History of Transportation" Mural; (iv) Community Garden for development and programming; and (2) programs, activities and special events at the City's parks, recreation centers and related venues.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 217	\$ 3,899	\$ 17,400	\$ 17,400
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 217	\$ 3,899	\$ 17,400	\$ 17,400

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

001- 070-7043

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-NON-PROFIT ORGANIZATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$5,640	\$21,023	45070	SPECIAL EXPENSES-PR&CS	\$27,400	\$27,400	0.0%
\$12,040	\$10,929	45100	PROGRAM EXPENSES	\$10,000	\$10,000	0.0%
\$(5,256)	\$(900)	45105	PROGRAM OFFSET-HUMAN SERVICES	\$(10,000)	\$(10,000)	0.0%
\$(12,290)	\$(27,250)	45106	PROGRAM OFFSET-RECREATION	\$(10,000)	\$(10,000)	0.0%
\$83	\$97	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$217	\$3,899		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$17,400</b>	<b>\$17,400</b>	<b>0.0%</b>
\$217	\$3,899		<b>TOTAL FOR ORGANIZATION- 7043</b>	<b>\$17,400</b>	<b>\$17,400</b>	<b>0.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7045 - GRAFFITI ABATEMENT

**GENERAL OBJECTIVES**

Manage the spread of graffiti through the coordination of public and private graffiti removal efforts. Encourage the City's community beautification efforts through anti-graffiti public awareness activities.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Continue to provide professional graffiti removal services on public and private property; and (2) maintain twenty-four hour graffiti removal response times.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 479,163	\$ 503,263	\$ 579,196	\$ 772,353
MAINTENANCE & OPERATIONS	\$ (73,348)	\$ 78,097	\$ 131,777	\$ 105,064
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 405,815	\$ 581,360	\$ 710,973	\$ 877,417

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
884-GRAFFITI ABATEMENT SUPERVISOR	0.00	0.00	0	1.00	0.00	0	1.00	-	-
303-LEAD GRAFFITI ABATEMENT WORKI	2.00	0.00	0	0.00	0.00	0	(2.00)	-	-
272-GRAFFITI ABATEMENT WORKER	4.00	1.00	300	5.00	2.00	300	1.00	1.00	-
ORGANIZATION TOTAL	6.00	1.00	300	6.00	2.00	300	-	1.00	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As part of City-wide Work Force Reduction Plan (WFR), one (1) Lead Graffiti Abatement Worker position was eliminated in FY2013-14.
- (2) As part of the City-wide budget adjustment, the following position changes occurred: upgrade of the Lead Graffiti Abatement Worker to Graffiti Abatement Supervisor, the addition of one full time Graffiti Abatement Worker and 1.00 full time equivalent Graffiti Abatement Worker.

001- 070-7045

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-GRAFFITI ABATEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$281,305	\$287,280	11001	SALARIES	\$315,041	\$537,601	70.6%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$3,470	\$3,502	11100	REGULAR OVERTIME	\$9,100	\$9,100	0.0%
\$52,694	\$56,246	11501	RETIREMENT	\$69,317	\$72,922	5.2%
\$16,507	\$16,881	11503	EMPL/CITY P.E.R.S.	\$21,944	\$0	-100.0%
\$4,190	\$4,286	11611	FICA MEDICARE	\$4,583	\$4,315	-5.8%
\$68,301	\$76,468	11701	HEALTH INSURANCE	\$89,111	\$82,474	-7.4%
\$951	\$902	11702	LIFE INSURANCE	\$1,195	\$915	-23.4%
\$26,147	\$33,438	11703	WORKERS COMPENSATION	\$42,401	\$39,702	-6.4%
\$8,319	\$8,697	11704	DENTAL/VISION INSURANCE	\$10,140	\$8,963	-11.6%
\$2,005	\$2,112	11715	DISABILITY INSURANCE	\$2,311	\$2,427	5.0%
\$3,553	\$1,225	11805	UNEMPLOYMENT INSURANCE RESERVE	\$1,225	\$1,050	-14.3%
\$2,733	\$2,780	11807	SICK LEAVE RESERVE	\$3,027	\$2,827	-6.6%
\$7,948	\$8,394	11808	VACATION RESERVE	\$8,760	\$9,017	2.9%
<b>\$479,163</b>	<b>\$503,263</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$579,196</b>	<b>\$772,353</b>	<b>33.3%</b>
\$526	\$258	43600	OFFICE SUPPLIES	\$1,500	\$1,500	0.0%
\$8,682	\$10,171	44100	UNIFORMS	\$7,200	\$7,200	0.0%
\$0	\$1,718	44200	SMALL TOOLS	\$2,400	\$2,400	0.0%
\$43,604	\$36,325	45070	SPECIAL EXPENSES-PR&CS	\$82,098	\$60,000	-26.9%
\$(155,500)	\$0	45625	INTERFUND-GRAFFITI ABATEMENT	\$0	\$0	0.0%
\$29,340	\$29,625	45998	ITC CHARGES	\$38,579	\$33,964	-12.0%
<b>\$(73,348)</b>	<b>\$78,097</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$131,777</b>	<b>\$105,064</b>	<b>-20.3%</b>
<b>\$405,815</b>	<b>\$581,360</b>		<b>TOTAL FOR ORGANIZATION- 7045</b>	<b>\$710,973</b>	<b>\$877,417</b>	<b>23.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7049 - HUMAN SERVICES

**GENERAL OBJECTIVES**

Provide overall management, contract administration, evaluation and support to the Division's sections.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Administer and evaluate the Division's grants related to Nutrition, Transportation, and Care Management; and (2) conduct needs assessments, plan programs and submit grant proposals for human services.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 158,456	\$ 151,478	\$ 163,886	\$ 181,399
MAINTENANCE & OPERATIONS	\$ 62,795	\$ 62,541	\$ 84,680	\$ 60,683
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 221,250	\$ 214,019	\$ 248,567	\$ 242,082

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
858-HUMAM SERVICES GRANTS ADMINS	1.00	0.00	0	1.00	0.00	0	-	-	-
380-SENIOR RECREATION LEADER	0.00	0.80	0	0.00	1.10	0	-	0.30	-
ORGANIZATION TOTAL	1.00	0.80	0	1.00	1.10	0	-	0.30	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) .30 full time equivalent (FTE) for the Senior Recreation Leader was added to better reflect the needs of the program.
- (2) Item 45070: Anticipate reduced program costs.

001- 070-7049

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-HUMAN SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$119,421	\$111,460	11001	SALARIES	\$99,491	\$126,074	26.7%
\$14,849	\$11,616	11501	RETIREMENT	\$21,819	\$10,453	-52.1%
\$0	\$182	11503	EMPL/CITY P.E.R.S.	\$5,964	\$0	-100.0%
\$1,453	\$1,613	11611	FICA MEDICARE	\$1,443	\$1,828	26.7%
\$13,857	\$17,941	11701	HEALTH INSURANCE	\$25,784	\$32,312	25.3%
\$0	\$64	11702	LIFE INSURANCE	\$287	\$168	-41.5%
\$3,621	\$3,467	11703	WORKERS COMPENSATION	\$2,654	\$3,567	34.4%
\$1,151	\$1,343	11704	DENTAL/VISION INSURANCE	\$2,788	\$1,597	-42.7%
\$0	\$300	11715	DISABILITY INSURANCE	\$264	\$800	202.5%
\$1,643	\$542	11805	UNEMPLOYMENT INSURANCE RESERVE	\$525	\$525	0.0%
\$440	\$658	11807	SICK LEAVE RESERVE	\$861	\$1,062	23.4%
\$2,021	\$2,292	11808	VACATION RESERVE	\$2,007	\$3,014	50.2%
<b>\$158,456</b>	<b>\$151,478</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$163,886</b>	<b>\$181,399</b>	<b>10.7%</b>
\$1,195	\$2,650	43600	OFFICE SUPPLIES	\$2,750	\$2,750	0.0%
\$0	\$0	44100	UNIFORMS	\$200	\$200	0.0%
\$3,514	\$0	44870	CONTRACT SERVICES-PR&CS	\$6,000	\$6,000	0.0%
\$39,607	\$43,798	45070	SPECIAL EXPENSES-PR&CS	\$60,830	\$36,154	-40.6%
\$5,404	\$7,831	45501	PRINTING AND PHOTOCOPY CHARGES	\$3,984	\$3,984	0.0%
\$13,074	\$8,263	45998	ITC CHARGES	\$10,916	\$11,595	6.2%
<b>\$62,795</b>	<b>\$62,541</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$84,680</b>	<b>\$60,683</b>	<b>-28.3%</b>
<b>\$221,250</b>	<b>\$214,019</b>		<b>TOTAL FOR ORGANIZATION- 7049</b>	<b>\$248,567</b>	<b>\$242,082</b>	<b>-2.6%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7049 - HUMAN SERVICES

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ 30,000	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ 1,200	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ 31,200	\$ -

**POSITION SUMMARY**

	<u>FY2013-14</u>	<u>FY2014-15</u>	<u>DIFFERENCE</u>
NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.			

**HIGHLIGHTS**

(1) This page is for historical purposes.

220- 070-7049

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-HUMAN SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	11001	SALARIES	\$30,000	\$0	-100.0%
\$0	\$0		TOTAL PERSONNEL SERVICES	\$30,000	\$0	-100.0%
\$0	\$0	44400	TRAINING	\$1,200	\$0	-100.0%
\$0	\$0		TOTAL MAINTENANCE & OPERATIONS	\$1,200	\$0	-100.0%
\$0	\$0		TOTAL FOR ORGANIZATION- 7049	\$31,200	\$0	-100.0%

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7051 - SENIOR NUTRITION PROGRAM

**GENERAL OBJECTIVES**

Reduce malnutrition and hunger in the senior citizen (age 60 and over) population in Inglewood, Hawthorne, Lennox and Ladera Heights and assist frail clients to maintain independence as long as possible. Funding for this section is provided by Older Americans Act grants, USDA reimbursement, client contributions and City match.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide well-balanced, nutritious meals (meeting 1/3 of the daily recommended nutritional intake) for seniors at four congregate meal sites and hot and frozen meals to home bound seniors; (2) facilitate a quality assurance program to ensure that high standards of food services are met; (3) perform nutritional risk health screenings, counseling and education for seniors who register with the meal program; (4) offer supportive services such as Telecare to home bound seniors who are most isolated, frail and without support; (5) increase donation level from senior participants; and (6) provide catered meals with a qualified caterer that meets the recommended dietary allowances (RDA) and allows for therapeutic diets.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 550,805	\$ 483,643	\$ 537,059	\$ 569,493
MAINTENANCE & OPERATIONS	\$ 729,778	\$ 699,368	\$ 949,952	\$ 793,945
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
<b>ORGANIZATION TOTAL</b>	<b>\$ 1,280,582</b>	<b>\$ 1,183,011</b>	<b>\$ 1,487,011</b>	<b>\$ 1,363,438</b>

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
656-PROGRAM SPECIALIST	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
635-FOOD SERVICES MANAGER	0.00	0.00	0	1.00	0.00	0	1.00	-	-
381-HUMAN SERVICES PROG. LIAISON	0.00	0.50	0	0.00	0.50	0	-	-	-
295-FOOD SERVICES DELIVERY COORD.	2.00	0.00	0	2.00	0.00	0	-	-	-
202-SENIOR ACCOUNT CLERK	0.00	0.00	0	1.00	0.00	0	1.00	-	-
201-ACCOUNT CLERK	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
119-SENIOR CENTER ASSISTANT	0.00	2.75	0	0.00	2.75	0	-	-	-
113-FOOD SERVICES AIDE	0.00	2.80	0	0.00	2.80	0	-	-	-
<b>ORGANIZATION TOTAL</b>	<b>4.00</b>	<b>6.05</b>	<b>0</b>	<b>4.00</b>	<b>6.05</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As a result of the City-wide budget adjustment, the following position changes occurred: upgrade of the Program Specialist to Food Services Manager and the upgrade of the Account Clerk to Senior Account Clerk.

220- 070-7051

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-SENIOR NUTRITION PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$367,087	\$326,570	11001	SALARIES	\$340,577	\$373,735	9.7%
\$602	\$0	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$64,293	\$58,772	11501	RETIREMENT	\$65,961	\$80,980	22.8%
\$13,201	\$9,775	11503	EMPL/CITY P.E.R.S.	\$14,812	\$0	-100.0%
\$5,364	\$4,810	11611	FICA MEDICARE	\$4,964	\$5,351	7.8%
\$70,817	\$60,757	11701	HEALTH INSURANCE	\$82,275	\$81,957	-0.4%
\$767	\$537	11702	LIFE INSURANCE	\$759	\$677	-10.8%
\$6,327	\$7,291	11703	WORKERS COMPENSATION	\$8,478	\$9,240	9.0%
\$4,885	\$3,077	11704	DENTAL/VISION INSURANCE	\$4,497	\$4,670	3.8%
\$2,270	\$1,537	11715	DISABILITY INSURANCE	\$1,717	\$1,533	-10.7%
\$5,187	\$3,016	11805	UNEMPLOYMENT INSURANCE RESERVE	\$3,230	\$3,150	-2.5%
\$2,169	\$1,662	11807	SICK LEAVE RESERVE	\$2,020	\$2,243	11.0%
\$6,361	\$5,068	11808	VACATION RESERVE	\$6,283	\$5,957	-5.2%
\$1,476	\$772	11902	CAR ALLOWANCE	\$1,488	\$0	-100.0%
<b>\$550,805</b>	<b>\$483,643</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$537,059</b>	<b>\$569,493</b>	<b>6.0%</b>
\$583	\$309	43301	UTILITIES-WATER	\$0	\$0	0.0%
\$4,185	\$5,122	43600	OFFICE SUPPLIES	\$5,000	\$5,000	0.0%
\$28	\$46	43700	POSTAGE	\$450	\$450	0.0%
\$29,590	\$30,800	44000	EQUIPMENT EXPENSE	\$32,463	\$32,029	-1.3%
\$3,111	\$1,404	44050	MILEAGE EXPENSE	\$9,000	\$9,000	0.0%
\$465,126	\$408,356	44870	CONTRACT SERVICES-PR&CS	\$642,347	\$491,000	-23.6%
\$21,829	\$50,554	45070	SPECIAL EXPENSES-PR&CS	\$50,302	\$45,750	-9.0%
\$4,149	\$1,088	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$26,560	\$27,073	45998	ITC CHARGES	\$35,773	\$36,099	0.9%
\$174,617	\$174,617	45999	OVERHEAD	\$174,617	\$174,617	0.0%
<b>\$729,778</b>	<b>\$699,368</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$949,952</b>	<b>\$793,945</b>	<b>-16.4%</b>
<b>\$1,280,582</b>	<b>\$1,183,011</b>		<b>TOTAL FOR ORGANIZATION- 7051</b>	<b>\$1,487,011</b>	<b>\$1,363,438</b>	<b>-8.3%</b>

**FUND:** 062 - PROPOSITION C, FEDERAL, STATE TRANS FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7054 - SENIOR TRANSPORTATION

**GENERAL OBJECTIVES**

Provide transportation services for eligible senior citizens and disabled persons in the catchment area of Inglewood, Lennox and Hawthorne in accordance with LA County contractual requirements. Funding for this section is provided by Proposition C.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Maintain pre-scheduled and demand response Para transit van and taxicab services for seniors and disabled adults; (2) increase the number of rides by increasing the number of group trips; (3) coordinate trips with neighboring cities and non-profit organizations; and (4) achieve performance-based objectives adopted by the Metropolitan Transit Authority (MTA) to obtain maximum reimbursement of incentive funds.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 569,752	\$ 649,377	\$ 701,376	\$ 795,985
MAINTENANCE & OPERATIONS	\$ 416,453	\$ 504,183	\$ 549,475	\$ 549,764
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 90,000
ORGANIZATION TOTAL	\$ 986,206	\$ 1,153,560	\$ 1,250,851	\$ 1,435,749

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
675-HUMAN SERVICES TRANSPORTATIO	1.00	0.00	0	1.00	0.00	0	-	-	-
381-HUMAN SERVICES PROG LIAISON	1.00	0.00	0	1.00	0.00	0	-	-	-
362-TRANSPORTATION SCHEDULER	1.00	0.00	0	1.00	0.00	0	-	-	-
266-FLEET MAINTENANCE TECHNICIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
128-DRIVER	0.00	8.00	0	5.00	3.00	0	5.00	(5.00)	-
119-SENIOR CENTER ASSISTANT	0.00	2.00	0	0.00	2.00	0	-	-	-
ORGANIZATION TOTAL	4.00	10.00	0	9.00	5.00	0	5.00	(5.00)	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) As part of the City-wide budget adjustment, five (5) full time equivalent Driver positions were converted to full time.

062- 070-7054

PROPOSITION C, FEDERAL, STATE TRANS FUND- PARKS, RECREATION & LIBRARY SERVICES-SENIOR TRANSPORTATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$375,167	\$423,582	11001	SALARIES	\$462,021	\$535,320	15.9%
\$2,080	\$2,104	11003	SUPPLEMENTAL PAY	\$2,080	\$2,080	0.0%
\$15	\$129	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$64,714	\$76,350	11501	RETIREMENT	\$85,246	\$102,963	20.8%
\$14,187	\$14,805	11503	EMPL/CITY P.E.R.S.	\$15,785	\$0	-100.0%
\$5,567	\$6,249	11611	FICA MEDICARE	\$6,748	\$7,151	6.0%
\$74,567	\$90,075	11701	HEALTH INSURANCE	\$91,144	\$102,010	11.9%
\$680	\$670	11702	LIFE INSURANCE	\$685	\$667	-2.6%
\$9,723	\$14,238	11703	WORKERS COMPENSATION	\$16,810	\$18,708	11.3%
\$6,405	\$6,477	11704	DENTAL/VISION INSURANCE	\$6,645	\$8,109	22.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$2,192	\$2,116	11715	DISABILITY INSURANCE	\$1,823	\$1,772	-2.8%
\$5,117	\$2,314	11805	UNEMPLOYMENT INSURANCE RESERVE	\$2,476	\$2,450	-1.0%
\$2,498	\$2,657	11807	SICK LEAVE RESERVE	\$2,512	\$2,815	12.0%
\$6,841	\$7,612	11808	VACATION RESERVE	\$7,400	\$7,565	2.2%
<b>\$569,752</b>	<b>\$649,377</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$701,376</b>	<b>\$795,985</b>	<b>13.5%</b>
\$2,210	\$2,134	43101	UTILITIES-ELECTRIC	\$4,000	\$4,000	0.0%
\$2,340	\$875	43600	OFFICE SUPPLIES	\$6,000	\$6,000	0.0%
\$52,270	\$54,400	44000	EQUIPMENT EXPENSE	\$57,251	\$56,486	-1.3%
\$8,260	\$4,398	44100	UNIFORMS	\$9,300	\$9,300	0.0%
\$415	\$0	44401	EDUCATIONAL REIMBURSEMENT	\$550	\$550	0.0%
\$149,920	\$142,305	44870	CONTRACT SERVICES-PR&CS	\$159,250	\$159,250	0.0%
\$5,058	\$4,123	45070	SPECIAL EXPENSES-PR&CS	\$5,000	\$5,000	0.0%
\$0	\$106	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$35,579	\$34,434	45998	ITC CHARGES	\$46,717	\$47,771	2.3%
\$160,401	\$261,407	45999	OVERHEAD	\$261,407	\$261,407	0.0%
<b>\$416,453</b>	<b>\$504,183</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$549,475</b>	<b>\$549,764</b>	<b>0.1%</b>
\$0	\$0	67000	MACHINERY & EQUIPMENT	\$0	\$90,000	0.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$90,000</b>	<b>0.0%</b>
<b>\$986,206</b>	<b>\$1,153,560</b>		<b>TOTAL FOR ORGANIZATION- 7054</b>	<b>\$1,250,851</b>	<b>\$1,435,749</b>	<b>14.8%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7056 - SUMMER FOOD PROGRAM

**GENERAL OBJECTIVES**

Alleviate hunger in the community by serving free lunches to eligible youth (18 and under) during the summer at authorized City sites. Funding for this section is provided by the United States Department of Agriculture (USDA).

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Serve hot and cold lunches to 1,000 youth per day at ten designated sites during the summer; (2) ensure strict compliance regarding financial, administrative, training, health and other regulations pertaining to the grant; and (3) provide outreach to needy families.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 33,132	\$ 32,070	\$ 64,107	\$ 53,134
MAINTENANCE & OPERATIONS	\$ 135,858	\$ 128,711	\$ 173,268	\$ 180,991
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 168,989	\$ 160,781	\$ 237,375	\$ 234,125

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
349-RECREATION LEADER II	0.00	1.53	0	0.00	1.87	0	-	0.34	-
ORGANIZATION TOTAL	0.00	1.53	0	0.00	1.87	0	-	0.34	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) .34 full time equivalent (FTE) for the Recreation Leader II and contract services increased due to the addition of a summer food program site.

220- 070-7056

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-SUMMER FOOD PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$28,724	\$28,670	11001	SALARIES	\$60,539	\$48,906	-19.2%
\$600	\$0	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$1,971	\$1,369	11501	RETIREMENT	\$0	\$0	0.0%
\$391	\$415	11611	FICA MEDICARE	\$606	\$710	17.2%
\$881	\$1,012	11703	WORKERS COMPENSATION	\$2,246	\$2,643	17.7%
\$564	\$604	11805	UNEMPLOYMENT INSURANCE RESERVE	\$717	\$875	22.1%
\$0	\$0	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$0	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$33,132</b>	<b>\$32,070</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$64,107</b>	<b>\$53,134</b>	<b>-17.1%</b>
\$0	\$0	43600	OFFICE SUPPLIES	\$500	\$500	0.0%
\$517	\$47	44050	MILEAGE EXPENSE	\$2,200	\$2,200	0.0%
\$82,502	\$108,831	44870	CONTRACT SERVICES-PR&CS	\$149,328	\$156,672	4.9%
\$32,793	\$118	45070	SPECIAL EXPENSES-PR&CS	\$1,200	\$1,200	0.0%
\$545	\$318	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$2,480	\$2,374	45998	ITC CHARGES	\$3,017	\$3,396	12.6%
\$17,022	\$17,023	45999	OVERHEAD	\$17,023	\$17,023	0.0%
<b>\$135,858</b>	<b>\$128,711</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$173,268</b>	<b>\$180,991</b>	<b>4.5%</b>
<b>\$168,989</b>	<b>\$160,781</b>		<b>TOTAL FOR ORGANIZATION- 7056</b>	<b>\$237,375</b>	<b>\$234,125</b>	<b>-1.4%</b>

**FUND:** 062 - PROPOSITION C, FEDERAL, STATE TRANS FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7057 - MTA BUS PASS SUBSIDY

**GENERAL OBJECTIVES**

Sell subsidized bus passes to eligible senior citizens and disabled residents of Inglewood. Operate a vehicle for service to the severely disabled through additional grant funds. Funding for this Section is provided by Transportation Prop C.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Sell subsidized bus passes to eligible seniors, 62 and older, and qualified disabled residents.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 43,331	\$ 37,786	\$ 40,760	\$ 34,734
MAINTENANCE & OPERATIONS	\$ 114,508	\$ 103,425	\$ 182,224	\$ 181,729
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 157,839	\$ 141,211	\$ 222,984	\$ 216,463

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
128-DRIVER	0.00	1.00	0	0.00	1.00	0	-	-	-
119-SENIOR CENTER ASSISTANT	0.00	0.50	0	0.00	0.50	0	-	-	-
ORGANIZATION TOTAL	0.00	1.50	0	0.00	1.50	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

062- 070-7057

PROPOSITION C, FEDERAL, STATE TRANS FUND- PARKS, RECREATION & LIBRARY SERVICES-M.T.A. BUS PASS SUBSIDY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$36,519	\$32,501	11001	SALARIES	\$34,398	\$30,498	-11.3%
\$4,604	\$3,658	11501	RETIREMENT	\$4,995	\$2,573	-48.5%
\$12	\$0	11503	EMPL/CITY P.E.R.S.	\$0	\$0	0.0%
\$527	\$471	11611	FICA MEDICARE	\$499	\$442	-11.3%
\$71	\$0	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$734	\$675	11703	WORKERS COMPENSATION	\$518	\$870	67.8%
\$857	\$481	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$2	\$0	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$7	\$0	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$43,331</b>	<b>\$37,786</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$40,760</b>	<b>\$34,734</b>	<b>-14.8%</b>
\$76,584	\$62,132	45070	SPECIAL EXPENSES-PR&CS	\$140,200	\$140,200	0.0%
\$1,993	\$2,046	45998	ITC CHARGES	\$2,715	\$2,220	-18.2%
\$35,931	\$39,247	45999	OVERHEAD	\$39,309	\$39,309	0.0%
<b>\$114,508</b>	<b>\$103,425</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$182,224</b>	<b>\$181,729</b>	<b>-0.3%</b>
<b>\$157,839</b>	<b>\$141,211</b>		<b>TOTAL FOR ORGANIZATION- 7057</b>	<b>\$222,984</b>	<b>\$216,463</b>	<b>-2.9%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7058 - YOUTH ENRICHMENT PROGRAM

**GENERAL OBJECTIVES**

Increase the strength and stability of families through care management and referrals to services. This section is supported by the Family Support, Partnership For Families and Prevention Initiative grants.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Assess needs of at-risk families and refer them to appropriate community agencies and services; (2) provide care management to pregnant women who have risk factors for child maltreatment; (3) provide care management to high risk families with a child 5 years or younger who are referred by the Department of Children and Family Services (DCFS); and (4) provide structured parent-child-family centered activities including computer classes, cultural activities, recreation and sports, tutoring, mentoring, and participation in the Neighborhood Action Council.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 150,456	\$ 118,737	\$ 180,539	\$ 154,044
MAINTENANCE & OPERATIONS	\$ 42,302	\$ 40,751	\$ 48,111	\$ 48,421
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 192,759	\$ 159,488	\$ 228,650	\$ 202,465

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
381-HUMAN SERVICES PROG. LIAISON	1.00	0.00	0	1.00	0.00	0	-	-	-
380-SENIOR RECREATION LEADER	0.00	1.00	0	0.00	1.00	0	-	-	-
ORGANIZATION TOTAL	1.00	1.00	0	1.00	1.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

220- 070-7058

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-YOUTH ENRICHMENT PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$94,180	\$72,362	11001	SALARIES	\$123,627	\$94,666	-23.4%
\$1,040	\$1,052	11003	SUPPLEMENTAL PAY	\$1,040	\$1,040	0.0%
\$17,921	\$14,407	11501	RETIREMENT	\$19,145	\$23,447	22.5%
\$4,440	\$3,903	11503	EMPL/CITY P.E.R.S.	\$4,076	\$0	-100.0%
\$1,381	\$1,065	11611	FICA MEDICARE	\$1,266	\$1,388	9.6%
\$21,166	\$17,374	11701	HEALTH INSURANCE	\$20,988	\$22,204	5.8%
\$263	\$213	11702	LIFE INSURANCE	\$222	\$214	-3.8%
\$3,396	\$3,463	11703	WORKERS COMPENSATION	\$4,642	\$5,116	10.2%
\$2,218	\$1,795	11704	DENTAL/VISION INSURANCE	\$2,148	\$2,218	3.3%
\$574	\$457	11715	DISABILITY INSURANCE	\$476	\$545	14.6%
\$1,197	\$387	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
\$781	\$634	11807	SICK LEAVE RESERVE	\$686	\$764	11.5%
\$1,898	\$1,625	11808	VACATION RESERVE	\$1,873	\$2,092	11.7%
<b>\$150,456</b>	<b>\$118,737</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$180,539</b>	<b>\$154,044</b>	<b>-14.7%</b>
\$1,586	\$1,306	44050	MILEAGE EXPENSE	\$2,500	\$2,500	0.0%
\$5,621	\$4,421	45070	SPECIAL EXPENSES-PR&CS	\$8,500	\$8,500	0.0%
\$39	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$7,483	\$7,449	45998	ITC CHARGES	\$9,536	\$9,846	3.3%
\$27,574	\$27,575	45999	OVERHEAD	\$27,575	\$27,575	0.0%
<b>\$42,302</b>	<b>\$40,751</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$48,111</b>	<b>\$48,421</b>	<b>0.6%</b>
<b>\$192,759</b>	<b>\$159,488</b>		<b>TOTAL FOR ORGANIZATION- 7058</b>	<b>\$228,650</b>	<b>\$202,465</b>	<b>-11.5%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7060 - AT RISK YOUTH

**GENERAL OBJECTIVES**

Continue to provide employment to at risk-youth in the community in compliance with the City of Inglewood's Youth Employment Plan.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Work with South Bay One Stop Business and Career Centers to employ at risk-youth in the community to perform duties that include maintenance, servicing and administrative support for Capital Improvement Projects funded by the Los Angeles County per Parcel Discretionary and Specific Project Grants; and (2) continue to collaborate with other youth agencies in the community to increase employment for at risk youth to comply with the Inglewood Youth Employment Plan.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 48,178	\$ 35,597	\$ 25,986	\$ 25,302
MAINTENANCE & OPERATIONS	\$ 6,918	\$ 9,949	\$ 10,021	\$ 9,907
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 55,095	\$ 45,546	\$ 36,007	\$ 35,209

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
348-RECREATION LEADER I	0.00	0.11	0	0.00	0.11	0	-	-	-
102-PARK MAINTENANCE TRAINEE	0.00	0.80	0	0.00	0.80	0	-	-	-
ORGANIZATION TOTAL	0.00	0.91	0	0.00	0.91	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

220- 070-7060

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-AT RISK YOUTH

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$40,863	\$29,360	11001	SALARIES	\$22,126	\$21,476	-2.9%
\$2,875	\$2,780	11501	RETIREMENT	\$0	\$0	0.0%
\$593	\$426	11611	FICA MEDICARE	\$321	\$311	-3.0%
\$3,166	\$2,622	11703	WORKERS COMPENSATION	\$3,012	\$2,989	-0.8%
\$681	\$409	11805	UNEMPLOYMENT INSURANCE RESERVE	\$527	\$525	-0.5%
<b>\$48,178</b>	<b>\$35,597</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$25,986</b>	<b>\$25,302</b>	<b>-2.6%</b>
\$1,598	\$1,659	45998	ITC CHARGES	\$1,731	\$1,617	-6.6%
\$5,320	\$8,290	45999	OVERHEAD	\$8,290	\$8,290	0.0%
<b>\$6,918</b>	<b>\$9,949</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$10,021</b>	<b>\$9,907</b>	<b>-1.1%</b>
<b>\$55,095</b>	<b>\$45,546</b>		<b>TOTAL FOR ORGANIZATION- 7060</b>	<b>\$36,007</b>	<b>\$35,209</b>	<b>-2.2%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7061 - CARE MANAGEMENT

**GENERAL OBJECTIVES**

Provide care management services to older adults, 60 and over, and functionally impaired/ disabled adults 18 and over. Funding for this section is provided through the Area Agency on Aging.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide quality care management to clients; (2) provide community outreach and education regarding health and safety issues; (3) enroll care managers in educational trainings and motivational workshops to keep current on senior and adolescent family trends; and (4) facilitate multi-disciplinary team and collaborate with agencies who provide services to older adults and persons with disabilities.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 219,025	\$ 262,672	\$ 288,528	\$ 322,910
MAINTENANCE & OPERATIONS	\$ 62,799	\$ 62,961	\$ 74,236	\$ 75,045
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 281,824	\$ 325,633	\$ 362,764	\$ 397,955

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
656-PROGRAM SPECIALIST	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
652-HUMAN SVCS PROGRAM MANAGER	0.00	0.00	0	1.00	0.00	0	1.00	-	-
381-HUMAN SERVICES PROG LIAISON	1.00	0.00	0	1.00	0.00	0	-	-	-
370-OFFICE SPECIALIST	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
209-SENIOR ADMINISTRATIVE AIDE	0.00	0.00	0	1.00	0.00	0	1.00	-	-
119-SENIOR CENTER ASSISTANT	0.00	1.00	0	0.00	1.00	0	-	-	-
ORGANIZATION TOTAL	3.00	1.00	0	3.00	1.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

- (1) As a result of the City-wide budget adjustment, the following position changes occurred: upgrade of the Program Specialist to Human Services Program Manager and upgrade of the Office Specialist to Senior Administrative Aide.

220- 070-7061

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-CARE MANAGEMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$128,187	\$153,249	11001	SALARIES	\$174,884	\$205,785	17.7%
\$65	\$68	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$24,049	\$30,001	11501	RETIREMENT	\$32,439	\$41,779	28.8%
\$9,219	\$10,595	11503	EMPL/CITY P.E.R.S.	\$12,237	\$0	-100.0%
\$1,868	\$2,231	11611	FICA MEDICARE	\$2,536	\$2,846	12.2%
\$40,162	\$49,183	11701	HEALTH INSURANCE	\$49,186	\$53,186	8.1%
\$527	\$535	11702	LIFE INSURANCE	\$567	\$546	-3.8%
\$2,741	\$4,277	11703	WORKERS COMPENSATION	\$4,568	\$5,180	13.4%
\$3,480	\$4,092	11704	DENTAL/VISION INSURANCE	\$4,008	\$4,227	5.5%
\$1,683	\$1,608	11715	DISABILITY INSURANCE	\$1,410	\$1,635	15.9%
\$1,662	\$603	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$1,465	\$1,656	11807	SICK LEAVE RESERVE	\$1,535	\$1,769	15.3%
\$3,918	\$4,575	11808	VACATION RESERVE	\$4,457	\$5,258	18.0%
<b>\$219,025</b>	<b>\$262,672</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$288,528</b>	<b>\$322,910</b>	<b>11.9%</b>
\$2,192	\$2,031	43600	OFFICE SUPPLIES	\$6,000	\$6,000	0.0%
\$2,981	\$2,921	44050	MILEAGE EXPENSE	\$3,000	\$3,000	0.0%
\$3,721	\$3,221	45070	SPECIAL EXPENSES-PR&CS	\$6,000	\$6,000	0.0%
\$33	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$13,856	\$14,770	45998	ITC CHARGES	\$19,218	\$20,027	4.2%
\$40,017	\$40,018	45999	OVERHEAD	\$40,018	\$40,018	0.0%
<b>\$62,799</b>	<b>\$62,961</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$74,236</b>	<b>\$75,045</b>	<b>1.1%</b>
<b>\$281,824</b>	<b>\$325,633</b>		<b>TOTAL FOR ORGANIZATION- 7061</b>	<b>\$362,764</b>	<b>\$397,955</b>	<b>9.7%</b>

**FUND:** 221 - HUD (CDBG) FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7062 - SENIOR NUTRITION PROGRAM-CDBG SUBSIDY

**GENERAL OBJECTIVES**

Provide home delivered meals to seniors who are frail and disabled.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide 17,396 home delivered meals in total annually, (served Monday through Friday) to at least 75 senior citizens age 62 and over who are low-income, functionally impaired and at risk of malnutrition. Meals will be well-balanced and meet 1/3 of the daily recommended nutritional intake for seniors; (2) perform nutritional risk assessments that include markers for malnutrition, diabetes, ability to prepare meals and other issues which impact the nutritional health of seniors; and (3) provide telephone reassurance calls to homebound seniors in greatest need for home delivered meals to ensure their well being and offer support and companionship.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 26,736	\$ 37,554	\$ 53,300	\$ 53,923
MAINTENANCE & OPERATIONS	\$ 61,519	\$ 49,579	\$ 76,559	\$ 64,509
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 88,255	\$ 87,133	\$ 129,859	\$ 118,432

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
119-SENIOR CENTER ASSISTANT	0.00	1.00	0	0.00	1.00	0	-	-	-
113-FOOD SERVICES AIDE	0.00	1.00	0	0.00	1.00	0	-	-	-
ORGANIZATION TOTAL	0.00	2.00	0	0.00	2.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

221- 070-7062

HUD (CDBG) FUND- PARKS, RECREATION & LIBRARY SERVICES-SENIOR NUTRITION PROGRAM-CDBG SUBSIDIZED

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$23,133	\$32,011	11001	SALARIES	\$50,414	\$51,012	1.2%
\$1,964	\$3,474	11501	RETIREMENT	\$0	\$0	0.0%
\$336	\$446	11611	FICA MEDICARE	\$731	\$740	1.2%
\$893	\$1,295	11703	WORKERS COMPENSATION	\$1,804	\$1,821	0.9%
\$410	\$328	11805	UNEMPLOYMENT INSURANCE RESERVE	\$350	\$350	0.0%
<b>\$26,736</b>	<b>\$37,554</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$53,300</b>	<b>\$53,923</b>	<b>1.2%</b>
\$61,519	\$49,579	44870	CONTRACT SERVICES-PR&CS	\$73,009	\$61,062	-16.4%
\$0	\$0	45998	ITC CHARGES	\$3,550	\$3,447	-2.9%
<b>\$61,519</b>	<b>\$49,579</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$76,559</b>	<b>\$64,509</b>	<b>-15.7%</b>
<b>\$88,255</b>	<b>\$87,133</b>		<b>TOTAL FOR ORGANIZATION- 7062</b>	<b>\$129,859</b>	<b>\$118,432</b>	<b>-8.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7063 - AFTER SCHOOL REC PROGRAM

**GENERAL OBJECTIVES**

Provide after-school activities for elementary school age children.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide cultural and recreational activities like music, art, dance, and sports to elementary school age children during after-school hours; (2) provide study groups for homework completion; (3) provide an environment where children can participate in safe and organized recreational activities.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 77,002	\$ 118,607	\$ 198,274	\$ 210,553
MAINTENANCE & OPERATIONS	\$ 9,352	\$ 8,241	\$ 15,707	\$ 15,959
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 86,354	\$ 126,848	\$ 213,981	\$ 226,512

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
380-SENIOR RECREATION LEADER	0.00	0.80	0.00	0.00	0.80	0.00	-	-	-
348-RECREATION LEADER I	0.00	6.57	0.00	0.00	6.57	0.00	-	-	-
ORGANIZATION TOTAL	0.00	7.37	0	0.00	7.37	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) No significant changes this fiscal year.

001- 070-7063

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-AFTER SCHOOL REC PROGRAM-CDBG SUBSIDIZED

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$69,391	\$105,200	11001	SALARIES	\$177,216	\$192,322	8.5%
\$2,354	\$5,445	11501	RETIREMENT	\$6,022	\$1,548	-74.3%
\$1,006	\$1,525	11611	FICA MEDICARE	\$2,570	\$2,788	8.5%
\$13	\$0	11701	HEALTH INSURANCE	\$0	\$0	0.0%
\$2,622	\$4,362	11703	WORKERS COMPENSATION	\$9,016	\$10,396	15.3%
\$2	\$0	11704	DENTAL/VISION INSURANCE	\$0	\$0	0.0%
\$1,612	\$2,074	11805	UNEMPLOYMENT INSURANCE RESERVE	\$3,450	\$3,500	1.4%
\$0	\$0	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$1	\$0	11808	VACATION RESERVE	\$0	\$0	0.0%
<b>\$77,002</b>	<b>\$118,607</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$198,274</b>	<b>\$210,553</b>	<b>6.2%</b>
\$462	\$402	45100	PROGRAM EXPENSES	\$2,500	\$2,500	0.0%
\$281	\$20	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$8,609	\$7,819	45998	ITC CHARGES	\$13,207	\$13,459	1.9%
<b>\$9,352</b>	<b>\$8,241</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$15,707</b>	<b>\$15,959</b>	<b>1.6%</b>
<b>\$86,354</b>	<b>\$126,848</b>		<b>TOTAL FOR ORGANIZATION- 7063</b>	<b>\$213,981</b>	<b>\$226,512</b>	<b>5.9%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7064 - BE WELL NUTRITION/EXERCISE PROGRAM

**GENERAL OBJECTIVES**

Offer the "Be Well" exercise and nutrition education program to seniors with chronic conditions.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Conduct an intensive "Be Well" curriculum twice a week for 16 weeks; and (2) provide consultation individually to each participant on their goals for exercise and nutrition.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ 17,000	\$ -
MAINTENANCE & OPERATIONS	\$ 48,736	\$ 57,264	\$ 101,000	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 48,736	\$ 57,264	\$ 118,000	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) Funding expired for Be Well program in FY2013-14.

220- 070-7064

GRANTS FUND- PARKS, RECREATION & LIBRARY SERVICES-BE WELL NUTRITION PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	11001	SALARIES	\$17,000	\$0	-100.0%
<b>\$0</b>	<b>\$0</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$17,000</b>	<b>\$0</b>	<b>-100.0%</b>
\$48,736	\$57,264	44870	CONTRACT SERVICES-PR&CS	\$101,000	\$0	-100.0%
<b>\$48,736</b>	<b>\$57,264</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$101,000</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$48,736</b>	<b>\$57,264</b>		<b>TOTAL FOR ORGANIZATION- 7064</b>	<b>\$118,000</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 221 - HUD (CDBG) FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7065 - SIMINSKI PARK

**GENERAL OBJECTIVES**

Provide recreational opportunities for youth and families at Siminski Park.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide recreational offerings for residents at Siminski Park and (2) provide programs and activities for youth ages 3-5. Program funded by CDBG.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 17,832	\$ 19,259	\$ 10,000	\$ 13,000
MAINTENANCE & OPERATIONS	\$ -	\$ 3,824	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 17,832	\$ 23,083	\$ 10,000	\$ 13,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This division is for job costing purposes only.

221- 070-7065

HUD (CDBG) FUND- PARKS, RECREATION & LIBRARY SERVICES-SIMINSKI PARK-CDBG SUBSIDIZED

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$16,137	\$17,773	11001	SALARIES	\$9,000	\$11,700	30.0%
\$497	\$0	11501	RETIREMENT	\$0	\$0	0.0%
\$234	\$258	11611	FICA MEDICARE	\$0	\$0	0.0%
\$605	\$844	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$359	\$384	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$0	\$0	11900	BENEFITS-GENERAL	\$1,000	\$1,300	30.0%
<b>\$17,832</b>	<b>\$19,259</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$10,000</b>	<b>\$13,000</b>	<b>30.0%</b>
\$0	\$1,474	44870	CONTRACT SERVICES-PR&CS	\$0	\$0	0.0%
\$0	\$2,350	45070	SPECIAL EXPENSES-PR&CS	\$0	\$0	0.0%
<b>\$0</b>	<b>\$3,824</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$17,832</b>	<b>\$23,083</b>		<b>TOTAL FOR ORGANIZATION- 7065</b>	<b>\$10,000</b>	<b>\$13,000</b>	<b>30.0%</b>

**FUND:** 221 - HUD (CDBG) FUND  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7067 - ROGERS/ASHWOOD PARKS

**GENERAL OBJECTIVES**

Provide recreational opportunities for youth and families at Rogers and Ashwood Parks.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide recreational programs and activities for residents at Rogers Park and (2) provide classes and activities for youth ages 3-5. Program funded by CDBG.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 13,091	\$ 15,881	\$ 10,000	\$ 13,830
MAINTENANCE & OPERATIONS	\$ -	\$ 4,298	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 13,091	\$ 20,179	\$ 10,000	\$ 13,830

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This division is for job costing purposes only.

221- 070-7067

HUD (CDBG) FUND- PARKS, RECREATION & LIBRARY SERVICES-ROGERS/ASHWOOD PARKS-CDBG SUBSIDIZED

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$11,792	\$13,982	11001	SALARIES	\$9,000	\$12,447	38.3%
\$381	\$724	11501	RETIREMENT	\$0	\$0	0.0%
\$171	\$203	11611	FICA MEDICARE	\$0	\$0	0.0%
\$453	\$672	11703	WORKERS COMPENSATION	\$0	\$0	0.0%
\$295	\$246	11805	UNEMPLOYMENT INSURANCE RESERVE	\$0	\$0	0.0%
\$0	\$10	11807	SICK LEAVE RESERVE	\$0	\$0	0.0%
\$0	\$43	11808	VACATION RESERVE	\$0	\$0	0.0%
\$0	\$0	11900	BENEFITS-GENERAL	\$1,000	\$1,383	38.3%
<b>\$13,091</b>	<b>\$15,881</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$10,000</b>	<b>\$13,830</b>	<b>38.3%</b>
\$0	\$1,620	44870	CONTRACT SERVICES-PR&CS	\$0	\$0	0.0%
\$0	\$2,016	45070	SPECIAL EXPENSES-PR&CS	\$0	\$0	0.0%
\$0	\$663	45100	PROGRAM EXPENSES	\$0	\$0	0.0%
<b>\$0</b>	<b>\$4,298</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>\$13,091</b>	<b>\$20,179</b>		<b>TOTAL FOR ORGANIZATION- 7067</b>	<b>\$10,000</b>	<b>\$13,830</b>	<b>38.3%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7080 - LIBRARY ADMINISTRATION

**GENERAL OBJECTIVES**

Provide direction to, and facilitate coordination among Library Divisions and staff to ensure, within budgetary constraints, an efficient and productive internal operation and to serve as central contact in relation with the parent department, other City departments and divisions, outside organizations, businesses, and individuals.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Maintain an Administrative Services Office for the benefit of public and staff during normal business hours; (2) provide administrative guidance in evaluating, selecting, purchasing, and processing Library materials; (3) continually review and revise policies and procedures as needed to better serve the public's library needs; (4) plan and coordinate staff training to improve service; (5) provide a secure and controlled environment for reading and research through use of uniformed security officers and camera surveillance; (6) continue to seek grant funding; (7) coordinate production of Library documents, both in print and online through the Library's web pages; (8) develop and monitor the Library's budget; and (9) promote passport processing services as a public service and a means of generating revenue.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 238,144	\$ 247,048	\$ 248,365	\$ 284,622
MAINTENANCE & OPERATIONS	\$ 56,957	\$ 57,479	\$ 114,329	\$ 95,292
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 295,100	\$ 304,527	\$ 362,694	\$ 379,914

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
680-ADMINISTRATIVE SECRETARY	1.00	0.00	0	1.00	0.00	0	-	-	-
604-SENIOR ADMINISTRATIVE ANALYST	0.00	0.46	0	0.00	0.46	0	-	-	-
401-COURIER	0.00	0.48	0	0.00	0.48	0	-	-	-
209-SENIOR ADMINISTRATIVE AIDE	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	2.00	0.94	0	2.00	0.94	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

001- 070-7080

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-PR&LS-LIBRARY ADMINISTRATION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$151,090	\$154,937	11001	SALARIES	\$148,613	\$163,254	9.9%
\$22,964	\$24,979	11501	RETIREMENT	\$25,777	\$32,384	25.6%
\$7,762	\$7,851	11503	EMPL/CITY P.E.R.S.	\$8,363	\$0	-100.0%
\$2,077	\$2,084	11611	FICA MEDICARE	\$2,025	\$2,233	10.3%
\$39,291	\$42,538	11701	HEALTH INSURANCE	\$49,314	\$53,141	7.8%
\$424	\$397	11702	LIFE INSURANCE	\$416	\$399	-4.1%
\$1,870	\$2,505	11703	WORKERS COMPENSATION	\$2,587	\$2,833	9.5%
\$3,467	\$3,666	11704	DENTAL/VISION INSURANCE	\$4,127	\$4,353	5.5%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$1,282	\$1,107	11715	DISABILITY INSURANCE	\$956	\$1,095	14.6%
\$1,916	\$723	11805	UNEMPLOYMENT INSURANCE RESERVE	\$892	\$875	-1.9%
\$1,251	\$1,297	11807	SICK LEAVE RESERVE	\$1,120	\$1,268	13.2%
\$4,751	\$4,963	11808	VACATION RESERVE	\$4,175	\$4,787	14.7%
<b>\$238,144</b>	<b>\$247,048</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$248,365</b>	<b>\$284,622</b>	<b>14.6%</b>
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$350	\$350	0.0%
\$1,047	\$4,093	43600	OFFICE SUPPLIES	\$3,250	\$3,250	0.0%
\$357	\$672	43700	POSTAGE	\$1,150	\$1,150	0.0%
\$269	\$242	44050	MILEAGE EXPENSE	\$500	\$500	0.0%
\$0	\$0	44300	TRAVEL & SUBSISTENCE	\$0	\$5,000	0.0%
\$40,620	\$478	44850	CONTRACT SERVICES-LIBRARY	\$0	\$0	0.0%
\$0	\$35,908	44870	CONTRACT SERVICES-PR&CS	\$92,536	\$68,000	-26.5%
\$0	\$106	45070	SPECIAL EXPENSES-PR&CS	\$0	\$0	0.0%
\$1,771	\$3,031	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$12,893	\$12,948	45998	ITC CHARGES	\$16,543	\$17,042	3.0%
<b>\$56,957</b>	<b>\$57,479</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$114,329</b>	<b>\$95,292</b>	<b>-16.7%</b>
<b>\$295,100</b>	<b>\$304,527</b>		<b>TOTAL FOR ORGANIZATION- 7080</b>	<b>\$362,694</b>	<b>\$379,914</b>	<b>4.7%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7081 - LIBRARY TECHNICAL SERVICES

**GENERAL OBJECTIVES**

Coordinate the acquisition, cataloging, and processing of materials for public use. Maintain materials and collections throughout the Library system. Create and maintain electronic records associated with Library materials for cataloging and circulation purposes, using the Polaris Integrated Library System. Check Library materials in and out at the Main Library in a fast, efficient, and courteous manner. Register new and returning borrowers and maintain automated patron records. Initiate action to retrieve overdue materials and collect fines and fees.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Order, receive, catalog, process, circulate, and shelve print and audio-visual materials; (2) keep accounts payable records and initiate the payment process; (3) coordinate with vendor representatives to discuss purchasing plans; (4) repair and mend print material; (5) withdraw damaged materials and those items no longer current or useful; (6) in cooperation with the Information Technology & Communications Department, continue to develop and maintain the Polaris Integrated Library System; (7) maintain registration, circulation, and audio-visual public desks during Main Library hours of operation; (8) issue approximately 8,000 library cards and maintain the database of approximately 90,000 borrowers; (9) use mail and telephone to send overdue notices; (10) work with a collection agency to collect fines and recover items; (11) maintain audio-visual and book stacks of over 400,000 items; and (12) maintain audio-visual viewing and listening facilities at the Main Library.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 890,366	\$ 889,178	\$ 936,918	\$ 849,294
MAINTENANCE & OPERATIONS	\$ 104,931	\$ 103,522	\$ 203,606	\$ 177,027
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 995,297	\$ 992,700	\$ 1,140,524	\$ 1,026,321

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
686-PRINCIPAL LIBRARIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
649-LIBRARY MANAGER	1.00	0.00	0	1.00	0.00	0	-	-	-
616-LIBRARY SUPPORT SUPERVISOR	3.00	0.00	0	2.00	0.00	0	(1.00)	-	-
361-SENIOR LIBRARY SUPPORT CLERK	1.00	3.00	0	1.00	3.00	0	-	-	-
290-LIBRARY SUPPORT CLERK	0.00	1.70	0	0.00	1.70	0	-	-	-
289-LIBRARY ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
201-ACCOUNT CLERK	1.00	0.00	0	0.00	0.00	0	(1.00)	-	-
108-LIBRARY SUPPORT AIDE	0.00	1.50	0	0.00	1.50	0	-	-	-
ORGANIZATION TOTAL	8.00	6.20	0	6.00	6.20	0	(2.00)	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

(1) As part of the City-wide Work Force Reduction Plan (WFR), one (1) Library Support Supervisor and the Account Clerk positions were eliminated in FY2013-14.

001- 070-7081

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-PR&LS-LIBRARY TECHNICAL SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$574,275	\$561,654	11001	SALARIES	\$631,583	\$577,928	-8.5%
\$5,116	\$5,496	11003	SUPPLEMENTAL PAY	\$3,409	\$4,004	17.5%
\$106,901	\$109,225	11501	RETIREMENT	\$111,559	\$111,632	0.1%
\$32,042	\$31,768	11503	EMPL/CITY P.E.R.S.	\$37,016	\$0	-100.0%
\$6,270	\$6,147	11611	FICA MEDICARE	\$7,156	\$6,076	-15.1%
\$107,227	\$116,403	11701	HEALTH INSURANCE	\$94,775	\$77,233	-18.5%
\$1,059	\$965	11702	LIFE INSURANCE	\$1,373	\$951	-30.7%
\$6,795	\$8,371	11703	WORKERS COMPENSATION	\$10,210	\$9,833	-3.7%
\$17,399	\$17,981	11704	DENTAL/VISION INSURANCE	\$15,490	\$13,004	-16.0%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$25,500	0.0%
\$4,808	\$3,977	11715	DISABILITY INSURANCE	\$2,671	\$3,112	16.5%
\$7,681	\$3,293	11805	UNEMPLOYMENT INSURANCE RESERVE	\$3,729	\$3,325	-10.8%
\$5,624	\$5,704	11807	SICK LEAVE RESERVE	\$4,844	\$4,244	-12.4%
\$17,467	\$18,195	11808	VACATION RESERVE	\$13,103	\$12,451	-5.0%
<b>\$892,663</b>	<b>\$889,178</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$936,918</b>	<b>\$849,294</b>	<b>-9.4%</b>
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$700	\$700	0.0%
\$16,125	\$11,686	43600	OFFICE SUPPLIES	\$20,690	\$20,690	0.0%
\$2,636	\$2,605	43700	POSTAGE	\$4,150	\$4,150	0.0%
\$5,256	\$5,500	44000	EQUIPMENT EXPENSE	\$5,808	\$5,730	-1.3%
\$17,779	\$167	44850	CONTRACT SERVICES-LIBRARY	\$0	\$0	0.0%
\$0	\$15,904	44870	CONTRACT SERVICES-PR&CS	\$45,632	\$40,000	-12.3%
\$18,745	\$0	45050	SPECIAL EXPENSE-LIBRARY	\$0	\$0	0.0%
\$0	\$19,267	45070	SPECIAL EXPENSES-PR&CS	\$64,220	\$53,100	-17.3%
\$240	\$46	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$46,786	\$48,346	45998	ITC CHARGES	\$62,406	\$52,657	-15.6%
<b>\$107,567</b>	<b>\$103,522</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$203,606</b>	<b>\$177,027</b>	<b>-13.1%</b>
<b>\$1,000,230</b>	<b>\$992,700</b>		<b>TOTAL FOR ORGANIZATION- 7081</b>	<b>\$1,140,524</b>	<b>\$1,026,321</b>	<b>-10.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7082 - LIBRARY ADULT SERVICES

**GENERAL OBJECTIVES**

Provide quality library service to individuals and groups within the community, including reference and information assistance to adults and students in person and over the telephone. Instruct individuals and groups in the use of print and electronic materials and services offered through the Library. Develop and maintain a collection of reference and circulating print materials in English and Spanish for adults. Continue the acquisition, processing, and maintenance of serial, document, and electronic resources in a variety of formats.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Maintain a public reference desk staffed by Librarians and professionally trained Library Assistants during all hours the Main Library is open; (2) answer approximately 500 reference questions monthly; (3) evaluate Library collections, select new English and Spanish-language materials consistent with the Library’s mission and withdraw older, no longer relevant materials; (4) maintain an information desk to assist patrons who visit or call the Library; (5) maintain a public desk to assist users in locating serials and government documents and provide access to public computers, study rooms, and typewriters; (6) select, process, and maintain magazines, newspapers, and other serial publications in the most efficient and user-friendly format; (7) select, process, and maintain Federal, State, and local government documents, including the State and Federal depository programs; (8) manage the Library’s “Virtual Branch” of online database services, including subscription renewals, user access, and the public access database terminals in the Library; (9) maintain microform and CD-ROM materials and reader-printers; (10) provide basic instruction in computer use, the internet, and basic applications; and (11) develop and produce informational and cultural programs for adults, including a film series.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 507,029	\$ 516,287	\$ 623,429	\$ 664,806
MAINTENANCE & OPERATIONS	\$ 241,546	\$ 253,830	\$ 240,758	\$ 243,044
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 748,574	\$ 770,118	\$ 864,187	\$ 907,850

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
686-PRINCIPAL LIBRARIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
658-LIBRARIAN	0.00	0.05	0	0.00	0.05	0	-	-	-
620-ASSOCIATE LIBRARIAN	2.00	1.41	0	2.00	1.41	0	-	-	-
616-LIBRARY SUPPORT SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
361-SENIOR LIBRARY SUPPORT CLERK	0.00	1.50	0	0.00	1.50	0	-	-	-
289-LIBRARY ASSISTANT	1.00	0.00	0	1.00	0.00	0	-	-	-
ORGANIZATION TOTAL	5.00	2.96	0	5.00	2.96	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

001- 070-7082

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-PR&LS-LIBRARY ADULT SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$308,805	\$315,753	11001	SALARIES	\$416,792	\$452,296	8.5%
\$4,245	\$4,213	11003	SUPPLEMENTAL PAY	\$3,287	\$2,834	-13.8%
\$23	\$0	11100	REGULAR OVERTIME	\$0	\$0	0.0%
\$58,200	\$61,868	11501	RETIREMENT	\$62,621	\$78,547	25.4%
\$17,980	\$18,189	11503	EMPL/CITY P.E.R.S.	\$24,303	\$0	-100.0%
\$3,915	\$3,983	11611	FICA MEDICARE	\$5,206	\$5,606	7.7%
\$78,222	\$79,653	11701	HEALTH INSURANCE	\$76,424	\$71,440	-6.5%
\$1,006	\$908	11702	LIFE INSURANCE	\$1,208	\$1,172	-3.0%
\$3,763	\$4,828	11703	WORKERS COMPENSATION	\$7,288	\$7,940	8.9%
\$8,620	\$8,652	11704	DENTAL/VISION INSURANCE	\$8,934	\$9,721	8.8%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$18,000	0.0%
\$3,621	\$2,652	11715	DISABILITY INSURANCE	\$2,360	\$2,244	-4.9%
\$4,029	\$1,615	11805	UNEMPLOYMENT INSURANCE RESERVE	\$2,495	\$2,450	-1.8%
\$3,200	\$3,026	11807	SICK LEAVE RESERVE	\$2,929	\$3,298	12.6%
\$11,400	\$10,950	11808	VACATION RESERVE	\$9,582	\$9,259	-3.4%
<b>\$507,029</b>	<b>\$516,287</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$623,429</b>	<b>\$664,806</b>	<b>6.6%</b>
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$650	\$650	0.0%
\$4,096	\$4,971	43600	OFFICE SUPPLIES	\$6,432	\$6,400	-0.5%
\$65,363	\$0	44850	CONTRACT SERVICES-LIBRARY	\$0	\$0	0.0%
\$0	\$82,709	44870	CONTRACT SERVICES-PR&CS	\$50,250	\$50,250	0.0%
\$139,766	\$33	45050	SPECIAL EXPENSE-LIBRARY	\$0	\$0	0.0%
\$0	\$138,366	45070	SPECIAL EXPENSES-PR&CS	\$141,900	\$141,900	0.0%
\$0	\$0	45100	PROGRAM EXPENSES	\$0	\$2,500	0.0%
\$11	\$33	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$32,309	\$27,717	45998	ITC CHARGES	\$41,526	\$41,344	-0.4%
<b>\$241,546</b>	<b>\$253,830</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$240,758</b>	<b>\$243,044</b>	<b>0.9%</b>
<b>\$748,574</b>	<b>\$770,118</b>		<b>TOTAL FOR ORGANIZATION- 7082</b>	<b>\$864,187</b>	<b>\$907,850</b>	<b>5.1%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7083 - LIBRARY CHILDREN'S SERVICES

**GENERAL OBJECTIVES**

Effectively meet the informational and recreational needs of Inglewood's youth by providing and maintaining a well-balanced collection of current and retrospective materials in both print and digital formats. Provide staffing adequate to meet program objectives and to conduct outreach services and programs to the community.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Staff the Children's reference desk during business hours, as much as possible with Librarians and professionally trained Library Assistants; (2) provide Library instruction to students; (3) improve relations with the Inglewood Unified School District and with other local schools through class visits and after school programs; (4) offer public access computers to youth; (5) offer and promote educational and leisure activities geared toward children and young adults; (6) continue to promote the division's activities through effective public relations; (7) continue to produce, update, and distribute age and grade appropriate book lists; and (8) evaluate children and young adult collections, selecting new materials consistent with the Library's mission and withdrawing older, no longer relevant materials.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 284,077	\$ 290,122	\$ 287,339	\$ 319,289
MAINTENANCE & OPERATIONS	\$ 37,325	\$ 35,117	\$ 50,139	\$ 53,469
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 321,402	\$ 325,238	\$ 337,478	\$ 372,758

**POSITION SUMMARY**

CLASS - TITLE	FY2013-14			FY2014-15			DIFFERENCE		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
686-PRINCIPAL LIBRARIAN	1.00	0.00	0	1.00	0.00	0	-	-	-
620-ASSOCIATE LIBRARIAN	1.00	0.50	0	1.00	0.50	0	-	-	-
290-LIBRARY SUPPORT CLERK	0.00	0.75	0	0.00	0.75	0	-	-	-
ORGANIZATION TOTAL	2.00	1.25	0	2.00	1.25	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

001- 070-7083

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-PR&LS-LIBRARY CHILDREN'S SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$175,352	\$176,087	11001	SALARIES	\$180,130	\$199,862	11.0%
\$1,090	\$1,034	11003	SUPPLEMENTAL PAY	\$684	\$780	14.0%
\$33,142	\$33,930	11501	RETIREMENT	\$39,653	\$49,156	24.0%
\$9,514	\$9,023	11503	EMPL/CITY P.E.R.S.	\$10,895	\$0	-100.0%
\$2,591	\$2,529	11611	FICA MEDICARE	\$2,640	\$2,928	10.9%
\$42,202	\$50,548	11701	HEALTH INSURANCE	\$38,004	\$42,502	11.8%
\$509	\$471	11702	LIFE INSURANCE	\$505	\$489	-3.3%
\$2,259	\$2,857	11703	WORKERS COMPENSATION	\$3,218	\$3,591	11.6%
\$4,045	\$4,229	11704	DENTAL/VISION INSURANCE	\$4,240	\$4,675	10.3%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$6,875	0.0%
\$2,012	\$1,542	11715	DISABILITY INSURANCE	\$870	\$998	14.7%
\$2,277	\$843	11805	UNEMPLOYMENT INSURANCE RESERVE	\$700	\$700	0.0%
\$1,730	\$1,774	11807	SICK LEAVE RESERVE	\$1,557	\$1,749	12.3%
\$5,057	\$5,256	11808	VACATION RESERVE	\$4,243	\$4,983	17.4%
<b>\$281,780</b>	<b>\$290,122</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$287,339</b>	<b>\$319,289</b>	<b>11.1%</b>
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$1,000	\$1,000	0.0%
\$927	\$1,499	43600	OFFICE SUPPLIES	\$1,500	\$1,500	0.0%
\$1,113	\$0	44850	CONTRACT SERVICES-LIBRARY	\$0	\$0	0.0%
\$0	\$9	44870	CONTRACT SERVICES-PR&CS	\$2,000	\$2,000	0.0%
\$16,929	\$0	45050	SPECIAL EXPENSE-LIBRARY	\$0	\$0	0.0%
\$0	\$17,485	45070	SPECIAL EXPENSES-PR&CS	\$25,000	\$25,000	0.0%
\$1,547	\$1,380	45100	PROGRAM EXPENSES	\$1,500	\$4,000	166.7%
\$184	\$0	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$13,990	\$14,744	45998	ITC CHARGES	\$19,139	\$19,969	4.3%
<b>\$34,689</b>	<b>\$35,117</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$50,139</b>	<b>\$53,469</b>	<b>6.6%</b>
<b>\$316,469</b>	<b>\$325,238</b>		<b>TOTAL FOR ORGANIZATION- 7083</b>	<b>\$337,478</b>	<b>\$372,758</b>	<b>10.5%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7084 - LIBRARY EXTENSION SERVICES

**GENERAL OBJECTIVES**

Operate the Crenshaw-Imperial Branch Library to the extent funded. Provide library materials and services, including books, audio-visual materials, and computer access, to meet the needs of the branch library's diverse communities. Provide first level reference and reader's guidance to adults and children by qualified staff. Offer individual and group instruction in the use of library materials. Conduct special events for the public at both Crenshaw-Imperial and Morningside Park Branch Libraries.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Operate the Crenshaw-Imperial Branch Library; (2) circulate approximately 25,000 items; (3) answer reference and readers' assistance questions; (4) provide Library instruction and assistance for students; (5) evaluate and maintain Library collections by selecting new materials consistent with the Library's mission and withdrawing older, no longer relevant materials; (6) continue to provide free public computer access; (7) continue to produce, update, and distribute book lists and other informational handouts to the public; and (8) offer and promote educational and leisure activities geared toward children, young adults, and adults.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 114,410	\$ 120,542	\$ 125,610	\$ 138,147
MAINTENANCE & OPERATIONS	\$ 43,522	\$ 55,801	\$ 61,547	\$ 61,731
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 157,932	\$ 176,343	\$ 187,157	\$ 199,878

**POSITION SUMMARY**

<u>CLASS - TITLE</u>	<u>FY2013-14</u>			<u>FY2014-15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
620-ASSOCIATE LIBRARIAN	0.00	0.25	0	0.00	0.25	0	-	-	-
616-LIBRARY SUPPORT SUPERVISOR	1.00	0.00	0	1.00	0.00	0	-	-	-
361-SENIOR LIBRARY SUPPORT CLERK	0.00	0.25	0	0.00	0.25	0	-	-	-
290-LIBRARY SUPPORT CLERK	0.00	0.50	0	0.00	0.50	0	-	-	-
ORGANIZATION TOTAL	1.00	1.00	0	1.00	1.00	0	-	-	-

(POS=FULL TIME POSITIONS / FTE=FULL TIME EQUIVALENT/ OT=OVERTIME HOURS)

**HIGHLIGHTS**

No significant changes this fiscal year.

001- 070-7084

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-PR&LS-LIBRARY EXTENSION SERVICES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$74,506	\$77,428	11001	SALARIES	\$87,287	\$94,172	7.9%
\$307	\$439	11003	SUPPLEMENTAL PAY	\$463	\$546	17.9%
\$14,055	\$15,281	11501	RETIREMENT	\$12,373	\$15,530	25.5%
\$4,282	\$3,833	11503	EMPL/CITY P.E.R.S.	\$4,082	\$0	-100.0%
\$451	\$362	11611	FICA MEDICARE	\$587	\$593	0.9%
\$12,520	\$14,531	11701	HEALTH INSURANCE	\$13,004	\$14,499	11.5%
\$226	\$211	11702	LIFE INSURANCE	\$220	\$212	-3.6%
\$969	\$1,484	11703	WORKERS COMPENSATION	\$1,520	\$1,653	8.8%
\$2,288	\$2,466	11704	DENTAL/VISION INSURANCE	\$2,388	\$2,541	6.4%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$4,375	0.0%
\$798	\$586	11715	DISABILITY INSURANCE	\$446	\$511	14.5%
\$965	\$429	11805	UNEMPLOYMENT INSURANCE RESERVE	\$900	\$875	-2.7%
\$692	\$731	11807	SICK LEAVE RESERVE	\$528	\$597	13.2%
\$2,351	\$2,762	11808	VACATION RESERVE	\$1,813	\$2,045	12.8%
<b>\$114,410</b>	<b>\$120,542</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$125,610</b>	<b>\$138,147</b>	<b>10.0%</b>
\$10,877	\$23,237	43101	UTILITIES-ELECTRIC	\$19,880	\$19,880	0.0%
\$1,816	\$0	43201	UTILITIES-GAS	\$2,700	\$2,700	0.0%
\$3,429	\$4,996	43301	UTILITIES-WATER	\$2,950	\$2,950	0.0%
\$0	\$0	43500	ADVERTISING & PUBLICATIONS	\$200	\$200	0.0%
\$1,938	\$1,815	43600	OFFICE SUPPLIES	\$2,000	\$2,000	0.0%
\$5,716	\$0	44850	CONTRACT SERVICES-LIBRARY	\$0	\$0	0.0%
\$0	\$9,243	44870	CONTRACT SERVICES-PR&CS	\$7,500	\$7,500	0.0%
\$12,249	\$0	45050	SPECIAL EXPENSE-LIBRARY	\$0	\$0	0.0%
\$0	\$8,412	45070	SPECIAL EXPENSES-PR&CS	\$16,700	\$16,700	0.0%
\$1,395	\$1,160	45100	PROGRAM EXPENSES	\$1,250	\$1,250	0.0%
\$0	\$343	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$6,101	\$6,594	45998	ITC CHARGES	\$8,367	\$8,551	2.2%
<b>\$43,522</b>	<b>\$55,801</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$61,547</b>	<b>\$61,731</b>	<b>0.3%</b>
<b>\$157,932</b>	<b>\$176,343</b>		<b>TOTAL FOR ORGANIZATION- 7084</b>	<b>\$187,157</b>	<b>\$199,878</b>	<b>6.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 070 - PARKS, RECREATION & LIBRARY SERVICES  
**ORGANIZATION:** 7090 - HISTORICAL ADOBE

**GENERAL OBJECTIVES**

Continue to provide regular maintenance to the grounds at the Centinela Adobe. Provide continued support to the Centinela Valley Historical Society staff.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Provide weekly upkeep of landscaped areas; (2) monitor irrigation sprinkler system in the grassy areas on a daily basis; and (3) provide assistance during two Annual Events: Centinela Adobe Barbecue and Fiesta Day.

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ 413	\$ 2,000	\$ 2,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ 413	\$ 2,000	\$ 2,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

001- 070-7090

GENERAL FUND- PARKS, RECREATION & LIBRARY SERVICES-HISTORICAL ADOBE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$413	44870	CONTRACT SERVICES-PR&CS	\$2,000	\$2,000	0.0%
\$0	\$413		TOTAL MAINTENANCE & OPERATIONS	\$2,000	\$2,000	0.0%
\$0	\$413		TOTAL FOR ORGANIZATION- 7090	\$2,000	\$2,000	0.0%



# City of Inglewood

October 1, 2014

Inglewood



**Non-Departmental**

# NON DEPARTMENTAL

## STATEMENT OF OBJECTIVES

### GENERAL OBJECTIVES

Provides funds for all non-departmental related expenses.

### FY 2014-15 PROGRAM OBJECTIVES

Refer to individual program objectives for details.

### FINANCIAL SUMMARY RECAP

<u>ORGANIZATION-TITLE</u>	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
9810-CIVIC CENTER	\$ 796,655	\$ 1,802,487	\$ 2,136,488	\$ 2,679,488
9810-CIVIC CENTER DEBT SERVICE FUNDS	\$ 20,907,776	\$ 1,808,336	\$ 5,788,708	\$ 7,511,059
9920-INSURANCE	\$ 19,526,677	\$ 19,207,581	\$ 21,315,786	\$ 21,755,179
9925-GENERAL FUND/TRIP REDUCTION PROGRAM	\$ -	\$ -	\$ 39,000	\$ 39,000
9930-MISCELLANEOUS	\$ 13,334,729	\$ 13,945,443	\$ 16,232,147	\$ 16,572,700
9930-SPECIAL TAX FUND MISCELLANEOUS	\$ 5,464,000	\$ 5,713,000	\$ 5,975,000	\$ 6,546,000
9930-PROP C FUNDS	\$ 348,814	\$ -	\$ -	\$ -
9931-GENERAL FUND RETIREMENT	\$ 17,036,872	\$ 16,640,623	\$ 17,822,414	\$ 16,523,616
9931-DEBT SERVICE PENSION OBLIGATION BOND	\$ 3,854,946	\$ 3,853,692	\$ 3,855,369	\$ 3,858,781
9935-EMPLOYEE INJURY	\$ 3,915,402	\$ 3,984,201	\$ 4,367,024	\$ 3,562,225
9936-LIABILITY	\$ 4,954,271	\$ 1,910,658	\$ 4,070,426	\$ 3,723,622
9951-STORES	\$ (34,661)	\$ (24,047)	\$ -	\$ -
9952-POSTAGE	\$ (126,304)	\$ (174,496)	\$ -	\$ -
9953-PHOTOCOPY	\$ 99,180	\$ 144,709	\$ 35,862	\$ -
9981-GENERAL FUND INTERFUND	\$ (48,476,903)	\$ (49,531,949)	\$ (52,531,837)	\$ (52,086,534)
9981-INTERFUND SVC. INTERFUND	\$ (4,051,392)	\$ (4,056,890)	\$ (5,361,979)	\$ (5,174,207)
9988-SPECIAL ASSESSMENT INTERFUND	\$ (890,000)	\$ (1,005,004)	\$ (775,000)	\$ (775,000)
9992-GENERAL FUND INTERFUND TRANSF.	\$ (2,206,893)	\$ (2,296,590)	\$ (2,423,342)	\$ (2,293,823)
9994-GRANTS INTERFUND TRANSFERS	\$ (91,950)	\$ (400,000)	\$ (400,000)	\$ (400,000)
9994-CDBG/GRANTS INTERFUND TRANSFERS	\$ -	\$ -	\$ (100,000)	\$ (100,000)
AGENCY 099 TOTALS	\$ 34,361,220	\$ 11,521,755	\$ 20,046,067	\$ 21,942,106

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION

**FUND:** 001 - GENERAL  
**AGENCY:** 098 - CIVIC CENTER  
**ORGANIZATION:** 9810 - NON-DEPARTMENTAL

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 796,655	\$ 1,802,487	\$ 2,136,488	\$ 2,679,488
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 796,655	\$ 1,802,487	\$ 2,136,488	\$ 2,679,488

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) Item 49905: Represents the amount of Civic Center Financing and Debt Service to the General Fund.

001- 098-9810

GENERAL FUND- CIVIC CENTER-CIVIC CENTER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$796,655	\$1,802,487	49905	OPERATING TRANSFERS-OUT	\$2,136,488	\$2,679,488	25.4%
\$796,655	\$1,802,487		TOTAL MAINTENANCE & OPERATIONS	\$2,136,488	\$2,679,488	25.4%
\$796,655	\$1,802,487		TOTAL FOR ORGANIZATION- 9810	\$2,136,488	\$2,679,488	25.4%

**FUND:** 257 - DEBT SERVICE FUND  
**AGENCY:** 098 - CIVIC CENTER  
**ORGANIZATION:** 9810 - NON-DEPARTMENTAL

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 20,907,776	\$ 1,808,336	\$ 5,788,708	\$ 7,511,059
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 20,907,776	\$ 1,808,336	\$ 5,788,708	\$ 7,511,059

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45300: This line item represents the amount required to service the debt in fiscal year 2014 for the City's 1999 Civic Center financing.
- (2) Item 45301: This line item represents the amount of interest associated with the debt principal payments required for the City's 2012 Lease Revenue Bond (LRB) Civic Center financing.
- (3) Item 49905: This line item represents the funding source for Civic Center capital improvement projects.

257- 098-9810

DEBT SERVICE - CIVIC CENTER- CIVIC CENTER-CIVIC CENTER

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$19,150,000	\$945,000	45300	DEBT PRINCIPAL PAYMENTS	\$1,300,000	\$1,895,000	45.8%
\$1,034,288	\$861,336	45301	INTEREST EXPENSE	\$836,488	\$784,488	-6.2%
\$723,489	\$0	45303	BOND ISSUANCE COSTS	\$0	\$0	0.0%
\$0	\$2,000	45405	DEBT SERVICE ADMINISTRATION	\$0	\$0	0.0%
\$0	\$0	49905	OPERATING TRANSFERS-OUT	\$3,652,220	\$4,831,571	32.3%
<b>\$20,907,776</b>	<b>\$1,808,336</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$5,788,708</b>	<b>\$7,511,059</b>	<b>29.8%</b>
<b>\$20,907,776</b>	<b>\$1,808,336</b>		<b>TOTAL FOR ORGANIZATION- 9810</b>	<b>\$5,788,708</b>	<b>\$7,511,059</b>	<b>29.8%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9920 - INSURANCE

**GENERAL OBJECTIVES**

This organization records the costs of various insurance policies covering specific operations, as well as all risk property coverage, and bonds for the City officials. Also recorded here are City employee benefit costs. Recorded in other sections of the budget are worker's compensation costs (organization 9935), and municipal liability costs (organization 9936).

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Maintain City-wide insurance schedule to ensure that all operations and facilities are properly insured and that renewal deadlines are met; (2) maintain benefit policies and self insurance programs to meet the requirements of the memorandum of understanding with the several employee bargaining groups; and (3) discover, reduce and eliminate various types of property loss exposures through appropriate uses of standardized surveys/questionnaires, liability loss runs, personal inspections, and consultations with experts within and outside the City.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 14,239,846	\$ 14,457,169	\$ 16,238,855	\$ 16,732,805
MAINTENANCE & OPERATIONS	\$ 5,286,831	\$ 4,750,412	\$ 5,076,931	\$ 5,022,374
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 19,526,677	\$ 19,207,581	\$ 21,315,786	\$ 21,755,179

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 44611: Represents the cost of property, earthquake, and flood insurance.
- (2) Item 45669: Represents the General Fund's share of the City's liability insurance costs.

## 001- 099-9920

## GENERAL FUND- NON DEPARTMENTAL-INSURANCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$628,932	\$704,352	11611	FICA MEDICARE	\$654,013	\$686,232	4.9%
\$4,406,561	\$4,485,081	11700	HEALTH INSURANCE-RETIREEES	\$4,977,700	\$5,189,300	4.3%
\$7,868,325	\$8,033,865	11701	HEALTH INSURANCE	\$9,144,153	\$8,827,443	-3.5%
\$165,079	\$235,934	11702	LIFE INSURANCE	\$131,544	\$114,327	-13.1%
\$768,704	\$737,980	11704	DENTAL/VISION INSURANCE	\$940,402	\$924,043	-1.7%
\$0	\$0	11705	MODIFIED BENEFIT PAYMENT EXPENSE	\$0	\$619,000	0.0%
\$245,155	\$152,988	11715	DISABILITY INSURANCE	\$247,003	\$239,284	-3.1%
\$157,091	\$106,969	11805	UNEMPLOYMENT INSURANCE RESERVE	\$144,040	\$133,175	-7.5%
<b>\$14,239,846</b>	<b>\$14,457,169</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$16,238,855</b>	<b>\$16,732,805</b>	<b>3.0%</b>
\$34,937	\$35,843	44600	INSURANCE-MISCELLANEOUS	\$61,336	\$50,000	-18.5%
\$1,001,894	\$993,865	44611	PROPERTY INSURANCE	\$1,193,221	\$1,150,000	-3.6%
\$0	\$0	44700	LOSS SELF INSURANCE	\$10,000	\$10,000	0.0%
\$4,250,000	\$3,720,704	45669	LIAB SELF-INSURANCE/GENERAL	\$3,812,374	\$3,812,374	0.0%
<b>\$5,286,831</b>	<b>\$4,750,412</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$5,076,931</b>	<b>\$5,022,374</b>	<b>-1.1%</b>
<b>\$19,526,677</b>	<b>\$19,207,581</b>		<b>TOTAL FOR ORGANIZATION- 9920</b>	<b>\$21,315,786</b>	<b>\$21,755,179</b>	<b>2.1%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9925 - TRIP REDUCTION PROGRAM

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ 39,000	\$ 39,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ 39,000	\$ 39,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 44899: The City is in compliance with Rule 2202 (On-Road Vehicle Mitigation Options) by contributing funds to a pool of money which is used to fund South Coast Air Quality Management District (SCAQMD) approved emission reduction programs.

220- 099-9925

GRANTS FUND- NON DEPARTMENTAL-TRIP REDUCTION PROGRAM

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	44899	CONTRACT SERVICES-NON DEPTL	\$39,000	\$39,000	0.0%
\$0	\$0		TOTAL MAINTENANCE & OPERATIONS	\$39,000	\$39,000	0.0%
\$0	\$0		TOTAL FOR ORGANIZATION- 9925	\$39,000	\$39,000	0.0%

**FUND: 001 - GENERAL**  
**AGENCY: 099 - NON-DEPARTMENTAL**  
**ORGANIZATION: 9930 - MISCELLANEOUS**

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 13,326,616	\$ 13,940,693	\$ 15,722,147	\$ 16,289,700
CAPITAL OUTLAY	\$ 8,113	\$ 4,750	\$ 510,000	\$ 283,000
ORGANIZATION TOTAL	\$ 13,334,729	\$ 13,945,443	\$ 16,232,147	\$ 16,572,700

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 44010: Provide funds for banking services.
- (2) Item 44050: Funds to reimburse city employees for cost of using their personal car on City business in lieu of a car allowance.
- (3) Item 44300: All travel and subsistence has been consolidated in this section including Non-POST training.
- (4) Item 44404: Professional development for all management employees.
- (5) Item 44500: Represents dues, periodicals and journal costs.
- (6) Item 44501: Represents the costs of dues with intergovernmental agencies; these include the U.S. Conference of Mayors, National League of Cities, League of California Cities, South Bay Cities Association, Southern California Association of Governments and the Inglewood Airport Chamber of Commerce.
- (7) Item 44801: Represents funds for the contract for labor relations and contract negotiating services.
- (8) Item 44802: Provides funds for auditing services.
- (9) Item 44840: Represents the anticipated costs of the contract for fire services with Los Angeles County.
- (10) Item 44846: The Red Light Camera contract expired February 2014. There are not anticipated expenses for this program.
- (11) Item 44893: Provides funds for Public Broadcasting.
- (12) Item 44899: Provides funds for sales tax auditing consultant, lobbyists and assessment district consultant. There are additional funds added for legal consultant contracts in the amount of \$1,250,000 related to various City projects.
- (13) Item 44995: Funds for City marketing, promotion and image enhancement activities with Inglewood Partners for Progress, Inc.
- (14) Item 45004: Represents senior citizens utility tax refunds.
- (15) Item 45005: Contract with Los Angeles County Department of Animal Control.
- (16) Item 45029: Represents funds for Disaster Preparedness.
- (17) Item 45099: Represents funds set aside for necessary expenses as approved by the City Manager.
- (18) Item 45634: Represents the General Fund contribution to various special assessment districts to support current service levels.
- (19) Item 45682: Represents the City's matching portion of various grant-funded programs.
- (20) Item 45900: Represents the City's contingency reserve for unforeseen expenses and related emergencies.
- (21) Item 66000: Represents funds for purchase of office equipment and furniture, drapery, and carpet replacement City-wide, including computers for Finance, tables and chairs for Parks, Recreation and Library Services.
- (22) Item 67000: Represents funds for purchase of machinery and equipment and a Boom Truck for Public Works.

## 001- 099-9930

## GENERAL FUND- NON DEPARTMENTAL-MISCELLANEOUS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$365,904	\$425,626	44010	BANK CHARGES- MISC.	\$395,000	\$395,000	0.0%
\$152	\$167	44050	MILEAGE EXPENSE	\$1,500	\$1,500	0.0%
\$5,843	\$5,628	44300	TRAVEL & SUBSISTENCE	\$25,000	\$15,000	-40.0%
\$0	\$70	44400	TRAINING	\$0	\$0	0.0%
\$48,522	\$46,320	44401	EDUCATIONAL REIMBURSEMENT	\$45,000	\$45,000	0.0%
\$75,500	\$74,793	44404	PRO DEVELOPMENT- MGMT	\$86,000	\$86,000	0.0%
\$6,040	\$1,949	44500	DUES & SUBSCRIPTIONS	\$9,000	\$9,000	0.0%
\$81,043	\$92,537	44501	DUES&SUBSCRIPTIONS-INTERGOVTL	\$90,000	\$90,000	0.0%
\$667	\$0	44801	LABOR RELATIONS SERVICES	\$54,000	\$54,000	0.0%
\$129,830	\$101,289	44802	AUDITORS	\$187,420	\$155,000	-17.3%
\$9,862,369	\$10,356,817	44840	CONTRACT SERVICES-FIRE DEPT	\$11,680,683	\$11,626,200	-0.5%
\$1,072,800	\$983,400	44846	CONTRACT SERVICES-RED LGHT CAM	\$500,000	\$0	-100.0%
\$22,203	\$13,984	44893	CONTRACT SERVICES-PUBL BROADCASTING	\$133,486	\$75,000	-43.8%
\$431,678	\$232,725	44899	CONTRACT SERVICES-NON DEPTL	\$607,058	\$1,650,000	171.8%
\$12,642	\$29,187	44995	PUBLIC SECTOR MARKETING PLAN	\$30,000	\$0	-100.0%
\$0	\$4,220	44999	MISCELLANEOUS EXPENDITURE	\$0	\$0	0.0%
\$19,590	\$21,902	45004	UTILITY TAX REFUND	\$20,000	\$20,000	0.0%
\$229,865	\$290,978	45005	ANIMAL REGULATION SERVICE	\$295,000	\$320,000	8.5%
\$2,080	\$2,435	45028	SPECIAL EXP-POL/OVERSIGHT COMM	\$3,000	\$3,000	0.0%
\$902	\$1,060	45029	SPECIAL EXPENSE-DISASTER PREP	\$25,000	\$80,000	220.0%
\$90,025	\$80,512	45099	SPECIAL EXPENSE-NON DEPTL	\$60,000	\$190,000	216.7%
\$2,011	\$95	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
\$775,000	\$775,000	45634	WEED & DEBRIS REIMB-GEN FUND	\$775,000	\$775,000	0.0%
\$91,950	\$400,000	45682	GRANTS MATCH	\$500,000	\$500,000	0.0%
\$0	\$0	45900	CONTINGENCY RESERVE	\$200,000	\$200,000	0.0%
<b>\$13,326,616</b>	<b>\$13,940,693</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$15,722,147</b>	<b>\$16,289,700</b>	<b>3.6%</b>
\$8,113	\$4,750	66000	OFFICE EQUIPMENT/FURNITURE	\$260,000	\$83,000	-68.1%
\$0	\$0	67000	MACHINERY & EQUIPMENT	\$250,000	\$200,000	-20.0%
<b>\$8,113</b>	<b>\$4,750</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>\$510,000</b>	<b>\$283,000</b>	<b>-44.5%</b>
<b>\$13,334,729</b>	<b>\$13,945,443</b>		<b>TOTAL FOR ORGANIZATION- 9930</b>	<b>\$16,232,147</b>	<b>\$16,572,700</b>	<b>2.1%</b>

**FUND:** 010 - SPECIAL TAX FUND-MEASURE IT  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9930 - MISCELLANEOUS

**GENERAL OBJECTIVES**

The primary purpose of this half-cent sales tax is to maintain and enhance public safety, City infrastructure, and recreational/social programs.

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 5,464,000	\$ 5,713,000	\$ 5,975,000	\$ 6,546,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 5,464,000	\$ 5,713,000	\$ 5,975,000	\$ 6,546,000

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45626: Represents funds for sworn personnel related cost to the General Fund.

010- 099-9930

SPECIAL TAX FUND - MEASURE IT- NON DEPARTMENTAL-MISCELLANEOUS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$5,464,000	\$5,713,000	45626	INTERFUND-SWORN PERSONNEL COST REIMB.	\$5,975,000	\$6,546,000	9.6%
<b>\$5,464,000</b>	<b>\$5,713,000</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$5,975,000</b>	<b>\$6,546,000</b>	<b>9.6%</b>
<b>\$5,464,000</b>	<b>\$5,713,000</b>		<b>TOTAL FOR ORGANIZATION- 9930</b>	<b>\$5,975,000</b>	<b>\$6,546,000</b>	<b>9.6%</b>

**FUND:** 062 - PROPOSITION C FUNDS  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9930 - MISCELLANEOUS

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 348,814	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 348,814	\$ -	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is for historical purposes only.

062- 099-9930

PROPOSITION C, FEDERAL, STATE TRANS FUND- NON DEPARTMENTAL-MISCELLANEOUS

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$348,814	\$0	49905	OPERATING TRANSFERS-OUT	\$0	\$0	0.0%
\$348,814	\$0		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$348,814	\$0		TOTAL FOR ORGANIZATION- 9930	\$0	\$0	0.0%

**FUND:** 001 - GENERAL  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9931 - RETIREMENT/PENSION

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ 12,244,666	\$ 12,788,768	\$ 13,967,045	\$ 12,664,835
MAINTENANCE & OPERATIONS	\$ 4,792,206	\$ 3,851,855	\$ 3,855,369	\$ 3,858,781
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 17,036,872	\$ 16,640,623	\$ 17,822,414	\$ 16,523,616

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 11503: Provides for City's assumption of 5% for safety employees. Miscellaneous employees pay the full 8% and sworn personnel pay 4% of employee contributions per new MOU agreement reached during FY2013-14.
- (2) Item 49905: Represents Public Employee's Retirement (PERS) cost anticipated to be transferred out of the General Fund and paid out of the Pension Obligation Fund 259.

001- 099-9931

GENERAL FUND- NON DEPARTMENTAL-RETIREMENT/PENSION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$9,038,798	\$9,267,808	11501	RETIREMENT	\$10,039,352	\$11,714,202	16.7%
\$3,205,869	\$3,520,960	11503	EMPL/CITY P.E.R.S.	\$3,927,693	\$950,633	-75.8%
<b>\$12,244,666</b>	<b>\$12,788,768</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$13,967,045</b>	<b>\$12,664,835</b>	<b>-9.3%</b>
\$4,792,206	\$3,851,855	49905	OPERATING TRANSFERS-OUT	\$3,855,369	\$3,858,781	0.1%
<b>\$4,792,206</b>	<b>\$3,851,855</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$3,855,369</b>	<b>\$3,858,781</b>	<b>0.1%</b>
<b>\$17,036,872</b>	<b>\$16,640,623</b>		<b>TOTAL FOR ORGANIZATION- 9931</b>	<b>\$17,822,414</b>	<b>\$16,523,616</b>	<b>-7.3%</b>

**FUND:** 259 - DEBT SERVICE PENSION OBLIGATION BOND  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9931 - RETIREMENT/PENSION

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 3,854,946	\$ 3,853,692	\$ 3,855,369	\$ 3,858,781
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 3,854,946	\$ 3,853,692	\$ 3,855,369	\$ 3,858,781

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45300: This line item represents the amount of debt principal required to pay the Pension Obligation Bond (POB).
- (2) Item 45301: This line item represents the amount of interest associated with the debt principal payments required to the POB.

259- 099-9931

DEBT SERVICE - PENS OBLIG BOND- NON DEPARTMENTAL-RETIREMENT/PENSION

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$1,710,000	\$1,790,000	45300	DEBT PRINCIPAL PAYMENTS	\$1,880,000	\$1,975,000	5.1%
\$2,143,109	\$2,061,855	45301	INTEREST EXPENSE	\$1,975,369	\$1,883,781	-4.6%
\$1,838	\$1,838	45405	DEBT SERVICE ADMINISTRATION	\$0	\$0	0.0%
<b>\$3,854,946</b>	<b>\$3,853,692</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$3,855,369</b>	<b>\$3,858,781</b>	<b>0.1%</b>
<b>\$3,854,946</b>	<b>\$3,853,692</b>		<b>TOTAL FOR ORGANIZATION- 9931</b>	<b>\$3,855,369</b>	<b>\$3,858,781</b>	<b>0.1%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9935 - INJURY/EMPLOYEE

**GENERAL OBJECTIVES**

Records the costs of the City's Worker's Compensation obligation, which is administered by Personnel, Employee Health Services division (organization 2165), and budgeted for by the Finance Department. Employ risk control methods; exposure avoidance, loss prevention and loss reduction to reduce job related injuries.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Work with Employee Health Services in order to meet program objectives, which are found in organization 2165; (2) initiate changes dictated by recent worker's compensation reform legislation that could have a significant impact in reducing the City's worker's compensation costs; (3) proceed with an RFP for worker's compensation claims administration services; and, (4) continue to explore with the Independent Cities Risk Management Authority (ICRMA) the proposed transfer of a significant portion of the worker's compensation liabilities to an insurance carrier.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 3,915,402	\$ 3,984,201	\$ 4,367,024	\$ 3,562,225
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 3,915,402	\$ 3,984,201	\$ 4,367,024	\$ 3,562,225

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 44610: Provides funds for worker's compensation excess insurance premium provided through the Independent Cities Risk Management Authority (ICRMA).
- (2) Item 44711: Provides funds for the City's third party claims administrator.
- (3) Item 44712: Represents the amount to be set aside for worker's compensation reserves.
- (3) Item 44713: Reflects medical and settlement costs. Budgeted amounts reflects current estimated cost of this program.

001- 099-9935

GENERAL FUND- NON DEPARTMENTAL-INJURY/EMPLOYEE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$202,420	\$279,234	44610	REINSURANCE	\$280,000	\$375,000	33.9%
\$158,130	\$135,540	44711	CLAIMS ADMINISTRATION	\$264,000	\$264,000	0.0%
\$0	\$0	44712	LIAB/W.C. RESERVES	\$2,024	\$(76,775)	-3,893.0%
\$3,554,852	\$3,569,427	44713	LIAB/W.C. CLAIMS	\$3,821,000	\$3,000,000	-21.5%
<b>\$3,915,402</b>	<b>\$3,984,201</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$4,367,024</b>	<b>\$3,562,225</b>	<b>-18.4%</b>
<b>\$3,915,402</b>	<b>\$3,984,201</b>		<b>TOTAL FOR ORGANIZATION- 9935</b>	<b>\$4,367,024</b>	<b>\$3,562,225</b>	<b>-18.4%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9936 - LIABILITY

**GENERAL OBJECTIVES**

The City's liability programs are administered by the City Attorney's Office. The City Attorney's Office provides planning, organization, leadership and control of the activities of this section with the objective of minimizing the adverse effects of accidental losses to the City.

**FY 2014-15 PROGRAM OBJECTIVES**

(1) Work with departments to define and motivate the responsibilities and actions of employees throughout the City in carrying out the risk management program; (2) develop policies and procedures for effective risk control measures; (3) conduct monthly Risk Management Advisory Committee meetings; and, (4) institute effective risk transfer methods to limit liability exposures.

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 4,954,271	\$ 1,910,658	\$ 4,070,426	\$ 3,723,622
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 4,954,271	\$ 1,910,658	\$ 4,070,426	\$ 3,723,622

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 44610: Reinsurance of \$19,000,000 above the City's Self Insured Retention (SIR) of \$1,500,000 is obtained through participation in the Independent Cities Risk Management Authority (ICRMA). The premium is based upon the City's share of debt service, operating expenses and reserves for claims filed against the City.
- (2) Item 44711: Provides for claims administration fees.
- (3) Item 44712: Represents the amount to be drawn from the liability reserves.
- (3) Item 44713: Represents the cost of liability claims settlements.
- (4) Item 44715: Represents the cost of outside counsel, court reports, investigators and expert witnesses.
- (5) Item 44718: Represents the cost of third party damage to city property.

001- 099-9936

GENERAL FUND- NON DEPARTMENTAL-LIABILITY - SELF INSURANCE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$598,943	\$663,564	44610	REINSURANCE	\$800,000	\$800,000	0.0%
\$46,054	\$23,668	44711	CLAIMS ADMINISTRATION	\$113,428	\$102,000	-10.1%
\$0	\$0	44712	LIAB/W.C. RESERVES	\$(51,995)	\$(120,878)	132.5%
\$2,764,626	\$215,833	44713	LIAB/W.C. CLAIMS	\$1,845,393	\$1,800,000	-2.5%
\$858,844	\$975,489	44715	LIAB CLAIMS-FEES & EXPENSES	\$1,248,034	\$1,000,000	-19.9%
\$6,826	\$2,860	44717	RISK MANAGEMENT SERVICES	\$7,500	\$7,500	0.0%
\$11,050	\$14,910	44718	THIRD PARTY DAMAGE TO CITY PROPERTY	\$35,000	\$35,000	0.0%
\$667,857	\$13,734	44815	CONTRACT SERVICES-LEGAL DEPT	\$73,067	\$100,000	36.9%
\$72	\$600	45501	PRINTING AND PHOTOCOPY CHARGES	\$0	\$0	0.0%
<b>\$4,954,271</b>	<b>\$1,910,658</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$4,070,426</b>	<b>\$3,723,622</b>	<b>-8.5%</b>
<b>\$4,954,271</b>	<b>\$1,910,658</b>		<b>TOTAL FOR ORGANIZATION- 9936</b>	<b>\$4,070,426</b>	<b>\$3,723,622</b>	<b>-8.5%</b>

**FUND:** 120 - STORES & EQUIPMENT  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9951 - STORES

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ (34,661)	\$ (24,047)	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (34,661)	\$ (24,047)	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

120- 099-9951

STORES & EQUIPMENT FUND- NON DEPARTMENTAL-STORES & EQUIPMENT-STORES

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(34,661)	\$(24,047)	43610	STORES INVENTORY	\$0	\$0	0.0%
\$(34,661)	\$(24,047)		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$(34,661)	\$(24,047)		TOTAL FOR ORGANIZATION- 9951	\$0	\$0	0.0%

**FUND:** 120 - STORES & EQUIPMENT  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9952 - POSTAGE

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ (126,304)	\$ (174,496)	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (126,304)	\$ (174,496)	\$ -	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

120- 099-9952

STORES & EQUIPMENT FUND- NON DEPARTMENTAL-STORES & EQUIPMENT-POSTAGE

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(126,304)	\$(174,496)	43645	POSTAGE	\$0	\$0	0.0%
\$(126,304)	\$(174,496)		TOTAL MAINTENANCE & OPERATIONS	\$0	\$0	0.0%
\$(126,304)	\$(174,496)		TOTAL FOR ORGANIZATION- 9952	\$0	\$0	0.0%

**FUND:** 120 - STORES & EQUIPMENT  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9953 - PHOTOCOPY

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ 99,180	\$ 144,709	\$ 35,862	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ 99,180	\$ 144,709	\$ 35,862	\$ -

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

(1) This page is provided for historical purposes only.

120- 099-9953

STORES & EQUIPMENT FUND- NON DEPARTMENTAL-STORES & EQUIPMENT-PHOTOCOPY

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$99,180	\$144,709	43635	PHOTOCOPY	\$35,862	\$0	-100.0%
<b>\$99,180</b>	<b>\$144,709</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$35,862</b>	<b>\$0</b>	<b>-100.0%</b>
<b>\$99,180</b>	<b>\$144,709</b>		<b>TOTAL FOR ORGANIZATION- 9953</b>	<b>\$35,862</b>	<b>\$0</b>	<b>-100.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9981 - INTERFUND TRANSFERS - GENERAL FUND

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ (27,558,461)	\$ (28,646,000)	\$ (32,538,794)	\$ (31,638,684)
MAINTENANCE & OPERATIONS	\$ (20,918,442)	\$ (20,885,948)	\$ (19,993,043)	\$ (20,447,850)
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (48,476,903)	\$ (49,531,949)	\$ (52,531,837)	\$ (52,086,534)

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Items 19003 through 19018: Represent accumulation of all funds budgeted for specific employee benefits throughout all funds. Actual expenditures are made in organization(s) 9920, 9931 and 9935, and more detailed descriptions are provided there.
- (2) Item 45609, 45610, 45612, 45614, 45618, & 45619: Interfunds for design, maintenance, patching, repair, painting and maintaining signals for City streets.
- (3) Item 45667 through 45673: Interfunds for funding of City's Self-Insurance Liability program.
- (4) Item 45999: Overhead charges for the various City departments are aggregated here. Represents charges for indirect costs of personnel and maintenance & operations expenses for all non-General Fund sections.

001- 099-9981

GENERAL FUND- NON DEPARTMENTAL-INTERFUND TRANSFERS - GENERAL FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(2,254,565)	\$(2,748,893)	19003	WORKERS COMPENSATION	\$(3,455,225)	\$(3,571,563)	3.4%
\$(11,515,149)	\$(12,082,259)	19005	RETIREMENT	\$(13,894,721)	\$(15,572,983)	12.1%
\$0	\$0	19010	MODIFIED BENEFIT	\$0	\$(619,000)	0.0%
\$(7,920,042)	\$(8,375,561)	19011	HEALTH INSURANCE	\$(9,144,153)	\$(8,827,443)	-3.5%
\$(121,708)	\$(110,115)	19012	LIFE INSURANCE	\$(131,544)	\$(114,327)	-13.1%
\$(770,786)	\$(753,919)	19013	DENTAL INSURANCE	\$(940,402)	\$(924,043)	-1.7%
\$(563,058)	\$(136,449)	19014	UNEMPLOYMENT INSURANCE RESERVE	\$(144,040)	\$(133,175)	-7.5%
\$(3,461,710)	\$(3,507,865)	19015	EMPL/CITY P.E.R.S.	\$(3,927,693)	\$(950,633)	-75.8%
\$(324,854)	\$(274,249)	19017	DISABILITY INSURANCE	\$(247,003)	\$(239,284)	-3.1%
\$(626,589)	\$(656,690)	19018	FICA-MEDICARE	\$(654,013)	\$(686,232)	4.9%
<b>\$(27,558,461)</b>	<b>\$(28,646,000)</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>\$(32,538,794)</b>	<b>\$(31,638,684)</b>	<b>-2.8%</b>
\$(612,500)	\$(594,133)	45609	ST GAS TAX-STREET RELATED COST	\$(615,000)	\$(615,000)	0.0%
\$(11,000)	\$(11,000)	45610	ST GAS TAX-STREET DESIGN	\$(11,000)	\$(11,000)	0.0%
\$(367,000)	\$(367,000)	45612	ST GAS TAX-SIGN&LIGHTING MAINT	\$(367,000)	\$(367,000)	0.0%
\$(393,000)	\$(393,000)	45614	ST GAS TAX-PATCH,REPAIRS&MAINT	\$(393,000)	\$(393,000)	0.0%
\$(6,400)	\$(6,400)	45618	GAS TAX ST STRIPING/CURB PAINT	\$(6,400)	\$(6,400)	0.0%
\$(115,000)	\$(115,000)	45619	GAS TAX SEALING OF CITY STREET	\$(115,000)	\$(115,000)	0.0%
\$(35,572)	\$0	45622	INDIRECT COST-LEGAL SERVICES	\$0	\$0	0.0%
\$(134,076)	\$0	45624	INDIRECT COST-ADMIN SUPPORT	\$0	\$0	0.0%
\$(5,464,000)	\$(5,713,000)	45626	INTERFUND-SWORN PERSONNEL COST REIMB.	\$(5,975,000)	\$(6,546,000)	9.6%
\$(3,000)	\$(3,000)	45638	INDIRECT COST-LEASED HOUSING	\$(3,000)	\$(3,000)	0.0%
\$(83,470)	\$0	45662	INDIRECT COST-FINANCE SUPPORT	\$0	\$0	0.0%
\$(253,281)	\$0	45663	INDIRECT COST-PLANNING & BUILDING	\$0	\$0	0.0%
\$(188,684)	\$0	45664	INDIRECT COST-PUBLIC WORKS ADMIN SUPPORT	\$0	\$0	0.0%
\$(53,805)	\$0	45665	INDIRECT COST- ELECTED SUPPORT	\$0	\$0	0.0%
\$(215,000)	\$(239,247)	45667	LIAB SELF-INSURANCE/WATER	\$(215,000)	\$(215,000)	0.0%
\$(55,000)	\$(66,767)	45668	LIAB SELF-INSURANCE/REDEVELOP	\$0	\$0	0.0%
\$(4,250,000)	\$(4,140,306)	45669	LIAB SELF-INSURANCE/GENERAL	\$(3,720,704)	\$(3,720,704)	0.0%
\$(7,000)	\$(7,789)	45670	LIAB SELF-INSURANCE/SEWER 6042	\$(7,000)	\$(7,000)	0.0%
\$(255,000)	\$(283,758)	45673	LIAB SELF-INSURANCE/SANITATION	\$(255,000)	\$(255,000)	0.0%
\$(7,433,298)	\$(7,991,119)	45999	OVERHEAD	\$(8,309,939)	\$(8,193,746)	-1.4%
\$(703,813)	\$(668,396)	49023	VACATION RESERVES	\$0	\$0	0.0%
\$(278,545)	\$(286,034)	49024	SICK LEAVE RESERVES	\$0	\$0	0.0%
<b>\$(20,918,442)</b>	<b>\$(20,885,948)</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$(19,993,043)</b>	<b>\$(20,447,850)</b>	<b>2.3%</b>
<b>\$(48,476,903)</b>	<b>\$(49,531,949)</b>		<b>TOTAL FOR ORGANIZATION- 9981</b>	<b>\$(52,531,837)</b>	<b>\$(52,086,534)</b>	<b>-0.8%</b>

**FUND:** 125 - INTERFUND SERVICES  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9981 - INTERFUND TRANSFERS

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ (4,051,392)	\$ (4,056,890)	\$ (5,361,979)	\$ (5,174,207)
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (4,051,392)	\$ (4,056,890)	\$ (5,361,979)	\$ (5,174,207)

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45998: Interfund for Information Technology and Communications for services provided to the operating departments.

125- 099-9981

IT & COMMUNICATIONS FUND- NON DEPARTMENTAL-INTERFUND TRANSFERS - GENERAL FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(4,051,392)	\$(4,056,890)	45998	ITC CHARGES	\$(5,361,979)	\$(5,174,207)	-3.5%
\$(4,051,392)	\$(4,056,890)		TOTAL MAINTENANCE & OPERATIONS	\$(5,361,979)	\$(5,174,207)	-3.5%
\$(4,051,392)	\$(4,056,890)		TOTAL FOR ORGANIZATION- 9981	\$(5,361,979)	\$(5,174,207)	-3.5%

**FUND:** 080 - SPECIAL ASSESSMENT  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9988 - INTERFUND TRANSFERS

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	FY2011-12 <u>ACTUALS</u>	FY2012-13 <u>ACTUALS</u>	FY2013-14 <u>CURR MOD</u>	FY2014-15 <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ (890,000)	\$ (1,005,004)	\$ (775,000)	\$ (775,000)
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (890,000)	\$ (1,005,004)	\$ (775,000)	\$ (775,000)

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45632: Interfund from the Redevelopment Fund for the Weed and Debris Abatement program.
- (2) Item 45634: Interfund from the General Fund for Street Lighting and Landscape District, Market and Morningside Districts, as well as the Weed and Debris Abatement program.

080- 099-9988

SPECIAL ASSESSMENT FUND- NON DEPARTMENTAL-INTERFUND TRANSFERS - SPEC. REVENUE FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(115,000)	\$(230,004)	45632	WEED & DEBRIS REIMB-LA CIENEGA	\$0	\$0	0.0%
\$(775,000)	\$(775,000)	45634	WEED & DEBRIS REIMB-GEN FUND	\$(775,000)	\$(775,000)	0.0%
<b>\$(890,000)</b>	<b>\$(1,005,004)</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$(775,000)</b>	<b>\$(775,000)</b>	<b>0.0%</b>
<b>\$(890,000)</b>	<b>\$(1,005,004)</b>		<b>TOTAL FOR ORGANIZATION- 9988</b>	<b>\$(775,000)</b>	<b>\$(775,000)</b>	<b>0.0%</b>

**FUND:** 001 - GENERAL  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9992 - INTERFUND TRANSFERS

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ (2,206,893)	\$ (2,296,590)	\$ (2,423,342)	\$ (2,293,823)
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (2,206,893)	\$ (2,296,590)	\$ (2,423,342)	\$ (2,293,823)

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45654: Interfund for equipment maintenance expenses from all funds.

001- 099-9992

GENERAL FUND- NON DEPARTMENTAL-INTERFUND TRANSFERS - EQUIPMENT

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(2,206,893)	\$(2,296,590)	45654	INTERFUND-EQUIPMENT	\$(2,421,570)	\$(2,293,826)	-5.3%
\$0	\$0	49030	EQUIPMENT REPLACEMENT RESERVES	\$(1,772)	\$3	-100.2%
<b>\$(2,206,893)</b>	<b>\$(2,296,590)</b>		<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>\$(2,423,342)</b>	<b>\$(2,293,823)</b>	<b>-5.3%</b>
<b>\$(2,206,893)</b>	<b>\$(2,296,590)</b>		<b>TOTAL FOR ORGANIZATION- 9992</b>	<b>\$(2,423,342)</b>	<b>\$(2,293,823)</b>	<b>-5.3%</b>

**FUND:** 220 - GRANTS  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9994 - INTERFUND TRANSFERS

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ (91,950)	\$ (400,000)	\$ (400,000)	\$ (400,000)
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ (91,950)	\$ (400,000)	\$ (400,000)	\$ (400,000)

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45682: Interfund from General Fund for total grants match required of the City for State and Federal aid programs.

220- 099-9994

GRANTS FUND- NON DEPARTMENTAL-INTERFUND TRANSFERS - GRANTS FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$(91,950)	\$(400,000)	45682	GRANTS MATCH	\$(400,000)	\$(400,000)	0.0%
\$(91,950)	\$(400,000)		TOTAL MAINTENANCE & OPERATIONS	\$(400,000)	\$(400,000)	0.0%
\$(91,950)	\$(400,000)		TOTAL FOR ORGANIZATION- 9994	\$(400,000)	\$(400,000)	0.0%

**FUND:** 221 - GRANTS  
**AGENCY:** 099 - NON-DEPARTMENTAL  
**ORGANIZATION:** 9994 - INTERFUND TRANSFERS

**GENERAL OBJECTIVES**

N/A

**FY 2014-15 PROGRAM OBJECTIVES**

N/A

**FINANCIAL SUMMARY**

	<u>FY2011-12</u> <u>ACTUALS</u>	<u>FY2012-13</u> <u>ACTUALS</u>	<u>FY2013-14</u> <u>CURR MOD</u>	<u>FY2014-15</u> <u>ANNUAL</u>
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MAINTENANCE & OPERATIONS	\$ -	\$ -	\$ (100,000)	\$ (100,000)
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -
ORGANIZATION TOTAL	\$ -	\$ -	\$ (100,000)	\$ (100,000)

**POSITION SUMMARY**

NOTE: THERE ARE NO PERSONNEL ASSIGNED TO THIS ORGANIZATION.

**HIGHLIGHTS**

- (1) Item 45682: Interfund from General Fund for total grants match required of the City for State and Federal aid programs.

221- 099-9994

HUD (CDBG) FUND- NON DEPARTMENTAL-INTERFUND TRANSFERS - GRANTS FUND

<u>ACTUALS</u> <u>FY2011-12</u>	<u>ACTUALS</u> <u>FY2012-13</u>	<u>CODE</u>	<u>EXPENSE OBJECT DESCRIPTION</u>	<u>CURR MOD</u> <u>FY2013-14</u>	<u>ANNUAL</u> <u>FY2014-15</u>	<u>PERCENT</u> <u>CHANGE</u>
\$0	\$0	45682	GRANTS MATCH	\$(100,000)	\$(100,000)	0.0%
\$0	\$0		TOTAL MAINTENANCE & OPERATIONS	\$(100,000)	\$(100,000)	0.0%
\$0	\$0		TOTAL FOR ORGANIZATION- 9994	\$(100,000)	\$(100,000)	0.0%

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# FISCAL YEAR 2014-2015 CAPITAL IMPROVEMENT PROJECTS

# City of Inglewood

## Capital Improvement Plan



## **Capital Improvement Plan**

The FY2014-15 Capital Improvement Projects (CIP) budget totals \$30,148,454 for all categories of capital projects across all funds. The cost for each capital project incorporates both direct construction costs and indirect costs such as design and project administration, representing the preliminary estimate for salaries, maintenance and operation costs, where applicable.

Each project in the CIP has been assigned a unique identification number that will remain with the project throughout its life. The project identification number allows the City Council to track and monitor project status over multiple years.

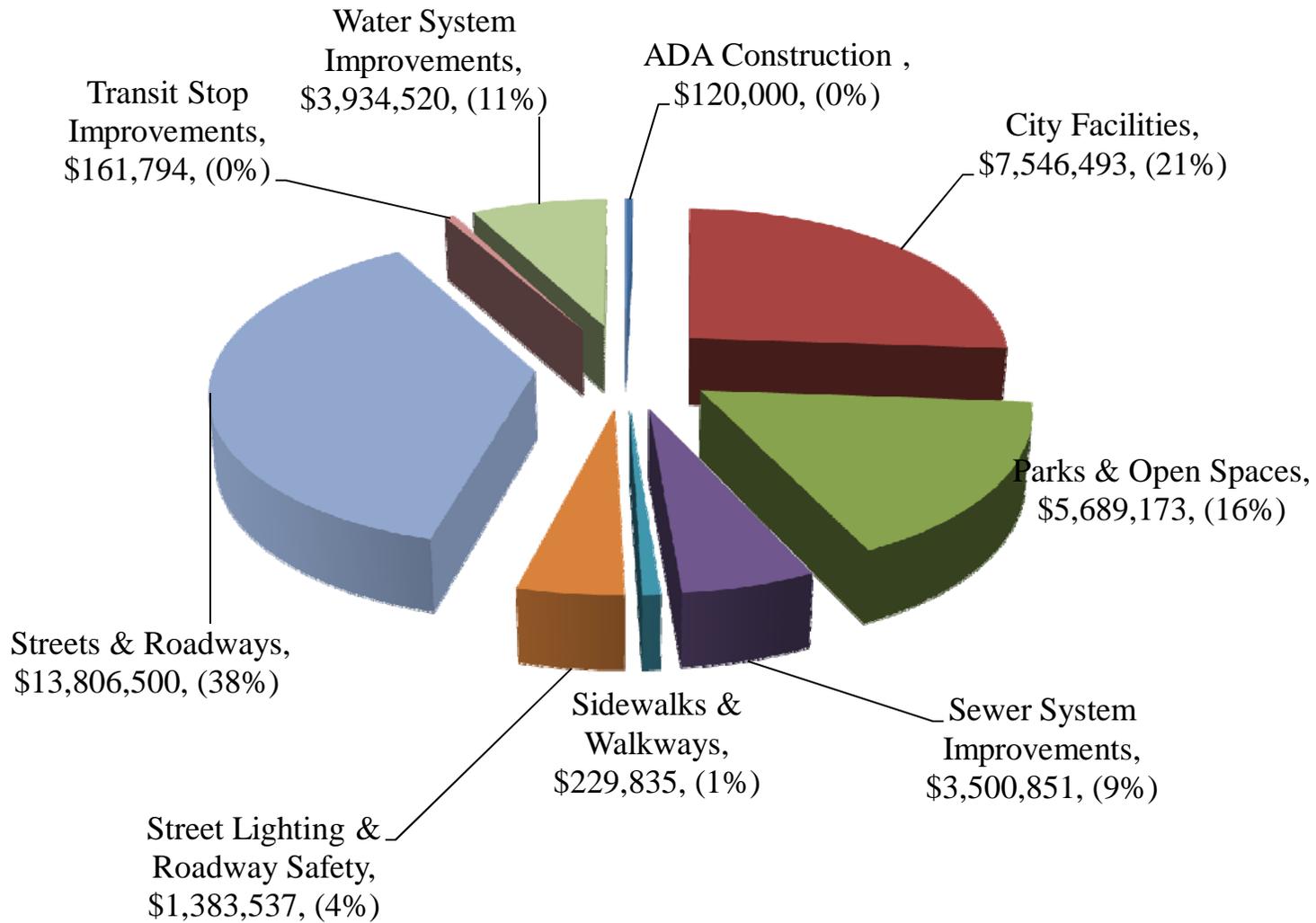
### **Maintenance & Operating Cost Impacts**

The potential budgetary impact of any proposed capital project is carefully considered as part of the capital improvement project review process. Capital Improvement Projects can have long-term impacts on the annual operating budget of the City. When a project is constructed that requires new or increased maintenance costs by the City, funds must be budgeted to cover these expenses. Capital Improvement projects may also reduce operation and maintenance costs. Adjustments to the City's budget in the first year following the completion of a project are usually the anticipated project-related expenses. These maintenance and operating expenses can include labor, materials, equipment and utilities, as well as contract services.

The City's Capital Improvement Program (CIP) for Fiscal Year 2014-15 will provide needed infrastructure improvements City-wide. The following is a listing by fund. (Note: Funds for these projects come from a variety of sources including Special Revenue Funds and Proprietary Funds. These funds are non-General Fund revenues and typically are restricted in how they can be spent. The amounts budgeted will fluctuate annually). A description of each project along with funding sources is as follows:

# FY2014-15 Capital Improvement Projects by Project Category

## \$30,148,454



## 2014-2015 Capital Improvement Program Budget - Approved

Total of 49 projects including 6 new projects and 43 carry forward projects

### New Projects for FY 2014-2015

Categories	Proj #	Project Name	Total Project Cost Estimate	FY2014-15 Budget Amts	City Funds	Funding Sources
<i>Total ADA Construction (1 project)</i>				\$120,000		
Single Year	P630	Sidewalk Replacement - TDA	120,000	120,000	063 TDA	State - Transportation Development Act
<i>Total Sidewalks &amp; Walkways (1 project)</i>				\$229,835		
Single Year	P219	Annual Sidewalk Replacement-CDBG	229,835	229,835	221 CDBG	Federal - HUD Grant Program
<i>Total Street Lighting &amp; Roadway Safety (1 project)</i>				\$150,000		
Single Year	P631	Street Lighting & Roadway Safety	150,000	150,000	065 Measure R L/R	L.A. County Metro - Annual Allocation
<i>Total Transit Stop Improvements (1 project)</i>				\$126,794		
Single Year	P633	Transit Stop Improvements FY15	126,794	126,794	061 Prop A L/R	L.A. County Metro - Annual Allocation
<i>Total Streets &amp; Roadways (2 projects)</i>				\$3,288,882		
Single Year	P222	Annual Local Street Resurfacing-CDBG	466,636	466,636	221 CDBG	Federal - HUD Grant Program
					060 Gas Tax	State - Gas Tax
					068 Prop 1B	State - Proposition 1B Program
Single Year	P632	Street and Alleys Rehabilitation	2,822,246	2,822,246	001 Gen Fund	City General Fund
<b>New Projects Total</b>				<b>3,915,511</b>		

### Multi-Year Projects - Carry Over from FY 2013-2014

Categories	Proj #	Project Name	Total Project Cost Estimate	FY2014-15 Budget Amts	City Funds	Funding Sources
<i>Total City Facilities (8 projects)</i>				\$7,751,571		
Multi-Year	P227	Locust Street Senior Recreation Center	22,000,000	2,920,000	221 CDBG	Federal - HUD Grant Program
Multi-Year	P901	City Hall Elevators Upgrade	1,210,000	1,073,529	157 Civic Center	Civic Center Bond
Multi-Year	P902	City Hall Fire, Life Safety & ADA	4,705,074	729,892	157 Civic Center	Civic Center Bond
Multi-Year	P904	City Hall Seismic Upgrades	275,000	1,500,000	157 Civic Center	Civic Center Bond
Multi-Year	P907	Library Seismic Upgrades	1,320,000	150,000	157 Civic Center	Civic Center Bond
Multi-Year	P908	Library Life Safety & ADA	869,000	250,000	157 Civic Center	Civic Center Bond
Multi-Year	P953	Civic Center Design Services	440,000	378,150	157 Civic Center	Civic Center Bond
Multi-Year	P990	Police Facility Seismic, Life Safety/ADA	1,100,000	750,000	157 Civic Center	Civic Center Bond

**Multi-Year Projects - Carry Over from FY 2013-2014**

Categories	Proj #	Project Name	Total Project Cost Estimate	FY2014-15 Budget Amts	City Funds	Funding Sources
<i>Total Parks &amp; Open Spaces (7 projects)</i>				<i>\$5,073,761</i>		
Multi-Year	P410	Vincent & Darby Pk Electrical Upgrades	300,000	77,566	220 Grants	State - Recreation Grant Program
Multi-Year	P415	Vincent Pk Multi-Purpose Field	1,818,000	2,694,870	220 Grants, 221 CDBG	State - Grant, Federal - HUD Grant
Multi-Year	P418	Vincent Park Lighting Upgrades	588,000	113,987	221 CDBG	Federal - HUD Grant Program
Multi-Year	P419	Center Park Expansion	2,600,000	1,871,500	220 Grants	State - Recreation Grant Program
Single Year	P421	Siminski Park Improvements	127,862	119,839	220 Grants	State - Recreation Grant Program
Multi-Year	P460	Vincent Park Veterans Bldg Improvements	119,839	146,000	061 Prop A	L.A. County Metro - Annual Allocation
Multi-Year	P462	Darby Park Outdoor Fitness Equipment	119,839	50,000	061 Prop A	L.A. County Metro - Annual Allocation
<i>Total Water System Improvements (4 projects)</i>				<i>\$2,340,000</i>		
Multi-Year	P802	Groundwater Wells - Design & Install	4,170,000	565,000	110 Water Util	Water Utilities Revenue
Multi-Year	P804	Annual Water Distribution System Upgrd	10,366,953	1,300,000	110 Water Util	Water Utilities Revenue
Multi-Year	P808	Water System Site Improvements	9,120,000	450,000	110 Water Util	Water Utilities Revenue
Multi-Year	P816	Morningside Reservoir Improvements	20,680,000	25,000	110 Water Util	Water Utilities Revenue
<i>Total Sewer System Improvements (2 projects)</i>				<i>\$1,750,000</i>		
Multi-Year	P500	Annual Sewer System Improvements	4,980,114	750,000	090 Sewer	Sewer Utilities Revenue
Multi-Year	P503	Annual Storm Drain System Imprvmts	3,463,069	1,000,000	090 Sewer	Sewer Utilities Revenue
<i>Total Street Lighting &amp; Roadway Safety (5 projects)</i>				<i>\$1,233,537</i>		
Multi-Year	P603	La Tijera Safe Route 2 Schools-Cycle 9	324,720	343,460	062 Prop C 223 Transp	L.A. County Metro - Annual Allocation, State - Safe Routes to School Program
Multi-Year	P604	Traffic Sign Replacement HSIP-Cycle 4	296,500	287,259	062 Prop C 223 Transp	L.A. County Metro - Annual Allocation, Federal - Hwy Safety Improvement Program
Multi-Year	P605	Intelligent Transp System ITS-Phase 4	3,493,266	350,000	071 Measure R	L.A. County Metro - Project Allocation
Multi-Year	P625	Annual Traffic Signal Improvements	1,199,342	232,000	065 Measure R L/R	L.A. County Metro - Annual Allocation
Multi-Year	P650	Annual Traffic Signal Improvements	110,000	20,818	065 Measure R L/R	L.A. County Metro - Annual Allocation
<i>Total Transit Stop Improvements (1 project)</i>				<i>\$35,000</i>		
Multi-Year	P626	Crenshaw/LAX LRT Corridor	2,230,000	35,000	060 Gas Tax	State - Gas Tax

**Multi-Year Projects - Carry Over from FY 2013-2014**

Categories	Proj #	Project Name	Total Project Cost Estimate	FY2014-15 Budget Amts	City Funds	Funding Sources
<i>Total Streets &amp; Roadways (16 projects)</i>				<b>\$8,049,074</b>		
Multi-Year	P212	Century Blvd Mobility Improvements	40,386,599	1,227,820	069 Call For Projects	Metro - Project Award
Multi-Year	P609	Van Ness Ave Resurfacing	714,400	27,082	060 Gas Tax	State - Gas Tax
Multi-Year	P610	Imperial Hwy Improvements	1,768,922	500,000	060 Gas Tax	State - Gas Tax
Multi-Year	P616	Lennox Community Road Improvements	137,000	137,000	060 Gas Tax	State - Gas Tax
Multi-Year	P619	Centinela Ave Improvements	1,000,000	78,716	060 Gas Tax, 062 Prop C	State - Gas Tax, Metro Annual Allocation
Multi-Year	P623	Street Geometry Improvements	660,118	123,840	062 Prop C L/R	L.A. County Metro - Annual Allocation
Multi-Year	P624	Resurfacing of Local Streets	2,750,488	244,575	065 Msr R L/R	L.A. County Metro - Annual Allocation
Single Year	P627	Manchester Blvd Median Landscaping	50,000	10,632	001 Gen Fund	City General Fund
Multi-Year	P637	La Brea Ave Improvements-Phase 2	4,310,142	589,746	060 Gas Tax, 062 Prop C	State - Gas Tax, Metro Annual Allocation
Multi-Year	P648	La Cienega/La Tijera/Centinela St Mod	903,337	967,235	060 Gas Tax, 066 ARRA	State - Gas Tax, Federal ARRA Program
Multi-Year	P693	Crenshaw Blvd & 84th St HSIP	256,659	255,000	062 Prop C 223 Transp	L.A. County Metro - Annual Allocation, Federal - Hwy Safety Improvement Program
Multi-Year	P695	Century Blvd Design	1,681,687	319,972	060 Gas Tax, 062 Prop C	State - Gas Tax, Metro Annual Allocation
Multi-Year	P608	Florence Ave Corridor Improvements	4,070,000	2,054,208	062 Prop C L/R 069 Call For Projects	L.A. County Metro - Annual Allocation Metro - Project Allocation
Multi-Year	P613	La Brea Ave TLSP	606,000	652,081	062 Prop C L/R 065 Msr R L/R 223 Transp	L.A. County Metro - Annual Allocation Metro - Annual Allocation Federal - Traffic Light Synchronization Pgm
Multi-Year	P621	N La Brea Ave Improvements	665,000	154,264	060 Gas Tax 062 Prop C L/R 065 Msr R L/R	State - Gas Tax L.A. County Metro - Annual Allocation Metro - Annual Allocation
Multi-Year	P692	La Brea Realignment-Phase 3	2,044,461	706,903	062 Prop C L/R 069 Call For Projects 223 Transp	L.A. County Metro - Annual Allocation Metro - Project Award Federal - Traffic Light Synchronization Pgm
<b>Multi-year Projects - Carry Over Total</b>				<b>26,232,943</b>		

**Summary**

<b>43 Multi-Year Projects - Carry Over Total</b>	<b>26,232,943</b>
<b>6 New Projects Total</b>	<b>3,915,511</b>
<b>FY 2014-2015 CIP Projects Total</b>	<b>\$30,148,454</b>

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FISCAL YEAR 2014-2015  
GENERAL AND STATISTICAL INFORMATION

## CITY OF INGLEWOOD BUDGET PROCESS

The Inglewood City Charter, as adopted by the voters in 1926, requires that the City's annual budget be submitted for review and approval prior to the end of each fiscal year. The City's fiscal year begins on the 1st day of October each year and ends on the 30th day of September of the following year.

### THE BUDGET PROCESS

Initial planning, development of revenue estimates, and budget instructions, begins in April subsequent to a mid-year review of the current year's budget. Budget kickoff meetings are normally held in early May.

In mid-May, each department prepares its budget requests, which consist of requests for maintenance and operation funds, new personnel/full time equivalent, capital outlay, and new programs and/or services.

The capital project budget is a one-year document developed in tandem with the operating budget and is an integral part of that budget.

Preliminary departmental budget requests are reviewed and compiled by the Assistant City Manager/CFO and the Budget Administration division of the Finance Department (Budget Team).

After review and analysis of the budget requests has been completed, in mid-June, meetings are arranged among the City Manager, the Budget Team, and each department. Based on the decisions agreed to at these meetings, the Budget Team develops the City's preliminary budget.

May	Budget kick-off meeting
May-Jun	Departments develop then submit their preliminary budget requests.
Jun-Mid Aug	After review of departmental requests, the Budget Team develops the preliminary operating budget.
Mid Aug	City Manager submits the proposed budget to the Mayor and City Council for consideration.
Aug	Budget Study Sessions held for City Council and public input and comment.
Sept	Preliminary Budget Adopt.

The City Manager submits the preliminary budget to the City Council for consideration in late August or early September. Concurrently, one or more budget study sessions are typically scheduled to gain public input and comment on the proposed budget. The City Council after consideration and/or modification adopts the preliminary budget in September, which establishes budgetary control.

From October 1, the effective date of the budget, the amounts stated as proposed expenditures become appropriated to the agency and organization for the objects and purposes named.

Following the adoption of the preliminary budget, Council must approve any increases or decreases in spending authority as unanticipated situations arise during the fiscal year.

The City Manager has the authority to transfer monies between and within agency organizations without restriction to amount. The City Manager may also transfer monies between personnel services, maintenance and operation, and capital outlay and improvement accounts up to an amount of \$5,000 without approval of the City Council. The City Council, however, must approve any transfer exceeding \$5,000. The Council must also authorize the transfer of monies from fund contingency accounts to agency accounts.

On June 24, 2014, the Mayor and City Council designated the Assistant City Manager/CFO the authority to commit and assign unrestricted fund balance amounts where the City's intent is for those amounts to be used for a specific purpose.

## **Financial Policies of the City of Inglewood**

**1. The City of Inglewood will manage its financial assets in a sound and prudent manner, and maintain and further develop programs to ensure its ability to pay for city services to enhance economic opportunities and the quality of life of residents.**

Elected officials and city staff are representatives of the people of Inglewood and are expected to manage the City of Inglewood for the economic and social benefit of everyone. We have a fiduciary responsibility for the assets we manage on behalf of the people who are here today and those who come after us.

**2. The City of Inglewood will maintain its financial records in accordance with generally accepted accounting principles (GAAP) and comply with all laws, regulations, contracts, grants and other legal requirements.**

This policy is self-explanatory. We sometimes hear stories of how public or private entities use "creative accounting" to paint a more positive picture than might really exist. Staff will always conduct the City's financial affairs and maintain records in accordance with accounting principles generally accepted in the United States of America as established by the Government Accounting Standards Board. This process should help in maintaining accuracy and public confidence in the City's financial reporting systems.

**3. It is the policy of the City of Inglewood to fund current expenditures for operating budgets with current revenues. The City Administrator's Budget Message shall explain any deviation from this policy.**

This policy requires that in any given fiscal year we do not budget recurring appropriations in excess of the revenue we expect to receive in the same year. This "pay as you go" approach mandates that any increase in expenditures, decreases in revenues, or combination of the two that would result in a budget imbalance will require cost cutting and/or revenue enhancement, rather than spending unappropriated surpluses or designated reserves to support ongoing operations. Cost cutting measures may include reductions in staff (either through eliminating vacant positions, attrition, hiring freezes, or actual lay-offs), or reductions in expenditures for materials, services, and supplies. Expenditure reductions may very well result in reduced service levels.

Revenue enhancement would generally be in the form of new or increased taxes and fees. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining policy-set reserve levels, and the remaining balances will be available for one-time carry-over expenditures, including capital improvement projects, or limited term expenditures.

Any apparent exception to this policy would be explained by the City Administrator with the proposed action that would bring this policy into apparent conflict. An example might be the State being late in some payment to the City, but the adopted State budget includes those late payments. In such circumstances, short term use of reserves would not be an actual violation of this policy.

**4. It is the policy of the City of Inglewood to establish and maintain at least a reserve fund balance for the General Fund equal to 25% of the current year's expenditure appropriations and adequate operating reserves for all other funds to be reviewed at least annually.**

Unforeseen developments and crises occur more often than not in any given budget year. Maintaining reserves is considered a prudent management practice and can be used for numerous unforeseen situations. Examples of potential uses and drawdowns include:

- Federal/State/County budget cuts;
- Local revenue shortfall due to major business closures or relocations;
- Increase in demand for a specific service;
- Legislative or judicial mandate to provide a new/or expanded service or programs;
- One-time City Council approved expenditure;
- Unexpected increase in inflation (CPI); and,
- Natural disaster (earthquake, flood, etc.)

In an effort to ensure the continuance of sound financial management of public resources, this policy of the City Council directs staff to maintain an unappropriated General Fund reserve amount equal to 25% of current year appropriations in a separate reserve fund account. If unforeseen circumstances occur which cause the reserves to drop below their prescribed levels, then staff will immediately present the City Council with various options for curing the deficiency(ies).

**5. The annual budget shall present a five year revenue and expenditure projection for the General Fund and other major funds of the City.**

A long-range financial perspective is essential to provide a more comprehensive and thorough overview of the City's long-term financial needs. Components of this plan include the use of an annual operating budget and a five-year financial forecast with revenue and expenditure projections. The approach will be supported by staff's use of historical data, current economic trends and identification of future financial events.

**6. The City will estimate revenues using an objective, analytical process; in the case of economic uncertainty, conservative projections will be utilized.**

Many General Fund revenues are based on volatile revenues that rise and fall with the strength of the economy. Examples include fee revenue from planning and building and safety permits; sales taxes; and Transient Occupancy Taxes (TOT) from hotel and motel rooms. In addition, even when economic growth is occurring, it can vary from just barely keeping up with inflation to a genuine economic boom. It is most fiscally prudent to budget these revenues conservatively, using the lower end of the expected range. All revenue projections will be carefully reviewed using historical data of actual city revenues and knowledge of local factors; regional economic forecasts; and state and national projections. Staff will balance these factors before making any projections.

**7. The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation.**

When the Forum lost the Lakers, City revenues were visibly and negatively impacted because so much of our revenue was tied up in the activities around the Forum. When the City loses the sales tax from Herbalife next quarter year, we will not be visibly impacted. The difference is diversification. Among the most stable revenues are property taxes and utility user taxes, and these two revenues are both stronger in their contribution to our tax base than sales taxes. We are

fortunate to have a diversified revenue base today, without a major reliance on any one employer. Economic development policies that encourage this type of diversified revenue base are in the best interests of our fiscal health.

**8. Development process costs and related administrative expenses will be totally offset by development fees.**

New development is part of the economic diversification that is desirable in the City. However, new development has major costs associated with it, not least of which is the processing of the permits to ensure compliance with State and local laws and ordinances. It is unfair for existing residents and businesses to pay these costs. State law provides for full cost recovery of fees for services by a simple vote of the City Council. The City has a policy of full cost recovery from fees for new development costs.

**9. Fee supported services shall be reviewed and fees adjusted to reduce public subsidies and move toward full cost recovery where deemed appropriate. This shall be done in conjunction with the annual budget process.**

In addition to development fees, the City offers a wide variety of other services which could be totally offset by fees, including library costs, park and recreation costs, and special programs for seniors and others. However, very few jurisdictions charge full costs for these services. Nevertheless, some fees must be charged for most of these services, and those fees should be reviewed annually as part of the annual budget process and recommendations for any changes could be made to council at the same time services provided by the budget are considered.

In addition to these fees, the City charges a wide variety of other fees, from police department licensing and permitting, to copies of documents. In general, these fees should have full cost recovery, and should be reviewed annually to ensure that all costs are being considered.

**10. The City supports a financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions. Major capital projects will be reviewed and included in the update to the City's General Plan. Annual budgets shall identify all new and on-going capital improvement projects.**

The City is currently updating its General Plan and all the elements of it, including a long range fiscal plan for the city. Many of the major infrastructure projects of the City have important capital needs and deferred maintenance requirements. This includes the City's water and sewer systems, and the need for major improvements to the storm water system. We also have major street repair requirements and related street improvements of sidewalks, signals and trees.

The five year revenue and expenditure projections illustrate the fiscal constraints the City is facing. It must use every fiscal management tool at its disposal to insure it can meet the needs of the city in a fiscally prudent manner.

**11. The City shall maintain an inventory of and assess the condition of all major capital assets. This information will be used to plan for adjustments to enterprise fund fees and a long term capital improvement plan.**

As required by GASB 34 for capital assets, the City shall maintain an inventory and assess the condition of its major capital assets. The capital plans for the City shall include this information as part of its planning and implementation process.

**12. It shall be the policy of the City to not use one-time revenues for ongoing expenditures.**

One time revenues, if in excess of the required reserve, are appropriate for one time expenses, such as a capital project. However, it is fiscally irresponsibility to use any windfall revenues to expand the base budget by adding staff or negotiating salary increases using these revenues alone as the basis for the action. The City of Inglewood last year elected to use some one time revenues, in excess of our required reserve balance, for salary bonuses instead of salary increases. This is an acceptable fiscal practice under this policy.

**13. The City shall comply with the debt limits of the state of California and the City Charter, and seek to minimize debt when it is used.**

The City Charter limits City debt to 15% of total assessed valuation. State law has similar limitations. The City has fallen well within the limits of these debt policies. In addition, the City is always looking for opportunities to reduce total debt when that is the most appropriate strategy. The recent period of historic low interest rates has helped us keep debt levels manageable.

**14. The City will adhere to its adopted Investment Policy and comply with all State and Federal requirements concerning investments.**

The City Treasurer is responsible for the City's Investment Policy. The Council recently re-adopted this policy for 2006, meeting these requirements.

**15. Once the annual budget is adopted, the City Administrator shall conduct periodic budget reviews and report on any significant deviations and present a corrective action plan to manage the adopted budget in accordance with adopted city policies. Such reviews shall include a comparison of projected year end balances with actual balances as presented in the Comprehensive Annual Financial Report (CAFR) which is audited by the City's auditors.**

City staff nearly constantly review expenditures and revenues of the current fiscal year and compare them to the adopted budget. On a monthly basis the previous month's financial records are closed, and expenditure and revenue reports are provided to Departments. On a periodic basis, generally at the mid-point of the fiscal year, the Budget staff does a formal mid-year review with departments comparing budgets to actuals. The formal closing of previous fiscal year financial records, and the auditors report found in the Comprehensive Annual Financial Report are always checks against the projected year end balances in the budget submitted and adopted by Council and any significant deviations are reported.

## GLOSSARY OF BUDGET TERMS

- Accounting System:** The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.
- Adoption:** Formal action taken by the City Council, which sets the spending plan for the fiscal year.
- Agency:** The highest level of City administrative units. An agency is comprised of one or more organizations. The term **Agency/Department** is used interchangeably throughout the budget document (i.e., Finance Agency, Police Department, etc.).
- Appropriation/Modified Appropriation:** A legal authorization granted by the City Council to expend monies, and incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended. The term modified appropriation refers to changes made to adopted appropriations by amendments approved by the legislative body. This occurs for example, when additional grant monies are received during the fiscal year and are made available for immediate appropriation.
- Budget (Proposed/Approved):** A plan of financial operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body for adoption (proposed budget), and sometimes, the plan adopted by that body (approved budget).
- Budgetary Control:** The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues. Control is by personnel, maintenance & operations and capital outlay within organizational units.
- Capital Improvement Program or (CIP):** Annual appropriations in the City's budget for capital improvement projects such as street or park improvements, building construction, and various kinds of major facility maintenance. Capital improvement projects are supported by a three-year expenditure plan, which details funding sources and expenditure amounts. They are often multi-year projects, which require funding beyond the one-year period of the annual budget.

<b>Contingency:</b>	A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfall and/or unknown expenditures, such as those for pending employee association salary settlements. Also referred to as appropriated reserves.
<b>Debt Service Fund:</b>	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a <b>Sinking Fund</b> .
<b>Encumbrance:</b>	An amount of money committed for the payment of goods and services not yet received or paid for.
<b>Fiscal Year:</b>	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial positions and the results of its operations. The City of Inglewood fiscal year begins October 1 and ends September 30 of each year, as specified in the City's Charter.
<b>Fund:</b>	An accounting entity with a set of self-balancing revenue and expenditure accounts used to record the financial affairs of a governmental organization.
<b>Fund Balance:</b>	The difference between the assets (revenues and other resources) and liabilities (expenditures incurred or committed to) of a particular fund. For the General Fund the City had considered the available Fund Balance to be the Undesignated Reserves, until FY2009-10, when those were completely depleted along with one of our Designated Reserve accounts for Emergencies. This left the standard way of showing Fund Balance in the negative, but since there were still Designated Reserves for unfunded liabilities which could be used, in FY2010-11 the entire General Fund reserves, including all Designated Reserves, were shown as the Beginning Fund Balance.
<b>General Fund:</b>	The fund used to account for all financial resources except those required to be accounted for in another fund (i.e., enterprise or grant funds). Usually, the General Fund is the largest fund in a municipality.
<b>Grants:</b>	Contributions of cash or other assets from another governmental agency or private foundation to be used or expended for a specified purpose, activity or facility.
<b>Long-term Debt:</b>	Debt with a maturity of more than one year after the date of issue.
<b>Objectives:</b>	The desired results of accomplishment within a given time frame, usually a fiscal year.

**Objects of Expenditures:**

The individual expenditure accounts used to record each type of expenditure City operations may incur. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- \* **Personnel Services.** Salaries and fringe benefits paid to City employees. Includes items such as health/dental insurance, retirement and deferred compensation.
- \* **Maintenance and Operations.** Supplies and other materials/services used in the normal operations of City agencies. Includes items such as books, chemicals and construction materials, consultant contracts and internal service fund charges, advertising, travel and utilities.
- \* **Capital Outlay.** A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other minor fixed assets.

**Operating Budget:**

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. Law usually requires the use of annual operating budgets. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. See **Budget**.

**Organization:**

A unit of operation having specific responsibilities and duties and which collectively forms an Agency. The term **Organization/Division** is used interchangeably throughout the budget document (i.e., Accounting Organization, Traffic Division, etc.).

**Revenue:**

The yield of taxes and other sources of income that a governmental unit collects and receives for public use.

**Special Assessment:**

A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Taxes:**

Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include

specific charges made against particular persons or properties for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (i.e., sewer service charges).

**Transfers In/Out:**

Payments from one fund to another fund primarily for work or services provided.

**User Charges/Fees:**

The payment of a fee for direct receipt of a public service by the party benefiting from the service (i.e., swimming pool fees, park and recreation concessions).

## **CITY OF INGLEWOOD FUND AND ORGANIZATION STRUCTURE**

The State of California Constitution, State laws, the City Charter and Council-passed ordinances have mandated the creation of funds in which public dollars are accounted for. By segregating transactions related to certain government functions or activities, the City ensures legal compliance of the application of these dollars. In addition, the use of funds and/or account codes is required to report on the City's financial position and operations. For more detailed information on the how the funds are classified, see "Basis of Budgeting and Classification of Funds" in the General & Statistical Information section in the back of this document. Below is a listing of the City's funds:

<b><u>Codes</u></b>	<b><u>Name</u></b>	<b><u>Created By</u></b>
001	General	Charter
010	Special Use Tax, Measure IT	City voters
050	Traffic Offender	Ordinance
055	Arts Fund	Ordinance
060	Gas Tax	State Constitution
061	Prop A	County voters
062	Prop C, Federal, State Transportation	Federal, State
063	TDA, Article 3	State
064	AB2766 (AQMD)	State
065	Measure "R" Local Return	County voters
066	American Recovery & Reinvestment Act	Federal
068	Prop 1B	State
069	Calls for Projects	State
070	Sanitation	Ordinance
071	Measure "R" Streets and Highway Fund	County Voters
080	Special Assessment	State Law
090	Sewer	Ordinance
100	Parking Fund	Charter
110	Water Utility	Ordinance
125	Internal Service	Ordinance
130	Trust & Agency (not in use)	Ordinance
151	Hollywood Park Project Fund	Ordinance
157	Civic Center Projects Fund	Bond Covenant
160	Redevelopment - Merged Projects	Ordinance
169	Redevelopment - Low & Moderate Income	Ordinance
170	Housing	Ordinance
179	Affordable Housing	State
190	Successor Agency (RDA) ROPS	State
220	Grants	Ordinance
221	HUD (CDBG)	Federal law
222	Noise Mitigation	Federal, LAWA
223	State Transportation Reimbursement Fund	State
249	Successor Agency-RDA Debt Service Fund	State
250	Debt Service – Merged Projects	Ordinance
257	Civic Center Debt Service Fund	Bond Covenant
259	Pension Obligation Bond Debt Service	Bond Covenant
260	Debt Service – Merged Area Surplus Revenue	Bond Covenant
261	Debt Service – Subordinate Lien	Bond Covenant
269	Debt Service – Subordinate Lien	Bond Covenant

## **Agency Codes**

Each City agency has been assigned an identification code number, which is used for all financial transactions. These code numbers allow the City's Financial Management System to maintain agency expenditure records and facilitate the ability of agency staff to monitor costs. The code numbers for all City agencies are listed below:

<b><u>Codes</u></b>	<b><u>Agency</u></b>
010 .....	Mayor and City Council
011 .....	City Clerk
012 .....	City Treasurer
015 .....	City Attorney
020 .....	Administration
021 .....	Human Resources
024 .....	Information Technology & Communications
025 .....	Finance
026 .....	Parking and Enterprise Services
030 .....	Economic & Community Development
031 .....	Housing, Section 8 & Community Development Block Grant (CDBG)
032 .....	Residential Sound Insulation
035 .....	Planning and Building
045 .....	Police
050 .....	Library
060 .....	Public Works
070 .....	Parks, Recreation, & Library Services
098 .....	Civic Center
099 .....	Non-Departmental
100 .....	Capital Projects

# **BASIS OF BUDGETING AND CLASSIFICATION OF FUNDS**

## **Basis of Budgeting**

The City of Inglewood's budgets are adopted using sound operational budgetary techniques on a basis consistent with generally accepted accounting principles (GAAP). Exceptions to GAAP include using encumbrance accounting, not capitalizing land held for resale and the recording of court deposits. In encumbrance accounting, purchase orders, contracts, and other commitments for the expenditure of resources are charged against budgeted appropriations in the year in which the encumbrance is incurred. GAAP requires encumbrances not be reported as expenditures but as reservations of fund balances.

Annual appropriated budgets are adopted for the general, special revenue and capital project funds. Budgets are adopted for other debt service funds as required by state law. All appropriations lapse at fiscal year end, including encumbered funds which must be re-budgeted in the new fiscal year.

## **Classification of Funds**

The City uses various fund types to report on its financial position and the results of its operations. Governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized once they become both measurable and available. Expenditures should be recognized in the accounting period in which the fund liability is incurred. Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The City's various fund types are described below:

### **General Fund**

The General Fund is used to account for resources devoted to financing the general services, which the City performs for its residents. These include general administration, protection of life and property, and similar broad services. The General Fund is sometimes described as the one used to account for all financial transactions not properly accounted for in another fund. The General Fund also holds in reserves a number of designated reserve accounts for unfunded liabilities, including sick leave, vacation leave, and the reserves for our self-insurance coverage for legal liabilities.

### **Measure IT Fund**

In 2006 the voters of Inglewood approved a special one-half cent use tax on sales within Inglewood. Although not technically a "Special Fund", the City has elected to segregate it and treat it as if it were a "Special Fund". Most of the activities to be funded are anticipated to relate to public safety and critical community services.

## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specific purposes. The following eight funds are the main funds the City has classified as special revenue funds:

### Traffic Offender Fund

The Traffic Offender Fund is derived from revenues received from administrative fees for vehicles impounded for vehicle code violations. The revenues are used for traffic safety and enforcement purposes.

### Arts Fund

The Arts Fund is created from a fee imposed on certain new development for public art.

### Gas Tax Fund

The Gas Tax Fund receives grants and subventions of revenues from the Federal, State and County governments. Revenue allocated to this fund is used for street and signal construction and maintenance.

### Proposition A Fund

One revenue stream the City uses are proceeds from a special use tax on sales within the County of Los Angeles for transportation related purposes.

### Prop C, Federal, State Transportation Fund

The City receives a variety of transportation related revenues from the Federal government, State government and county government under a variety of programs. This fund receives those proceeds from programs such as the Federal Transportation Equity Act, Prop. 42 State traffic mitigation revenues, and the County of Los Angeles Measure C revenues.

### TDA, Article 3, County of Los Angeles

This fund is a special dedicated revenue source for bicycle and pedestrian use.

### AB2766 (AQMD) Fund

This fund is a special revenue source of transportation projects designed to reduce air pollution emissions.

### Measure “R” Local Return

This fund is the local share of a special transportation related sales tax approved by Los Angeles County voters.

## **American Recovery & Reinvestment Act (ARRA)**

The primary use of these Federal funds is for improvements to City infrastructure and savings or creating jobs.

## **Proposition 1B Fund**

This fund is the local share of revenues from a state bond to fund maintenance and improvements of transportation facilities.

## **Calls for Projects Fund**

MTA allocates discretionary federal, state, and local transportation funds to improve all modes of surface transportation.

## **Measure “R” Streets and Highways Fund**

This fund is the local share of a special transportation related sales tax approved by Los Angeles County voters. These funds are earmarked for the South Bay sub region.

## **Special Assessment Fund**

The Special Assessment Fund receives, disburses, and accounts for monies accruing to the City as a result of the annual levy of assessments for special services provided within the boundaries of the various districts.

## **Civic Center Projects Fund**

The Civic Center Projects Fund receives, disburses, and accounts for bond proceeds accruing to the City for use in civic center improvements. This Fund is not in use.

## **Housing Fund**

The Housing Fund receives, disburses, and accounts for monies accruing to the City for use in subsidized housing programs.

## **Affordable Housing Fund**

The Affordable Housing Fund preserves affordable multi-family and senior housing units throughout the City.

## **Grants Fund**

The Grants Fund receives, disburses, and accounts for monies accruing to the City from Federal, State, and County grant programs except for those in the Transportation fund, the Noise Mitigation Fund, and the HUD (CDBG) Fund.

## **HUD (CDBG) Fund**

This Fund is where all HUD and CDBG and related revenues from Federal programs are placed.

## **Noise Mitigation Fund**

This fund to where revenues from the Federal Department of Transportation (FAA) and the Los Angeles World Airport (LAX) are placed to pay for noise abatement programs for those properties under the flightpath and in the noise corridor.

## **State Transportation Reimbursement Fund**

Funding is available on a reimbursement basis and will help fund safe routes to school programs; highway safety, air quality and public transportation projects.

## **INTERFUND SERVICES FUND**

The Interfund Services Fund is an internal service fund that accounts for Information Technology and Communication (IT&C) services provided to city departments.

## **PROPRIETARY FUNDS**

Proprietary funds are used to account for activities similar to those found in the private sector, where determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise fund) or to other agencies primarily within the government (internal service fund). The City operates one proprietary fund and one internal service fund.

## **Sanitation Fund**

The Sanitation Fund receives, disburses, and accounts for all fees, charges and moneys accruing to the City by virtue of its refuse collection charge, any contracts to collect and revenues or grants received as a direct result of the City's refuse collection and disposal system.

## **Sewer Fund**

The Sewer Fund receives, disburses and accounts for all fees, charges and moneys accruing to the City by virtue of owning and operating its sanitary sewer system.

## **Parking Fund**

The Parking Fund receives, disburses and accounts for all fees, charges and moneys generated by the City owned parking structure and generates revenue from all parking citations management, processing services and fees collected from other agencies.

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## **The Water Utility Fund**

The Water Utility Fund is an enterprise fund that accounts for the construction, operation and maintenance of the city owned water system.

## **Capital Project Funds**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

The capital projects funds are as follows:

- Measure R
- Measure R-Street & Highways
- Proposition A
- Proposition C
- Grant Funds
- Calls For Projects
- Civic Center Project
- State Transportation Reimbursement

## **Debt Service Funds**

The City's debt service funds are used to account for the accumulation of resources for, and payment of, general long-term debt. The debt service funds are as follows:

- Civic Center Debt Service Fund
- Pension Obligation Fund

# CLASSIFICATION OF EXPENDITURES BY OBJECT

## Object Codes

In order to generate important accounting data for various reporting purposes, all expenditures are coded and recorded. The code numbers listed below are object codes, detailing expenditures at the program and project level of agency/organization budgets.

## Description of Individual Budget Object Expenditure Accounts

<u>Code No.</u>	<u>Title - Description</u>
<b>Personnel Services:</b>	
11001	<u>Salaries</u> - Direct salaries and wages for all regular full-time employed personnel.
11003	<u>Supplemental Pay</u> - Educational incentive, acting and other supplemental pay not included in regular salary account.
11100	<u>Overtime-Regular</u> - Wages paid to part-time, and regularly employed personnel.
11101	<u>Holiday Overtime</u> - Wages paid to general bi-weekly employees for all hours worked on a recognized holiday.
11102	<u>Holiday Pay</u> - Wages paid to Police Officers in lieu of holiday time off.
11108	<u>Stand-By Pay Overtime</u> - Wages paid to employees who are assigned to be available for work on an on-call basis during a specified off-duty period.
11201 thru 11205	<u>Special Overtime</u> - Wages paid to any employees for overtime work either inside or outside the Forum, Hollywood Park, or other approved event, from which the City receives special offsetting revenue.
11300	<u>Part-Time</u> - Wages paid to part-time, regularly employed personnel.
11400	<u>Special Pay</u> - Marksmanship, holiday and other special pay categories that are separable from base pay.
11501	<u>Retirement</u> - City's contribution to the Public Employees Retirement System.
11503	<u>Employee/City PERS</u> - Portion of employees' contribution to PERS assumed by City.
11515	<u>Part-Time Retirement</u> - Retirement allocation for part-time employees not enrolled in PERS.

- 11600                    Injury Pay - Allocation of the cost of salaries of employees on extended leave due to injury on duty.
- 11701                    Health Insurance - City's contribution to employees' health insurance plan.
- 11702                    Life Insurance - City's contribution to employees' life insurance plan.
- 11703                    Workers' Compensation - Allocation of the cost of workers' compensation.
- 11704                    Dental Insurance - City's contribution to employees' dental insurance plan.
- 11715                    Disability Insurance - Premiums for long-term disability coverage for all city personnel.
- 11805                    Unemployment Insurance - Allocation of the cost of unemployment compensation expense.
- 11807                    Sick Leave Reserve – Funds set aside for cost of employees' sick leave accrual.
- 11808                    Vacation Reserve – Funds set aside for cost of employees' vacation leave accrual.
- 11901                    Uniform Allowance - Annual allowance for public safety and other uniformed employees per negotiated M.O.U.'s.
- 11902                    Car Allowance - Compensation for personal vehicle usage for business purposes, in lieu of per mile expense.

**Maintenance and Operations:**

- 42000                    Mayor's Fund - The Mayor's Charter-established special expense account.
- 43100 thru 43301        Utilities - Cost of water, heat, electricity, power, fire hydrant service, refuse collection charges, gas and fuel oil, including fire and burglar alarm rentals.
- 43401                    Utilities-Communication - Telephone utility charges.
- 43500                    Advertising and Publications - Cost of publications of required legal notices and for placement of ads in periodicals. Also the printing of brochures, annual reports and newspapers.
- 43600                    Office Supplies – includes office stationary, forms, maps, small items of equipment valued at less than \$500, library circulation control expenses, computer and printer supplies, pencils, tapes, scissors, staplers and rulers.

- 43700                    Postage - Mailing costs including citations and publications.
- 43800                    Office Equipment Expense - Payment of office equipment revolving account for maintenance and amortization expenses of office equipment.
- 44000                    Equipment Expense - Payment to equipment revolving account for gas and oil, maintenance and repair, insurance and amortization expenses on City-owned vehicles.
- 44100                    Uniforms - Rental payments, purchases, cleaning and laundry service, badges, and goggles, helmets, raincoats and boots.
- 44050                    Mileage Expense - Mileage reimbursement for the use of a personal car on City business.
- 44200                    Small Tools - Expenses for small tools, minor equipment and hand tools costing less than \$100 per item.
- 44300                    Travel and Subsistence - Travel to conferences and meetings, and expenses for meals, registration, taxis, tips, rooms, including air fare, private car use, luncheons, dinner meetings and ancillary expenses.
- 44400                    Training - Travel to and expenses at approved training courses, including tuition, registration, books, materials, fees, room and board, and other approved expenses.
- 44401                    Educational Reimbursement - Reimbursement for employee educational expenses as provided in the various employee MOU's (Memoranda of Understanding).
- 44500                    Dues and Subscriptions - Fees for membership in professional organizations and professional groups, and subscriptions to technical journals, papers and magazines.
- 44600 thru 44799        Insurance - Liability, theft, property damage, fire, robbery and other non-personal, service-related insurance and surety bonds.
- 448XX                    Contract Services - Services performed by other than City employees, generally on a contract, for engineering, architecture, cleaning, construction, maintenance, auditing, management consulting, and related services.
- 450XX                    Special Expense - Supplies, materials, services or activities peculiar to one function for which an account has not been created. Some examples are ammunition, automotive fuel, tires and parts, supplies for traffic paint, bookbinding, audio-visual supplies, special street materials or programs, some individual promotional and contributory activities of the City.

45105	<u>Special Expense-Program Expense (Offset)</u> –Reimbursable expenses for program related services and activities.
45301	<u>Interest</u> - Interest charges on any municipal obligation.
45400 thru 45402	<u>Lease Payments</u> - Rental payable to Civic Center Authority and other agencies to cover debt service requirements.
45500	<u>Rental Charges</u> - Departmental rental on Civic Center facilities, equipment rental and off-site office leases.
45600 thru 45699	<u>Interfund Transfers</u> - Transfer to and from one function or fund to another, such as payments for operating deficits and working capital increases. Payments for services rendered are also included.
45900	<u>Contingency</u> - Funds for special requests authorized by City Council.
45998	<u>IT&amp;C Charges</u> – Charges for services provided to city departments by the Information Technology & Communications department.
45999	<u>Overhead</u> - Charges for indirect costs at a predetermined rate. Equipment expense is budgeted as a separate line item.

**Capital Outlay:**

66000	<u>Office Equipment and Furniture</u> - Each item of this type will be enumerated.
67000 thru 67045	<u>Machinery and Equipment</u> - Motorized, mechanized, technical, or stationary equipment, other than office equipment, are carried in the 7000 series.
68000 thru 68017	Loan and Rebate subsidy programs.
PXXX	<u>Capital Improvement Projects</u> - One-time improvements to streets, buildings or other infrastructure, which cost in excess of \$5,000.

**5-YEAR TREND OF AUTHORIZED FULL TIME POSITIONS BY AGENCY**

<b><u>DEPARTMENT</u></b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
MAYOR & COUNCIL-010	8	7	7	7	7
CITY CLERK-011	5	5	4	4	4
CITY TREASURER-012	1	1	1	1	1
LEGAL-015	18	17	17	17	17
CITY ADMINISTRATION-020	9	9	9	9	7
HUMAN RESOURCES-021	10	8	8	8	7
ITC-024	28	18	17	17	15
FINANCE-025	46	42	39	40	40
PARKING AND OUTSOURCING-026	0	3	3	3	7
COMMUNITY DEVELOPMENT-030	35	25	48	26	24
HOUSING, SECTION 8 & CDBG-031	0	0	0	20	17
AIRPORT NOISE MITIGATION-032	25	25	25	25	26
PLANNING AND BUILDING-035	23	22	0	0	0
POLICE-045	286	266	255	253	244
LIBRARY-050	21	18	0	0	0
PUBLIC WORKS-060	132	121	122	130	120
RECREATION-070	84	70	72	63	68
<b>TOTALS</b>	<b>731</b>	<b>657</b>	<b>627</b>	<b>623</b>	<b>604</b>

**CITY OF INGLEWOOD**  
**2014/15 & 2014/15 FINAL ANNUAL AUTHORIZED POSITIONS**  
**RECAP BY AGENCY**

FY2013/14 ADOPTED  
VS.  
FY2014/15 FINAL  
AUTHORIZED COUNT

	<u>FY 2013/14</u>			<u>FY 2014/15</u>			<u>DIFFERENCE</u>		
	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>	<u>POS</u>	<u>FTE</u>	<u>OT</u>
010 - MAYOR AND CITY COUNCIL	7.00	3.00	0	7.00	3.00	0	0.00	0.00	0
011 - CITY CLERK	4.00	0.50	0	4.00	0.50	0	0.00	0.00	0
012 - CITY TREASURER	1.00	1.23	0	1.00	1.23	0	0.00	0.00	0
015 - CITY ATTORNEY	17.00	0.00	0	17.00	0.00	0	0.00	0.00	0
020 - ADMINISTRATION	9.00	0.00	0	7.00	1.50	0	-2.00	1.50	0
021 - HUMAN RESOURCES	8.00	1.00	0	7.00	1.00	0	-1.00	0.00	0
024 - INFO TECHNOLOGY & COMM	17.00	1.73	150	15.00	2.73	150	-2.00	1.00	0
025 - FINANCE	40.00	2.50	360	40.00	2.50	652.5	0.00	0.00	293
026 - PARKING AND ENTERPRISE	3.00	0.00	0	7.00	8.88	0	4.00	8.88	0
030 - ECONOMIC & COMM DEV	26.00	1.00	180	24.00	3.00	180	-2.00	2.00	0
031 - SECTION 8, HOUSING, & CDBG	20.00	0.00	0	17.00	1.00	0	-3.00	1.00	0
032 - RESIDENTIAL SOUND	25.00	0.00	0	26.00	0.46	0	1.00	0.46	0
045 - POLICE	253.00	25.63	49,934	244.00	14.75	48,101	-9.00	-10.88	-1833
060 - PUBLIC WORKS	130.00	6.00	3,349	120.00	5.00	3,056	-10.00	-1.00	-293
070 - PARKS, REC & LIBRARY SVCS	63.00	58.66	828	68.00	55.30	828	5.00	-3.36	0
<b>CITY TOTAL</b>	<b>623.00</b>	<b>101.25</b>	<b>54,801</b>	<b>604.00</b>	<b>100.85</b>	<b>52,968</b>	<b>-19.00</b>	<b>-0.40</b>	<b>-1833</b>

[POS=FULL TIME POSITIONS/FTE {full time equivalent} POSITIONS/ OT=OVERTIME HOURS]

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**Miscellaneous Statistics as of October 1, 2014 (Unaudited)**

Date of Incorporation	February 14, 1908
Date of Charter Adoption	December 15, 1926
Form of Government	Council-City Manager
<u>Police Protection</u>	
Number of Employees	
Full Time Safety	182
Full time miscellaneous	62
Part Time FTE	13.00
<u>Park and Recreation</u>	
Number of Parks	10
Acres of Parks	100
Number of Playgrounds	16
Number of Ball Diamonds	8
Number of Soccer Fields	2
Number of Recreation Centers	3
Number of Skate Parks	3
Number of Indoor Gymnasiums	2
Number of Swimming Pools	1 Large 1 Small 5 Wading Pools
<u>Water Utility</u>	
Number of Accounts	14,963
Total Introduced into System	9,900 Acre feet
Total Sold	9,954 Acre Feet
Total Lost Through System	0 Acre Feet
Minimum Charge to Maintain Connection	\$13.50 / month – ¾” meter
Minimum Charge to Maintain Connection	\$16.00 / month – 1” meter
<u>Authorized Employees as of 10/01/2013</u>	
Full Time	604
Part Time FTE	100.85

Source: Public Works; Parks, Recreation & Library Services and City Administrative Departments.

# History of Inglewood



Daniel Freeman



Centinela Adobe as it looks today



Inglewood Railroad Depot —  
Circa 1920

Inglewood's rich history begins with Centinela Adobe, situated on Rancho Aguaje de la Centinela, which was built in 1834 by Ygnacio Machado, son of one of the soldiers protecting the first settlers of Los Angeles on their way from Mexico. After several additions and owners, two land grants — Rancho Aguaje de Centinela and Rancho Sausal Redondo — were bought by Sir Robert Burnett of Scotland, leased by and later sold to Daniel Freeman from Canada.

Influenced by Charles Nordhoff's "California for Health, Pleasure and Residence: A book for Travelers and Settlers," Freeman settled in Centinela Ranch, where he felt the cool sea breeze would benefit his wife's poor health. There he built a vast empire through dry farming, shipping millions of bushels of barley from his wharf at Playa del Rey.

Inglewood was the first settlement to be carved out of the 25,000-acre Centinela Ranch in 1888 shortly after a railroad station had been built in the area. The new town of 300 residents opened the first day of school May 21

that same year, enrolling 33 children in a new livery stable until the school building could be erected. Town politics also began in 1888 when F.B. Mitchell was appointed deputy county clerk and A.M. Rollins was sworn in as deputy sheriff after the town's ornamental cannon had been blown to bits in a prank.

In 1905 Inglewood recovered from a nationwide financial crash after establishing a Poultry Colony in the present North Inglewood. Inglewood Park Cemetery was developed and the street car line brought both coffins and mourners.

February 8, 1908 Inglewood, with a booming 1,200 population, was incorporated as a city, but it was the earthquake of 1920 that put it on the map. People came to see the damage and stayed because of the wonderful climate. From 1920 to 1925, Inglewood was the fastest growing city in the United States. After 1923 Inglewood became the Chinchilla Capitol of the world when M.F. Chapman brought the animals here from the Peruvian Andes.

The Air Age began in 1927 when

the Andrew Bennett Ranch was leased by Los Angeles and converted into Mines Field (later (LAX). Charles Lindbergh flew the first passenger plane in with Will Rogers as a passenger and National Air Races were initiated in 1928 with Lindbergh as one of the flyers.

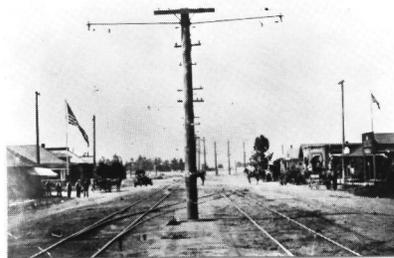
When the Marathon Race of the 1932 Olympics came through Inglewood, her future as the "City of Champions" began; three Inglewood High School alumni were Olympics winners (Hector Dyer, track; Frank Booth, water polo; and George Jefferson, pole vault).

Until World War II Inglewood had been the hub of an agricultural area with the Inglewood High School Farm at Kelso and Inglewood Avenue an important part of the curriculum. Defense industries transformed it into an urban community when industrial activity, stimulated by the war, brought new workers and their families to the city.

The national Space and Missile Systems program was undertaken in 1954, in the old St. John's Catholic School at Manchester and Locust,



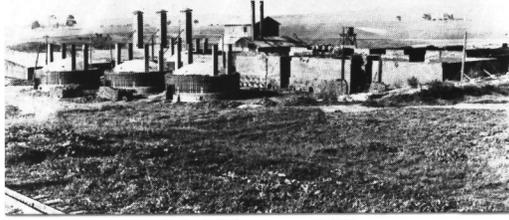
Hotel in Inglewood —  
Circa 1880's



Market Street — 1908



Queen Street School —  
Circa 1900



*Brick Yard — 1908*



*Residence of W.H. Kelso  
Inglewood's First Mayor*

when the U.S. Air Force established the Western Development Division. A team of military engineers and scientists developed the county's first Intercontinental Ballistic Missile the Atlas.

During the 1960's and 70's Inglewood continued to grow and develop, taking on a "metropolitan" look. The City became racially integrated in both its residential and business communities; it was now the home of two major hospitals — Centinela and Daniel Freeman; the "City of Champions" was now the site of Hollywood Park Racetrack and the Great Western Forum, constructed in the late sixties to become the home of the Lakers basketball team, winners of numerous NBA championships, and the Kings hockey team.

It was during this time Inglewood's skyline changed to include the high-rise buildings you see today. The first of those high-rise buildings was the modern City Hall and Civic Center complex, constructed as a joint effort by the City and the County of Los Angeles and dedicated in 1973. The Civic Center contains the City Hall, Police and Fire headquarters, the main library, County Courts and

Health facilities.

The City's reputation and its accessibility to major freeways and Los Angeles International Airport made it an attractive business investment and an ideal location for the rapidly expanding air freight business.

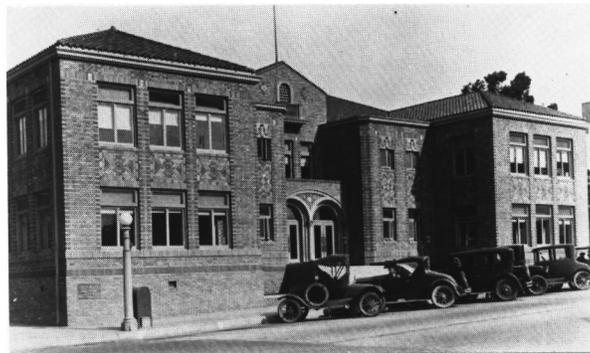
City services have grown to meet the needs of the community — Inglewood provides the finest in fire, paramedic, and police services; has a library system second to none, and a parks and recreation program for all ages, including senior citizen services offered from the Inglewood Senior Center at 111 N. Locust. Its 50-year old water system was reconstructed during the 70's, including new water mains and an up-to-date water treatment plant. Inglewood's street maintenance and refuse collection programs are well known, with regular visitors from other USA cities and other nations visiting to view the City's expertise in these areas.

Inglewood is no longer a sleepy little settlement in the country. It is alive, thriving and in the center of an ever-changing Centinela Valley where the old Machado adobe blends with new landmarks to remind residents of the

rich heritage of the City and the fact that history is still being made in Inglewood.

The year 1989 marked a historic moment in the life of the City as Inglewood joined an exclusive group of cities by winning the prestigious All-America City award. Since 1949, fewer than 600 cities across the nation have been selected to receive this highly coveted award. The award honors cities who have successfully united the efforts of citizens, businesses and government in creatively addressing problems in their communities.

Today the Historical Society of the Centinela Valley, in cooperation with the Inglewood Parks and Code Enforcement Department, maintains and exhibits the Centinela Adobe Complex, 7643 Midfield. Among the landmarks are the 1934 Adobe, 1887 Daniel Freeman Land Office and the Centinela Valley Heritage and Research Center. Through mementos from the 1888 Freeman mansion, more than 10,000 photographs chronicling the evolution of Centinela Valley, books and other memorabilia, generations to come may explore their city's exceptional progress.



*Inglewood City Hall — 1923*

# INGLEWOOD GOVERNMENTAL FACTS

## **ABOUT THE CITY**

With nearly 100 years of recorded history, Inglewood continues to live up to the old saying, "Living is good in Inglewood." Surrounded by a sprawling metropolis, Inglewood preserves its identity as one of the finest places to live, with a city government of distinction.

Outstanding facilities are available to more than 118,000 people living in Inglewood. There are over 100 acres of parks, outstanding recreational facilities and a modern Civic Center. The civic complex features a 12-story City Hall, Emergency Operations Center, Fire Station, City Service Center, Police Building, Main Library, L.A. County Municipal Court and other County buildings. More than 855 full-time equivalent employees are on duty to maintain high quality community services.

Founded in 1887 by Daniel Freeman, incorporated as a general law city in 1908, and chartered by a vote of its people in 1926, Inglewood has a city government whose development has kept pace with the growth of the City.

## **POLICY AND ADMINISTRATION**

Inglewood is a charter city of the State of California. This means that the basic law of the City is set down in a Municipal Charter ratified by the people of our city and approved by the state government. This charter enumerates the fields in which the City may govern itself, the principal officials of the city government, and outlines the basic duties of various officials of the city government.

The city charter also sets forth the services and operations, which the city government provides for residents. The principal activities are police and fire protection, public services (streets, roads, sewers storm drains, sanitation, etc.), water supply, building inspection (inspection and control of public and private buildings for the protection of the residents), parks and recreation programs, and libraries.

The City of Inglewood is governed by a City Council of five representatives. One representative is elected in each of the City's four council districts. The City at-large elects the fifth member, the Mayor. Other officers who are elected from the city at-large are the City Clerk and the City Treasurer. City Council representatives are elected to four-year terms on a staggered basis every two years.

It is the primary responsibility of the City Council to set the policies, which are carried out by the City Administrator and his staff. The City Council, by enacting these policies, is concerned with all municipal activities. Toward this end, the Council meets weekly to enact laws, formulate policies and authorize programs that will best serve the needs of the citizens. The City Council meets on Tuesday evenings, beginning at 7:00 p.m. Meetings are open to the public and convened in the City Council Chambers of the City Hall, One Manchester Boulevard, Inglewood, California.

The Mayor, representing the entire City at large, presides at all meetings of the City Council, signs all official documents, such as contracts, ordinances, and resolutions. He is the official representative of the City on such county and area-wide groups as the Sanitation District, League of California Cities, National League of California Cities, and the U.S. Conference of Mayors. Other members of the City Council also serve as representatives to groups within, as well as outside the City. Such groups are the Los Angeles County Division of the League of California Cities, the South Bay Cities Council of Governments, Southern California Association of Governments, Inglewood Chamber of Commerce and other municipal organizations.

In order to carry on the day-to day-business of the City in the most efficient and professional manner, the Mayor and the City Council employ a City Administrator whose position is authorized by the City Charter. Each agency head is responsible to the City Administrator for the activities of his or her agency. In turn, the City Administrator is responsible to the City Council for all programs, services and operations. The City Council is responsible to the people of the City.

This hierarchy of responsibilities ensures that the City government carries out the wishes of the majority of the people of the City of Inglewood. This responsiveness to the will of the people forms the basis of local democracy.

## **CITIZEN ADVISORY COMMISSIONS**

The advisory commissions/committees are made up of civic-minded residents who review several functional areas of the municipal government. The Mayor with the advice and consent of the City Council appoints the citizens who serve on these commissions/committees. Their services have been invaluable on the following advisory commissions/committees: Library, Parks and Recreation, Arts, Planning and Zoning, Construction Appeals, Parking and Traffic, Human Affairs, and Citizen Police Oversight. The City also has a Civil Service Board of Review, and Charter Study Committee. Advisory committees/commissions include Housing, Aviation, Youth, Community Environment, Dr. Martin Luther King Day Planning, and Inglewood Centennial Planning.



## BUDGET REVIEW TEAM

Artie Fields.....City Manager  
 David L. Esparza.....Assistant City Manager/CFO

### FINANCE STAFF

Sharon Koike.....Assistant Finance Director  
 Barbara Ohno.....Budget & Accounting Mgr  
 Yolanda Douglas.....Senior Budget Analyst

### ADMINISTRATION SUPPORT STAFF

Yakema Decatur.....Sr. Administrative Analyst  
 Tunisia Johnson.....Administrative Secretary

### SUPPORT STAFF

Raul Bravo.....Sr. Reprographics Operator  
 Donald L. Pope.....Reprographics Operator  
 Richardo A. Sayat.....Reprographics Operator

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